# Council

# Open Agenda

Notice is hereby given that an ordinary meeting of Matamata-Piako District Council will be held on:

**Date:** **Wednesday 8 May 2019**
**Time:** **9am**
**Venue:** **Council Chambers**
**35 Kenrick Street**
**TE AROHA**

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**Membership**

**Mayor**
Janet E. Barnes, JP
**Deputy Mayor**
James Thomas, JP
**District Councillors**
Donna Arnold
Teena Cornes
Paul Cronin
Neil Goodger
Brian Hunter
Peter Jager
James Sainsbury
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## 1 Meeting Opening

## 2 Apologies

At the close of the agenda no apologies had been received.

## 3 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

## 4 Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public, -

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting, -

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of he local authority for further discussion."

## 5 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

## 6 Confirmation of minutes

Minutes, as circulated, of the Ordinary Meeting of Matamata-Piako District Council, held on 24 April 2019

## 7 Matters Arising

## 8 Announcements

## 9 Notices of Motion

# Three Quarter Financial Report to 31 March 2019

**Trim No.:** 2140250

## Executive Summary

The Local Government Act 2002 requires Council to adopt its Annual Report and Summary by 31 October each year.

To ensure that there are no unexpected performance or financial matters leading up to this report, a Six Month Report was prepared and presented to Council in February 2019 to advise of progress and any likely issues that may arise.

Continuing with this no surprises policy Staff have prepared a condensed Three Quarter Financial Report that highlights financial and non-financial performance for July 2018 to March 2019.

## Recommendation

**That:**

**1. The Three Quarter Financial Report to 31 March 2019 be received**

## Content

### Background

The Three Quarter Financial Report continues to provide Council with opportunity to review the financial performance of the organisation. This financial information builds on the monthly reports and the Six Monthly Report whereby Staff endeavor to ensure there are no surprises for Council at year-end.

Management identifies budget variances to provide advice to Council on any action that should or will be taken. For example, management may recommend that works be deferred if it considers that budgets may be exceeded.

Management will make these recommendations after considering the overall financial situation. Budget variances in one activity may be able to be offset against another activity. Management may therefore consider that it is not necessary to take any action.

### Issues

**Financial overview**

The financial result to 31 March 2019 is a negative $98,000 compared to a budgeted positive $1,767,000. There a many variances across the Operational activities. Attachment C.

The projected result to 30 June 2019 is similar to that which was reported in the Six Month Financial Report. Whilst there is some concern with the over expenditure in Water, Waste Water, Park and Reserves and Waste Management activities, Staff have these activities on close monitoring to arrest any possible further deterioration.

The excess in expenditure in Water and Waste Water activities is the result of a number of one-off events and compliance work.

Expenditure in the Parks and Reserves activity is over budget. This is the result of mowing costs, which will be reducing from now until the end of the financial year. It also includes a significant amount of Asset Strategic work.

The combination of expenditure increase and lack of projected refuse bags sales in the second half of this financial year has contributed to a nett loss in the Waste Management activity.

Other activities are in a nett surplus. Income from Development Contributions is significantly over budget, Building Consents is also above budget.

Despite being below budget, Water by Meter Income is not as low as expected.
The $860,000 budgeted income for the Avenue Road North Storm water will not be realised.
The loss on the valuation of Swaps, $294,000, is expected to continue to 30 June. This is a result of the current low interest financial environment.

Explanations for the major variances in revenue and expenditure are listed in the attached variance report. Attachment A. The projected result to 30 June 2019 remains positive.

**Capital and Renewals to 30 June 2019**
Our 2018/2019 Capital budget, $24.5 million plus the carried forward from previous years, $11.6 million provided a total of $36.1 million. To 31 March 2019, a total of $12.2 has been expended. Our Activity and Project managers' project a further $11.1 million will be expended by 30 June 2019.
Attachment B summarises the capital expense and projections top 30 June 2019.

## Analysis

### Options considered

The preparation of the Three Quarter Report is a non-statutory process for Council.

### Impact on Significance and Engagement Policy

There is no impact in terms of Council's Significance and Engagement Policy.

## Attachments

A⇩. Attachment A
B⇩. Attachment B
C⇩. Attachment C

## Signatories

| | | |
|---|---|---|
| Author(s) | Danny Anglesey<br>**Finance & Business Services Manager** | |
| Approved by | Manaia Te Wiata<br>**Group Manager Business Support** | |
| | Don McLeod<br>**Chief Executive Officer** | |

## Variances to the Annual Plan budget to 31 March 2019, and projected variances through to 30 June 2019

In the table below we have identified significant areas where we are under budget, (shown as a negative) or over budget, in terms of our expenditure and revenue at the 6 month point. There may be seasonal factors that mean that more of the budget is spent or received earlier or later in the financial year. These and other reasons for variances are discussed below. Considering these seasonal and other factors we have then projected variances to 30 June 2019. The income

***A positive net result below is a positive for Council***

| Variances | 9 month results | | | Projection to 30 June 2019 | | |
|---|---|---|---|---|---|---|
| | Expenditure | Income | Net result | Expenditure | Income | Net result |
| **Budgeted per LTP 2018-2019** | **36,472,500** | **38,239,500** | **1,767,000** | **48,630,000** | **50,986,000** | **2,356,000** |
| Housing and property cost is higher mainly due to major maintenance in ex bowling club due to leakage, asbestos report and removal, roof fixing of store shed and retaining wall . Cleaning, power and insurance costs are higher than budgeted. | 155,000 | -7,000 | -162,000 | 108,000 | 1,000 | -107,000 |
| Halls income is lower as some of the halls are no longer operating. Expenditure is higher due to repair work at Manawaru Hall and Tatuanui Hall. Overall income and expenditure are forecasted lower than budget | 8,000 | -4,000 | -12,000 | -5,000 | -3,000 | 2,000 |
| Housing costs (including EPH, Staff and OYO) are higher due to higher maintenance requirements. . Overall income will be higher due to increased EPH rents. | 77,000 | 37,000 | -40,000 | 47,000 | 45,000 | -2,000 |
| Library cost for the first half is higher due to subscription and software licences paid for the full year. Library Income is lower than budgeted due to less rental, fine and discarded book income than budgeted. | 24,000 | -6,000 | -30,000 | 22,000 | -5,000 | -27,000 |
| Parks and Tracks cost is higher and will be higher due to an increase in level of service. Easement money received in Matamata from WEL network | 161,000 | 20,000 | -141,000 | 111,000 | 28,000 | -83,000 |
| Pools and spa cost is higher due to increased chemical costs and more maintenance and stock purchased during this period negated by higher income. Pools and Spa -Te Aroha Spa income is higher by $109,000 mainly due to increase in demand for romance package and higher admission. Morrinsville pool income is higher than budget due to the timing of their opening season. | 105,000 | 109,000 | 4,000 | 61,000 | 112,000 | 51,000 |
| Public Amenity - Cemeteries cost are higher due to the higher number of burials and using a contractor for digging graves instead KVS. Street furniture costs are lower as increase in level of service will be spent later in the year or re-allocated to other activities. Cemeteries income is higher due to more burial and sale of plots. | -21,000 | 45,000 | 66,000 | -54,000 | 63,000 | 117,000 |
| Recreation and Culture & Heritage - Sports Waikato contract price has increased. Waharoa Aerodrome, Te Aroha Event Centre operating and Firth Tower costs are higher due to more usage and maintenance partially offset by higher income. Te Aroha Event Centre contribution received $45,000. | 108,000 | 110,000 | 2,000 | 69,000 | 137,000 | 68,000 |
| Resource Consent and Monitoring - Resource consents expenditure is higher due high activity. This cost will be negated by higher income. | 154,000 | 155,000 | 1,000 | 198,000 | 230,000 | 32,000 |
| Building Consent - Building consents income is higher due to high activity. | 32,000 | 145,000 | 113,000 | 47,000 | 146,000 | 99,000 |
| Animal control cost and health costs are lower than budgeted. Annual dog registration income is received at the start of the year. The increase in registration fees has contributed to this increase. Health income is partially less than budget | -35,000 | 81,000 | 116,000 | 3,000 | 22,000 | 19,000 |
| Roading - Subsidised expenditure is underspent at this time due to timing of the contract . Hauraki Rail Trail maintenance cost is higher. NZTA has approved $274,000 for footpath maintenance. Roading – NZTA subsidy income is lower than budgeted due to lower spending in renewal. The total forecast is projected to be higher than budget due to increase in footpath maintenance and LED project of $371,000. Hauraki Rail Trail extension project grant $290,000 received and $2.7m expected to be received by end of the year. | 294,000 | 181,000 | -113,000 | 381,000 | 3,149,000 | 2,768,000 |
| Rubbish and Recycling - The total costs are $150,000 over budget. Asset management expenditure is $70,000 below budget, however it is planned to be expended later in year. The increased contract price and extra collection vehicle $65,000 resulted in higher cost. $19,000 for new recycling auditor and vehicle cost will be funded from Waste Minimisation levy. Rubbish bags sale and collection at landfill is less than budgeted. | 219,000 | -306,000 | -525,000 | 230,000 | -260,000 | -490,000 |

| Variances | 9 month results | | | Projection to 30 June 2019 | | |
|---|---|---|---|---|---|---|
| | Expenditure | Income | Net result | Expenditure | Income | Net result |
| **Budgeted per LTP 2018-2019** | **36,472,500** | **38,239,500** | **1,767,000** | **48,630,000** | **50,986,000** | **2,356,000** |
| Budgeted storm water maintenance has not been required during this period. Avenue Road North storm water disposal project has not started, so none of the $860,000 budgeted contribution has been received. | -9,000 | -645,000 | -636,000 | -6,000 | -860,000 | -854,000 |
| Waste water expenditure spent similar to last year. $90,000 budgeted for compliance module and $50,000 budgeted for 5 yearly field irrigation maintenance, licence to occupy and Bio-remediation budgeted in this year. $90,000 has been spent from special fund, licence to occupy has been completed and Bio-remediation project is operating on one site. We project that reticulation cost will be higher by $43,000 than budget by the end of the year. Income is higher due to higher trade waste volumes. | 43,000 | 23,000 | -20,000 | 47,000 | 20,000 | -27,000 |
| Water - Reticulation cost is higher by $162,000 due to more maintenance on water mains expected to be higher by $115,000. Treatment plant cost is higher by $628,000 mainly due to a number of one-off extraordinary expenses above what was budgeted, including staff, sampling and reporting costs related to events, catchment risk assessments, water safety plans, compliance recovery projects, . Chemical and power costs are also higher due to change in chemicals and more pumping. Metered water income is lower due to lower industrial consumption and particularly OCD consumption. | 790,000 | -177,000 | -967,000 | 861,000 | -244,000 | -1,105,000 |
| Strategies & Plans - Economic development, Regional policy, Regional co-ordination and District Plan monitoring and implementation expenditure has been minimal during this period. Annual Plan cost will come to charge later in the year. LTP cost is budgeted for smoothing so this expenditure will not be incurred during this year. This saving is negated by the uplifting of community grants early in year. | -27,000 | 3,000 | 30,000 | -6,000 | 1,000 | 7,000 |
| Civil Defence -TVEOA disband - last qtr not charged | 13,000 | | -13,000 | -38,000 | 0 | 38,000 |
| Community Leadership - election costs are budgeted for smoothing so this expenditure will not be required until next financial year. Special fund approved by council from surplus from previous years $347,000 spent during current year Community grant received during the year. Communication and events cost and income is lower as events still to come. | 285,000 | 13,000 | -272,000 | 255,000 | 12,000 | -243,000 |
| Being Asset management expenditure spent higher in parks and Roading but lower expenditure in other areas e.g. public amenity, Water and waste water. Expenditure will be spent later in year. | -207,000 | | | | | 0 |
| Salary cost - is under due to medical leave and vacant positions. | -265,000 | | 265,000 | -360,000 | | 360,000 |
| KVS external work recovery is lower than budgeted | -56,000 | -87,000 | | -70,000 | -75,000 | -5,000 |
| Finance costs are lower due to less debt being required than budgeted | -49,000 | | 49,000 | -60,000 | | 60,000 |
| Interest revenue is higher due to more cash investments being held due to the lower capital spending and the pre-funding of debt due to mature in March 2019. | | 345,000 | 345,000 | | 400,000 | 400,000 |
| Development contribution is higher than budgeted at this point, particularly due to significant development in Matamata during the period. It is unknown how much contribution may be received in the 2nd half of the year. | | 1,118,000 | 1,118,000 | | 750,000 | 750,000 |
| Loss in the valuation of interest rate swaps to date due to interest rates remaining low. | 294,000 | 0 | -294,000 | | 0 | 0 |
| Depreciation is higher than budgeted due to the revaluation of infrastructural assets. | 137,000 | | -137,000 | 150,000 | | -150,000 |
| Rates income is higher mainly due to penalty income is not budgeted | | 56,000 | | | 60,000 | 60,000 |
| Vested assets are capitalised in the 2nd half of the year. | | -150,000 | -150,000 | | | 0 |
| Other minor ups and downs and variance in internal charges | 144,500 | -548,500 | -693,000 | 192,667 | -730,000 | -922,667 |
| **Actual income and expenditure at 31 March and Projected at 30 June 2019** | **38,847,000** | **38,750,000** | **-97,000** | **50,813,667** | **53,985,000** | **3,171,333** |

**Attachment B**

| Activity | Additional budget | Budget 2018/19 | C/F from previous Years | Actual spend this year | Forecast spend next 9 months | Year end projected spend | Projected C/F to 2019/20 | Comments |
|---|---|---|---|---|---|---|---|---|
| Roading | | 7,009,559 | 4,027,452 | 5,003,000 | 5,730,000 | 10,733,000 | 304,011 | TA to MM rail trail $4.1m and LED project of $371,000 projected to be spent during current year |
| Stormwater | | 1,460,213 | 124,069 | 242,000 | 65,000 | 307,000 | 1,277,282 | Avenue Road North Stormwater Disposal not going ahead $860,000 |
| Waste Management | | 608,000 | 0 | 14,000 | 325,000 | 339,000 | 269,000 | $280,000 has been approved by council will be spent on upgrade of the Morrinsville transfer station |
| Wastewater - Capital | | 1,260,000 | 876,798 | 116,000 | 50,000 | 166,000 | 1,970,798 | Projects have been reassigned and a number of projects have been carried forward to next year |
| Wastewater - Renewal | | 3,063,724 | 374,608 | 223,000 | 635,000 | 858,000 | 2,580,332 | Reticulation and Plant renewal carried forward to next year |
| Water - Capital | 231,000 | 1,615,000 | 2,356,930 | 1,564,000 | 1,530,000 | 3,094,000 | 877,930 | Most of the projects are projected to be completed during this year |
| Water - Renewals | | 2,900,000 | 1,435,220 | 2,323,000 | 670,000 | 2,993,000 | 1,342,220 | Most of the projects are completed for plant renewal. The reticulation renewal contract has been awarded but some of these will be completed next year. |
| Community facility - Capital | 75,000 | 3,708,000 | 888,000 | 566,000 | 1,193,000 | 1,759,000 | 2,837,000 | Headon Stadium Upgrade project $1.5m carried forward to next year. MV cemetery land purchased last year and spent last year. Swimzone splash pad project not going ahead |
| Community facility - Renewal | | 1,383,877 | 266,000 | 540,000 | 191,000 | 731,000 | 918,877 | EPH and parks renewal will not be spent during current year. |
| Vehicle replacement programme | | 333,000 | 889,653 | 847,000 | 400,000 | 1,247,000 | | |
| I.T. Projects | | 513,000 | 416,813 | 426,000 | 275,000 | 701,000 | 228,813 | |
| Library project | | 169,000 | | 66,000 | 74,000 | 140,000 | 29,000 | |
| Customer service | | 172,000 | | 0 | 12,550 | 12,550 | 159,450 | $12,550 (plus gst) quote for fibre install, once completed we can move into second phase of phone system. Lastest update from Spark is that Chorus will have the fibre install completed by 12 April 2019. |
| Furniture and fittings | | 60,000 | 31,488 | 306,000 | 0 | 306,000 | | |
| **Total** | **306,000** | **24,255,373** | **11,687,031** | **12,236,000** | **11,150,550** | **23,386,550** | **13,100,713** | |

# Attachment C

| | STATEMENT OF FINANCIAL PERFORMANCE TO 31 March 2019 | | | | | |
|---|---|---|---|---|---|---|
| YTD 2018 | | Actual YTD | Budget YTD | Variance | Fav(unfav) | *Note* |
| $ 000 | | $ 000 | $ 000 | $ 000 | % | |
| | **INCOME** | | | | | |
| 25,693 | Rates | 26,090 | 26,195 | -105 | 0% | ***1*** |
| 4,650 | Subsidies and grants | 4,575 | 5,021 | -446 | -9% | ***2*** |
| 5,019 | Fees, charges | 5,479 | 5,459 | 19 | 0% | ***3*** |
| 528 | Investments income | 535 | 191 | 345 | 181% | ***4*** |
| 1,325 | Development and financial contribution | 2,145 | 1,028 | 1,118 | 109% | ***5*** |
| 97 | Other | -74 | 346 | -420 | | ***6*** |
| **37,311** | **TOTAL INCOME** | **38,750** | **38,239** | **511** | 1% | |
| | | | | | | |
| | **EXPENSES** | | | | | |
| 12,830 | Payments to suppliers | 15,437 | 12,885 | -2,552 | -20% | ***7*** |
| 10,862 | Payments to staff | 11,637 | 11,902 | 265 | 2% | ***8*** |
| 993 | Finance Costs | 981 | 1,030 | 49 | 5% | ***9*** |
| 10,405 | Depreciation | 10,792 | 10,655 | -137 | -1% | ***10*** |
| | Other Expenditure | 0 | 0 | 0 | | |
| **35,091** | **TOTAL EXPENSES** | **38,847** | **36,472** | **-2,376** | | |
| | | | | | | |
| **2,220** | **PROFIT\(LOSS) FROM OPERATIONS** | **-98** | **1,767** | **-1,865** | | |
| | | | | | | |
| 1 | Metered water income is lower by $162,000 due to lower industry consumption mainly due to OCD ( Waharoa) and other industry in Morrinsville consumption is lower. | | | | | |
| 2 | Avenue Road North Storm water disposal project contribution budgeted for the year $645,000, not received as project is not going ahead. $271,000 received for Hauraki rail trail extension project and $45,000 received contribution for SFEV naming right. Subsidised Roading income is lower by $133,000 as pavement rehab and sealed road resurfacing renewal spending below budget. | | | | | |
| 3 | Fees and charges are higher due to Dog registration received earlier in year $84,000. Resource consent and Building consent income is higher by $162,000 and 143,000 due to high activity. Event centre, T.A. Spa and Pool is higher by $86,000 than budget mainly due to more activity. Cemetery income is higher due higher sale of plot by $45,000. This is negated by lower income in Rubbish and Recycling income is lower due to lower landfill recovery and sales of bags than budgeted by $316,000 negated by higher waste minimisation subsidy. KVS private work recovery is lower by $87,000 and plant recovery is lower by $69,000 which is negated by lower expenditure. Lim income is higher by $42,000 | | | | | |
| 4 | Interest received on investment ( Term Deposits) is much higher than budgeted due to lower capital spending in previous year. | | | | | |
| 5 | Major Development contribution of Vatos development in Matamata subdivision. Development contribution also received from Morrinsville Subdivision. | | | | | |
| 6 | Vested asset income will be accounted for at the end of the year which is budgeted $150,000 and $294,000 is loss on Swap. | | | | | |
| 7 | Consent and licencing cost higher by $163,000 due to higher activity negated by higher income. Housing and property Management cost is higher by $239,000 includes $85,000 for self-funding activities e. EHP, Hall and staff housing. Corporate property and general property cost is higher due to change in cleaning contract, asbestos, water sampling for E.coli transgression etc. explained below. Library cost is higher due to subscription paid earlier in year. Parks and tracks expenditure is higher by $260,000 includes $98,000 for Asset management for MV walk way study, swap park, MV recreation ground, MM stadium. Parks cost is higher due to extra level of service. Pools and Spa cost is higher due to shop stock purchased and due to higher activity by $105,000. Recreation and culture cost is higher by $170,000 due to repair of McCaw house and MMCC, T.A.E.C. and Waharoa aerodrome operating cost is higher negated by higher income. Rubbish and recycling cost is higher by 215,000 due to increase in contract price. Roading cost is higher by $293,000 Hauraki rail trail maintenance cost, footpath and street cleaning due to higher level of service, sealed pavement maintenance and amenity lighting. Waste water reticulation cost is higher by $36,000 which is negated by lower spending on operation. Water reticulation cost is higher by $132,000 due to more maintenance required including 120 tower road. Investigation and report in July on the Scott road pipework lay out and professional service associated with catchment are one off cost incurred earlier in year. operating cost is higher by $640,000 includes Chemical cost is higher due to change in chemical for treatment plan. Power cost and insurance cost is higher than budgeted. There has been an significant number of "one-off" major expenditure this year accumulating to approximately $295,000. Special fund cost is $347,000 includes Human resource strategy, Consent Management module, compliance module etc. | | | | | |
| | | | | | | |
| 8 | Payment to staff is lower by $265,000 mainly due to vacant positions. | | | | | |
| 9 | Finance cost is lower due to lower opening debt than budgeted | | | | | |
| 10 | Depreciation cost is higher due to revaluation of infrastructural asset. | | | | | |

# Matamata-Piako Civic and Memorial Centre Acoustic Treatment

**Trim No.:** 2114090

## Executive Summary

Due to budgetary constraints the Matamata-Piako Civic and Memorial Centre was completed without full acoustic treatment to the main hall. This resulted in a possible reverberation delay of up to one second.

To date there have not been any significant complaints regarding adverse acoustic effects.

Due to an identified finishing defect in the main hall, acoustic panelling is being installed on one of the walls at no cost to council as way of resolution.

This will provide approximately 40% of the Marshall Day (acoustic engineers) recommended design.

While the installer is on site there is opportunity to install acoustic panelling to the remaining required areas at a cost of $14,000.00.

This will then mean that the hall will fully meet the recommended design and will meet the acoustic requirements for a wide range of events.

## Recommendation

**That:**

1. **The report be received.**
2. **Council considers the expenditure of $14,000.00 from the Community Purposes Reserve Fund to install the balance of acoustic panelling.**

## Content

### Background

The Matamata-Piako Civic and Memorial Centre (MPC&MC) was formally opened on Saturday 14th April 2018.

The project had budgetary constraints which resulted in a value engineering process that removed or modified various project activities.

Marshall Day (Acoustic Engineers) carried out a design analysis of the main hall and advised that acoustic treatment would be required to eliminate reverberation delay.

They advised as carpet had been specified as a floor covering, when the hall was fully occupied the ‘delay’ would be less noticeable.

One of the aspects removed following value engineering was the acoustic treatment recommended in the original specification but that could be reviewed at a later time.

Therefore, the acoustic treatment recommended by Marshall Day in the original specification was reduced acknowledging that it could be reviewed at a later date if proved to be problematic.

### Issues

During the course of sign off inspections for MPC&MC, faults in the finishing of the hall walls were identified by the architect. Meetings between the main contractor, sub-contractors, architect and project manager, resulted in agreement that acoustic panelling would be provided at no cost to council to cover those areas that did not achieve the original specification.

There is now an opportunity to reconsider the application of further acoustic treatment as recommended by Marshall Day prior to the agreed installation of acoustic panelling to remedy faults identified by the architect.

## Analysis

### Options considered

To engage the specialist acoustic panelling sub-contractor to install the balance of the panelling to achieve original design specification at the same time as remedial work.

Do not increase extent of acoustic panelling.

### Analysis of preferred option

The application of the total area of acoustic panelling at the same time is the most cost efficient, minimises disruption and availability for hireage. There have been no recorded complaints from users and to date when the hall is full, reverberation has not been a problem. The application of acoustic panelling to meet the design criteria will eliminate any risk of reverberation particularly with low number of occupants, but also future events particularly musical.

### Legal and statutory requirements

None

### Impact on policy and bylaws

None

### Consistency with the Long Term Plan / Annual Plan

N/A

### Impact on Significance and Engagement Policy

N/A

### Consent issues

None

### Timeframes

The application of the panelling can be carried out within a one week period

## Financial Impact

### i. Cost

The quotation for the additional panelling is $14,000.00. The value of the panelling to cover below specification wall finishing is approximately $10,000.00.

Council would receive approximately $24,000.00 worth of acoustic panelling for an outlay of $14,000.00.

### ii. Funding Source

Community Purposes Reserve Fund.

The Finance Manager has confirmed there are funds available

## Attachments

There are no attachments for this report.

## Signatories

| | | |
|---|---|---|
| Author(s) | Roger Lamberth<br>**Kaimai Consultants Manager** | |

| | | |
|---|---|---|
| Approved by | Fiona Vessey<br>**Group Manager Service Delivery** | |
| | Don McLeod<br>**Chief Executive Officer** | |

# Dog Control Fees 2019/20

**Trim No.:** 2136774

## Executive Summary

The Matamata-Piako District Council Dog Control Policy requires the dog registration fees to be set each year. It also requires that the fees reflect the actual cost associated with the control of dogs within the District and be set in accordance with Council's financial policy.

The fees for the 2019/20 registration year now need to be set to allow advertising and any programme modifications to be completed prior to notices being issued in June.

This report recommends that the base registration fee for 2019/20 be increased by $2.00 and that the rebates remain at the same level as set in 2018/19.

## Recommendation

**That the dog registration fee for the 2019/20 registration year be $118 and that:**

**1. A rebate of $15.00 per dog be given for holding a 'Responsible Owners Licence'.**

**2. A rebate of $30.00 be given for:**
- **A de-sexed dog, or**
- **A working dog as defined in the Dog Control Act, or**
- **A breeding dog owner currently registered with Dogs New Zealand,**

**and that this rebate only be claimed for one of these categories.**

**3. A bonus of $35.00 per dog be given where:**
- **There are no complaints or infringements registered against any dog held by the owner in the 2018/19 or current registration years.**
- **No dog held by the owner was impounded in the 2018/19 or current registration years.**

**4. A penalty fee of 50% of the fee that would have been payable had the dog been registered on the first day of the registration year be charged for payments received after 31 July 2019.**

**5. The dog impounding fees be: (in the same registration year)**

| | |
|---|---|
| **1st impounding** | **$50.00** |
| **2nd impounding** | **$80.00** |
| **3rd and subsequent impoundings** | **$125.00** |
| **Daily sustenance** | **$12.50** |

**6. The stock call out fees be:**

| | |
|---|---|
| **During office hours** | **$125.00** |
| **After-hours (per call out inclusive of mileage)** | **$175.00** |
| **Impounding fee (per head)** | **$50.00** |
| **Dailey sustenance (per head)** | **$6.00** |

- **Plus all associated costs (i.e. transport, advertising)**

**7. All the above fees are inclusive of 15% Goods and Services Tax.**

# Content

## Background

The rebate system that this Council uses was recommended to Council a number of years ago by a working group set up by Council. The working group included dog owners, federated farmers representatives, councillors and staff.

The system uses rebates to reward responsible dog owners and those that have little or no contact with an Animal Control Officer. These rebates are not available to owners whose dogs have been the subject of verified complaints or whose dogs have been impounded.

The 2018/19 fee was made up of a base registration fee of $116.00 (GST Inc) which was then subject to rebates and bonuses for the following categories:

- **$15.00** if the dog owner has obtained a 'Responsible Owner Licence'.
- **$30.00** if the dog has been de-sexed, classified as a working dog or is registered with Dogs New Zealand as a breeding dog.
- **$35.00** if the owner has not had any justified complaints about his/her dogs or none of his/her dogs have been impounded during the previous or current registration year and all registration fees in the current registration year were paid by the due date.

This resulted in a registration fee of $36.00 for those owners that could claim all the rebates. The last increased in the fee and fee structure was in the 2017/18 year with an increase of $4.00 in the base fee.

## Issues

### 1. Council's Dog Control Policy and Financial Strategy.

Section 3.8.1 of the Dog Control Policy requires the fees to be determined in relation to the estimated budget for the dog control operation, excluding other animal control issues.

Council's Financial Strategy states that 80% of the dog control costs should be meet by 'user pays'. The operating costs for animal control, exclusive of GST, are set out in the 2019/20 Draft Annual Plan which is still subject to public consultation. The cost, inclusive of overheads and depreciation is $447,448. Approximately 10% of this budget would be required for the control of other animals such as stock and various bylaw inspections leaving approximately $402,700 as the budget requirement for the dog control operation.

80% or $322,160 of this operating cost is to be funded by user charges. The 2019/20 budgeted income for registration is $250,000 and impounding and infringement fees $31,000 giving a budgeted income of $281,000 which gives a shortfall in the 80% requirement.

However if the 2018/19 forecasts, which indicates an expected return of around $305,000, are used then a shortfall in income of approximately $17,000 would result meaning only approx. 76% of costs would be meet by 'user pays'.

# Analysis

## Options considered

1. To retain the registration fee and all other costs at the same level as the 2018/19 financial year – This will achieve the 2019/20 Annual Plan budgeted income of $250,000 but would only equate to 70% 'user pays'. However when based on the 2018/19 forecasts the user pays portion appears likely to equate to 76%.

2. To increase the registration fee by $4.00 (GST inc) - This is estimated to return approximately $20,000 (ex GST). This will achieve the 2019/20 Annual Plan budgeted income of $250,000, and with this income ($270,000) the 'user pays' portion would equate to 75%. However when based on the 2018/19 forecasts the income is likely to equate to 81% 'user pays'. An increase of $4 would result in an 11% increase for those owners that can claim all the rebates.

3. To increase the registration fee to some level between options 1 and 2. – An increase of $2.00 (GST Inc) is expected to return approximately $10,000 (ex GST). This will achieve the 2019/20 Annual Plan budgeted income of $250,000, and with this income ($260,000) the 'user pays' portion will equate to 72%. However when based on the 2018/19 forecasts the income is likely to equate to 78% 'user pays'. An increase of $2 would result in a 5.5% increase for those owners that can claim all the rebates.

**Analysis of preferred option**

Option 3 will return the Annual Plan budgeted income of $250,000 and while it only equates to 72% user pays, when based on the 2018/19 forecast income and expenditure and with a continued increase in dog numbers, the outcome is likely to equate to approximately 80%.

**Legal and statutory requirements**

Section 37 of the Dog Control Act 1996 gives Council the power to set dog control fees within its District. The requirements under this section are:

- A resolution of Council.
- Council having regard to the relative costs of the registration and control of dogs.
- The new fees being notified in a newspaper circulating within the District during June 2019.

**Impact on policy and bylaws**

The current Dog Control Policy and Bylaw was reviewed in 2016/17 in conjunction with that Draft Annual Plan.

The policy states:

- Dog registration fees are to be set annually to reflect actual costs and Council's Financial Strategy.
- Fines and infringement fees for dog control offences will be credited to the dog control account.
- A 'Responsible Owner Licence' scheme will be implemented to reward and encourage responsible dog ownership.
- Owners are automatically eligible for reduced dog registration fees if:
    - they have not been the subject of justified complaints
    - their dog has not been impounded, and
    - registration fees have been paid by the due date.
- Dog registration fees paid by owners of dangerous dogs will be 50% above the normal rate.

### Consistency with the Long Term Plan / Annual Plan

All options will return the Draft Annual Plan budgeted income. The preferred option 3 is likely to comply with Council's financial strategy.

### Impact on Significance and Engagement Policy

This issue is not considered significant in terms of Council's Significance Policy.

### Communication, consultation and decision making processes

The adopted fees are required to be advertised in a newspaper circulating within the District during June 2019.

## Attachments

There are no attachments for this report.

## Signatories

| | | |
|---|---|---|
| Author(s) | Dennis Bellamy<br>**Group Manager Community Development** | |

| | | |
|---|---|---|
| Approved by | Don McLeod<br>**Chief Executive Officer** | |

# Calcutta Subdivision (SH24 Tauranga Rd) New Road Name in Matamata

**Trim No.:** 2099405

## Executive Summary

Council is requested to approve the road names Weraiti Drive and Maea Lane that have occurred as a result of the Calcutta Subdivision in Matamata.
Refer to the attachment for the location of the roads.

Local Iwi have provided a letter of support for the two road names proposed.

It is recommended that the Council accept the proposed road names of Weraiti Drive and Maea Lane.

## Recommendation

**That:**

1. **The report be received.**
2. **That Council accept the proposed road names Weraiti Drive and Maea Lane as a result of the Calcutta Subdivision in Matamata.**

## Content

### Background

Maven Bay of Plenty on behalf of Calcutta Farms Ltd. would like the following road names submitted to Council for approval. The road names are for one new road to be vested in Council and one private lane in the 10 lot Calcutta subdivision that comes off Tauranga Rd at 126 Tauranga Rd, Matamata.

**Weraiti Drive**. The peak of Weraiti maunga (mountain) is where Ngati Hinerangi ancestors and chiefs would keep watch over our lands. This would also be the landmark that would guide our ancestors home after returning from battle.
Ngati Hinerangi propose the use of Weraiti Drive within the Calcutta housing development with respect to the culturally significant mountain peak and acknowledging where the sun rises over Matamata.

This mountain peak will be visible to most, if not all, the residents within the development.

**Maea Lane**. 'maea' meaning emerge, arise or appear in reference to the sun rising over the Kaimai Ranges

### Issues

| Proposed Name - | Existing Streets or Roads with the same names |
|---|---|
| Weraiti Drive | No other "Weraiti" |
| Maea Lane | No other "Maea" |

Weraiti Drive and Maea Lane are in-line with Council's Naming of Roads and Private Right of Ways.

Weraiti Drive is to be public and vested in Council.

Maea Lane is a private access-way.

**Options**

There are two roads to be named.

1. Council accepts the proposed road names.
2. Council declines the proposed road names.

**Impact on policy and bylaws**

Both the proposed Road names alignment with Councils policy.

There are no other similar named roads in the district.

**Communication, consultation and decision making processes**

The road names have been checked and accepted by Land Information NZ

Te Manawhenua Forum (via Iwi) have approved the proposed names.

**Consent issues**

The Naming of vested roads is part of a resource consent condition.

**Timeframes**

The road name needs to be approved by Council prior to 224 of the subdivision is awarded.

## Attachments

A⇩. 2019 Street Naming Proposal Calcutta Farms
B⇩. 126 Tauranga Rd Road Naming Plan
C⇩. 126 Tauranga Road Location

## Signatories

| | | |
|---|---|---|
| Author(s) | Raymond Short<br>**Roading Asset Engineer** | |

| | | |
|---|---|---|
| Approved by | Susanne Kampshof<br>**Asset Manager Strategy and Policy** | |
| | Manaia Te Wiata<br>**Group Manager Business Support** | |

# Ngāti Hinerangi Trust

PO Box 20, Matamata
E: info.ngatihinerangiiwi@gmail.com
W: ngaatihinerangiiwi.co.nz

17 March, 2019

Calcutta Farms
Attention: aliceo@maven.co.nz

**Street names for new development.**

Ngāti Hinerangi Trust would like to thank Calcutta Farms Limited for the opportunity to consult on the issue of street names with regard to the new housing development situated off Tauranga Rd in Matamata.

The Trust acknowledges the desire of Calcutta Farms Limited to incorporate the use of te reo Māori when naming residential streets and commend you on this.

We understand you are considering the use of 'maea' meaning emerge, arise or appear in reference to the sun rising over the Kaimai Ranges. While maea is a satisfactory word to use, we would like to encourage the use of a Māori name with special signficance to Matamata.

The main hub of Ngāti Hinerangi Iwi includes the Matamata township, the Kaimai Ranges and through to the harbour of Tauranga Moana.

The Kaimai Range is culturally significant to the people of Ngāti Hinerangi Iwi. What is of further importance to the iwi is Weraiti, the mountain peak located above the J Swap quarry on the Kaimai Range.

The peak of Weraiti maunga (mountain) is where our ancestors and chiefs would keep watch over our lands. This would also be the landmark that would guide our ancestors home after returning from battle.

We propose the use of Weraiti Drive within your housing development with respect to the culturally significant mountain peak and acknowledging where the sun rises over Matamata.

This mountain peak will be visible to most, if not all, the residents within your development.

Item 10.4

Attachment A

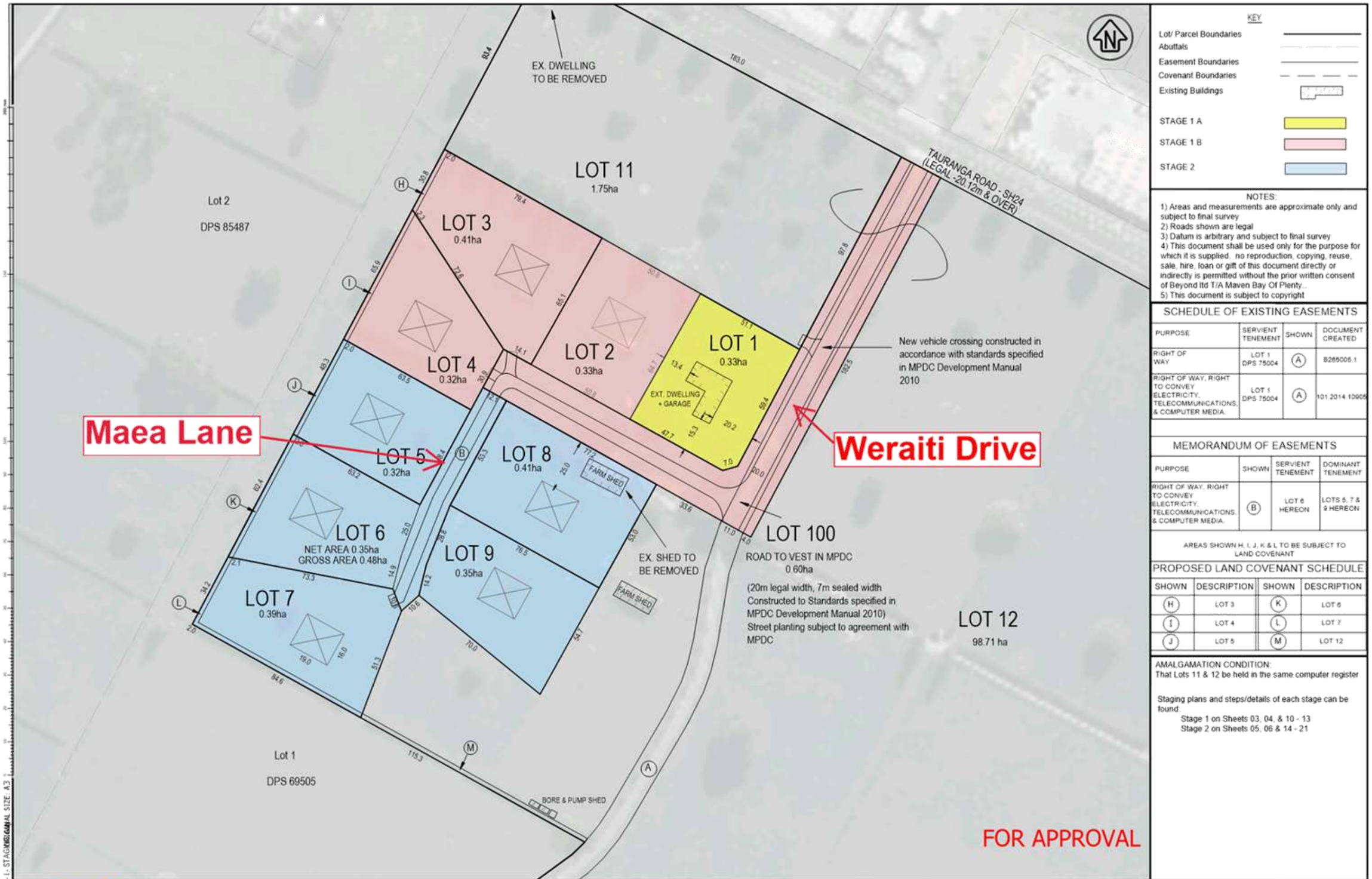
# Ngāti Hinerangi Trust

PO Box 20, Matamata
E: info.ngatihinerangiiwi@gmail.com
W: ngaatihinerangiiwi.co.nz

Thank you again for the opportunity to meet on this issue. Please don't hesitate to ask if we can assist further.

Ngā mihi,

Phillip Smith
Chairman
Ngāti Hinerangi Trust


EX. DWELLING
TO BE REMOVED
LOT 11
1.75ha
Lot 2
DPS 85487
TAURANGA ROAD - SH24
(LEGAL -20.12m & OVER)
LOT 3
0.41ha
LOT 4
0.32ha
LOT 2
0.33ha
LOT 1
0.33ha
EXT. DWELLING
+ GARAGE
New vehicle crossing constructed in
accordance with standards specified
in MPDC Development Manual
2010
Maea Lane
Weraiti Drive
LOT 5
0.32ha
LOT 8
0.41ha
FARM SHED
LOT 6
NET AREA 0.35ha
GROSS AREA 0.48ha
LOT 9
0.35ha
EX. SHED TO
BE REMOVED
LOT 100
ROAD TO VEST IN MPDC
0.60ha
(20m legal width, 7m sealed width
Constructed to Standards specified in
MPDC Development Manual 2010)
Street planting subject to agreement with
MPDC
LOT 7
0.39ha
LOT 12
98.71 ha
Lot 1
DPS 69505
BORE & PUMP SHED
FOR APPROVAL
KEY
Lot/ Parcel Boundaries
Abuttals
Easement Boundaries
Covenant Boundaries
Existing Buildings
STAGE 1 A
STAGE 1 B
STAGE 2
NOTES:
1) Areas and measurements are approximate only and subject to final survey
2) Roads shown are legal
3) Datum is arbitrary and subject to final survey
4) This document shall be used only for the purpose for which it is supplied. no reproduction, copying, reuse, sale, hire, loan or gift of this document directly or indirectly is permitted without the prior written consent of Beyond ltd T/A Maven Bay Of Plenty..
5) This document is subject to copyright
SCHEDULE OF EXISTING EASEMENTS
PURPOSE | SERVIENT TENEMENT | SHOWN | DOCUMENT CREATED
RIGHT OF WAY | LOT 1 DPS 75004 | A | B265006.1
RIGHT OF WAY, RIGHT TO CONVEY ELECTRICITY, TELECOMMUNICATIONS, & COMPUTER MEDIA. | LOT 1 DPS 75004 | A | 101.2014.10905
MEMORANDUM OF EASEMENTS
PURPOSE | SHOWN | SERVIENT TENEMENT | DOMINANT TENEMENT
RIGHT OF WAY, RIGHT TO CONVEY ELECTRICITY, TELECOMMUNICATIONS, & COMPUTER MEDIA. | B | LOT 6 HEREON | LOTS 5, 7 & 9 HEREON
AREAS SHOWN H, I, J, K & L TO BE SUBJECT TO LAND COVENANT
PROPOSED LAND COVENANT SCHEDULE
SHOWN | DESCRIPTION | SHOWN | DESCRIPTION
H | LOT 3 | K | LOT 6
I | LOT 4 | L | LOT 7
J | LOT 5 | M | LOT 12
AMALGAMATION CONDITION:
That Lots 11 & 12 be held in the same computer register
Staging plans and steps/details of each stage can be found:
Stage 1 on Sheets 03, 04, & 10 - 13
Stage 2 on Sheets 05, 06 & 14 - 21
PROJECT NAME
CALCUTTA FARMS LTD
126 TAURANGA ROAD
MATAMATA
PROJECT NO. 14-102
HORIZONTAL SCALE: 1:10000
VERTICAL SCALE
SHEET SIZE: A3
TITLE
STAGING PLAN DETAIL SHOWING
FINAL SUBDIVISION LAYOUT FOR
CALCUTTA FARMS LTD

Tower Road
Tower Rd
Tower Rd
Gull
Matamata Panelworks 2000
Rocktec
On Site Auto Electrical
Burwood Rd
Burwood Rd
126 Tauranga Road
Tauranga Rd
Matamata Gun Club

# Sport Waikato - Quarterly Report January-March 2019

**Trim No.:** 2139138

## Executive Summary

Quarterly Report Presentation from Sport Waikato at 10.10am, in attendance will be District Coordinator Lou Beer.

## Recommendation

**That the report be received.**

<Insert text>

## Attachments

A⇩. Sport Waikato Quarterly Report January-March 2019

## Signatories

| | | |
|---|---|---|
| Author(s) | Vicky Oosthoek<br>**Committee Secretary** | |

| | | |
|---|---|---|
| Approved by | Don McLeod<br>**Chief Executive Officer** | |

# Matamata Piako District Report 1/01/2019 - 31/03/2019

**Lou Beer**

**matapiako@sportwaikato.org.nz**

**027 226 5297**

sportwaikato
out there and active

CONTENTS:

1. Foreword – Michelle Hollands, Sport Waikato GM Regional Leadership
2. Regional Sport Waikato Team Updates
3. Local Delivery Updates
4. General Interest

## FOREWORD

**Sport New Zealand Strategy 2020-2025**

Sport New Zealand is currently developing a strategy for 2020-2025 with a focus on Play, Active Recreation, Physical Activity and Sport. The Minister of Sport, also the Minister of Finance, is expected to align Sport New Zealand's strategy with the Four Wellbeings Budget. Sport New Zealand are also working towards national partnerships with the Ministry of Education and the Ministry of Health.

**Sport Waikato's Regional Work across Local Authorities**

Sport Waikato are working in collaboration with Local Authority partners and Central Government agencies to support the development of regional strategies to support both Water and Cycle Safety for our communities. The Regional Cycle Safety Plan will be ready for draft consultation in May. The proposal being that Sport Waikato will lead implementation of initiatives to support the delivery of Cycle Safety Education and Bikes in Schools. The Regional Water Safety Plan is currently being drafted in partnership with Water Safety New Zealand and an Advisory Panel with representatives from Regional Council, Trust Waikato, Waikato Tainui, Swimming New Zealand and Sport Waikato.

**Our District Coordinators Regional Focus**

Across the region our District Coordinators continue to support their local communities with three common KPI's:

1. To grow participation – connecting the community with opportunities to be active
2. To grow the quality of experiences – supporting sports clubs and physical activity providers to meet the needs of a changing society
3. To provide local leadership and partnerships – connecting organisations to work together to achieve outcomes on behalf of the community

## REGIONAL SPORT WAIKATO TEAM UPDATES

| | |
|---|---|
| Coaching | Good Sports is a programme developed to enhance the quality of experience for children aged 5-13 years. The programme focuses on creating behavioural change for the key influencers of children's sport – parents, coaches and teachers and encourages an emphasis on sport for development versus sport for performance. Learning v winning, variety v specialisation and more.<br>As we pilot delivery of Good Sports in the region with a view to creating regional delivery we have conducted Good Sports meetings and workshop for key leaders with David St, St Joseph's, Motumaoho, Morrinsville Intermediate and Morrinsville schools. Piloting outcomes in the Matamata Piako District. |
| Facilities | Sport Waikato are working with council to support a decision to re-prioritise Matamata College as the preferred site for a two-court indoor facility in Matamata and review the development of Headon Stadium.<br><br>Other regional activities:<br><br>**Waikato Regional Sports Facilities Plan** - December 2018 saw the adoption of the Waikato Regional Sports Facility Plan (the Plan) by the Waikato Mayoral Forum. The Plan focuses thinking at a network-wide sports facilities level with emphasis on national, regional and sub-regional assets, while also capturing local level facility data.<br><br>**Collaborative Sports Field Study** - The Waikato region's central Territorial Authorities, Hamilton City Council, Waipa District Council and Waikato District Council have collaborated and are investing in a Sports Field Study. The long-term goal of the study is to assist in the optimisation of the sports field network, inform councils LTP process and current and future outdoor sports field provision, including turf. Report due at the end of 2019.<br><br>The **Waikato Gymsports Plan** has been finalised. It is a partnered plan and the plan will provide the strategic direction for all future Gymsport conversations in the Waikato. Copies are available for council staff and councillors on request. |
| Insights | **Active NZ Activity Profiles**<br>The Waikato region sport and recreation participation profiles have been developed using results from Sport NZ's Active NZ survey. In 2017 Sport Waikato partnered and invested to increase the sample size of the Active New Zealand survey in the Waikato region. This means that we now know more about our communities' preferences for participation. |

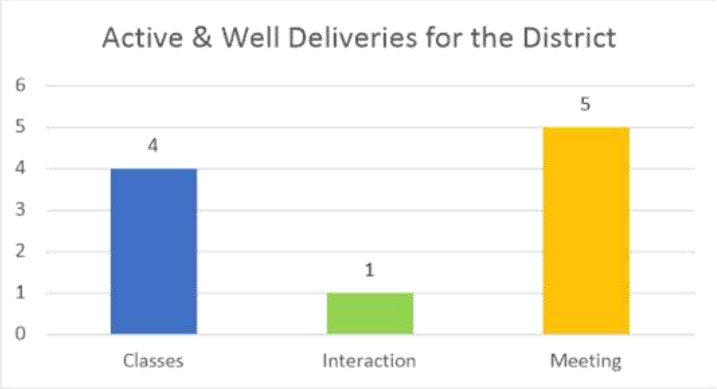
| | |
|---|---|
| | Sport Waikato has used this information to publish two regional profiles, adults (18+ years) and young people (5-17 years) and two local profiles for each district. The profiles inform the sector of preferences for participation, such as the percentage of people who currently participate, what they like, what they're doing and what the barriers to their participation are.<br><br>Profiles have been prepared for the Matamata Piako District with Sport Waikato available to present and share these with Council Staff and Councilors.<br><br>**Moving Waikato 2025 Roadshows**<br>The Moving Waikato 2025 Roadshow was held on the 20th of March in Morrinsville to showcase the results of Moving Waikato 2025 so far and set a direction for the future of the strategy.<br>We highlighted regional level thoughts and district level outcomes, while showcasing the "what next". The aim was to increase capability to achieve Moving Waikato 2025 outcomes via input from the local community through future partnership opportunities, community awareness and feedback. The facilitated session canvased ideas from the community and focused on those that are participating but not participating enough – those that aren't catered for in the current system but not those that will never move.<br>A total of 7 representatives from local council, clubs and recreation organisations attended. Key themes discussed included;<br>- volunteering<br>- multi-use of facilities and club partnerships<br>- creating opportunities for the whole family to participate on "game day"<br>Next steps include a review of the roadshows and the development of key opportunities identified in the facilitated session. |
| Secondary Schools | The 2019 Summer term for Secondary Schools sees a lot of action in across nearly all schools in Athletics and Swimming. These two fundamental sports are usually facilitated in each school in various formats dependant of schools structure and staff leaders with knowledge to facilitate and the venues available to stage safe events either in school or in local council facilities . The summer sports programme for schools have included the regular leagues across the region for cricket, touch, softball and volleyball. The growing sport of "3x 3 " Basketball has also become popular in summer . Summer tournament week as always was in late March which saw some events staged in the regional venues.<br>For all information on Waikato Secondary School Sport people can now access the Secondary School sport website at www.wsss.org.nz<br>In the Matamata Piako district the Thames Valley schools hosted their senor "3 x 3" Basketball event at Silver Ferns Event Centre in Te Aroha. |

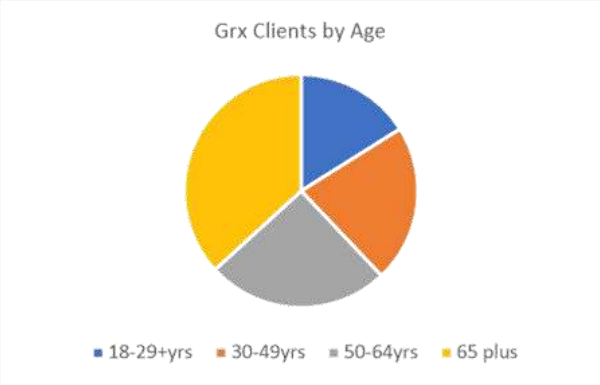
sportwaikato

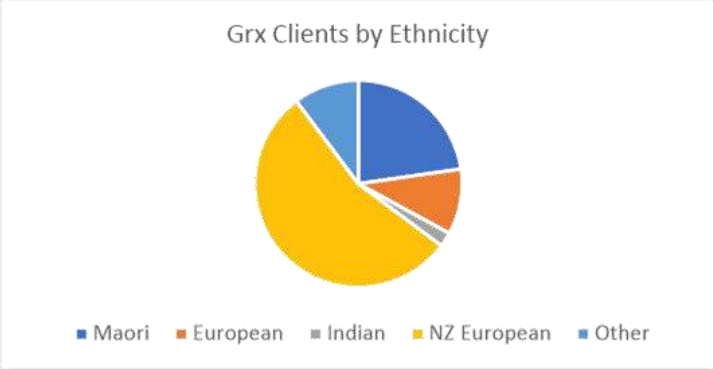
| | |
|---|---|
| | The Waikato Secondary Schools Golf Croquet event was staged at the Matamata Croquet Club in Pohlen Park during March with four school participating.<br>Thames Valley Secondary Schools Pairs Bowling Championships was held on 3rd April at the Hinuera Bowling Club. Four schools were represented by 18 teams.<br>**Thames Valley District**<br>The Annual Thames Valley Secondary Schools Swimming Sports were staged at the Swimming on 4th March at Thames Centennial Pools. 11 Schools from the region took part with just over 200 students athletes. Thames High School were hosts with excellent support from the Thames swimming club. |

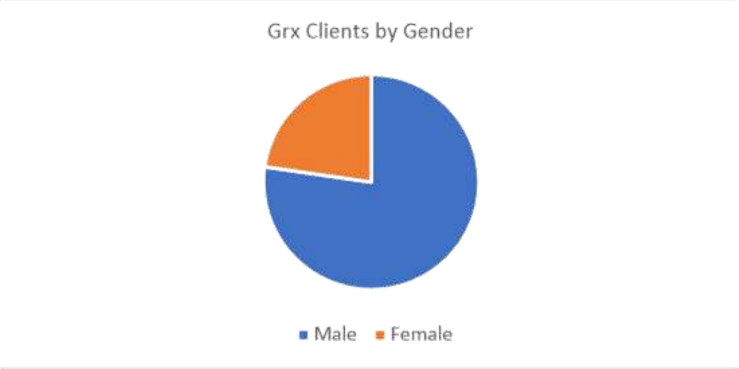
| | |
|---|---|
| Active & Well | **The Sport Waikato Active and Well Team are responsible for delivering Green Prescription Services and are funded by the Waikato DHB.** The main goal of a Green prescription is to enhance overall lifestyle by increasing physical activity and improving healthy food choices. **Programmes are split to target adults, teenagers, children aged 4 – 12 and their families. This latter programme – Whaanau Koro, Tamariki Ora is relatively new but referrals from this district are growing.**<br><br>**Success Stories**<br>Client T, Female, 45yrs, NZ European<br>Client T who over the past few years has had 5 stomach operations. She was in a lot of pain and gained weight because of this. After building up she now is attending gym and doing cross fit class under supervision. Six months later she has lost weight, gained strength and no longer wakes up in pain. She is off pain medication, has more energy feels well and happy. Pain free being the bonus.<br><br>Client R, Female, 5yrs, NZ European, Whaanau Kori Tamariki Ora Proramme<br>it was lovely to see this client and her sister today and to celebrate with this family the amazing changes they have made and results they have gotten. R has had a decrease in BMI from 19.9 way down to within the healthy range at 14.4. I loved seeing the veggie garden and hearing about what the family are growing and eating. Breakfast today was grainy cereal with fresh berries and milk. Both mum and I noticed how much calmer and content her girls are now. |

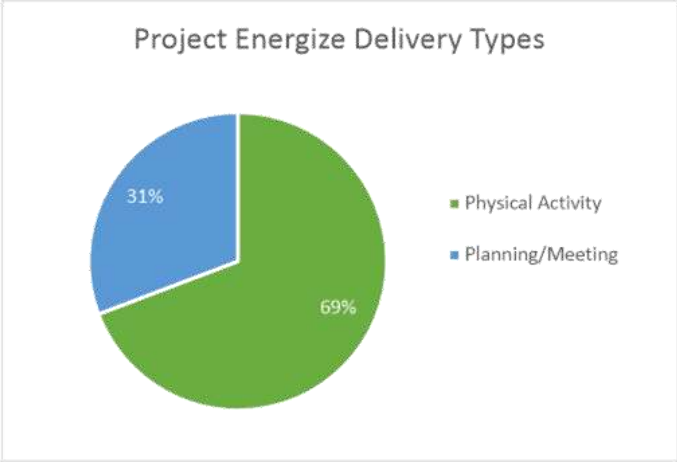
**Active and Well Summary**

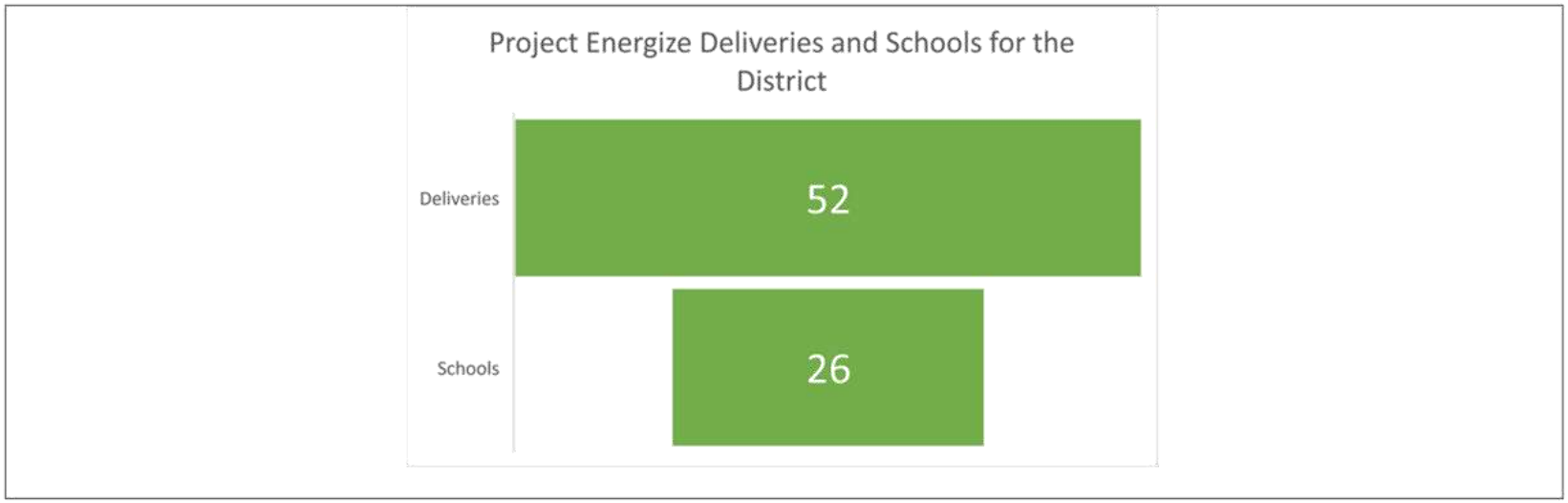


| | |
|---|---|
| Project Energize | Term 1 has been a busy term for Project Energize, with leadership days and co-operative game sessions being held across the Matamata-Piako region.<br><br>In March, Energize held a leadership day in Morrinsville for local Primary Schools, with 10 teams from 9 schools attending. Prior to the event, Energize provided leadership training to the Physical Activity Leaders from Morrinsville Intermediate. On the day these leaders tested out their skills by running activities. Following a 'Survivor' theme, the Energize Leadership Days revolve around 8 challenges incorporating cooperation, skill, strategy and communication. The day begins in the morning with Brain v Brawn tasks which challenge their mental and physical strengths. In the afternoon the students complete a series of team building exercises, that encourage students to work together in their teams. It is great when we see the students learning about their strengths and weaknesses and challenging each other.<br><br>By working together as a team to complete each challenge, the students learn how to work cohesively, identify different leadership styles, and learn valuable skills to take back and action in their own schools by running events for the younger students.<br><br>  |




| | |
|---|---|
| Under 5s | The Sport Waikato Under Fives Fundamental Skills Advisor works with organisations in the Matamata-Piako District to help improve the physical development of children under the age of 5 years.<br>In this period, 1 Infant Massage and 1 Infant Movement workshops were held at community organisations in Matamata and Morrinsville with 7 children, 7 parents and 3 educators attending. These sessions are provided for parents to improve the physical activity outcomes for their young children.<br><br>Kiwi Manuals are a series of e-books for Waikato parents, providing information and activity ideas to encourage physical activity from birth. A total of 3 KiwiBaby, 1 KiwiToddler & 1 KiwiPreschooler e-manuals were downloaded. |

## LOCAL DELIVERY

| KPI 1: Our People | | |
|---|---|---|
| **Project** | **Subject** | **Future Actions** |
| **Advocacy: Clubs** | Morrinsville Sports Centre Inc is an umbrella society covering the users of the clubrooms at the Morrinsville Recreation Grounds. Over the years the purpose and organisation of this has been lost but the need remains. I have been working with the users to revitalise and ensure it is run for the benefit of each user group | To work with Vicki Black to get a lease agreement in place and resolve difference of opinion between club and council e.g. constitutions calls the group landlords but this is not how council view it and payment of annual lease – bill received but back up information requested from the finance department has not been provided. |
| | An outdated booking and entry system at for Morrinsville Event Centre has been replaced by Hello Club – an online system commonly used in squash clubs. Currently, Hello Club Payment Optionsare not user friendly for groups with standard constitutions and financial management systems in place i.e. credit card or bank account with only one signatory are the only options to pay for your bookings whereas most clubs would have a constitutional requirement for two signatories for every payment and would not have a credit card. It also costs the groups slightly more to pay this way due to the additional fees charged. In my role I was hoping that these difficulties could be recognised and managed within the system but it is not currently possible. | Most groups have accepted the system but it is not a system I would recommend for any other sports centre. With Mark Naude I would like to explore other booking system options that cover all of council facilities including outdoor pitches and work alongside current financial systems. |
| **Event Support** | **Hamilton Gardens Funding Expo** is a full day where both direct funders and capability support groups are brought together to present a series of workshops and meet representatives of groups seeking funding or support. I attended this event speaking with | NFA |

| | | |
|---|---|---|
| | various groups about needs and challenges they are facing including a representative form Knox Church who are facing earthquake safety issues for their hall.<br>**Waitangi Day** Myself and Energizers, Nicole and Sophie attended Waitangi Day and provided games, healthy eating information and healthy alternatives ( Water melon and free water). It was a fantastic day and I got the opportunity to meet and chat to many local people. | |
| | Te Aroha Swimming Club facilitate the delivery of the **Primary Schools District Swimming** Sports but entering swimmers is a lengthy process – I supported the volunteer club recorder in entering the information necessary. | Looking at how the schools can reciprocate support for the club similar to the athletics model. |
| | **TVPSSA Swimming Sports** – supported this volunteer run event as a timer. Only Te Aroha are part of Thames Valley Primary School Sports and we had some great personal bests from many swimmers and a good selection of placings. | . |
| | **TVSSA Swimming** – supported this volunteer run event as announcer. Matamata College team won this event overall ,Te Aroha College was 6th | More Te Reo pronunciation practice required |
| **Piako Triathlon 2019** | The Piako Triathlon took place on 17 March 2019 with record numbers in attendance. The volunteers who assist with this triathlon are amazing (Terry Semmens, Sharon Bryant, Andrew Hazelton, Kieran Langley) as it is a large amount of work over a lengthy period each year. We had some issues on the day but are pleased to note that our H&S Management plan was proven to be robust and appropriate. I would also like to note the financial support from local businesses which is essential to the sustainability of this event. | The date for next year has been set, we have two more volunteers join the team and hope to finance a more professional looking web page to be linked to other activities in Matamata Piako to attract greater adult entries. |
| **Waharoa Recreation Facilities** | On 19th June 2018, I was contacted by Matt Tuhakaraina who assists in coordinating a youth group in Waharaoa. Matt was looking for assistance in revitalising the recreation space off Ward St. His focus as communicated to councillors at the time was on letting the youth take ownership in developing and improving the space and creating a space they are proud of and is safe for them to gather at to play a variety of sport. Also on social media at the same time was a community call for a playground as the swings near the public toilets | Letters were delivered on 1st April and a consultation on Sat 6th April with good attendance. This was being followed by a community driven hui on the following Friday. I have not received |

| | | |
|---|---|---|
| | were across a busy main road. The community were encouraged to make submissions to the LTP for this<br><br>Actions to Date Council staff have looked into the ownership of the Ward St property with a view to hopefully obtaining ownership. Council allocated $75k towards a playground in Waharoa<br><br>I worked on making connections within the Waharoa community towards developing a **locally led delivery** approach to a combined playground and recreation space using a case study from Waikirirkiri as a best practice example.<br><br>Sport Waikato drafted a bi-lingual letter for the Waharoa community to be sent in partnership with council. | any information about this yet. |

| **KPI 2: Building Communities** | To work with the deliverers of sport, recreation and physical activity to provide sustainable, quality experiences | |
|---|---|---|
| **Project** | **Actions** | **Future Actions** |
| **Squash Te Aroha** | I am supporting the Waikato Squash Development Officer with St Josephs and Stanley Avenue to deliver a squash programme including sessions in school, at the club and is looking towards a tournament with other schools in the near future. Date to be confirmed. | |
| **Thames Valley Football Academy** | A concept has been developed to run a football academy for youth playing college football but are demonstrating potential to play at a higher level. The intention is to bridge the gap between college and club football and provide a place for players to develop their skills and confidence alongside similar level players via camps and higher level matches. | Continue to provide advice and support as required. |
| **Tower Run 2019** | This is another local event run by dedicated local volunteers – Steve Wenslick and Kevin Guest supported by members of Matamata Athletics. This year I assisted on developing a system to manage the tasks and looking after the entry system. Numbers were down this year but possibly a reflection of the beautiful weather this summer and increasing numbers heading to the beach each weekend. | Review meeting Wed 17 April. |

| DC KPI 4: Healthy Lifestyles | To promote and advocate for healthy, active lifestyles | |
|---|---|---|
| **Project** | **Activity** | **Summary Notes** |
| **Healthy Lifestyles Matamata Piako ( KPI)** | The Moving Waikato 2025 vison is for a healthy, vibrant, physically active and successful sporting region. Sport Waikato is the lead agency in implementing this strategy wit5h its partners. Good nutrition (an adequate , well balanced diet) combined with regular physical activity is a cornerstone of good health (World health Organisation 2017). It is therefore part of Sport Waikato's responsibility to not only promote, enable and model physical activity but also consistent healthy eating practices. As part of this policy - the Piako Triathlon and Tower Run were both fizz free events. The sausage sizzle at PT used wholemeal bread, no butter and provided coleslaw as a side in keeping with SW advice. At Waitangi Day we modelled healthy alternatives with water and water melon plus a board educating on how much sugar there are in some popular drinks. Nutrition education continues to be a big focus for Energizers in Primary Schools | Approach schools to reconsider what they sell at sports events. |
| **Shining Light on the Dark** | This organisation has a mission to provide support and raise awareness to both the precursors and the finality of suicide, through activity and action in our communities. They aim to bring communities together to enjoy events, but also assist them to learn more about this area and ultimately develop resilience to support each other, and a better ability to identify this in people. I am providing support to Matamata local Amber McGrail to bring a Shining Light on the Dark event to Matamata. | Ongoing |

| KPI 3: District Leadership | To develop, maintain and grow quality stakeholder relationships | |
|---|---|---|
| **Project** | **Actions** | **Summary Notes** |
| Professional Development | I completed training in Critical and Courageous Conversations – upskilling in how to run meetings and ask the questions that need to be asked and achieve a positive outcome or action. | NFA |

| | | |
|---|---|---|
| **Volunteer Recognition** | An ongoing focus is to recognise and support volunteers and reflect their true value. As part of this I prepared, and the Mayor awarded, a Community Champion for Sport to Terry Semmens as the founder of the Piako Triathlon. This award can be given to anyone suitable at any time of year. I emailed council comms in Feb to suggest a partnership on this so it could be made to any kind of volunteer that has made a specific, big difference. | Follow up initiative with council staff and look at ways to work together rover Volunteer Week in June. |

## GENERAL INTEREST

The Roadshow on 20 March presented some data directly related to this District - handouts will be available and discussed at the presentation or you can view them online using the following links.

https://www.sportwaikato.org.nz/getmedia/d927d76c-e363-490a-9471-5126d17e1c56/District-Matamata-Piako_2018-Participation-Profile-ADULTS_nobleed.pdf.aspx?ext=.pdf

https://www.sportwaikato.org.nz/getmedia/40129fde-9686-4209-9b79-f22aecb96ee2/District-Matamata_2018-Participation-Profile-YOUTH_nobleed.pdf.aspx?ext=.pdf

# Hauraki Gulf Forum presentation

**Trim No.:** 2139118

## Executive Summary

Presentation from Hauraki Gulf Forum at 10.50am, in attendance will be John Meeuwsen, Chairperson and Alex Rogers, Executive Officer.

## Recommendation

**That the information be received.**

## Attachments

There are no attachments for this report.

## Signatories

| | | |
|---|---|---|
| Author(s) | Vicky Oosthoek<br>**Committee Secretary** | |

| | | |
|---|---|---|
| Approved by | Don McLeod<br>**Chief Executive Officer** | |

Item 10.8

Attachment A

# Community Grants 2018/19

**Trim No.:** 2136979

## Executive Summary

Council has a Community Grants Policy to administer the $30,000 contestable grant. The second of two funding rounds held each year was open between 13 February and 20 March 2018 where Council invited applications to the fund. In total 21 applications were received. Councillors determined the outcome of the applications at their respective ward meetings on 10 April 2019.

The purpose of this report is to provide information on the allocations for the second funding round of 2018/19 and to determine any amounts to carry forward.

## Recommendation

**That:**

1. **The report is received.**
2. **$755.00 of unallocated funding for Matamata be carried forward bringing the total for 2019/20 to $10,755.00.**
3. **$1844.25 of unallocated funding for Morrinsville be carried forward bringing the total for 2018/19 to $11,844.25.**
4. **$9186.25 of unallocated funding for Te Aroha be carried forward bringing the total for 2018/19 to $19,186.25.**

## Content

### Background

Following the disestablishment of the Community Boards, Council adopted the Community Grants Policy (Policy) on 11 June 2014 to guide the administration of the $15,000 contestable grant.

At its meeting of 26 July 2017, Council adopted the revised policy and approved an increase to the total budget per year to $30,000, with $10,000 available for each ward of Matamata, Morrinsville and Te Aroha which came into effect in the 2017/18 financial year.

The $30,000 contestable fund is shared evenly among the wards and is distributed in two funding rounds held in approximately August and February each financial year. The Policy gives delegated authority to the ward Councillors to determine the outcome of applications received that are relevant to their ward. The results of each application are to be reported back to Council.

### Issues

In total 21 applications were received throughout the district – 9 from Matamata, 7 from Morrinsville and 5 from Te Aroha.

Summary follows of the applications received, and the funding decisions by the respective ward Councillors.

| Matamata Ward | Funding towards | Amount requested | Amount granted | Reason for decline |
|---|---|---|---|---|
| Heart Fit Matamata | Technical equipment | $1885.62 | $700.00 | |
| Keep Matamata Beautiful | Race Horse Public Installation | $2,500.00 | $1000.00 | |
| Matamata Primary School BOT | New outdoor court equipment | $2,232.96 | Decline | Council already provide those facilities nearby. |
| Matamata Geriatric Day Care Centre | Vouchers and reimbursement costs for entertainers and volunteers | $400.00 | $400.00 | |
| Pohlen Midwinter Christmas Group | Project costs including advertisement and venue | $1,000.00 | $500.00 | |
| Matamata Community Dinners | Fridge equipment and start-up costs | $2,000.00 | $900.00 | |
| Shining light on the dark - Matamata Piako | Stage/ light equipment for the event | $2,000.00 | $500.00 | |
| Matamata Recreational Gymnastics Club | Stand up Bar | $500.00 | $500.00 | |
| Matamata Country Music Club | New PA wireless mic System | $1699.00 | $800.00 | |
| **Total funding requested/allocated** | | **$14.217.58** | **$5,300.00** | |
| **Remaining budget to be carried forward to 2019/20 - $755.00** | | | | |

| Morrinsville Ward | Funding towards | Amount requested | Amount granted | Reason for decline |
|---|---|---|---|---|
| Morrinsville Croquet Club Inc | Storage equipment facilities | $1,500.00 | $1500.00 | |
| Morrinsville Community MenzShed Inc | Slide Mitre Drop Saw | $1399.00 | $1399.00 | |
| Morrinsville and District Senior Citizens Association | Community Hall AV System | $2500.00 | $2500.00 | |
| No 31 (Morrinsville) Squadron Air Training Corps | Upgrade of security system | $2500.00 | $200.00 | |
| Tatuanui School PTA | 10 i-pad and covers for Junior Classrooms | $2,500.00 | Declined | Out of scope, was not accessible to the wider community |
| Morrinsville Kahui Ako: Community of Learning | Guest speaker fees for workshops and class room support | Cost not stated | Declined | Out of scope |
| Morrinsville Scout Group | Seating and tables camping events | $1,268.00 | $1268.00 | |
| **Total funding allocated** | | **$11,667.00** | **$6,867.00** | |
| **Remaining budget to be carried forward to 2019/20 – $1,844.25** | | | | |

| Te Aroha Ward | Funding towards | Amount requested | Amount granted | Reason for decline |
|---|---|---|---|---|
| Te Aroha Indoor Basketball Association | 2 adjustable height and freestanding basketball hoops | $2500 | $1000.00 | |
| Te Aroha Dramatic Society Inc Te Aroha | Dress form/ dress mannequin for plus size women | $400 | $400.00 | |
| Te Aroha Film Society (a sub-branch of the Hamilton Film Society) (TAFS) Te Aroha | Project and venue set up costs | $1500 | Declined | Not enough clarity on the structure and organisation of the project |
| Thames Valley Piako Coromandel Football Youth Development Squad Matamata Morrinsville Te Aroha | Project and equipment set up costs | $2500 | Declined | Not enough clarity on the structure and organisation of the project |
| Manawaru Playcentre | Playground equipment upgrade | $2,500 | $1,000.00 | |
| **Total funding requested/allocated** | | **$9,400.00** | **$2,400.00** | |
| **Remaining budget to be carried forward to 2019/20 - $9,186.25** | | | | |

**Communication, consultation and decision making processes**

The funding round was advertised in the local papers, on our website and an e-newsletter was sent to the Grants and Funding mailing list. The funding round was open between 13 February and 20 March. Councillors assessed the applications at ward meetings on 10 April. All applicants were contacted within a week of the ward meetings.

## Financial Impact

**ii. Funding Source**

The $30,000 is an operational grant and is included in the Annual Plan 2018/19 budget.

## Attachments

There are no attachments for this report.

## Signatories

| | | |
|---|---|---|
| Author(s) | Rebecca Shaw<br>**Graduate Policy Planner** | |
| Approved by | Niall Baker<br>**Senior Policy Planner** | |
| | Don McLeod<br>**Chief Executive Officer** | |

# Remuneration Authority - Childcare Allowance Proposed Policy Paper

**Trim No.:** 2139412

## Executive Summary

The Remuneration Authority (RA) are seeking feedback on the proposed Childcare Allowance. The provision of the allowance would be at the discretion of each council and the rate of the provision would also be decided by each council within the framework outlined in the Determination. The RA are still in discussion with IRD regarding the treatment of such an allowance. If their current view prevails, it will be taxed at source.

Council are to advise if they wish to provide feedback on the proposed changes.

## Recommendation

**That:**

1. **The information be received.**
2. **Council determine if it wishes to provide feedback to the Remuneration Authority on the proposed Childcare Allowance; and if so, what the feedback shall be.**

## Content

### Background

The Remuneration Authority sets the pay for key office holders such as Judges, Members of Parliament, local government representatives and some independent statutory bodies in New Zealand.

The RA are seeking feedback on the proposed Childcare Allowance. The provision of the allowance would be at the discretion of each council and the rate of the provision would also be decided by each council within the framework outlined in the Determination that comes into force on 1 July 2019. The RA are still in discussion with IRD regarding the tax treatment of such an allowance. If their current view prevails, it will be taxed at source.

Council are to advise if they wish to provide feedback on the proposed changes. **Issues**

The Remuneration Authority is proposing that the following be inserted in the next Local Government Determination:

**Childcare allowance**

*(1) A local authority may pay a childcare allowance, in accordance with subclauses*

*(2) and (3), to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.*

*(2) A member is eligible to be paid a childcare allowance in respect of childcare provided for a child only if-*

*(a) the member is a parent or guardian of the child, or is a person who usually*

*has responsibility for the day-to-day care of the child (other than on a temporary basis); and*

*(b) the child is aged under 14 years of age; and*

*(c) the childcare is provided by a person who-*

*(i) is not a family member of the member; and*

*(ii) does not ordinarily reside with the member; and*

*(d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.*

*(3) A local authority may not make childcare allowance payments to a member-*

*(a) at a rate greater than $15 per hour; or*

*(b) that exceed the amount that the member paid to the childcare provider; or Childcare Allowance for Elected Members of Local Government Page 6*

*(c) in respect of childcare provided for more than 8 hours in any 24-hour period;*

*or*

*(d) that total more than $6,000 per annum.*

*(4) In this regulation, family member of the member means-*

*(a) a spouse, civil union partner, or de facto partner:*

*(b) a relative, that is, another person connected with the person within 2 degrees of a relationship, whether by blood relationship or by adoption.*

## Analysis

### Options considered

Council may wish to provide feedback on the proposed policy. Staff would like to raise the following item to be considered:

- Payment of a childcare allowance may encourage candidates to stand for election (remove a potential barrier)
- This allowance is not budgeted for currently and if taken up by Council a funding source would need to be identified.

Governance costs, including allowances, are rates funded.

Maximum costs for the childcare allowance would be $72,000.00 per annum if all 12 elected members were eligible at the maximum rate of no more than $6,0000.00 per annum.

### Analysis of preferred option

There is no preferred option. Feedback is all that is sought at this time.

### Legal and statutory requirements

Under Schedule 7, Section 6 of the Local Government Act 2002, the Authority must determine the remuneration, allowances, and expenses payable to all elected members of local authorities. At present, the Authority determines allowances for vehicle mileage, travel time and communications. Each individual council considers its approach to the expenses and allowances and writes its own policies within the upper limits set by the Authority.

### Timeframes

Council feedback must be submitted by 31 May 2019.

## Financial Impact

**i. Cost**

No cost yet as the RA are requesting feedback on the policy. Council would have discretion whether or not to pay the childcare allowance.

## Attachments

A⇩. Childcare Allowance Policy Paper

## Signatories

| | | |
|---|---|---|
| Author(s) | Rebecca Shaw<br>**Graduate Policy Planner** | |

| | | |
|---|---|---|
| Approved by | Niall Baker<br>**Senior Policy Planner** | |
| | Don McLeod<br>**Chief Executive Officer** | |

RemunerationAuthority

# Policy Paper

## Childcare Allowance for Elected Members of Local Government

DRAFT

April 2019

# Executive Summary

1. Over the past few years, the Remuneration Authority has received submissions from councils, groups of elected members and individuals requesting that there be an allowance for childcare for elected members in local government while they attend to local authority business. There were concerns that a lack of financial support for childcare created a barrier for people, in particular women, to enter into elected positions in local government. Research shows that a number of councils in similar jurisdictions (Australia and the United Kingdom) provide their elected members with allowances to cover costs associated with child and dependent care whilst the elected member is on council business. The Authority has decided to provide for councils to pay a childcare allowance if they wish. This paper contains details of the proposed policy as well as some background information.

# Background

2. Under Schedule 7, Section 6 of the Local Government Act 2002, the Authority must determine the remuneration, allowances, and expenses payable to all elected members of local authorities. At present, the Authority determines allowances for vehicle mileage, travel time and communications. Each individual council considers its approach to the expenses and allowances and writes its own policies within the upper limits set by the Authority.

3. In its major review of local government remuneration in 2016-2019, the Authority received numerous comments on the difficulties of being in local government, in particular for mothers, due to the lack of financial support for childcare.

4. Of particular note was a submission from the Young Elected Members (YEM) Network. The YEM Network is an informal group comprising local government elected members aged under 40 years. This included representatives on city, district, regional and unitary councils, as well as on community boards and Auckland local boards. The submission said that its members struggle with balancing the challenges of local government commitments and raising children. Their main concern was that because council commitments are not structured or fixed, parents are forced to pay for full-time care or take the risk of being unable to obtain childcare when they require it. The YEMs called on the Authority to "break down the barrier" for younger people wanting to enter into local government. They believe that if childcare were claimable expense it will make serving in local government a realistic option for parents who are currently prevented from considering the role because of the costs of childcare. The YEMs also believe that failing to do so would see the sector continuing to miss out on the ideas, talent, skills, insights, contacts and passion that young parents could bring to local government.

*5.* In its information paper following the consultation, the Authority said *"another issue that appears to be of growing concern in local government is that caring for dependents may limit options for some people, particularly younger women who may have child care responsibilities. This is seen by many as a barrier to participation. The Authority is looking at the carer issue and*

*will make a decision prior to the 2019 election. We need to point out, however, that were we to approve councils providing reimbursement for carers, it would be up to each individual council to implement such a decision, as it is with all the allowances and reimbursements included in our local government determinations".*

Dependent care

6. The Authority considered the issue of dependent care allowances. This broadened the scope of any potential allowances and after careful consideration the Authority decided that at this stage it would not take any further the issue of allowances for dependent care outside of child care. Allowances for dependent care raised complex issues that would have taken considerably more time in researching and which we felt would need to be the subject of an extended consultation. Also, and perhaps more importantly at this stage, the issue of a childcare allowance as a mechanism for encouraging more and younger women to enter local government politics was the main driver for this review and was cited more frequently than a general dependent care allowance in responses to our previous consultation. Many responses cited issues around childcare as a significant barrier to diversity on councils.

Childcare

7. In considering the issue of childcare the Authority looked at similar schemes in other jurisdictions and also at the current law around and financial provision of childcare and childcare allowances in New Zealand.

8. In New Zealand, from the age of 14 years, children are allowed to be left alone. They are also legally allowed to babysit other children from the age of 14 years.

9. The cost of childcare and subsidies vary from centre to centre and are not regulated. The cost of care also depends on the type of care.

| **Care Type** | **Average Cost per Hour (source: Huggies.co.nz)** |
|---|---|
| Nanny | $18 |
| Long Day Care | $6 |
| Home Based Care | $7 |

| **Location** | **Average Cost per Hour for Nannies in the location (source: Care.com)** |
|---|---|
| Auckland | $17.71 |
| Wellington | $16.71 |
| Christchurch | $16.20 |
| Napier | $15.38 |
| Te Kuiti | $13.57 |

10. Work and Income provide a Childcare Subsidy that helps families with the cost of pre-school childcare. To be eligible for the subsidy, a person must be the main carer of the dependent

child, a NZ citizen or permanent resident, and their family is on a low or middle income. The child must be under 5 years of age.

11. The subsidy payment is dependent on number of children and gross weekly income, however the maximum amount payable is $5.13 per hour, per child ($256.50 per week, per child for 50 hours).

12. The 20 Hour ECE subsidy was introduced in 2007 to reduce cost barriers in order to allow more children to participate in ECE. Under this subsidy, the government fully funds ECE for up to 6 hours a day and 20 hours per week for eligible children. It is not compulsory for childcare facilities to offer subsidy.

13. Children aged 3, 4 and 5 years old are eligible to the 20 Hours ECE if the facility offers it. This subsidy is regardless of family income, immigration status or any other reason.

Other jurisdictions

14. The following overseas council policies were analysed to look for comparisons and options:
    a. Australia
        i. City of Belmont, WA
        ii. District Council of Robe, SA
        iii. City of Burnside, SA
    b. United Kingdom
        i. Lambeth Council, London
        ii. Bracknell Forest Borough Council, London
        iii. Malvern Hills District Council
        iv. Middlesbrough
        v. Scotland
    c. Ireland
        i. Newry, Mourne and Down Council

15. The main themes that arose from these policy documents were:
    a. Provisions of allowances and/or reimbursements for dependant care whilst councillors attended meetings of council, committees, or other council business
    b. Costs covered actual and reasonable costs
    c. Children aged 15 years or younger
    d. Carers must not ordinarily reside with the councillors and must not be an immediate member of the family
    e. Carers must be registered, either with the councils or to a recognised professional facility
    f. It is up to the discretion of the council as to whether allowances are incorporated into their policy documents

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Tax Consequences

16. We have sought advice from Inland Revenue on whether there are any tax consequences associated with the introduction of a childcare allowance. Inland Revenue are currently considering whether the proposed childcare allowance is tax-free or not. Childcare costs are usually seen as private or of a domestic nature and the proposed allowance could be taxable at source, if the allowance is viewed as employment income. Our view is that the proposed allowance is no different to the other allowances currently provided to local government elected members - that is, the childcare allowance is a contribution towards the expenses incurred by a member for childcare provided while the member is engaged on local authority business. We hope to receive Inland Revenue's advice towards the end of April.

# Proposed Approach

17. The Remuneration Authority is proposing that the following be inserted in the next Local Government Determination:

*x.* ***Childcare allowance***

*(1) A local authority may pay a childcare allowance, in accordance with subclauses (2) and (3), to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.*

*(2) A member is eligible to be paid a childcare allowance in respect of childcare provided for a child only if-*

*(a) the member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and*

*(b) the child is aged under 14 years of age; and*

*(c) the childcare is provided by a person who-*

*(i) is not a family member of the member; and*

*(ii) does not ordinarily reside with the member; and*

*(d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.*

*(3) A local authority may not make childcare allowance payments to a member-*

*(a) at a rate greater than $15 per hour; or*

*(b) that exceed the amount that the member paid to the childcare provider; or*

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*(c) in respect of childcare provided for more than 8 hours in any 24-hour period; or*

*(d) that total more than $6,000 per annum.*

*(4) In this regulation, **family member of the member** means-*

*(a) a spouse, civil union partner, or de facto partner:*

*(b) a relative, that is, another person connected with the person within 2 degrees of a relationship, whether by blood relationship or by adoption.*

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# Appendix A – Work and Income Childcare Subsidy

Extract from Work and Income Website: https://www.workandincome.govt.nz/products/a-z-benefits/childcare-subsidy.html

**Who can get it:**

You may get a Childcare Subsidy if:

- you're the main carer of a dependent child
- you're a New Zealand citizen or permanent resident
- your family is on a low or middle income.

You should also normally live in New Zealand and intend to stay here.

It also depends on how much you and your partner earn.

The child must be:

- aged either:
    - under 5, or
    - over 5 if the school has advised they can't start until the beginning of the term straight after their 5th birthday, or
    - under 6 if you get a Child Disability Allowance for them
- attending an approved early childhood programme for 3 or more hours a week.

Approved programmes include early childhood education and care services, eg:

- kindergartens and preschools
- childcare centres and creches
- playcentres and playgroups
- Kohanga Reo, Punanga Reo, Aoga and other programmes with a language and culture focus
- approved home-based care.

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**Childcare Subsidy (current)**

Below are the Childcare Subsidy income thresholds and maximum rates at 1 April 2018.

| Number of children | Gross weekly income | Childcare Subsidy (per hour, per child) | Childcare Subsidy (per week, per child for 50 hours) |
|---|---|---|---|
| **1** | Less than $800.00 | $5.13 | $256.50 |
| | $800.00 to $1,199.99 | $4.09 | $204.50 |
| | $1,200.00 to $1,299.99 | $2.86 | $143.00 |
| | $1,300.00 to $1,399.99 | $1.59 | $79.50 |
| | $1,400.00 or more | nil | nil |
| **2** | Less than $920.00 | $5.13 | $256.50 |
| | $920.00 to $1,379.99 | $4.09 | $204.50 |
| | $1,380.00 to $1,489.99 | $2.86 | $143.00 |
| | $1,490.00 to $1,599.99 | $1.59 | $79.50 |
| | $1,600.00 or more | nil | nil |
| **3 or more** | Less than $1,030.00 | $5.13 | $256.50 |
| | $1,030.00 to $1,539.99 | $4.09 | $204.50 |
| | $1,540.00 to $1,669.99 | $2.86 | $143.00 |
| | $1,670.00 to $1,799.99 | $1.59 | $79.50 |
| | $1,800.00 or more | nil | nil |

DRAFT

# Waikato Plan Leadership Committee Minutes of meeting 25 March 2019

**Trim No.:** 2132083

## Executive Summary

This report provides an update to Council on the Waikato Plan Leadership Committee (WPLC) meeting held on 25 March 2019 with the minutes attached.

At the Council meeting on 5 December 2018, staff asked Waikato Regional Council to confirm no change to the WPLC Terms of Reference can be made without consultation with the Territorial Authorities. Their response is attached to this report.

## Recommendation

**That:**

**1. The information be received.**

## Content

### Background

The Waikato Plan Joint Committee was disestablished in 2018, replaced by the Waikato Plan Leadership Committee (WPLC), which is a Committee of Waikato Regional Council. The WPLC has been established to facilitate and encourage the implementation of the Waikato Plan and undertake any reviews or updates to the Plan. The WPLC operates as a clearinghouse, facilitator and influencer, encouraging the allocation of resources.

The Waikato Plan website https://waikatoplan.co.nz/ has further information about the plan. As from the inaugural meeting of the WPLC meeting on 15 October 2018, agendas and minutes for this committee will now be posted on the main Waikato Regional Council's website: https://www.waikatoregion.govt.nz/

### Issues

Terms of reference

At the Council meeting on 5 December 2018, Waikato Regional Council staff and Committee Chair Bev Gatenby, discussed the Waikato Plan with elected members.

Following this discussion Council resolved to request Waikato Regional Council confirm no change to the WPLC Terms of Reference can be made without consultation with the Territorial Authorities. Their response is attached to this report, and confirms the intention that terms of reference and membership of the committee will not be changed without consultation with the partner councils:

*Matamata-Piako District Council is represented by Toby Adams, Deputy Mayor of Hauraki District Council. Toby is a voting member on the committee, and it is our expectation that Toby would consult with matamata-Piako District Council and the other councils he is representing on the committee before voting on any changes to the committee Terms of Reference.*

*We envisage that the terms of reference will form part of the triennial agreement that all Waikato Plan councils will need to agree to in the new triennium.*

Minutes of meeting

The WPLC met on 25 March 2019. A copy of the agendas has also been made available in the Big Tin Can (Councillor hub). The minutes of the meeting are attached to this report.

Key points:

- Membership update: Te Pune Kokiri was appointed as a new non-voting member, Ross l'Anson was appointed as the new NZTA representative, and Paula Rawiri was appointed as the representative for Ministry of Education.
- Waikato Plan Refresh Project Update: This project has now been completed.
- Te Waka: Anga Whakamua Waikato update:
    - It was noted that iwi representation on Te Waka Board was critical, ideally including participation from pare Hauraki alongside other iwi in selecting Board members.
    - An application to the Provincial Growth Fund is being prepared, and the WPLC was asked for a letter of support for the project to obtain additional resources to progress its PGF application so as to achieve successful outcomes.
- Priority Actions update:
    - Regional housing stock profile; A draft version of the region wide housing stocktake report has been considered by the Regional Housing Initiative working group. A communications plan for the release of the report is being developed.
    - Youth and Employment; Bev Gatenby met with mayor Baxter and Councillor Toby Adams on 5 March 2019 to discuss a possible work stream to focus on youth, education, employment and wellbeing. The key points from the meeting include:
        - There are a variety of initiatives happening across different parts of the region and major change happening in the polytechnics and vocational education spaces
        - Unsure whether there is one place that provides an overview of this space and leads regional strategy
        - This is an area of strong interest for the current government
        - There is strong interest in this space among iwi and a growing population of young Maori in the region.
        - A project brief is now being prepared for the May meeting to progress this work stream.
        - Understanding better mental health across the region; Conversations and meetings have occurred between the Waikato plan team and Waikato DHB staff to understand how this priority action can be further developed.
- Waikato Plan advocacy: An update on previous initiatives was provided. The Committee was asked to write a letter of support to the establishment of an Alcohol and Drug Court in Hamilton.

- Waikato Wellbeing project: A project has been initiated to develop a set of indicators to measure wellbeing based on the United Nations Sustainable Development Goals. Phase 1 has commenced. It was resolved that WPLC will provide the governance to the Waikato Wellbeing Project.

## Financial Impact

**i. Cost**

The Waikato Plan Implementation budget agreed in 2017 identifies Council's contributions between 2017/18 and 2019/20 as follows:

2017/18 - $35,873
2018/19 - $31,200
2019/20 - $19,800

Funding has been included in the draft 2019/20 Annual Plan budget to cover Council's contributions as per the Implementation budget above.

## Attachments

A⇩. Waikato Plan Leadership Committee Minutes of meeting 25 March 2019

B⇩. Letter to MPDC regarding Waikato Plan Leadership Committee Terms of Reference 8 April 2019

## Signatories

| | | |
|---|---|---|
| Author(s) | Ann-Jorun Hunter<br>**Policy Planner** | |

| | | |
|---|---|---|
| Approved by | Niall Baker<br>**Senior Policy Planner** | |
| | Don McLeod<br>**Chief Executive Officer** | |

# Waikato Regional Council

# Waikato Plan Leadership Committee

# OPEN MINUTES

**Date:** **Monday, 25 March, 2019, 11:30 am**
**Location:** **The Link**
**6 Te Aroha Street**
**Hamilton East**

| | |
|---|---|
| Members Present: | Dr B Gatenby - Co-Chair (Business/Community Representative) |
| | Mayor B Hanna - Deputy Co-Chair (Southern Sub-region) |
| | Mayor A King (Hamilton City Council) |
| | Cr T Adams (Eastern Sub-Region) |
| | Mayor A Sanson (Futureproof Sub-region) |
| | L Ieremia (Business/Community Representative) |
| | E Berryman-Kamp (Te Arawa) |
| | D Fisher (Business/Community Representative) |
| Non-Voting Members | P Mahood - non-voting (Waikato District Health Board) |
| Present | R l'Anson (New Zealand Transport Agency) |
| Others Present: | S McLeay - Democracy Advisor (Waikato Regional Council) |
| | M Pemerika - Acting Regional Commissioner, present in place of T Papesch - Regional Commissioner (Ministry of Social Development) |
| | G Ion - Chief Executive (Waikato District Council) |
| | V Payne - Chief Executive (Waikato Regional Council) |
| | T May - Director Science and Strategy (Waikato Regional Council) |
| | K Bennett - Manager Office of the CE (Waikato Regional Council) |
| | P Rawiri - Director of Education - Waikato (Ministry of Education) |
| | M Paki - Senior Regional Advisor (Ministry of Business, Innovation and Employment) |
| | M Bassett-Foss - Chief Executive (Te Waka Anga Whakamua Waikato) |
| | H Brooks - Chief Operating Officer (Te Waka Anga Whakamua Waikato) |

## 1. Call for Order and Apologies

The Chair opened the meeting at 11.49am.

Apologies were received from Cr A Livingston, R Schaafhausen, W Maag, V Eparaima and T Papesch. In the absence of T Papesch, M Pemerika attended to represent the Ministry of Social Development.

**WPLC19/1**
**Moved by:** Cr T Adams
**Seconded by:** Mayor B Hanna

**SECTION A: UNDER DELEGATIONS FOR THE INFORMATION OF THE MEMBERS' ORGANISATIONS**

**RESOLVED**

**THAT the apologies of Cr A Livingston, R Schaafhausen, W Maag, V Eparaima and T Papesch be accepted.**

**The motion was put and carried**

## 2. Disclosures of Interest

There were no disclosures of interest.

## 3. Confirmation of Minutes from the Previous Meeting

Minutes from the previous meeting of the Waikato Plan Leadership Committee.

There were no amendments recommended and the minutes were taken as a true and accurate record.

**WPLC19/2**
**Moved by:** Mayor B Hanna
**Seconded by:** L Ieremia

**RESOLVED**

**THAT the minutes of the meeting of the Waikato Plan Leadership Committee held on 3 December 2018 be received, and accepted as a true and accurate record.**

**The motion was put and carried**

## 4. Confirmation of Agenda

**WPLC19/3**
**Moved by:** L Ieremia
**Seconded by:** Mayor B Hanna

**RESOLVED**

**THAT the agenda of the meeting of Waikato Plan Leadership Committee of 25 March 2019, as circulated, be confirmed as the business for the meeting.**

**The motion was put and carried**

## 5. A membership update of the Waikato Plan Leadership Committee

Presented by the Waikato Regional Council, Director Science and Strategy (T May) to recommend the appointment of Te Puni Kōkiri as a new non-voting member of the Committee, and to name the member representatives for Ministry of Education and New Zealand Transport Authority.

The following was noted:

- There was a vacancy in the number of members representing the business and community sector. The Committee was looking for a suitable person from the eastern part of the region.
- Representation from Pare Hauraki was considered important moving forward.
- There was a benefit in diverse ethnic representation.

**WPLC19/4**
**Moved by:** D Fisher
**Seconded by:** Cr T Adams

**RESOLVED**

1. **THAT the report 'A membership update of the Waikato Plan Leadership Committee' (Waikato Plan Leadership Committee 25 March 2019) be received.**
2. **THAT Te Puni Kōkiri endorse a non-voting member of the Waikato Plan Leadership Committee and that, R Jones be noted as the Te Puni Kōkiri member representative on the Waikato Plan Leadership Committee.**
3. **THAT P Rawiri be noted as the member representative for the Ministry of Education on the Waikato Plan Leadership Committee.**
4. **R I'Anson be noted as the new member representative for the New Zealand Transport Agency on the Waikato Plan Leadership Committee.**

**The motion was put and carried**

**6. Final update on the Waikato Plan Project Refresh**

Presented by the Waikato Regional Council, Director Science and Strategy (T May) to provide a final update on the project to refresh the Waikato Plan.

**WPLC19/5**
**Moved by:** L Ieremia
**Seconded by:** E Berryman-Kamp

**RESOLVED**

**THAT the report 'Final update on the Waikato Plan Project Refresh' (Waikato Plan Leadership Committee 25 March 2019) be received.**

**The motion was put and carried**

**7. Te Waka: Anga Whakamua Waikato (Waikato Moving Forward) update**

Presented by member D Fisher to provide the Committee with an update on Te Waka: Anga Whakamua Waikato (Waikato Moving Forward).

The following was noted:

- It was felt that iwi representation on the Te Waka: Anga Whakamua (Te Waka) Board was critical, ideally including participation from Pare Hauraki alongside other iwi in selecting a Board member.
- Applications to the Provincial Growth Fund (PGF) needed to be more substantial especially in relation to profit and loss.
- Te Waka required increased resourcing to progress applications to the PGF so as to achieve successful outcomes.
- A letter of support from the Committee was requested for this additional resource.

**WPLC19/6**
**Moved by:** Cr T Adams
**Seconded by:** L Ieremia

**RESOLVED**

**THAT the report 'Te Waka: Anga Whakamua Waikato (Waikato Moving Forward) Update' (Waikato Plan Leadership Committee 25 March 2019) be received.**

**The motion was put and carried**

**WPLC19/7**
**Moved by:** Mayor B Hanna
**Seconded by:** Mayor A Sanson

**RESOLVED**

**THAT the Waikato Plan Leadership Committee agree in principle to provide a letter of support to the Te Waka: Anga Whakamua Board for the resourcing of two staff members to assist with the processing, and achievement of successful outcomes, of applications to the Provincial Growth Fund.**

**The motion was put and carried**

## 8. Priority actions update

Presented by Waikato Regional Council Principal Advisor, Science and Strategy (J Bromley) and member L Ieremia in relation to the Regional Housing Initiative, to update the Committee on the progress against priority actions.

The following was noted:

- It was intended that a database be developed to act as a single source of information about housing status and need across the region.
- The next step would be to convey approaches to regional housing affordability.
- There would be a report and presentation on regional mental health at the next meeting.
- There was a working group to advance the project focused on youth and employment. An initial stock take had been completed. Issues with youth addiction had an impact on employment when pre-employment testing produced positive results. It was possible that the Ministry of Social Development could assist in this area.

**WPLC19/8**
**Moved by:** Cr T Adams
**Seconded by:** Mayor A King

**RESOLVED**

**THAT the report 'Priority actions report' (Waikato Plan Leadership Committee 25 March 2019) be received.**

**The motion was put and carried**

## 9. Waikato Plan Advocacy

Presented by Waikato Regional Council Manager, Strategy (E McKenzie-Norton) to update the Committee on projects the Waikato Plan had supported and to provide a platform for discussion on potential advocacy initiatives.

The following was noted:

- Members found it useful to be informed of the outcomes of submissions made on behalf of the Committee.
- Members were keen to be informed of topics suitable for Committee advocacy.
- The Waikato mayors were working on a submission to the Tertiary Education Review. The Ministry of Education offered to assist to pull together a collective message.
- The Committee was supportive of an alcohol and other drug treatment court in Hamilton.
- It was requested that a process for deciding on matters of advocacy be developed and brought to the Committee for discussion. Advocacy could be undertaken in a more strategic manner.

**WPLC19/9**
**Moved by:** Dr B Gatenby
**Seconded by:** Mayor A Sanson

**RESOLVED**

1. **THAT the report 'Waikato Plan Advocacy' (Waikato Plan Leadership Committee 25 March 2019) be received.**
2. **THAT the Waikato Plan Leadership Committee sends a letter of support in principle for the Alcohol and Other Drug Treatment Court in Hamilton**

**The motion was put and carried**

## 10. Report to the Mayoral Forum – Waikato Wellbeing Project

Presented by the Waikato Regional Council, Manager Office of the CE (K Bennett) to provide the Committee with an update on the Waikato Wellbeing Project. This report went to the 14 February 2019 Waikato Mayoral Forum for information.

The following was noted:

- The Committee was seen as best placed to be the governance body for the Waikato Wellbeing Project.
- Phase 1 of the Project had commenced. There was some concern that the Phase 1 could take too long and that some of the work to be undertaken in Phase 1 had been completed by other organizations. If this was the case then it could be utilized to compress Phase 1.

**WPLC19/10**
**Moved by:** D Fisher
**Seconded by:** Mayor A King

**RESOLVED**

1. **THAT the report 'Report to the Mayoral Forum – Waikato Wellbeing Project' (Waikato Plan Leadership Committee 25 March 2019) be received.**
2. **THAT the Waikato Plan Leadership Committee provide governance to the Waikato Wellbeing Project.**

**The motion was put and carried**

The meeting was closed at 12.47 with a karakia.

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Chair

**Attachment B**

File No: 20 00 03C
Document No: 14091357
Enquiries to: Esmae McKenzie-Norton

8 April 2019

Waikato Regional Council
Te Kaunihera ā Rohe o Waikato

Private Bag 3038
Waikato Mail Centre
Hamilton 3240, NZ

waikatoregion.govt.nz
0800 800 401

Don McLeod
Chief Executive
Matamata-Piako District Council
PO Box 266
Te Aroha 3342

dmcleod@mpdc.govt.nz

Dear Don

**Waikato Plan Leadership Committee Terms of Reference**

Thank you for your letter of 2 April 2019 and also to your council for hosting myself and my colleagues in December to discuss this issue.

Waikato Regional Council does not envision that it would change the committee Terms of Reference without the agreement of the Waikato Plan partner councils. There are a couple of ways the Waikato Plan partner councils would have opportunity to input into any changes should these be proposed. These are outlined below:

1. **During a triennium**
   Any proposed changes to the Waikato Plan Leadership Committee (the committee) Terms of Reference would be agreed firstly with the Waikato Plan Leadership Committee before Waikato Regional Council agreed to make any changes.

   Matamata-Piako District Council is represented by Toby Adams, Deputy Mayor of Hauraki District Council. Toby is a voting member on the committee, and it is our expectation that Toby would consult with Matamata-Piako District Council and the other councils he is representing on the committee before voting on any changes to the committee Terms of Reference.

2. **The new triennium**
   We envisage that the terms of reference will form part of the triennial agreement that all Waikato Plan councils will need to agree to, in the new triennium. Thereby ensuring all councils will have the opportunity to input into any changes should there be any.

Furthermore, when Waikato Regional Council agreed to form the Waikato Plan Leadership Committee as a standing committee of its council it was noted that this committee would have autonomy to act, following the model used by the Regional Transport and Civil Defence Committees.

I trust this response provides the clarity your council is seeking. Please contact me should you wish to discuss further.

Ngā mihi

Vaughan Payne
**Chief Executive**

**Copy**
Toby Adams (Deputy Mayor of Hauraki District Council)
Niall Baker (Matamata Piako District Council)
Tracey May (Waikato Regional Council)
Esmae McKenzie-Norton (Waikato Regional Council)

# Mayoral diary for April 2019

**Trim No.:** 2139998

The Mayoral Diary for the period 1 April 2019 to 30 April 2019 is attached.

## Recommendation

**That the report be received.**

## Attachments

A⇩. Mayoral Diary for April 2019

## Signatories

| | | |
|---|---|---|
| Author(s) | Debbie Burge<br>**Executive Assistant to the Mayor** | |

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| Approved by | Jan Barnes<br>**Mayor** | |

# Mayoral Diary - April 2019

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| **Monday 1 April** | **Consultation meeting – Grey Power Te Aroha**<br>CEO Don McLeod, Councillors Teena Cornes and Ash Tanner and myself attended the monthly Grey Power meeting to discuss the policies and bylaws we are consulting on. It was an excellent opportunity to answer other questions of interest from the Grey Power members.<br><br>**ANZAC Day meeting**<br>I met with Tim and Wendy Watson to go over the running of the Walton ANZAC service later this month. |
| **Tuesday 2 April** | **Te Aroha racing club dinner**<br>In the week leading up to the annual breeders stakes race day the club hold their sponsors Fibre Fresh dinner. Rex and I thoroughly enjoy engaging with the club and they make us feel most welcome.<br>They have a strong committee of members driving their club. |
| **Wednesday 3 April** | **Conversation Café Te Aroha**<br>Councillors and I were available to discuss the policies and bylaws we are consulting on outside Ironique café in Te Aroha. Members of the public could drop in for a cuppa or piece of slice and talk and ask questions of their elected members.<br><br>**Morrinsville Federated Farmers**<br>I was invited to attend the AGM of Morrinsville Fed Farmers where I was able to discuss the policies and bylaws we are consulting on.<br>This meeting was held at Walsh Tractor Museum. |
| **Thursday 4 April** | **Waikato Airport function**<br>John Spence has been chairman of the Waikato Airport board for 12 years and has now stood down from the positon. The board hosted a farewell function for John, and I was able to thank him on behalf of our council for the work he has done. John has been an exceptional chairman of our Waikato Airport. Thank you John for your contribution over these 12 years. John Spencer Lane is very appreciated. |
| **Friday 5 April** | **Waikato Regional Airport Ltd (WRAL) board meeting**<br>A half yearly shareholder meeting was held at the airport with updates on half yearly financial results, the outlook for the next six months including an update on aeronautical, property and tourism initiatives.<br><br>**Tatuanui School**<br>The school was celebrating it's 100 year jubilee and I was able to call in to wish them well for their weekend ahead. The students performed several items which were thoroughly enjoyed. Congratulations Tatuanui School, your growth and future looks very secure. |

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| **Saturday 6 April** | **Waharoa community consultation - playgrounds**<br>Council, in conjunction with Sport Waikato, held a consultation meeting with the Waharoa community to gage what they would like to see in the way of playground and sports equipment. There was good turnout with some good ideas put forward. Follow up to these are now underway.<br><br>**Te Aroha Races**<br>Rex and I enjoyed our race day at Te Aroha. We were able to add value with visitors who had been attending for 10 years. A credit to our local racing club, and main sponsor, Fibre Fresh. |
| **Monday 8 April** | **Opening of Waikato Regional Council satellite office**<br>The regional council opened new offices in Paeroa and a ribbon cutting was held. I joined invited guests from our region for the ceremony which concluded in a tour of the new facilities. An excellent resource and base for East Waikato particularly in the Civil Defence space.<br><br>**Grey Power consultation – Morrinsville**<br>Councillor Donna Arnold and I attended the monthly Grey Power meeting to discuss the policies and bylaws we are consulting on. As well as the consultation topics general discussion and questions were answered and issues are being followed up.<br><br>**Te Aroha Business Association consultation**<br>I attended and spoke on our policy and bylaws. Good to see new faces and business operators at the meeting. |
| **Tuesday 9 April** | **Gumboots for hope display**<br>Councils Volunteer Youth Ambassadors got in behind the Gumboots for Hope campaign lead by Mike King. All the painted gumboots from youth in our district are on display at the Wallace Gallery in Morrisville. You can see a short video of the display on Council's Facebook page. Go and check them out for yourself! Well done VYA's you are supporting your peers.<br><br>**E-Team meeting**<br>I met with CEO Don and his executive to discuss Council issues, items and projects.<br><br>**Morrinsville Business After 5 (BA5)**<br>Hosted by Piako Mitsubishi. Councillors and myself attended the BA5 function for networking. |
| **Wednesday 10 April** | **Council meeting**<br>Items on this agenda included Local Government Conference attendance, Road Naming, Civic Financial Services Annual General Meeting, Notification of Potential Elected Member remuneration for |

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| | 2019, Representation Review – Local Government Determination, and the Mayoral diary for March.<br><br>**Matamata Business After 5**<br>Hosted by Scene newspaper. Councillors and myself attended the BA5 function for networking. |
| **Thursday 11 April** | **Volunteer Youth Ambassadors (VYA)**<br>This month's meeting was held at 7.30am in Matamata. The groups focus continues to be on the youth awards later in the year. VYA Chair Ruby Stevens continues to run an excellent meeting with many work streams underway.<br><br>**Interview with Nga Iwi FM**<br>Rino and I talked on air about the consultation period coming to a close and Gumboots of Hope, YVA's helping their peers to talk about depression, as Mike King says it is like walking through mud in your gumboots.<br><br>**Grey Power meeting – Matamata**<br>We met with the third of our town's Grey Power groups who provided Council with a list of questions prior to the meeting on a number of subjects. Along with answering and discussing these questions we highlighted the consultation period on our policies and bylaws. A good robust engagement.<br><br>**Meeting with WINZ**<br>I met with representatives from WINZ, Trish Wenn and Catherine Henderson, to discuss opportunities within our district for work placement and ready for work programmes.<br><br>**Morrinsville RSA**<br>I attended and unveiled a plaque at the Morrinsville RSA to commemorate all soldiers from WW2 onwards. The thought provoking plaque, one of the few in New Zealand, was a great initiative by our Morrinsville RSA.<br><br>**Re-opening of Matamata Mitre 10**<br>I was honoured to say a few words at the re-opening of the refurbished Matamata Mitre 10 store. I am impressed with the new drive-thru area, expanded garden area, new show room areas and extension of retail space.<br><br>Mitre 10 are working well with their neighbour Matamata Club and what a great trade asset Mitre 10 is for all the building and industry in Matamata, not to mention the home gardener and handyman. There is no need to go out if town! We have it all. In fact I am sure Mitre 10 and |

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| | our local shopping precinct is attracting neighbouring communities to our Town of Matamata.<br><br>Well done Matamata Mitre 10 you are strengthening our economic base, you are a valued business and employer in Matamata. |
| **Friday**<br>**12 April** | **Te Manawheua Forum workshop**<br>A workshop was held with the forum members on Papakianga and councils Te Reo policy. This was run by Norm Hill Boffa Miskell and external consultant Dr Tom Roa. |
| **Monday**<br>**15 April** | **Meetings with council staff**<br>I met with council staff to discuss and plan meetings we are having next month for the PGF governance groups and our first business/industry breakfast for the year.<br><br>**Citizenship Ceremony**<br>It was my pleasure to welcome our new citizens and their families to our district with councillor Donna Arnold in support. A delightful ceremony, and aren't we a diverse district!<br><br> |
| **Tuesday**<br>**16 April** | **Meeting with Matamata Business Association Committee**<br>CEO Don McLeod and I were invited to join the monthly Committee meeting. They were seeking information on the district's future economic development plans and cycleway update, along with general discussion on policy and bylaws.<br><br>**ANZAC meeting with NZ Police and RSA's**<br>In light of the tragic event in Christchurch on 15 March extra |

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| | consultation has been had with NZ Police in the lead up to our ANZAC Day services. Our Services are following the same format as previous years, to honour our fallen.<br><br>**Farewell function**<br>Harvey Brookes invited Rex and I to attend his farewell function in Hamilton. Harvey has served us well as acting CE for Te Waka. Harvey will now be working for Martin Jenkins so will still be actively engaged in the Waikato. |
| **Wednesday 17 April** | **Council Workshop**<br>A full day of workshop topics which included cultural awareness training, CBD upgrades, and a presentation on a business proposal for the Morrinsville Ward. |
| **Wednesday 24 April** | **Corporate and Operations Meeting**<br>Items on this agenda included Plan Change 51 and 52, proposed Matamata stadium, Building Act delegation amendments, Health and Safety report, Smokefree Outdoor policy, Classification of reserve land, and the CEO report for March.<br><br>My Tuia Rangatahi Taine Wilson also joined us in the boardroom where I was able to introduce him to my fellow elected members. Taine has attended one wananga in Te Kuiti and will be flying to Christchurch for his 2nd of five wananga in May. |
| **Thursday 25 April** | **ANZAC Day**<br><br>**Matamata**<br>I attended the RSA dawn service which was held at the Matamata-Piako Civic and Memorial Centre. There was good attendance from the community and many of our returned servicemen and our uniformed personnel were present. I was pleased to march with the parade.<br><br>Councillor James Sainsubry lead the 9.30am Civic Service at the centre with the service being held in front of the Roll of Honour and Cetotaph. Matamata Brass supported all services including Walton civic service on the day. Walton was lead by Councillor Adrienne Wilcock.<br><br>**Te Aroha**<br>I was pleased to lead the civic service in Te Aroha marching with our RSA and members of the public. Musician Marian Burns sang her composed ANZAC song 'Beautiful Soilder' at the conclusion of my address. |

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| | <br>LWT Ross Youngman, Royal New Zealand Navy<br><br>**Morrinsville**<br>Deputy Mayor James Thomas lead the Civic Service in Morrisville held at the memorial in Howie Park. This service also had good attendance by both servicemen and members of the public.<br><br>Rex and I made or way over to call into the Morrinsville RSA on the afternoon of ANZAC day to catch up with president Allan Plaisted and returned servicemen still socialsing at the RSA's<br><br>Our head students from all three colleges made outstanding contribtuions in their speeches. VYA members Ruby Stevens and Emily Novells contributed to our services with the calling of the names for wreath laying in Morrinsville and Matamata, and my Tuia Rangatahi Taine Wilson in Te Aroha.<br><br>I would like to make special mention of our Communications staff who supported our elected members on the day, and worked with our RSA's to put so much effort into preparing these important annual civic services. Thank you team. A lot of time and effort go into making these four services very special for remberance across our district. |
| **Monday 29 April** | **Waikato Mayoral Forum**<br>This meeting included items and discussion on Waikato Regional Arts Navigator update, WRC online hazards portal, Three Waters review, Waikato Alcohol and other drug treatment court, Waste to Energy, Regional Water Services Collaboration, Waikato Plan, Te Waka, Hamilton to Auckland Corridor and Collaboration with new government. |