

Corporate and Operations Committee

Open Minutes



Minutes of a meeting of the Corporate and Operations Committee held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 27 March 2019 at 9am.

Members

Mayor

Janet E. Barnes, JP

Deputy Mayor

James Thomas, JP

District Councillors

Donna Arnold

Teena Cornes

Paul Cronin

Neil Goodger

Brian Hunter

Peter Jager

James Sainsbury

Ash Tanner (Chairperson)

Kevin Tappin

Adrienne Wilcock

Apologies

Cr Donna Arnold

Also Present

		Item No.
Don McLeod	Chief Executive Officer	
Meghan Lancaster	Committee Secretary	
Manaia Te Wiata	Group Manager Business Support	6.1, 6.2, 6.4, C3
Susanne Kampshof	Asset Manager Strategy and Policy	6.1, 6.2, C3
Rebekah Duffin	Communications Manager	6.1
Rachael Singh	Events and Promotions Co-ordinator	6.1
Niall Baker	Senior Policy Planner	6.1, C2
Jo Gifford	Information Team Leader	6.4
Graham Robertson	Senior Utilities Asset Engineer	6.1, C1
Dennis Bellamy	Group Manager Community Development	6.1, 6.5
Anna McLoughlin	Graduate Communications Officer	6.4
Kate Stevens	Health and Safety Facilitator	6.5

In Attendance

	Time In	Time Out
Chris Steffert – Project Manager, Greenstone Group	8:50am	9:51am
Nigel McWilliam – Chairman, Morrinsville Chamber of Commerce	8:44am	9:51am
Warwick Steffert – Director, Avenue Industrial Park Limited	8:50am	9:51am
Brent Osborne – Managing Director, Power and Earth	8:50am	9:51am

1 Meeting Opening

Chairman Ash Tanner welcomed everyone and declared the meeting open at 9:00am

2 Present

3 Apologies

That the apology from Cr Donna Arnold be accepted and leave of absence from the meeting be granted.

That the apology from Cr Peter Jager (in at 9:09am) be accepted and leave of absence from the meeting be granted

Moved by: Cr A J Wilcock

Seconded by: Cr T M Cornes

CARRIED

4 Notification of Urgent Business

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 6A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

5 Confirmation of minutes

COMMITTEE RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of the Corporate and Operations Committee held on Wednesday, 27 February 2019, be confirmed as a true and correct record of the meeting.

Moved by: Cr N C Goodger

Seconded by: Cr A J Wilcock

CARRIED

OFFICER REPORTS

6 Executive

6.1 Stormwater Development in Morrinsville

Executive Summary

Morrinsville Chamber of Commerce Chair Nigel McWilliams and Avenue Road Industrial Zone landowner representative Chris Steffert in attendance to outline a proposal for progressing the development of this area for commercial / industrial use.

Council policy for the funding of infrastructure to service Industrial Development is that the developer should fund the costs for services. Growth pays for growth.

The Chamber and the Developer are proposing that Council give consideration to an “out of Policy” financial arrangement. This has not yet been quantified.

In order to understand what the costs are it is necessary to work with the developer to understand their development layout and their internal stormwater system capacity and design. Council can then more confidently design and cost the external elements of the stormwater system outside of the development.

To do this it is recommended that Council engage a suitably qualified external Engineer to establish options and estimates for report back to Council. An approved brief, scope of work and cost would be reported to Council before proceeding.

These costs are an expense and a funding source would need to be identified.

COMMITTEE RESOLUTION

That:

1. The information be received.
2. Council confirms, in principal, to engage an external Engineer with appropriate qualification and experience to assess options and costs for a stormwater system to service the area of land zoned Business and Industrial in the Avenue Road / State Highway 26 Morrinsville location, subject to all information being provided by the Developers.

Moved by: Cr T M Cornes
Seconded by: Cr B L Hunter

CARRIED

*Councillor Cronin exited the meeting at 09:50 am.
Councillor Cronin returned to the meeting at 09:52 am.*

*Councillor Jager exited the meeting at 10:11 am.
Councillor Jager returned to the meeting at 10:12 am.*

6.2 Naming of Reserve in Waharoa

Executive Summary

On 14 November 2018 Council confirmed that “Bruce Clothier Memorial Park” is its preferred name for Lot 2 DP 386916, a Recreation Reserve located in Waharoa.

A public notice was placed in the *Matamata Chronicle* on 21 November 2018 inviting submissions on the proposal. The period to receive submissions ended on 21 December 2018.

Council are asked to consider any submissions and to decide whether or not it wishes to formally name the reserve ‘Bruce Clothier Memorial Park’.

COMMITTEE RESOLUTION

That:

1. The report be received;
2. Council determines it wishes to formally name Lot 2 DP 386916, a Recreation Reserve located in Waharoa, ‘Bruce Clothier Memorial Park’.

Moved by: Mayor J E Barnes

Seconded by: Cr K R Tappin

CARRIED

6.3 CCO Monitoring - Waikato Local Authority Shared Services Six Monthly Report and Statement Of Intent 2019/20

Executive Summary

Waikato Local Authorities Shared Services Limited (WLASS) is a Council Controlled Organisation (CCO) jointly owned by the 12 Waikato Region councils. WLASS' key purpose is to drive collaboration between councils, to improve customer service and performance, and to reduce costs.

CCOs are required by the Local Government Act 2002 (LGA 2002) to prepare and publish an annual statement of intent, and produce a half yearly report for shareholders on the entity's operations during the half year.

The purpose of the report is to present to Council the WLASS' Six Monthly Report to 31 December 2018, and to seek Council feedback on the proposed 2019/20 Statement of Intent (SOI).

COMMITTEE RESOLUTION

That:

- 1. The report be received**
- 2. Council receives the Waikato Local Authority Shared Services Six Monthly Report to 31 December 2018, and**
- 3. Council provides feedback that Matamata Piako District Council prefer the status quo on the proposed Governance Group change on the Waikato Local Authority Shared Services Limited 2019/20 Statement of Intent.**

Moved by: Mayor J E Barnes
Seconded by: Cr T M Cornes

CARRIED

Item 6.4 was taken out of order and considered before item 6.3

6.4 Staff Long Service Presentation

Executive Summary

Jo Gifford was presented with a Long Service Award in recognition of 25 years' service to Matamata Piako District Council.

COMMITTEE RESOLUTION

That:

- 1. The information be received.**

Moved by: Cr J A F Thomas

Seconded by: Cr N C Goodger

CARRIED

Item 6.4 was taken out of order and considered before item 6.3

The meeting adjourned for morning tea at 10:36am and reconvened at 10:58am.

6.5 Health and Safety Report - February 2019

Executive Summary

The Health and Safety report for February 2019 is attached to the Agenda. The H&S Manager in attendance to discuss the report with Council.

COMMITTEE RESOLUTION

That:

- 1. The information be received.**

Moved by: Cr N C Goodger

Seconded by: Cr P Cronin

CARRIED

6.6 Chief Executive Officers Report - February 2019

Executive Summary

A copy of the Chief Executive Officer's report for February 2019 is attached to the Agenda.

COMMITTEE RESOLUTION

That:

- 1. The information be received**

Moved by: Cr A J Wilcock

Seconded by: Cr J A F Thomas

CARRIED

7 Urgent Additional Business

12:28pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

1:00 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF CORPORATE AND
OPERATIONS COMMITTEE HELD ON 27 MARCH
2019

DATE: 24 April 2019

CHAIRPERSON:.....
Ash Tanner