

# Corporate and Operations Committee

## Open Minutes



Minutes of a meeting of the Corporate and Operations Committee held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 26 September 2018 at 9:00am.

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## Present

<b>Mayor</b>	Jan Barnes, JP	
<b>Councillors</b>	Donna Arnold	James Sainsbury
	Teena Cornes	Ash Tanner
	Paul Cronin	Kevin Tappin
	Neil Goodger	James Thomas, JP
	Brian Hunter	Adrienne Wilcock
	Peter Jager	

## Apologies

Councillor Kevin Tappin

## Also Present

		Item No.
Dennis Bellamy	Group Manager Community Development	
Meghan Lancaster	Committee Secretary	
Niall Baker	Acting Senior Policy Planner	6.1, 6.2
Mark Naudé	Parks and Facilities Planner	6.3
Sandra Harris	Acting Strategic Policy Manager	6.1, 6.2
Steve Carney	Animal Control Manager	6.1
Sandy Barnes	Health and safety/Quality Manager	6.5

## In Attendance

	Time In	Time Out
Henry De Haas – Hinuera Rugby club	9:37am	9:45am

**1 Meeting Opening**

Chairman Ash Tanner welcomed everyone and declared the meeting open at 9:02am

**2 Present**

**3 Apologies**

That the apology from Councillor Kevin Tappin be accepted and leave of absence from the meeting be granted.

**Moved by: Cr P Cronin**

**Seconded by: Cr B L Hunter**

**CARRIED**

**4 Notification of Urgent Business**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 6A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

**5 Confirmation of minutes**

**COMMITTEE RESOLUTION**

That the minutes of the meeting of the Ordinary Meeting of the Corporate and Operations Committee held on Wednesday, 22 August 2018, be confirmed as a true and correct record of the meeting.

**Moved by: Cr P Cronin**

**Seconded by: Cr D C Arnold**

**CARRIED**

## OFFICER REPORTS

### 6 Executive

#### 6.1 Dog exercise areas - Te Aroha

##### Executive Summary

In 2016 Council conducted a full review and consulted on its Dog Control Bylaw and Policy on Dogs, this included changes to the dog exercise areas. 35 submissions were received overall, of these, 27 responded to the Dog Control Bylaw and/or Policy on Dogs (including one late submission). Council heard those who identified they wished to present their submissions, and considered all submissions received at a hearing. Councillors requested further information from staff on two potential dog exercise areas in Te Aroha.

After considering various options for an additional dog exercise area in Te Aroha, Council decided to include Spur Street Esplanade Te Aroha as a Dog Exercise Area under Schedule 3 of the Bylaw. Council also decided to install a 7 wire fence along the bridge, upgrade existing fences if required, provide a pedestrian gate and extend the existing walking track to the fenced area at Spur Street Esplanade, funded from the Capital Bulk Funds.

A member of the public has recently expressed concerns to Council staff and elected members regarding the Te Aroha dog exercise areas. The main issues raised are about the availability/accessibility and adequacy of the existing exercise areas. The intent of this report is to raise the issues for Council to consider whether it wishes to amend the Dog Control Bylaw.

##### COMMITTEE RESOLUTION

That:

1. The information be received.
2. Staff will report back with more information on Tui Park Reserve and Spur Street Esplanade as potential options.

Moved by: Cr A J Wilcock

Seconded by: Cr B L Hunter

**CARRIED**

## 6.2 Waikato Regional Council Representation Review - Final proposal

### Executive Summary

The Local Electoral Act 2001 requires the Waikato Regional Council (WRC) to undertake a review of its representation arrangements in 2018. WRC undertook preliminary consultation relating to its representation review as a part of its Long Term Plan Roadshow discussions. WRC then notified its Initial Proposal to maintain the status quo and on 25 July 2018 Council resolved to make a submission in support of the Initial Proposal. WRC have now confirmed their Initial Proposal as their Final Proposal (i.e. no changes have been made) and this is currently open for appeals.

### COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr N C Goodger

Seconded by: Cr D C Arnold

**CARRIED**

*Councillor Cronin exited the meeting at 09:32 am.*

*Councillor Cronin returned to the meeting at 09:38 am.*

Item 6.3 was taken out of order and considered after Item 6.4.

**6.3 Request from Hinuera Rugby Club to build a viewing structure on Hinuera Recreation Reserve**

**Executive Summary**

The Hinuera Rugby Club owns land and buildings at Hinuera and also leases an adjacent Recreation Reserve from Council. The Club would like to construct a viewing platform/shelter structure on the land that it leases from Council.

Approval in principle is required from Council in its various capacities as landowner, landlord, and Administering Body of the Reserve to enable the club to lodge consent applications.

**COMMITTEE RESOLUTION**

**That:**

- 1. The report be received;**
- 2. The Committee agrees, in principle, in its capacity as landlord, landowner and Administering Body of the Reserve, to allow the construction of a viewing platform building on the Hinuera Recreation Reserve subject to regulatory requirements being satisfied.**
- 3. The Committee agrees to provide grant funding of up to \$5,000 towards resource consent fees associated with the proposed viewing platform building at the Hinuera Recreation Reserve.**

**Moved by: Cr J A F Thomas**

**Seconded by: Cr B L Hunter**

**CARRIED**

Item 6.3 was taken out of order and considered after Item 6.4.

#### 6.4 Request for Councillor Training

##### Executive Summary

Local Government New Zealand and New Plymouth District Council are hosting this year's Young Elected Members' (YEM) Hui, taking place in New Plymouth on 15-17 November 2018. This is an event for Elected Members under the age of 40.

The Hui is an opportunity for Young Elected Members to re-energise, develop a new focus and get to know other elected members. Features include professional development sessions that will deliver benefits to the individual, their council and their community.

The cost of the Hui is \$697 plus GST which includes all local transportation, meals, activities and two nights' accommodation. Delegates are responsible for their own travel to and from New Plymouth.

Councillor James Sainsbury is our only eligible elected member who could attend the Hui and James has also been asked to be a speaker in one of the sessions.

I endorse this Hui and Councillor Sainsbury to attend.

##### COMMITTEE RESOLUTION

###### That:

1. Councillor James Sainsbury attends the Young Elected Members' Hui in New Plymouth on 15-17 November.
2. The cost of the Hui of \$697 plus GST and mileage is paid from the Councillors training budget.

Moved by: Cr T M Cornes

Seconded by: Mayor J E Barnes

**CARRIED**

Item 6.5 was taken out of order and considered after Item 6.6.

**6.5 Health and Safety Report - August 2018**

**Executive Summary**

The health and safety report for the month of August 2018 is attached. The Health & Safety Manager will be in attendance to discuss the report with Council.

**COMMITTEE RESOLUTION**

**That:**

- 1. The information be received**

**Moved by: Cr J A F Thomas**

**Seconded by: Cr D C Arnold**

**CARRIED**

Item 6.5 was taken out of order and considered after Item 6.6.



*Mayor Barnes exited the meeting at 10:00 am.  
Mayor Barnes returned to the meeting at 10:03 am.*

## 6.6 Chief Executive Officers Report - August 2018

### Executive Summary

The Chief Executive Officers report for August 2018 is attached.

### COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr A J Wilcock

Seconded by: Cr J P Sainsbury

**CARRIED**

**7 Urgent Additional Business**

10:05 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF CORPORATE AND  
OPERATIONS COMMITTEE HELD ON 26  
SEPTEMBER 2018

**DATE:** 24 October 2018

**CHAIRPERSON:**.....