



Fees and Charges 2018/19

Adopted: 27 June 2018

All fees and charges are inclusive of GST unless otherwise stated. Credit Card (Visa and MasterCard payments are accepted at Swim Zone Te Aroha, Te Aroha Mineral Spas and Te Aroha i-SITE with no transaction fees charged back to the customer.) Credit Card transactions are accepted for payment-on-line (i.e. E-services) and at Matamata, Morrinsville and Te Aroha offices, transaction fees will be charged back to the customer.

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1. Cemeteries		1 July 18 – 30 June 19	
Plot fees			
Adult			\$1,400.00
Child			\$700.00
Single ashes			\$340.00
Single ashes wall			\$310.00
Double ashes wall			\$470.00
Deposit for reserved plot			\$60.00
Interment fees			
Adult burial			\$955.00
Child burial			\$475.00
Ashes	Inground		\$125.00
	Wall (includes plaque installation)		\$160.00
Disinterment fees			
Adult or child			At cost
Ashes (wall or inground)			\$125.00
Matamata Cemetery only			
Single RSA ashes wall		Wall 2	\$70.00
Single RSA ashes wall		Wall 3	\$310.00
Two adjacent single plots for a double interment RSA ashes wall			\$470.00
Matamata Memorial Garden			\$125.00
Piako Lawn Cemetery			
Still born (Plaque installation only – no interment)			\$75.00
Still born (Interment only)			\$125.00
Still born (Plaque installation and interment)			\$160.00
Te Aroha Cemetery			
Still born (Plaque installation only – no interment)			\$75.00
Additional costs (if applicable)			
Breaking concrete & reinstatement	Per m3 concrete and hourly rate		At cost
Weekend fees (Burial only)			\$300.00
Weekend fees (Ashes only)			\$125.00
Public holiday fee (Burial only)			\$400.00
Public holiday fee (Ashes only)			\$230.00
Request to change reserved plot			\$55.00
Request to change warrant			\$110.00
Request to sell back reserved plot to Council			\$55.00
Admin fee for unpaid reserved plot			\$55.00
Monument Installation application fee			\$50.00
Monument Installation application fee - RSA			No charge

2. General property		1 July 18 – 30 June 19
Council boardroom facilities		
<i>Note: If cancellation notice is received within 7 days prior to the Event – no refund</i>		
Interview rooms	Per hour	\$10.00
Boardroom hire, not including kitchen	Per hour	\$40.00
Boardroom includes kitchen	All day	\$305.00
Boardroom kitchen only	Per hour	\$20.00
Lease arrangement set up cost		
Lease where annual lease payments to Council are less than \$200.00		\$163.00
Lease where annual lease payments to Council are more than \$200.00		\$315.00
<i>Note: Community groups* that meet the criteria of the Community Lease and Licence Policy pay 50% of the relevant lease/licence fee.</i>		
Definitions		
<p>*Community group</p> <p>a not-for-profit organisation that provides services that are of benefit to the community, including the provision, promotion or facilitation of:</p> <p>public health or wellbeing, social advisory or rehabilitation services, sports or recreational activities, public amenities or recreational facilities, the protection or enhancement of the environment, the protection of human life, the relief of poverty, the advancement of education (e.g. schools) or religion, animal welfare, public works or services, the efficiency of the armed forces.</p>		

3. Libraries		1 July 18 – 30 June 19
Over dues – rentals	Per day	\$0.50
Over dues – adult	Per day	\$0.40
Over dues – child & teen	Per day	\$0.10
Over dues – DVD/non book \$3	Per day	\$1.00
Over dues – DVD/non book \$5	Per day	\$2.00
Over dues – DVD/non book \$10	Per day	\$3.00
Over dues – reference and overnight loan	Per day	\$5.00
Rental books	Per book (2 week issue only)	\$2.00
Reservation fee – within MPDC		\$1.00
Interloans fee – requests outside MPDC	Plus associated fees	\$10.00
Internet and email – ½ hour per person per day		No charge
Photocopying – A4 – black and white	Self service	\$0.20
Photocopying – A3 – black and white	Self service	\$0.40
Printing – black and white	Self service	\$0.40
Photocopying – A4 – colour	Self service	\$0.50
Photocopying – A3 – colour	Self service	\$1.00
CDs	From	\$2.00
DVD/non book (cost of item \$ <\$45.00)		\$3.00
DVD/non book (cost of item \$45> <\$75.00)		\$5.00
DVD/non book (cost of >\$75.00)		\$10.00+
Replacement cards		\$4.50
Withdrawn books		\$1.00
Withdrawn books	For 3	\$2.00
PC scanning		Actual Cost
Lost books/item – replacement cost	Cost of book plus admin charge of	\$15.00
Local request delivery		Actual cost
Data storage devices		Price varies

4. Parks		1 July 18 – 30 June 19
Note: There is no GST on bonds for parks. If cancellation notice is received within 7 days prior to the Event – no refund		
Standard charges - all parks		
Booking fee - required per booking or group of bookings if made at one time		\$16.00
Daily charge - sports parks****	Note: These do not apply to community groups*	\$50.00
Daily charge - this is for all other parks and reserves that are not listed as sports parks**** (above) e.g. Railside by the Green Reserve, Howie Park, Te Aroha Domain.		\$20.00
Bond for casual hirers ***	Per day	\$255.00
Key bond (where applicable)	Per set of keys	\$25.00
Optional extras - all parks (all users, including community groups)		
Rubbish bins, above what is normally provided in the park	Per additional bin	\$16.00
Wedding/event site preparation (e.g. additional mowing prior to event)		\$56.00
Power service charge (if available)	Per day	\$51.00
Gate locking/unlocking (if required after hours/weekends)	Per locking/unlocking	\$56.00
Commercial activities - all parks		
Circus hire	Per day	\$575.00
Building/facilities		
Note: For recreational facilities such as sports stadiums please see recreation facilities and heritage section		
AR Johns Building - Boyd Park, Te Aroha		
Daily charge (daily charge rates will be pro-rated on an hourly basis for regular bookings that cover one school term or a period of three months or more)	Per 1/2 day (up to 6 hours)	\$71.00
	Per day	\$117.00
Bond for casual hirers *** (no alcohol served**)	Per day	\$50.00
Bond for casual hirers *** (alcohol served**)	Per day	\$250.00
Domain House - Te Aroha Domain		
All hirers (lower rates for use of Domain House for three days or more may be negotiated.)	Per day	\$50.00
Bond for casual hirers*** (no alcohol served**)	Per day	\$50.00
Bond for casual hirers*** (alcohol served**)	Per day	\$250.00
Former Bowling Club building - Te Aroha Domain		
Daily charge	Per day	\$40.00
Bond for casual hirers*** (no alcohol served**)	Per day	\$50.00
Bond for casual hirers*** (alcohol served**)	Per day	\$250.00
Billboard Sign - Skidmore Reserve, Te Aroha		
Billboard events sign boards (includes sign and installation)		\$76.00

Definitions

***Community group**

a not-for-profit organisation that provides services that are of benefit to the community, including the provision, promotion or facilitation of:

public health or wellbeing, social advisory or rehabilitation services, sports or recreational activities, public amenities or recreational facilities, the protection or enhancement of the environment, the protection of human life, the relief of poverty, the advancement of education (e.g. schools) or religion, animal welfare, public works or services, the efficiency of the armed forces.

**** Alcohol served** - Serving alcohol at Council facilities is subject to licensing requirements under the Sale and Supply of Alcohol Act 2012 and/or obtaining permission from Council.

***** Casual/regular hirers definitions**

Regular hirers are not required to pay a bond. Regular hirers are those who make regular bookings that cover one school term or a period of three months or more. All other hirers are classified as casual hirers.

****** Sports parks**

Matamata: Matamata Domain, Pohlen Park, Swap Park

Morrinsville: Morrinsville Recreation Ground, Wiseley Reserve

Te Aroha: Boyd Park, Herries Park, Waihou Recreation Reserve

5. Recreation facilities and heritage		1 July 18 – 30 June 19
Note: There is no GST on bonds for recreation facilities and heritage. If cancellation notice is received within 7 days prior to the Event – no refund		
After hours call out fee	If required	\$56.00
Matamata- Piako Civic and Memorial Centre		To be reviewed annually and updated 1 January
Bond		
No alcohol served		
Note: Bond waived if making 10 or more bookings per year. These bookings/payments must be made in a single transaction.		\$200.00
Alcohol served**		\$1,000.00
Interview Rooms (Pete Petersen Room and Te Tauihu Room)	Per hour	\$10.00
Foyer - Exclusive use can only be out of normal business hours		
Opening time until 6pm* (exhibition space - non exclusive use)		\$10.00
6pm until closing time*		\$10.00
All hours – non community group*		\$35.00
Lounge small (New Tainui Room or One third of Main Hall)		
Opening time until 6pm*		\$25.00
6pm until closing time		\$10.00
All hours – non community group*		Per 4 hours minimum
Lounge medium (Te Taurapa Room)		4 hour charge
Opening time until 6pm*		\$50.00
6pm until closing time*		\$20.00
All hours – non community group*		with following time charged
Lounge large (Te Takere Room)		per 2 hours
Opening time until 6pm*		\$75.00
6pm until closing time*		\$30.00
All hours – non community group*		\$150.00
Whole complex		
Opening time until 6pm*		\$110.00
6pm until closing time*		\$50.00
All hours – non community group*		\$235.00
Note: Kitchen/kitchenette facilities if available will be included in foyer/lounge/complex booking fee		

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**** Alcohol served**

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Matamata - Headon Stadium, Morrinsville - Westpac Event Centre and Te Aroha - Silver Fern Farms Event Centre	To be reviewed annually and updated 1 January
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Bond

No alcohol served <i>Note: Bond waived if making 10 or more bookings per year. These bookings/payments must be made in a single transaction.</i>	\$200.00
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Alcohol served**	\$1,000.00
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Court access (Basketball court area size)

Opening time until 6pm	Per court per hour	\$15.00
6pm until closing time	minimum 1 hour charge with following time charged per ½ hour	\$25.00

Lounge small (Matamata – Rose York room, Morrinsville – Committee room, Te Aroha – Ballance room – Seales Winslow room)

Opening time until 6pm*	Per 4 hours minimum 4 hour charge with following time charged per 2 hours	\$25.00
6pm until closing time*		\$10.00
All hours – non community group*		\$50.00
Lounge large (Morrinsville – Motumaoho room, Te Aroha – Ballance & Seales Winslow rooms combined)		
Opening time until 6pm*		\$50.00
6pm until closing time*		\$20.00
All hours – non community group*		\$100.00

Changing rooms (if required in addition to toilets)

Matamata - external	Per booking per day	\$30.00
Morrinsville/Te Aroha - internal		\$60.00

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**** Alcohol served**

Serving alcohol at Council facilities is subject to licensing requirements under the Sale and Supply of Alcohol Act 2012 and/or obtaining permission from Council.

Firth Tower Historical Reserve

General admission to reserve grounds only

General admissions to buildings and displays for individuals (is determined by the Matamata Historical Society)

Senior groups		\$5.00
School groups	Per person	\$5.00
Plus per activity		\$2.00

Events at Firth Tower

Photos (grounds only if no venue hire)		\$57.00
Event venue hire (church and/or outdoor ceremony)	Between 10am and 4pm	\$240.00
Event venue hire (ceremony and reception) (church, outdoor and/or heritage room)	Between 10am and 4pm	\$387.00
After hours fee (if applicable)	Per hour outside the hours of 10am to 4pm	\$52.00
Event bond	Bond (no alcohol served**)	\$153.00
	Bond (alcohol served**)	\$408.00
Wedding planner service (optional extra)	Per person per hour	\$52.00
Heritage room hire	Per hour between 10am and 4pm	\$16.00
	Per half day (four hours)	\$51.00
Campervans	Per night	\$6.00
Power connection	Per campervan	\$6.00
Campervan events charge	Per person, per day, includes museum entry	\$6.00

Matamata squash court hire		
Casual squash players - per player per game	Adult (16 years+)	\$9.50
	Student	\$7.50
Racquet hire (with \$10 deposit)		\$6.00
Waharoa (Matamata) Aerodrome		
Airport landing fee		
Operator – cash	Per landing (maximum \$15.00 per day)	\$15.00
	Operator – invoiced	Per landing (maximum \$40.00 per day)
<i>Note: The first of any of the following types of movements are charged at landing rates: landing, touch and go, approach and go, around, missed approach</i>		
Aircraft parking	Per day (24 hours)	\$6.00
Camping		
Unattended, un-powered site	Per day	\$2.00
Unattended, powered site	Per day	\$4.00
Adults		
Un-powered site	Per person/ per day	\$14.00
Powered site	Per person/ per day	\$16.00
Soaring Centre bunk room	Per person/ per day	\$14.00
Children		
Un-powered site	Per person/ per day	\$7.00
Powered site	Per person/ per day	\$7.00
Soaring Centre bunk room	Per person/ per day	\$7.00

6. Animal control		1 July 18 – 30 June 19	
Dog ownership fees			
Full registration fee			\$116.00
Minus rebates/bonus (below) if applicable:			
Rebate (desexed, working, or NZ-Kennel Club membership registered breeding dog)			\$30.00
Rebate (Responsible Owner Rebate)			\$15.00
Rebate			
- no complaints or infringements			
- no dog held by the owner was impounded in the previous registration year			\$35.00
- pay registration fee on time			
Classified dangerous dog		150% of the relevant fee applies	
Replacement tags			\$2.00
Payment after 31 July will result in a 50% penalty fee			
Dog impounding charges			
Impounding			\$50.00
Second impounding			\$80.00
Third and subsequent impounding in the same registration year			\$125.00
Daily sustenance			\$12.50
Microchipping			\$60.00
Stock call out fees			
During office hours			\$125.00
After hours (inclusive of mileage)		Per call out	\$175.00
Impounding fee		Per head, plus all costs	\$50.00
Daily sustenance		Per head	\$6.00
All associated costs (i.e. transport, advertising)			Actual cost
Note: Keeping an unregistered dog may result in an infringement fee of \$300. Owners are legally responsible for keeping their dog under control at all times. Failure to do so is an offence under Section 53 of the Dog Control Act with a fine of up to \$3000 or an infringement fee of \$200. Any dog found at large can be impounded at the owner's expense.			

7. Building consents and monitoring		1 July 18 – 30 June 19
Minor works (category 1 Level 1)		
Solid fuel heaters, plumbing or drainage, garden sheds (up to 20m2), marquees, solar heating panels, basic warning systems and similar	Admin fee	
	Processing cost	
	Inspection fee	\$370.00
	Total	
Minor building works (category 1 Level 2)		
Carports, demolition, decks, pergolas, para pools and equivalent types, shade sails, archgolas, retaining walls	Admin fee	
	Processing cost	
	Inspection fee	\$550.00
	Total	
Standard building works (non-habitable) (category 1 Level 1)		
Garages, hay barns, implement sheds, concrete masonry pools, conservatories	Admin fee	
	Processing cost	
	Inspection fee	\$629.00
	Total	
Detached habitable buildings with no plumbing or drainage (category 1 Level 1)		
With no plumbing or drainage, e.g. sleep out, office,	Building	\$995.00
Detached habitable buildings with plumbing or drainage (category 1 Level 2)		
With plumbing and drainage, e.g. sleep out with toilet	Building	\$1,425.00
Dairy sheds (category 1 Level 2)		
	Building	\$1,180.00
Alterations and additions up to 60m2 (category 1 Level 2)		
Other new buildings up to 60 m2, e.g. industrial	Building	\$1,890.00
Dwellings		
Dwelling single storey up to 100 m2 (category 1 Level		\$1,940.00
Dwelling single storey up to 250 m2 (category 1 Level		\$2,415.00
Dwelling single storey in excess of 250 m2 (category 1	Building consent fees	\$2,520.00
Dwelling two storey or more up to 250 m2 (category 2)		\$2,985.00
Dwelling two storey in excess of 250 m2 (category 2)		\$3,755.00
Re-sited/transportable dwellings (Category 1 Level 2)		\$810.00
Multi use consents		
(Note: MBIE, BRANZ, planning and engineering fees will	Admin fee	
Dwellings	Processing	
	8 Inspections	\$1,795.00
	Total	
	Other buildings	
Other buildings	Admin fee	
	Processing cost	
	2 Inspections	\$540.00
	Total	

Commercial/industrial		
Small commercial/industrial up to 300 m2 (category 1 Level 2)		\$3,225.00
Commercial/industrial in excess of 300 m2 (category 2 or 3)		
Structures (category 2 or 3)		
Including bridges, reservoirs, dams, tanks, retaining walls		
Other building related fees		
Stock underpass (also refer roading section) DBH and BRANZ fees are included	Producer statement for structural work and installation are required	\$830.00
PIM only applications	Planning and engineering fees are additional	\$238.00
Extra inspections		
Extra inspection where client requests an inspection but project is not ready or not approved. Inspections not covered by fees.		\$170.00
Amendments and variations to building consents		
Processing and extra inspections will also be charged hourly. Government levies may also apply.	Per hour	\$170.00
Inspection of re-locatable buildings		
Inspection and report		\$405.00
Travel time out of district	Per km	\$0.80
Fencing of existing swimming pool		
Inspect, register and issue compliance certificate	Per hour	\$170.00
Application for exemption		\$630.00
External services		
Peer review for fire design, lifts and the like		
All other processes under the Building Act		
Actual cost	Per hour	\$170.00
Building warrant of fitness audits		
	Per hour	\$170.00
Applications for certificate of public use (sections 363a and 363b Building Act 2004)		
– includes inspection of compliance		\$345.00
Compliance schedules		
New compliance schedules (section 102 Building Act 2004)		\$345.00
Amendments to existing compliance schedule (section 106 and 107 Building Act 2004)		\$345.00

Application for a Building Certificate		
Sale and Supply of Alcohol Act 2012: section 100 - suitability of premises for on/off licence.		\$235.00
Inspection of premises for fire safety and access for people with disabilities.		\$235.00
Applications for Certificate of Acceptance (section 97 Building Act 2004)		
In addition to the fees that would have been payable had the owner or previous owner applied for a building consent before carrying out the work.	Per hour - plus building consent costs	\$170.00
Processing of exempt building work (schedule 1 Building Act 2004)		
For an assessment to be done, stamped and then put onto the property file		\$61.00
Extension of time		
Not billed until time of CCC	Per inspection	\$170.00
Notice to fix (section 164 and 167 Building Act 2004)		
	Per hour	\$270.00
Certificate for construction over two allotments (section 77 Building Act 2004)		
Internal process by Council staff, Council's solicitor to prepare certificates	Per hour	
Notice when building on land subject to a natural hazard (section 73 Building Act 2004)		
Internal process by Council staff, Council's solicitor to prepare notice	Per hour	
Amusement devices set by statute		
<i>Fees set by Amusement Devices Regulations 1978: regulation 11, for approval to operate.</i>		
A. One device for up to seven days		\$11.50
B. Additional device for up to seven days		\$2.30
C. Each device for every seven day period after first listing		\$1.15
Sale of building consent information		
	Per month	\$32.00

Accreditation fee	
	Per consent \$48.00
<p>Note: All fees stated are inclusive of GST. The above fees are building consent fees only. You may incur additional fees for planning and engineering approval if required. Should any particular job significantly exceed the set fee, an additional charge based on actual time will be payable. Fixed charges are payable on application. At the end of processing, inspection fees and additional levies may be payable. Building consent fees include the cost of the Code of Compliance Certificate. We may be required to collect the following fees on behalf of others. Lapsed consents: Building consents cancelled prior to the first inspection being carried out will be refunded the charge already paid, less the cost of the work already undertaken.</p>	
Building Research Association of New Zealand (BRANZ) Levy set by statute	
<p>For every building consent with an estimated value of \$20,000 and over. \$1.00 per \$1,000 is payable. (NB: GST is not applicable to this levy).</p>	
Building Performance (MBIE) Levy set by statute	
<p>For every building consent with an estimated value of \$20,000 and over. \$2.01 per \$1,000 is payable. (NB: GST is not applicable to this levy).</p>	
Development contributions	
<p>Please be aware that there could be a development contribution fee included in the fees for your building consent. Development contributions are payable under the Local Government Act 2002 for some projects. A Code Compliance Certificate will not be issued until the Development Contributions applicable to the project are paid in full. Development Contributions are adjusted at 1 July each year in accordance with our Development Contributions Policy.</p>	

8. Licensing and enforcement		1 July 18 – 30 June 19	
Health licences - Health Act 1956 and associated regulations			
Hairdressers			\$112.00
Food premises - low risk			\$254.00
Food premises - medium risk			\$392.00
Food premises - high risk			\$604.00
Additional inspections			\$186.00
Change of ownership			\$112.00
Camping grounds			\$254.00
Funeral directors			\$95.00
Mortuaries			\$218.00
Note: \$100.00 penalty for all registrations if they have not applied and paid by 30 June each year for food premises, hairdressers and camping grounds and by 31 May each year for funeral directors and mortuaries.			
Food plans and registration - Food Act 2014			
Registration fee			\$125.00
Food plans – low risk*	Deposit		\$254.00
Food plans – medium risk*	Deposit		\$392.00
Food plans – high risk*	Deposit		\$604.00
Health Officer	Per hour		\$159.00
Administration	Per hour		\$80.00
Other fees			
Mobile shops			\$214.00
Auctioneer licence set by statute			
Issue or renewal of licence			\$345.00
Add a name to a company			\$149.50
For each place of business			\$149.50
Gambling venue (class 4 consent)			
That meets all the criteria*	Deposit		\$1,000.00
That doesn't meet all the criteria*	Deposit		\$1,000.00
Noise control			
Return of seized stereo			\$150.00
Alcohol licences			
Cost/risk fee category			
Very low (0 - 2 rating)	** Application fee		\$368.00
	Annual fee		\$161.00
Low (3 - 5 rating)	** Application fee		\$609.50
	Annual fee		\$391.00

Medium (6 - 15 rating)	** Application fee	\$816.50
	Annual fee	\$632.50
High (16 - 25 rating)	** Application fee	\$1,023.50
	Annual fee	\$1,035.00
Very high (26 plus rating)	** Application fee	\$1,207.50
	Annual fee	\$1,437.50
* All applications that require a deposit will be charged at actual processing costs		
** Applies to applications for new licences, renewals of licences and variations to licences		
Application type		
Special licence		
Class 3 One or two small events	See special licence application form for further details	\$63.25
Class 2 Three to twelve small events: one to three medium		\$207.00
Class 1 One large event: more than three medium events: more than twelve small events		\$575.00
Other fees		
Manager's certificate application		\$316.25
Temporary authority		\$296.70
Temporary licence		\$296.70
Appeal to Alcohol Regulatory & Licensing Authority (ARLA)		\$517.50
Extract of register (ARLA or District Licensing Committee)		\$57.50
Permanent Club Charter (annual fee due on 30 June of each year and paid to ARLA)		\$632.50
See also building consents and monitoring and resource consents and monitoring fees		

9. Resource consents and monitoring		1 July 18 – 30 June 19
Regulatory planning charges		
Hourly rates and other charges		
Set up fee (disbursements)	Per hour	\$80.00
Administration	Per hour	\$80.00
Graduate Planner	Per hour	\$128.00
Intermediate Consents Planner	Per hour	\$143.00
Senior Planner	Per hour	\$170.00
Team Leader Resource Consents	Per hour	\$190.00
District Planner	Per hour	\$212.00
Group Manager Community Development	Per hour	\$212.00
Monitoring	Per hour	\$143.00
Processing of completion certificates (s224)	Per hour	\$143.00
Engineering - refer engineering section in fees & charges		
Legal – in house - refer legal section in fees and charges		
External consultant/legal		Actual cost plus 5%
Commissioners – independent		Actual cost plus 5%
Commissioners – Councillors - In accordance with Remuneration Authority Act 1977		Actual cost
Venue hire		Actual cost
Reports requested by commission		Actual cost
Prelodgement meetings		First hour free, thereafter charged out at the officer's hourly rate
Sale of planning consent information	Per month	\$35.00
Minor subdivision 1-3 lots*	Deposit	\$1,500.00
Major subdivision 4 lots plus*	Deposit	\$2,000.00
Minor landuse -for yard encroachments, height encroachments and second hand buildings*	Deposit (includes 1 hour of monitoring)	\$800.00
Major Landuse -all other applications*	Deposit (includes 3 hours of monitoring)	\$2,000.00
Combined minor subdivision and minor landuse	Deposit	\$2,000.00
Combined minor subdivision and major landuse	Deposit	\$3,000.00
Combined major subdivision and minor landuse	Deposit	\$2,500.00
Combined major subdivision and major landuse	Deposit	\$3,000.00
Peat hazard landuse consent - including monitoring**	Set fee	\$550.00
Second hand building landuse consent - including 1 hour deposit for monitoring**	Set fee	\$685.00

Permitted boundary activities	Set fee	\$250.00
Marginal and temporary activities	Deposit	\$250.00
Yard encroachment landuse consent (only applies where written approval from the affected parties are submitted with the application and there are no other matters of non-compliance - includes 1 hour deposit for monitoring)**	Set fee	\$685.00
Limited notified applications*	Deposit	\$4,000.00
Publicly notified applications*	Deposit	\$6,000.00
Boundary adjustments*	Deposit	\$1,500.00
Approval of survey plan (s223 RMA)	Set fee	\$210.00
Approval of consent conditions (s224 RMA)*	Deposit	\$500.00
Extensions of time (s125 RMA)*	Deposit	\$1,000.00
Variations or cancellation of a consent condition (s127 RMA)*	Deposit	\$1,000.00
Variations or cancellation of a consent notice (s221 RMA)*	Deposit	\$1,000.00
Release of minor works bond*	Deposit	\$400.00
Cancellation of easements, building line restrictions and cancellation of compulsory amalgamations conditions (s241 and s243 RMA)*	Deposit	\$1,000.00
Easements not requiring subdivision consent (s348 LGA)*	Deposit	\$1,000.00
Cancellation of consent*	Deposit	\$500.00
Designation or heritage order*	Deposit	\$3,000.00
Alteration of designation or heritage order*	Deposit	\$2,000.00
Outline plan (s176a RMA)*	Deposit	\$1,000.00
Certificate of compliance (s139 RMA)*	Deposit	\$1,000.00
Existing Use Rights Certificate (s139A RMA)*	Deposit	\$1,000.00
Alcohol licensing certificate for a new premises	Set fee	\$360.00
Alcohol licensing certificate for an existing premises	Set fee	\$130.00
Building consent processing – refer building consents and monitoring section		Hourly rates
All other functions under the RMA – refer regulatory planning charges		Hourly rates
All photocopying and postage will be charged as per fees and charges – customer services section.		
* All applications that require a deposit will be charged at actual processing costs.		
** Set fees for landuse consents only apply where all information is provided.		

Development Contributions

Please be aware that there could be a development contribution fee included in the fees for your resource consent. Development contributions are payable under the Local Government Act 2002 for some projects. A 224 Certificate will not be issued until the development contributions applicable to the project are paid in full. Development contributions are adjusted at 1 July each year in accordance with our Development Contributions Policy.

We currently operate a Financial Contributions Policy under our District Plan. Financial Contributions are separate from, and may be charged in addition to development contributions under the Local Government Act 2002.

10. Roading		1 July 18 – 30 June 19	
Overweight/high productivity vehicle permit application			
Processing of permit - no supervision	Per permit		\$99.00
Processing renewal of existing permit	Per permit		\$37.00
Additional supervision cost	Per permit		\$132.50
Non notification/compliance			\$637.00
<i>Note: Any fees and charges that may be applicable for new overweight licensing requirements will be addressed at the time any new requirements come into force.</i>			
RAPID number			
New RAPID number			No charge
Replacement of a RAPID number			No charge
Roading events - non road closure			
Application - fundraising/community events			\$25.50
Application - private events			\$48.00
Roading events - road closures			
Application - fundraising/community events			\$70.00
Application - private events			\$150.00
Advertising			Actual cost
Road opening permits/corridor access requests			
Application fee	Standard		\$100.00
	New vehicle crossing		
	Inspection fee		\$94.00
	Further inspections due to non compliance		\$146.00
	Non-notification fee		\$623.00
Vehicle crossings			
Applications - (including inspections)			\$80.00
Further inspections due to non compliance	Per inspection		\$150.00
Non notification/compliance			\$635.00
Stock underpasses (also refer building section)			
Applications (including all inspections)			\$582.00
Further inspections due to non compliance	Per inspection		\$150.00
Fence permits			
Applications (including first inspection)			No charge
Further inspections due to non compliance	Per inspection		\$150.00
Stock permits			
Applications (including first inspection)			No charge
Further inspections due to non compliance	Per inspection		\$150.00

Abandoned vehicles	
Vehicles taken into custody (where owner can be identified)	Actual fee for towing and storage (if required)
Disposal fee (where owner can be identified)	Actual fee for disposal of vehicle (if required)
Skateboard infringements	
First confiscation	No fee
Second confiscation	\$31.00
Third & subsequent confiscations	\$63.00

11. Rubbish and recycling

1 July 18 – 30 June 19

Note: Transfer stations are located in Matamata, Morrinsville & Waihou.
Charges are based on weight rather than volume.
All vehicles will pass over a weigh bridge and a fee is applied accordingly to the weight of the refuse or green waste.
A minimum charge will be applied for small loads. See table below.
There is no charge for refuse in official Matamata-Piako District Council refuse bags.

Sorted approved recyclables

Sorted and approved recyclables Free

Commercial quantities will only be accepted by prior arrangement with management

Refuse

Bag	Up to 60 litre bag, larger bags will be weighed	\$2.00
- this is for plain bags dropped at MPDC refuse sites		
- MPDC pre-paid bags are free to drop at MPDC refuse sites		

Car, utes, all vehicles/trailers	Per tonne	\$167.00
	Minimum charge	\$17.00

Green waste

Bag	Up to 60 litre bag, larger bags will be weighed	\$2.00
- this is for plain bags dropped at MPDC refuse sites		
- MPDC pre-paid bags are free to drop at MPDC refuse sites		

Car, utes, all vehicles/trailers	Per tonne	\$73.00
	Minimum charge	\$7.00

Scrap steel

Ute/station wagon/single axle trailer/tandem axle/high side trailer/commercial	No charge
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Other transfer station charges - These apply to all three transfer stations:

Charges per type

Car tyre	\$8.00
4WD and light truck tyre	\$10.00
Truck tyre	\$20.00
Tractor tyre less than 40 inch diameter	\$45.00
Tractor tyre 40 inch diameter or more	\$75.00

Domestic quantities (up to 10 litres) of hazardous waste and oil can also be disposed of at the transfer stations, including solvents (labelled), cleaning fluids (labelled), paints, car batteries and oils. Fertilisers, herbicides and pesticides may also be disposed of if they are placed in a sealed, clear plastic bag and labelled. Larger quantities may be accepted by prior arrangement.	\$15.00
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Refuse bags/bins – for purchase from Council offices		
Recycling bins (small green bins)		\$16.00
Rubbish bags (retail price)		\$2.00
Wholesale bags	For the commercial sale of refuse bags only	Up to 15% less than retail price
Recycling wheelie bins		
Recycling wheelie bin 80 litre		\$58.00
Recycling wheelie bin 240 litre		\$68.00
Delivery		\$31.00
White ware	Per item	\$10.00

12. Wastewater		1 July 18 – 30 June 19
Tradewaste – administrative charges		
Tradewaste application fees	Per unit	\$85.00
Inspection fee	Per unit hour	\$142.00
Temporary discharge application fee	Per unit	\$85.00
Annual tradewaste – consent charges		
Permitted		No charge
Conditional		\$347.00
Tradewaste charges are as per individual tradewaste agreements		
The fixed tankered waste charge shall be calculated using a set fee per cubic metre.	Tankered waste clinic metre fee per m3	\$18.00

13. Water		1 July 18 – 30 June 19
	Per m3	\$4.10
District wide tanker fill points	Initial registration	\$330.00
	Annual review	\$110.00
Backflow maintenance and annual testing		Actual cost plus administration fee of 10%
Meter administration fees		
Re-connection fee		At cost
Disconnection fee		At cost
Connection/installation fee		At cost

14. Strategies and plans (District Plan)		1 July 18 – 30 June 19
District Plan sales		
District Plan and maps and development manual (hard copy)		\$370.00
District Plan (CD copy)		\$62.00
Planning maps and DCP maps		\$161.00
Hard copy updates	Per annum	\$285.00
Electronic updates	Per annum	\$171.00
Hard copy update	Per plan change	\$86.00
Private plan changes		
Private plan changes	Deposit	\$10,000.00
Graduate Planner	Per hour	\$128.00
Environmental Policy Planner	Per hour	\$142.00
Senior Planner	Per hour	\$170.00
District Planner	Per hour	\$212.00
Group Manager Community Development	Per hour	\$212.00
Consultant Planner	Per hour	Actual cost plus 5%
Administration fee	Per hour	\$80.00
<i>Note: All photocopying and postage will be charged as per fees and charges – customer services section</i>		

15. Engineering		1 July 18 – 30 June 19
Graduate Engineer	Per hour	\$128.00
Engineering Officer	Per hour	\$143.00
Senior/Design Engineer	Per hour	\$170.00
Team Leaders	Per hour	\$190.00
Kaimai Consultants Manager	Per hour	\$212.00
Service Delivery	Per hour	\$212.00

16. Customer services/Records/GIS and administration **1 July 18 –
30 June 19**

Official information charges

Time - first hour or part there of:		
Time - after first hour	Per half hour or part there of	\$38.00
Pages copied - first 20 A4 (or smaller) pages free	Over 20 pages/per page	\$0.20
Cost of CDs, video, tapes, printing larger than A4 and other materials or viewing arrangements requested		Actual cost

The Local Government Official Information and Meetings Act 1987 (Act) requires us to make available certain information which we hold. The Act also makes provision for us to make a charge for the information supplied but this charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request expresses urgency then the Council may have to use additional resources to gather the information promptly and the Act permits the Council to charge for these extra resources. If there is a charge for information we will advise you of the likely charges before we commence processing the request and will give you the opportunity to decide whether or not to proceed with the request. In such cases we may also require that the whole or part of any charge be paid in advance before commencing to process the request. If the time taken to process the information and/or the number of copies supplied is only a small margin over the 'free' allowance, we may use our discretion as to whether any charge should be made.

Where repeated requests are made by the same person or group in respect of a common subject over intervals of up to eight weeks we will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to one hour of free time and 20 free standard A4 (or smaller) photocopies. The charge represents a reasonable fee for the cost of providing information. It may include (but is not limited to) time spent:

- in searching an index to establish the location of the information
- in locating and extracting the information from the place where it is held
- in reading or reviewing the information
- in supervising the access to the information.

Under the Act we are not permitted to charge for:

- locating and retrieving information which is not where it ought to be
- time spent deciding whether or not access should be allowed, and in what form.

The liability to pay any charge may be modified or waived at the discretion of the delegated officer receiving the request. Such decisions should have regard to the circumstances of each request. However, it would be appropriate to consider:

- whether payment might cause the applicant hardship
- whether remission or reduction of the charge would facilitate good relations with the public or assist the department in its work
- whether remission or reduction of the charge would be in the public interest because it is likely to contribute significantly to public understanding of, or effective participation in, the operations or activities of the government, and the disclosure of the information is not primarily in the commercial interest of the requester.

Charges are set in accordance with Ministry of Justice, Charging Guidelines for Official Information Act 1982 Requests (2002) and the Ombudsman's guide to charging for official information under the OIA and LGOIMA released June 2016. If an identifiable natural person seeks access to personal information about that person then the request is governed by the Privacy Act 1993 and these charges do not apply. Information that is already publicly available (for example at our libraries and offices or on our website is not subject to the Act, and normal charges apply to the supply of this information. A person who makes a request for information under the Act may make a complaint to the Office of the Ombudsmen regarding our decision regarding supply of that information.

Access to files		
Simple file - excludes property owner		\$25.00
Complex files - e.g. business or industrial establishments		\$55.00
Building and resource consent files		\$20.00
Recovery of file from off-site		\$55.00
Certificate of Title and deposited plan search (searches are performed only to satisfy RC and BC requirements, we do not do general public searches)	Per title	\$25.00
Access to register information	Per month	\$20.00
Supporting documents for search (Instruments registered against the title for example encumbrances, consents notices etc)	Each per instrument	\$25.00
Marriage or Civil Union certificate and ceremony		
Licence fee		\$150.00
Registry office (licence and solemnisation of marriage by a Registrar)		\$240.00
Photocopying/GIS and mapping services		
Black and white photocopying/printing		
External A4	Per page	\$0.50
External A3	Per page	\$1.00
Colour photocopying/printing		
External A4	Per page	\$2.00
External A3	Per page	\$4.00
Large format printing (colour)		
External A2	Per page	\$11.00
External A1	Per page	\$17.00
External A0	Per page	\$27.00
GIS charge out rate	Per hour	\$60.00
	Minimum charge	\$30.00
Black and white plan copying		
External A2	Per page	\$5.00
External A1	Per page	\$10.00
External A0	Per page	\$15.00
Policies, plans, bylaws, reports, agendas and minutes		
Long Term Plan, Annual Plan, Annual Report, Consolidated Bylaw and all other policies, plans, agendas and minutes	Per page	See photocopying costs

Land Information Memorandum		
Standard Land Information Memorandum (LIM)	(10 working days)	\$235.00
Urgent Land Information Memorandum (LIM)	(3 working days)	\$335.00
Standard business/industrial establishment Land Information Memorandum (LIM)	(10 working days)	\$330.00
Urgent business/industrial establishment Land Information Memorandum (LIM)	(5 working days)	\$430.00

17. Communications		1 July 18 – 30 June 19
Photos		
Community groups or other organisations, where there is a benefit to Council		Free
Commercial/other organisations:		
Standard		\$50.00
Panoramic		\$100.00

18. Legal		1 July 18 – 30 June 19
In house services (performed by Council's legal staff)	Legal per hour	\$215.00
	Administration per hour	\$90.00
External services (performed by external legal firms)		Actual cost

19. Development and financial contributions

1 July 18 – 30 June 19

Development contributions per Household Equivalent Unit (HEU) for 2018/19.
Please refer to the Development Contributions Policy for notes on how fees are applied.

Matamata

2018-2021 - LTP 2018-2028 Policy	Parks/reserves	\$1,291.07
	Roading	\$4,477.00
	Stormwater	\$519.00
	Wastewater	\$8,012.00
	Water	\$4,198.00
2015 to 2018 - LTP 2015-25 Policy	Parks/reserves	\$1,291.07
	Roading	\$2,334.10
	Stormwater	\$2,602.41
	Wastewater	\$5,364.42
	Water	\$3,898.39
2012 to 2015 - LTP 2012-22 Policy	Parks/reserves	\$1,291.07
	Roading	\$2,415.65
	Stormwater	\$2,370.34
	Wastewater	\$4,659.85
	Water	\$3,792.96
2009 to 2012 - LTCCP 2009-19 Policy	Parks/reserves	\$1,291.07
	Roading	\$3,254.64
	Stormwater	\$3,731.73
	Wastewater	\$2,956.21
	Water	\$2,226.41
2006 to 2009 - LTCCP 2006-16 Policy	Parks/reserves	\$1,201.16
	Stormwater	\$6,493.83
	Wastewater	-
	Water	\$1,054.03
2005 - LTCCP 2004-14 (amended 2005) Policy	Community facilities	\$1,197.70
	Parks/reserves	\$362.26
	Te Aroha Domain	\$104.76
	Stormwater	\$1,743.02
	Wastewater	\$631.06
	Water	\$431.68
Plus Network Contributions	Stormwater	\$1,370.56
	Wastewater	\$2,054.62
	Water	\$2,054.62

Matamata Continued		
2004 - LTCCP 2004-14 Policy	Community facilities	\$1,031.30
	Parks/reserves	\$311.95
	Te Aroha Domain	\$90.56
	Stormwater	\$1,501.62
	Wastewater	\$544.55
	Water	\$371.05
Plus Network Contributions	Stormwater	\$1,370.56
	Wastewater	\$2,054.62
	Water	\$2,054.62
Morrinsville		
2018 to 2021 - LTP 2018-28/ Policy	Parks/reserves	\$1,291.07
	Roading	\$1,920.00
	Stormwater	-
	Wastewater	\$6,399.00
2015 to 2018 - LTP 2015-25 Policy	Water	\$4,048.00
	Parks/reserves	\$1,291.07
	Roading	\$2,903.74
	Stormwater	\$361.65
2012 to 2015 - LTP 2012-22 Policy	Wastewater	\$3,590.67
	Water	\$3,067.73
	Parks/reserves	\$1,291.07
	Roading	\$2,438.79
2009 to 2012 - LTCCP 2009-19 Policy	Stormwater	\$1,699.79
	Wastewater	\$7,329.83
	Water	\$1,745.25
	Parks/reserves	\$1,291.07
2006 to 2009 - LTCCP 2006-16 Policy	Roading	\$3,285.87
	Stormwater	\$1,180.30
	Wastewater	\$3,445.25
	Water	\$2,410.39
2005 - LTCCP 2004-14 (amended 2005) Policy	Parks/reserves	\$1,201.16
	Stormwater	\$5,914.13
	Wastewater	\$837.15
	Water	\$1,215.70
	Community facilities	\$1,197.70
	Parks/reserves	\$362.26
2005 - LTCCP 2004-14 (amended 2005) Policy	Te Aroha Domain	\$104.76
	Stormwater	\$1,743.02
	Wastewater	\$631.06
	Water	\$431.68

Morrinsville Continued		
Plus Network Contributions	Stormwater	\$1,370.56
	Wastewater	\$2,054.62
	Water	\$2,054.62
2004 - LTCCP 2004-14 Policy	Community facilities	\$1,031.30
	Parks/reserves	\$311.95
	Te Aroha Domain	\$90.56
	Stormwater	\$1,501.62
	Wastewater	\$544.55
	Water	\$371.05
Plus Network Contributions	Stormwater	\$1,370.56
	Wastewater	\$2,054.62
	Water	\$2,054.62
Te Aroha		
2018-2021 - LTP 2018-2028 Policy	Parks/reserves	\$1,291.07
	Roading	\$934.00
	Stormwater	-
	Wastewater	\$3,023.00
2015 to 2018 - LTP 2015-25 Policy	Water	\$31.00
	Parks/reserves	\$1,291.07
	Roading	\$686.30
	Stormwater	\$2,156.54
2012 to 2015 - LTP 2012-22 Policy	Wastewater	\$4,093.96
	Water	\$2,299.72
	Parks/reserves	\$1,291.07
	Roading	\$2,432.16
2009 to 2012 - LTCCP 2009-19 Policy	Stormwater	\$3,935.21
	Wastewater	\$6,445.92
	Water	\$3,159.88
	Parks/reserves	\$1,291.07
2006 to 2009 - LTCCP 2006-16 Policy	Roading	\$3,276.88
	Stormwater	\$2,254.72
	Wastewater	\$6,014.62
	Water	\$2,640.90
2006 to 2009 - LTCCP 2006-16 Policy	Parks/reserves	\$1,201.16
	Stormwater	\$3,713.39
	Wastewater	\$2,365.75
	Water	\$1,686.97

Te Aroha Continued		
2005 - LTCCP 2004-14 (amended 2005) Policy	Community facilities	\$1,180.00
	Parks/reserves	\$356.89
	Stormwater	\$1,717.26
	Te Aroha Domain	\$103.21
	Wastewater	\$621.73
	Water	\$425.29
Plus Network Contributions	Stormwater	\$1,350.30
	Water	\$2,204.24
	Wastewater	\$2,204.24
2004 - LTCCP 2004-14 Policy	Community facilities	\$1,016.05
	Parks/reserves	\$307.34
	Stormwater	\$1,479.42
	Te Aroha Domain	\$89.21
	Wastewater	\$536.49
	Water	\$365.55
Plus Network Contributions	Stormwater	\$1,350.30
	Water	\$2,204.24
	Wastewater	\$2,204.24

20. Independent commissioner hearings for development contributions objections		1 July 18 – 30 June 19
Engaging external commissioner/s to hear an application		Actual cost
Secretarial and administrative support	Per hour	\$80.00
Staff time in preparing, organising and holding a hearing	Per hour	\$150.00
Additional equipment, materials or meeting space required for the hearing		Actual cost

21. Swimming pools		1 July 18 – 30 June 19
Swim Zone Matamata, Morrinsville and Te Aroha		
Single entry		
Child (under 16 years)		\$4.00
Adult (16 years +)		\$6.00
Senior (65 years +)		\$5.00
Family pass 2 adults or seniors and up to 3 children	Single swim	\$19.00
Family pass 2 adults or seniors and up to 3 children - with community services card		\$18.00
Shower only		\$3.00
Spa (where facilities are available)	In addition to entry fee	\$2.00

Concession cards (pool entry)		
Child (under 16 years)	10 swims	\$34.00
	20 swims	\$64.00
	30 swims	\$90.00
Adult (16 years +)	10 swims	\$51.00
	20 swims	\$96.00
	30 swims	\$135.00
Senior (65 years +)	10 swims	\$42.50
	20 swims	\$80.00
	30 swims	\$112.50
Concession cards (pool and spa entry)		
Child (under 16 years)	10 swims	\$51.00
	20 swims	\$96.00
	30 swims	\$135.00
Adult (16 years +)	10 swims	\$68.00
	20 swims	\$128.00
	30 swims	\$180.00
Senior (65 years +)	10 swims	\$59.50
	20 swims	\$112.00
	30 swims	\$157.50
Membership (pool entry)		
Child (under 16 years)	3 month	\$93.50
	6 month	\$145.50
	12 month	\$229.00
Adult (16 years +)	3 month	\$140.50
	6 month	\$218.50
	12 month	\$343.00
Senior (65 years +)	3 month	\$117.00
	6 month	\$182.00
	12 month	\$286.00
Membership (pool and spa entry)		
Child (under 16 years)	3 month	\$140.50
	6 month	\$218.50
	12 month	\$343.00
Adult (16 years +)	3 month	\$187.00
	6 month	\$291.00
	12 month	\$457.50
Senior (65 years +)	3 month	\$164.00
	6 month	\$255.00
	12 month	\$400.50
School groups		
Matamata Primary School (Matamata pool only)	Per child/term	\$11.00
All schools within the district	Per child/swim	\$1.50
Out of district schools		\$3.50

Amateur swimming clubs		
Squad member (pool entry) - 12 months	Valid only during squad training session times	\$145.00
Squad member (pool entry) - 6 months		\$106.00
Morrinsville Swim Club	Per annum	\$6,282.00
Learn to swim	Pool entry only per child per term	\$31.00
Hire (bookings essential)		
Lane hire	Per lane per hour	\$11.50
Inflatable hire	Hire per hour where available	\$11.50
Barbeque hire	Per hour	\$11.50
Full pool hire	Per hour per pool or part there of	\$50.00
Maximum numbers: 50 people Te Aroha, 200 people Matamata and Morrinsville. Minimum of two life guards required for up to 40 people with an additional life guard required for every additional 40 people (or part thereof). Additional life guards are required for each pool hired.	Plus per lifeguard per hour - with a minimum of 2 lifeguards	\$25.00
Aqua Group Fitness (where available)		
Per session		\$7.50
Concession card	10 sessions	\$64.00
	20 sessions	\$120.00
	30 sessions	\$169.00
Active Health club rehabilitation (access to exercise equipment and staff assistance)		
Adult (16 years +)	Restricted hours of use and current medical certificate apply	\$5.00
Senior (65 years +)		\$4.00