

Council

Open Agenda



Notice is hereby given that an ordinary meeting of Matamata-Piako District Council will be held on:

Date: Wednesday 14 March 2018
Time: 9:00am
Venue: Council Chambers
35 Kenrick Street
TE AROHA

Membership

Mayor

Jan Barnes, JP

Councillors

Donna Arnold
Teena Cornes
Paul Cronin
Neil Goodger
Brian Hunter
Peter Jager

James Sainsbury
Ash Tanner
Kevin Tappin
James Thomas, JP
Adrienne Wilcock

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1 Meeting Opening

2 Apologies

At the close of the agenda no apologies had been received.

3 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

4 Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

6 Confirmation of minutes

Minutes, as circulated, of the Ordinary Meeting of Matamata-Piako District Council, held on 14 February 2018

Minutes, as circulated, of the Ordinary Meeting of Matamata-Piako District Council, held on 7 March 2018

- 7 Matters Arising**
- 8 Announcements**
- 9 Notices of Motion**

Hauraki Rail Trail - Three Year Business Plan

Trim No.: 1986129

Executive Summary

This report is to update Council on the three-year business case for the Hauraki Rail Trail Charitable Trust. The Trust will present its three year business plan to the Council at 9:15am. A copy of the business plan has been circulated separately to this report.

Council is a stakeholder and funder for the Hauraki Rail Trail with the Hauraki District Council and Thames Coromandel District Council. The trail is managed by the Hauraki Rail Trail Charitable Trust. Council's operational funding for the trail has previously been determined by way of an underwriting agreement. There are two substantial extensions underway or proposed for the trail.

Recommendation

That:

1. That the report be received
2. That the Council approves or provides feedback to the Hauraki Rail Trail Charitable Trust on the Business Plan.

Content

Background

The Hauraki Rail Trail (HRT) is managed by the Hauraki Rail Trail Charitable Trust (the Trust). Hauraki District Council (HDC) was the main driver of the trail and funded the development with Thames Coromandel District Council (TCDC) and Matamata Piako.

Council's involvement was linked to increasing visitor numbers in the district and to realise the economic benefits that would follow.

It was the intention that the trail would become self-funding through commissions and non-Council revenue.

The three Councils invested capital into the trail with this Council's share being \$500,000. The Councils also entered into a 5 year underwriting agreement to provide financial certainty for the Trust. The time-frame was expected to allow the trail to transition to a self-funded position.

The Underwriting Agreement provided that:

- the Trust must provide a report to the councils prior to 31 August each year;
- in addition to providing a report, the Trust can ask the councils to contribute funding to cover any shortfall in the Trust's finances;
- each council's liability to contribute funding to cover the shortfall is limited to specified monetary amount (which changes each year), based on the length of the Rail trail within each District;
- the arrangement would only last for five years;
- the Trust will have an obligation to maximise its income and minimise any shortfall; and

- if a council is unsatisfied with the information provided by the Trust or by its efforts to minimise its funding shortfall, the council can defer making a payment to the Trust until the issues are resolved or, in specific circumstances decline to make payment.

At the December 2016 Council meeting a report was presented on the developing a new Hauraki Rail Trail funding agreement. The members were advised of the current funding model towards the operation and maintenance of the trail apportioned between the three councils. Approval was sought that seven principles be incorporated into a new agreement between the three councils to underpin the funding of the Rail Trail.

The following resolution was passed,

THAT the Council agrees to the following seven principles to underpin the funding of the Hauraki Rail Trail, as follows:

- 1) That the Hauraki Rail Trail is recognised by the settlor councils (Hauraki District, Thames-Coromandel District and Matamata-Piako District councils) as shared local infrastructure, and one activity across the three Council boundaries, based on the Hauraki Rail Trail boundary being Kaiaua and Thames to the north, Waihi to the east and Matamata to the south (i.e. the current Trail, Kopu to Kaiaua and the proposed Te Aroha to Matamata trail).*
- 2) That the settlor councils and the Hauraki Rail Trail Charitable Trust recognise that the Hauraki Rail Trail as a whole delivers shared benefits to the Hauraki, Thames- Coromandel and Matamata-Piako communities.*
- 3) That the Hauraki Rail Trail must be managed, developed and maintained in a prudent and cost effective manner and to a standard required for it to be included in the New Zealand Cycle Trails Nga Haerenga national cycleway network.*
- 4) That as the settlor councils support the Hauraki Rail Trail Charitable Trust as an appropriate governance model for the Hauraki Rail Trail and as such, if the Trust is unable to generate sufficient income to meet its management and operational obligations, the settlor councils agree to reasonably contribute to the fixed underwriting costs associated with the Trust being a going concern.*
- 5) That strategic and overhead cost associated with operating the Hauraki Rail Trail funded by the settlor councils are apportioned equally amongst the three councils in recognition of the co-development and benefit approach between the three councils and support of the Trust model.*
- 6) That other proportionate costs associated with operating the Hauraki Rail Trail funded by the settlor councils are apportioned, where possible, based on the length of Trail within each district council boundary.*
- 7) That above the strategic, overhead and proportionate costs, each settlor council will, where possible, contribute to and facilitate the enhancement and promotion of the Trail for their local areas (i.e. the local urban area defined as within the 70km speed zone) for example, car parking, signage, drinking fountains.*

The funding agreement has been developed and is attached to this report for Council's information.

Issues

One of the considerations in approving the funding agreement was the provision of a business case by the Trust showing the budgets and activities the Trust intends to undertake over the next three years.

Analysis

Options considered

Approve the business plan

Request further information/changes in relation to the business plan

Legal and statutory requirements

There are no issues.

Impact on policy and bylaws

There are no impacts on Council policy and bylaws.

Consistency with the Long Term Plan / Annual Plan

The proposal is consistent with Council's long term plan.

Impact on Significance and Engagement Policy

As the potential costs of the HRT and extension have been included in the long term plan, the matter is not considered significant.

Timeframes

The other Councils have considered the funding agreement in December 2017.

The Trust is scheduled to present its three year business case to the Council. It is noted that under the proposed agreement, the original date will need to be updated and this three year plan should in the future be provided in September of each three yearly cycle.

Financial Impact

i. Cost

At this stage Council has included approximately \$135,000 of funding in each year of the Long Term Plan to support the on-going operation and development of the current Hauraki Rail Trail, allocation of this funding would be subject to the terms of the Funding Agreement being met by the Trust. Additional funding has been identified for extensions to the Rail Trail through the Long Term Plan.

ii. Funding Source

The contributions for the HRT will be funded from general rates.

Attachments

A. Funding Agreement

Signatories

Author(s)	Michelle Staines-Hawthorne Corporate Strategy Manager	
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Approved by	Don McLeod Chief Executive Officer	
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Staff Long Service Presentation

Trim No.: 1962738

Executive Summary

10.00am There will be a presentation to Murray Clayton for 30 years service and Ben Huch for 30 years service.

Recommendation

That:

1. The information be received.

Attachments

There are no attachments for this report.

Signatories

Author(s)	Vicky Oosthoek Corporate Strategy Administration Officer	
Approved by	Michelle Staines-Hawthorne Corporate Strategy Manager	
	Don McLeod Chief Executive Officer	

Annual Report Audit Plan - Year ending 30 June 2018

Trim No.: 1986310

Executive Summary

This report seeks approval of the Audit Plan (previously called the Audit Arrangements Letter) for the annual audit for the year ending 30 June 2018.

Recommendation

That:

1. Council approve the Annual Report Audit Plan for 2018.

Content

Background

Section 98 of the Local Government Act 2002 requires Council to prepare and adopt in respect of each financial year an annual report. The annual report contains information regarding the Council's financial and non-financial performance for that year against budgets and specified performance targets. The annual report is required to be audited by independent auditors. The auditors appointed to audit Council by the Auditor General are Audit New Zealand.

Issues

The Audit Plan outlines the proposed approach to the audit, matters of particular interest in the audit approach (both for Council specifically and the local government sector in general), fees and timeline.

Analysis

Options considered

Council has the option of accepting the terms or querying the terms with Audit New Zealand.

Analysis of preferred option

The terms presented by Audit New Zealand are standard for audit processes, if there is an area that the Committee has a particular concern with it is recommended that discussions are initiated with Audit New Zealand to address these.

The Audit Plan has been reviewed by the Audit and Risk Committee at its 6 March meeting, with an update being provided by the Audit and Risk Committee Chair at the Council meeting of 7 March.

Legal and statutory requirements

Section 98 of the Local Government Act 2002 requires Council to prepare and adopt an annual report each financial year.

Impact on policy and bylaws

There are no policy or bylaw issues

Consistency with the Long Term Plan / Annual Plan

Funding is allocated in each Long Term Plan/Annual Plan to produce and audit the Annual Report.

Impact on Significance and Engagement Policy

This matter is not considered significant.

Communication, consultation and decision making processes

There are no communication, consultation or decision making issues.

Consent issues

There are no consent issues

Timeframes

Key dates for the Annual Report 2017/18 are as follows:

6 Month Report	Date
Audit and Risk Committee review	6 March 2018
Approved by Council	14 March 2018
Annual Report	
Interim Audit	14 – 18 May 2018
Interim Audit report Audit and Risk Committee review	26 June 2018
Interim Audit report Approved by Council	27 June 2018
Draft Report and Summary to Council	22 August 2018
Final Audit	27 August – 14 September 2018
Audit and Risk Committee review of annual report and summary	9 October 2018
Council adoption of annual report and summary	10 October 2018
Annual report summary published	7 November 2018

Financial Impact

i. Cost

The production of the Annual Report and Summary has a budget of \$15,000 (excluding audit costs) for production of the Annual Report and Summary.

Audit fees have a budget of \$120,000.

ii. Funding Source

The Annual Report cost is provided for within the strategies and plans activity budgets. The Annual Report and audit are funded from general rates.

Audit fees are the subject of a separate report to the Committee.

Attachments

A. Audit Plan 2017/18 Annual Report

Signatories

Author(s)	Michelle Staines-Hawthorne Corporate Strategy Manager	
Approved by	Don McLeod Chief Executive Officer	

CCO Monitoring - Waikato Local Authority Shared Services Six Monthly Report and Statement Of Intent 2018/19

Trim No.: 1985512

Executive Summary

Waikato Local Authorities Shared Services Limited (WLASS) is a Council Controlled Organisation (CCO) jointly owned by the 12 Waikato Region councils. WLASS' key purpose is to drive collaboration between councils, to improve customer service and performance, and to reduce costs.

CCOs are required by the Local Government Act 2002 to prepare and publish an annual statement of intent, and produce a half yearly report for shareholders on the entity's operations during the half year.

The purpose of this report is to present to Council the WLASS' Six Monthly Report to 31 December 2017, and to seek Council feedback on the proposed 2018/19 Statement of Intent (SOI).

Recommendation

That:

1. **The report be received**
2. **Council receives the Waikato Local Authority Shared Services Six Monthly Report to 31 December 2017, and**
3. **Council considers providing feedback on the Waikato Local Authority Shared Services Limited 2018/19 Statement of Intent.**

Content

Background

The local authorities of Waikato Region have worked closely together over a number of years on mutually beneficial joint projects. The shared service initiatives have been formalised in the establishment of WLASS. Council became a shareholder for the purpose of developing shared services across the local authorities in the Waikato following public consultation in the 2005/06 Annual Plan. WLASS has twelve Directors, with each Director representing a shareholding council. In addition the Board may appoint up to three professional directors to supplement Directors' expertise. At this time no independent directors have been appointed to the Board.

WLASS key purpose is to drive collaboration between councils, to improve customer service and performance, and to reduce costs. WLASS also provides administrative and financial support services to the Waikato Mayoral Forum to enable the successful implementation of the Mayoral Forum initiated projects.

Six Monthly Report

The shareholders continue to identify improvements that could be made, such as: implementing shared services related to back-office activities; shared procurement to provide cost savings and consistency; streamlining of work processes; and service improvements. Initiatives which could benefit from being managed by WLASS are considered by working groups comprising staff from the shareholding councils, and recommendations are made to the WLASS Board.

Nature and Scope of Current Activities - detailed in the report in the following sections:

- Services and Performance – there are 12 major initiatives
 - Shared Valuation Data Service (SVDS)
 - Road Asset Technical Accord (RATA)
 - Waikato Regional Transportation Model (WRTM)
 - Waikato Building Consent Group (WBCG)
 - Future Proof
 - Energy Management
 - Joint Procurement Initiatives
 - Historic Aerial Photos
 - Waikato Regional Aerial Photography Service (WRAPS)
 - Aligned Resource Consent Planning
 - Regional Infrastructure Technical Specifications (RITS)
 - Local Government Contractor Health & Safety Pre-qualification Scheme
- Working Parties – there are 8 major Working Parties
 - Shared Services Working Party
 - Waikato IT Managers' Working Party
 - Procurement Managers' Working Party
 - Health & Safety Working Party
 - Asset Valuation Working Party
 - Shared Valuation Data Services Advisory Group (SVDS)
 - Insurance Advisory Group
 - Waikato Building Consent Advisory Group
- Waikato Mayoral Forum - The Mayoral Forum initially established six working parties to investigate collaborative opportunities in the areas of governance, planning, waters, roading, economic development, and policy and bylaws. WLASS provides administrative support, the CEO is no longer responsible for co-ordinating reporting on projects to the Mayoral Forum, as this is the responsibility of the project sponsors.
- Proposed New Services – A review of Future Regional Strategic Collaboration Opportunities is currently underway, which may identify new initiatives. A review of assessing if any benefit to a Learning and Development Working Party. Investigations into new opportunities for Regional Procurement, Aligned Planning, GIS, development of a Digital Strategy, and extension of the existing Building Control activity.

Performance Measures – of the 33 measures 24 are achieved/on track at the six month time frame. Seven measures were partially achieved or no longer applicable. The remaining two measures were flagged as not achieved and relate to RATA, roading works tour and the Review of Benefits “Collaboration in Action” Document.

WLASS Financial Position – expenditure was \$2,071,563 (budget \$2,141,927), revenue was \$3,298,819 (budget \$2,213,533). Revenue exceeded expenditure by \$1,615,912. Audit New Zealand issued an unmodified audit opinion on 5 October 2017. No issues were raised by the auditor.

Statement of Intent 2018/19

The Statement of Intent (SOI) outlines the proposed work plan for 2018/19 and the Directors’ accountabilities to the shareholder for corporate performance. The objectives of WLASS are:

- To enable the Waikato councils to collectively be more effective as a region on the national stage
- To contribute to building central government’s confidence in the Waikato region, to encourage central government investment
- To achieve effectiveness and efficiency gains
- To reduce duplication of effort and eliminate waste through repetition
- To make it easier for customers to engage with councils in the Waikato region
- To promote and contribute to the development of best practice
- To promote business transformation to improve customers’ experiences.

Additional Costs

A strategic review of WLASS is proposed, along with establishment of a Waikato Data Portfolio (Geographic Information Systems (GIS) related). These are to be costed prior to the finalisation of the 2018/19 SOI. Apart from these proposals there are no new costs

Issues

N/A

Analysis

Options considered

Accept the Statement of Intent as prepared by WLASS

OR

Provide feedback on the Statement of Intent relating to matters of concern to the Council;

Analysis of preferred option

No preferred option.

Legal and statutory requirements

The LGA 2002 requires a CCO to prepare and publish an annual SOI. The SOI must be agreed upon with the parent local authority.

A statement of intent must, to the extent that is appropriate given the organisational form of the council-controlled organisation, specify for the group comprising the council-controlled organisation and its subsidiaries (if any), and in respect of the financial year immediately following the financial year in which it is required to be delivered and each of the immediately following 2 financial years, the following information:

- the objectives of the group;
- a statement of the board's approach to governance of the group;
- the nature and scope of the activities to be undertaken by the group;
- the ratio of consolidated shareholders' funds to total assets, and the definitions of those terms;
- the accounting policies of the group;
- the performance targets and other measures by which the performance of the group may be judged in relation to its objectives;
- an estimate of the amount or proportion of accumulated profits and capital reserves that is intended to be distributed to the shareholders;
- the kind of information to be provided to the shareholders by the group during the course of those financial years, including the information to be included in each half-yearly report (and, in particular, what prospective financial information is required and how it is to be presented);
- the procedures to be followed before any member or the group subscribes for, purchases, or otherwise acquires shares in any company or other organisation;
- any activities for which the board seeks compensation from any local authority (whether or not the local authority has agreed to provide the compensation);
- the board's estimate of the commercial value of the shareholders' investment in the group and the manner in which, and the times at which, that value is to be reassessed;
- any other matters that are agreed by the shareholders and the board.

The local authority has two months from receiving the proposed SOI, to respond to the CCO with feedback.

Impact on policy and bylaws

No impact.

Consistency with the Long Term Plan / Annual Plan

Local Authority Shared Services Limited has performance measures outlined in the 2018-28 Long Term Plan. This report is consistent with the Long Term Plan.

Impact on Significance and Engagement Policy

No impact.

Communication, consultation and decision making processes

WLASS Directors shall approve by 1 March of each year a draft SOI for distribution to, and consideration by, Matamata-Piako District Council as a shareholder.

Council must provide any comments or feedback on the draft SOI within two months of 1 March. The WLASS Directors must consider all comments that are received, and shall deliver the completed SOI to the shareholders by 30 June.

Consent issues

There are no consent issues

Timeframes

WLASS Directors shall approve by 1 March of each year a draft SOI for distribution to, and consideration by, Matamata-Piako District Council as a shareholder.

Council must provide any comments or feedback on the draft SOI within two months of 1 March. The WLASS Directors must consider all comments that are received, and shall deliver the completed SOI to the shareholders by 30 June.

Contribution to Community Outcomes

Growth and development

Council will provide essential infrastructure to meet the needs of our community now and in the future.

Financial Impact

i. Cost

There are no additional costs to this project.

ii. Funding Source

The current and proposed activities of WLASS are fully funded by the participating local authorities, within existing budgets.

Attachments

- A. WLASS SOI 6 month report
- B. Statement of Intent for 2018/19

Signatories

Author(s)	Jesse Gooding Graduate Policy Planner	
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Approved by	Michelle Staines-Hawthorne Corporate Strategy Manager	
	Don McLeod Chief Executive Officer	

Road Naming in Morrinsville

Trim No.: 1983023

Executive Summary

MG Solutions are developing a 15 lot Subdivision off Thames Street in Morrinsville. They have proposed three road names as per Matamata-Piako District Councils Road Naming Policy.

Proposed road names for Councils consideration are Memorial Rise, Village Heights and Cherry Rise.

Recommendation

That:

1. The report be received
2. That Council approve the road Name of Memorial Rise for the MG Solutions subdivision off Thames Street in Morrinsville.
- 3.

Content

Background

As part of the above referenced subdivision consent, condition 15c required proposed Road name for the approval of Council as part of the Engineering approval process. Approval of the subdivision was granted on the 20th October 2017 and the Road name "Memorial Park Rise" was presented at the time of application.

Please see attached Map for location.

Memorial Park Rise: Chosen for the significance to the World War One war memorial/cenotaph located at Howie Park and adjacent to the last lot, effectively at the end of the rise. This links both a known feature of the park and the use of Rise suits the topography in an area that is generally flat.

Two alternatives are below.

Village Heights Rise this is the chosen theme for the development, chosen for the link to "ville" in Morrinsville and the height of the development in comparison to the general area.

Flowering Cherry Rise as the Cheery Blossom is the preferred tree species of Council for this area and will be planted in the road berms. Again the use of Rise to indicate the contour

Issues

Road names should be a single word. Therefore the names have been reduced in the number of words to make them comply with Council's policy on Road Names.

There are no existing Streets or Roads with these names in Matamata-Piako District.

There is a Memorial Drive in Rotorua, New Lynn and Hamilton East. Also Memorial Park Avenue in Haumoana (Hastings) and Memorial Park Lane in Hobsonville

Village Heights is not the preferred name from the developer due to the common use of "Village" in other road names. There is a Village Quarter Lane in Frankton, Hamilton.

There is a Cherry Lane in Tamahere and Cherry Island in Taupo the only other issue with Cherry is that it relates to the Cherry Blossom which is only in blossom for a short period of the year.

Analysis

Options considered

- 1/ Memorial Rise
- 2/ Village Heights
- 3/ Cherry Rise

Analysis of preferred option

Memorial Rise is the preferred road name. It is relative to the cenotaph in nearby Howie Park and relates to the contour in the area.

This is the Developers preferred choice and similarly Te Manawhenua Forum Mo preference.

Impact on policy and bylaws

The proposed Road name aligns with Council's policy. It is a single word name and there are no other similar named roads in the district.

Communication, consultation and decision making processes

There is no requirement for public consultation. Te Manawhenua Forum Mo has been requested to provide acceptance of the road names proposed by the developer. Council will be considering and making the final decision on a preferred road name.

The Surveyor will be notified of Council's decision and relevant agencies will also be advised of the new road name and given a map.

Consent issues

The Naming of vested roads is part of a resource consent condition.

Timeframes

The road name needs to be approved by Council prior to 224 of the subdivision is awarded.

Contribution to Community Outcomes

6(a) Council plans will be flexible, to accommodate well planned, sustainable growth.

Attachments

A. Memorial Rise Map

Signatories

Author(s)	Raymond Short Roading Asset Engineer	
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Approved by	Manaia Te Wiata Group Manager Business Support	
	Susanne Kampshof Asset Manager Strategy and Policy	

District Boundary Signs - Welcome/Farewell Design Options

Trim No.: 1982950

Executive Summary

The bulk funds 2016/17 made provision for the renewal of the eight existing welcome/farewell signs on the district boundaries. Funding of \$15,000 was provided in 2016/17 which has been carried forward to the 2017/18 year and complimented by additional funding of \$1,400 this year.

Council reviewed several design options in December 2017 and identified a generally preferred design concept. Officers were requested to develop the design and bring it back to Council for final review.

Recommendation

That:

1. The report be received
2. That Council confirms the preferred design style to be implemented

Content

Background

There are eight existing welcome/farewell signs located on road entrances into the district. The location of these signs are located on the attached map. The existing signs are in very poor condition graphically and the design is now dated. It is proposed to replace the signs, probably reusing the existing posts subject to a condition inspection.

In December 2017 Council reviewed a number of potential designs and indicated a preferred style. Officers were asked to develop the preferred style into a final design for consideration and approval.

Issues

Entrance signs essentially provide an opportunity to define and market our district to visitors entering the district by road. These signs are not located close to major town entrances and serve a different purpose to town entrance signs.

The location of the signs on major roads generally means that vehicles will be travelling at some speed past the signs so the message on the sign needs to be clear and concise.

Analysis

Options considered

Council is asked to review and consider the two indicative sign designs (circulated separately) and select its preferred design which will then be implemented.

The option with the predominantly blue background is compliant with the existing MPDC Sign Policy. The other option with a full photograph retains the MPDC design style while featuring a large photograph of the Wairere Falls Stream.

Legal and statutory requirements

A resource consent is not likely to be required if the existing signs are replaced by signs of a similar size and in the current locations. In the event that the new signs are significantly larger than the existing signs and/or the location of the signs are modified then a consent maybe necessary.

Should a resource consent be necessary all eight signs could be dealt with as part of a single application.

Impact on policy and bylaws

None currently aware of.

Consistency with the Long Term Plan / Annual Plan

This project was considered as one of a number of bulk fund projects in both 2016/17 and 2017/18 where approval was provided to complete the works.

Impact on Significance and Engagement Policy

No impact on the Significance and Engagement Policy

Communication, consultation and decision making processes

This report intends to both alert Council to the intention to replace the existing welcome/farewell signs and to enable discussion about preferred design to occur.

Consent issues

A building consent is not required if the sign is engineer designed, less than 6m² and has an above ground level height of less than 3 metres.

NZTA Journey Manager advises that NZTA would wish to be consulted further when the preferred design has been finalised and that agreement to a "like with like" sign is likely to be supported.

Timeframes

Assuming Council adopts one of the two attached designs it is intended to implement the renewal of the signs in the next 3 months subject to agreement from NZTA and assuming that no formal resource consent is required.

Contribution to Community Outcomes

Financial Impact

i. Cost

Final costs will be dependent upon size of sign, design style and costs to create sign and mount.

ii. Funding Source

Funding of \$15,000 for sign renewal has been carried forward from the bulk funds 2016/17 with an additional sum of \$1,400 added from the bulk fund 2017/18.

Attachments

There are no attachments for this report.

Signatories

Author(s)	Susanne Kampshof Asset Manager Strategy and Policy	
Approved by	Manaia Te Wiata Group Manager Business Support	

Waitangi Whanau Fun Day 2018

Trim No.: 1985840

Executive Summary

This report is to give Council an update on the Waitangi Day event held at the Matamata Domain and Swim Zone Matamata on Tuesday 6 February 2018.

Recommendation

That:

1. The information be received.
2. The Event organising committee be thanked for their work organising the event.

Content

Background

Around 500 people enjoyed the celebrations on Tuesday 6 February 2018 at the Matamata Domain and Swim Zone Matamata. This event was organised with funding from Matamata-Piako District Council and Ministry for Culture and Heritage. The event was co-hosted by Ngaati Hinerangi and Ngaati Haua. Free hangi was provided with the support of in-kind donations from local industries; Greenlea Meats, Inghams, Silver Fern Farms and Balle Bros Fresh Produce, and prepared by Ngaati Hinerangi.

The day was opened with a Powhiri by Ngati Hinerangi and Raukawa. Visitors on the day included a delegation from Japan lead by the Mayor of Kitikame, and local Member of Parliament Tim van de Molen. The visitors were led in by Ngaati Haua and Te Reo O Te Mangai Ratana Band who performed during and after the formalities.

The day included free entry to Swim Zone Matamata as well as lots of other activities including bouncy castles, four-way tug-o-war, crazy catch, stilts, sack race and face painting. There was a sausage sizzle by Morrinsville Maori Women's Welfare League, and stalls by Raungaiti Marae Health Clinic, Ukaipo Marae, Rapurapu Reserve, Sport Waikato and Cancer Society Sun Smart ambassadors, as well as a coffee truck and ice-cream vendor.

The event was supported by the Maori Wardens who assisted with crowd control and parking/traffic management on the Domain.

This is the fourth year in a row that a similar event has been held in our District and has become a traditional celebration of Waitangi Day and what it means to us as a District and people.

Some photos of the day are included below.



Visitors walking on led by Te Reo O Te Mangai Ratana band



Powhiri – Phillip Smith of Ngaati Hinerangi



Some of the stalls on the day



In line for the Hangi, which was prepared by Te Ohaki Marae

Attachments

There are no attachments for this report.

Signatories

Author(s)	Ann-Jorun Hunter Policy Planner	
Approved by	Michelle Staines-Hawthorne Corporate Strategy Manager	
	Don McLeod Chief Executive Officer	

Mayoral diary for February 2018

Trim No.: 1986132

The Mayoral Diary for the period 1 February 2018 to 28 February 2018 is attached.

Recommendation

That the report be received.

Attachments

A. Mayoral Diary for February 2018

Signatories

Author(s)	Jan Barnes Mayor	
Approved by	Don McLeod Chief Executive Officer	

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Request for leave - Councillor Kevin Tappin

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. .	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C2 225 Whitaker Street: Use of Building in Business Zone

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. .	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.