

Council

Open Minutes



Minutes of a meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 9 May 2018 at 9:00am.



Present

Mayor	Jan Barnes, JP	
Councillors	Donna Arnold	James Sainsbury
	Teena Cornes	Ash Tanner
	Paul Cronin	Kevin Tappin
	Neil Goodger	James Thomas, JP
	Brian Hunter	Adrienne Wilcock
	Peter Jager	

Apologies

Also Present

		Item No.
Don McLeod	Chief Executive	
Vicky Oosthoek	Minute Secretary	
Mark Naude	Community Facilities Planner	10.1
Susanne Kampshof	Asset Manager Strategy and Policy	10.1, 11.1
Manaia Te Wiata	Group Manager Business Support	10.1, 11.1
Niall Baker	Acting Senior Policy Planner	10.2, 10.3
Sandra Harris	Acting Strategic Policy Manager	10.2, 10.3
Jenni Cochrane	Communications Manager	10.2, 10.3
Rachael Singh	Events and Promotions Co-ordinator	10.2, 10.3
Dennis Bellamy	Group Manager Community Development	10.4, Public excluded
Graham Robertson	Senior Utilities Engineer - Assets	11.1
Norm Barton	Building Control Manager	Public excluded
Steve Turfrey	Monitoring Officer	Public excluded
Denika Cawker	Building Compliance Officer	Public excluded

In Attendance

	Time In	Time Out
Julian Snowball, Civil Defence Manager/Controller, TVEOA		

1 Meeting Opening

Mayor Jan declared the meeting open at 9.05am.

2 Apologies

There were no apologies.

3 Leave of absence

No leave of absence was requested.

4 Notification of Urgent Additional Business

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

11.2 Civic Financial Service proxy vote

Civic Financial Services Ltd AGM notification, received 8 May for meeting of 14 June. Needs decision today on appointment as proxy must be registered by 11.30am on 13 June with Civic Financial Services and next Council meeting does not take place until 13 June.

COUNCIL RESOLUTION

To receive late item.

Moved by: Cr T M Cornes

Seconded by: Cr D C Arnold

CARRIED

5 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

6 Confirmation of minutes

COUNCIL RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of Matamata-Piako District Council held on Wednesday, 11 April 2018, be confirmed as a true and correct record of the meeting.

Moved by: Cr J P Sainsbury

Seconded by: Cr J A F Thomas

CARRIED

7 Matters Arising

There were no matters arising.

8 Announcements

There were no announcements.

9 Notices of Motion

There were no notices of motion.

DECISION MAKING

10 Executive

10.1 Matamata-Piako District Sports Facilities Plan

Executive Summary

Council has identified “reviewing the provision and suitability of sporting and recreational facilities in the district” as one of its six strategic priorities.

Council adopted a Community Leisure Provision Strategy in 2009. The need to substantially review and revise the 2009 document was discussed in the 2015-25 activity management plan. A regional sports facility plan for the Waikato was adopted in 2014 and regional sports strategy (‘Moving Waikato 2025’) was developed aimed at promoting an active lifestyle and increasing participation levels.

Rather than develop a district sport and recreation strategy (which would more than likely duplicate much of the regional sports facility plan and sports strategy) it was proposed that Council may wish to endorse the regional strategic documents while developing a local sports facilities plan that aligns with the regional documents and addresses local issues.

Sport Waikato were contracted to help develop the plan. This included surveying the sports clubs on Sport Waikato’s database. A 71% response rate was achieved. Drop-in style consultation evenings were also held in the three main towns. Demographic and recreation trends were also analysed.

A draft Matamata-Piako District Sport Facilities and Development Plan (The Plan) has been developed. The Plan is designed to provide direction for future investment and focus for both the Matamata-Piako District Council, Sport Waikato and providers of sport in the district. It seeks to identify opportunities for partner organisations that provide community services in the district, to contribute to sport outcomes. Guidance is based on feedback from Matamata-Piako sport providers, regional sporting codes, Sport New Zealand, sector data and demographic information.

The Plan provides Council with guidance for facility, place and space infrastructure investment. For Sport Waikato, the Plan provides priorities for the delivery of opportunities and services to grow participation. The Plan prioritises projects for financial investment and staff time.

Public consultation on this type of document is appropriate. Consultation to date has included a survey of sports clubs and three drop-in style evening meetings. Council may or may not wish to consult further on the plan. Council was asked to either adopt the draft plan as it stands or to approve the draft plan for further consultation.

COUNCIL RESOLUTION

That:

1. The report be received.
2. Staff to facilitate follow up with a workshop.

Moved by: Cr AB Tanner
Seconded by: Cr N C Goodger

CARRIED

10.2 Events Funding Policy

Executive Summary

Council has indicated a desire to support economic development and economic growth in our district. The Consultation Document for the Long Term Plan 2018-28 includes a proposal for a budget of \$200,000 for economic development – an increase of \$50,000 on previous years. One aspect of realising the districts 'economic opportunities' is encouraging events in our community and providing funding to support them.

Council has indicated it wishes to provide \$20,000 in events funding and would like a policy to guide the use of this funding. Accordingly, a policy has been developed and this is attached. It is intended that event organisers will apply to Council for funding to support new events and increase community benefit and participation generated by existing events.

This report seeks Council approval for the attached Policy and delegation to Council staff to approve funding applications.

COUNCIL RESOLUTION

That:

1. The District Events Funding Policy be approved with amendment to Background section removing compliance and regulatory references.
2. The maximum grant is \$5,000. This can be increased by Council resolution if there are special circumstances.
3. Consideration and determination of grant applications made under the District Events Funding Policy be delegated to the Chief Executive Officer and in his/her absence the Communications Manager, or Events and Promotions Co-ordinator, as per the policy.

Moved by: Cr J A F Thomas
Seconded by: Cr J P Sainsbury

CARRIED

10.3 Waikato Plan Update on Leadership Group meeting - 16 April

Executive Summary

The purpose of this report is to update Council on the Waikato Plan Leadership Group meeting held on 16 April 2018. A Leadership Group has been established as a joint committee with representation from the partner councils, tāngata whenua, the business /community sector and central government. The meeting minutes and a progress report are attached to this report.

COUNCIL RESOLUTION

That:

- 1. The information be received.**
- 2. Council notes the independent review to be undertaken to test whether the Waikato Region has the optimal structures and processes to implement strategic outcomes across the four well-beings. Such structures to include the Waikato Plan, Future Proof, Waikato Means Business, Waikato Mayoral Forum and the Regional Transport Committee.**
- 3. Council notes the shortfall in obtaining 25% external funding towards the Waikato Plan.**

Moved by: Cr AB Tanner

Seconded by: Cr J P Sainsbury

CARRIED

10.4 Civil Defence - Meeting Reports

Executive Summary

The minutes of the Waikato Civil Defence Emergency Management Joint Committee meeting, held 26 March 2018 and the Thames Valley Civil Defence and Emergency Management Joint Committee meeting held 5 April 2018 are attached. Council representative on these committees is Cr Brian Hunter.

COUNCIL RESOLUTION

That:

1. The minutes of the Waikato Civil Defence Emergency Management Joint Committee meeting dated 26 March 2018 be received for information.
2. The minutes of the Thames Valley Civil Defence and Emergency Management Joint Committee meeting dated 5 April 2018 be received for information.
3. That Councillor Brian Hunter, with delegated authority to act for the Mayor, and Councillor Kevin Tappin be appointed as members of the Thames Valley Civil Defence and Emergency Management Joint Committee.
4. Council appoint Julian Snowball, Manager/Controller of the Thames Valley Emergency Operating Area, to act as a Local Controller for the Matamata-Piako District Council.

Moved by: Cr D C Arnold
Seconded by: Cr A J Wilcock

CARRIED

The meeting adjourned for morning tea at 10.45am and reconvened at 11.10am.

INFORMATION ONLY

11 Executive

11.1 Boundary Backflow Prevention Program

Executive Summary

This report informs Council of the details of the commencement of a program to require the installation and annual certification of backflow prevention devices at the boundaries of properties deemed to constitute a potential risk to the security of its water supply networks.

Backflow can occur when the pressure in a customer's system exceeds the pressure in the supply system or reduced pressure in the supply system.

Properties required to have boundary backflow protection included farms, lifestyle blocks where stock is grazed, chemical plants, sites using or manufacturing toxic materials, hospitals, rest homes, medical and dental centres, vets, funeral directors, butchers shops, hairdressers, commercial laundries and car washing facilities.

Currently some 621 properties have been identified as requiring boundary backflow protection and it is believed less than 80 of these will have any form of boundary backflow protection and very few of these will have been checked since installation.

Four options were considered for the provision of boundary backflow devices and, after discussion with other water suppliers, it was decided that the option where the customer owns, tests and maintains the device was deemed best for this district.

Three plumbing firms have advised they have suitably qualified staff to undertake certification and have been approved as certifiers for this district.

The properties requiring boundary backflow protection have been allocated into three priority categories with the intention that installation of priority 1 is completed by 31 August 2018; priority 2 by 31 December 2018 and priority 3 by 30 April 2019.

COUNCIL RESOLUTION

That the report be received.

Staff make contact with identified property owners to establish exact numbers and report these to Council and consider as necessary.

Moved by: Cr A J Wilcock

Seconded by: Cr J A F Thomas

CARRIED

Cr P Cronin, Cr KR Tappin, Cr N C Goodger and Cr T M Cornes voted against the motion.

11.2 Civic Financial Services Statement of intent, Annual Report and plan to sell Civic Assurance House

Executive Summary

This report is to inform Council of the Civic Financial Services Statement of Intent for 2018 and their Annual Report for 2017. It also aims to provide an update on the progress of the sale of the Civic Assurance House. Shareholders voted in favour of selling the building on 5 October 2017.

Civic Financial Services Ltd AGM notification, received 8 May for meeting of 14 June. Needs decision today on appointment as proxy must be registered by 11.30am on 13 June with Civic Financial Services and next Council meeting does not take place until 13 June.

COUNCIL RESOLUTION

That:

- 1. The information be received.**
- 2. Council vote to elect Basil Morrison and other incumbent members for re-election by proxy.**

Moved by: Cr J A F Thomas

Seconded by: Cr T M Cornes

CARRIED

Cr P Cronin abstained from voting on Item 11.2.

11.3 LGNZ Business Plan 2018 - 2021

Executive Summary

Local Government New Zealand has released their three year business plan for 2018 – 2021. It is attached to this report for Councils information.

COUNCIL RESOLUTION

That:

1. The information be received.

Moved by: Cr J A F Thomas

Seconded by: Cr D C Arnold

CARRIED

11.4 Mayoral diary for April 2018

The Mayoral Diary for the period 1 April to 30 April 2018 is attached.

COUNCIL RESOLUTION

That the report be received.

Moved by: Mayor J E Barnes

Seconded by: Cr D C Arnold

CARRIED

12 Urgent Additional Business

Additional business was included in Item 11.2

13 Procedural motion to exclude the public

COUNCIL RESOLUTION

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Nuisances

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. .	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

Moved by: Cr T M Cornes

Seconded by: Cr K R Tappin

CARRIED

11.55am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

12.25pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON 9 MAY 2018

DATE: 16 May 2018

CHAIRPERSON:

Janet E Barnes. JP