

Te Manawhenua Forum Mo Matamata-Piako

Open Minutes



Minutes of a meeting of the Te Manawhenua Forum Mo Matamata-Piako held in the Council Chambers, 35 Kenrick Street, TE AROHA on Tuesday 6 June 2017 at 10:00am.



Present

Mayor

Cr James Thomas, JP	Mrs Jill Taylor
Mrs Te Ao Marama Maaka	Mrs Shelley Turner
Mr Thomas Smith	Mrs Kathy Ngamane
Mr Weka Pene	Mr Wati Ngamane
Ms Glenice Wigg	Mr Phillip Samuels
Mr Gary Thompson	Ms Dianna Vaimoso

Also Present

Michelle Staines Hawthorne	Corporate Strategy Manager
Caroline Hubbard	Committee Secretary
Niall Baker	Acting Senior Policy Planner
Mark Hamilton	Environmental Policy Planner

Item 8.1

In Attendance

1 Meeting Opening

The Chair Te Ao Marama Maaka welcomed everyone and declared the meeting open at 10.00am

2 Karakia

Mr H Puke gave the karakia Timatanga

3 Present

4 Apologies

That the apology from Mayor Jan Barnes be accepted and leave of absence from the meeting be granted. Apologies for lateness from P Samuels (in at 10.05am), W Pene (in at 10.10am), W Ngamane (in at 10.18am), J Taylor (in at 10.24am) be granted.

Moved by: Thomas Smith

Seconded by: Glenice Wigg

CARRIED

5 Notification of Urgent Business

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 6A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

There was no urgent additional business.

6 Confirmation of minutes

COMMITTEE RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of the Te Manawhenua Forum Mo Matamata-Piako held on Tuesday, 7 March 2017, be confirmed as a true and correct record of the meeting.

Moved by: Tommy Smith

Seconded by: Dianna Vaimoso

CARRIED

OFFICER REPORTS

7 Executive

7.1 Ngāti Rāhiri Tumutumu and Ngāti Hauā representation

Executive Summary

Council has received notification from Ngāti Rāhiri Tumutumu and Ngāti Hauā to update their representatives on Te Manawhenua Forum mo Matamata-Piako.

Ngāti Rāhiri Tumutumu has submitted a letter to inform Council and Te Manawhenua Forum that Ms Jill Taylor and Ms Shelley Turner have been appointed to replace Mr Greg Thorne and Ms Lee Guthrie as the representative and alternative representative for Ngāti Rāhiri Tumutumu on Te Manawhenua Forum.

Ngāti Hauā has submitted to Council that Mr Weka Pene will be the alternate representative for Ngāti Hauā. Ms Te Ao Marama Maaka will remain their principal representative.

Under the Local Government Act 2002 Clause 31 Schedule 7 Council must appoint any non-elected members to any committee. The minutes and resolution from a Hui held by Ngāti Rāhiri Tumutumu in February were tabled at the Corporate and Operations Committee meeting 22 February, and the Committee confirmed the appointment of Ms Jill Taylor and Ms Shelley Turner as Representative and Alternate representative for Ngāti Rāhiri Tumutumu, replacing Mr Thorne and Ms Guthrie.

Committee resolution

That:

1. Ms Jill Taylor (principal) and Ms Shelley Turner (alternate) be appointed as the representatives of Ngāti Rāhiri Tumutumu on Te Manawhenua Forum Mo-Matamata-Piako.

The request from Ngāti Hauā was confirmed by Council 10 May with the following resolution;

Council resolution

That:

1. Mr Weka Pene be appointed as the alternate representative of Ngāti Hauā on Te Manawhenua Forum Mo-Matamata-Piako.

A copy of the Forum's updated Heads of Agreement, letter from Ngāti Rāhiri Tumutumu and email from Ngāti Hauā are attached.

COMMITTEE RESOLUTION

That:

1. **The Forum welcomes Ms Jill Taylor and Ms Shelley Turner of Ngāti Rāhiri Tumutumu and Mr Weka Pene of Ngāti Hauā as members of the Forum.**

Moved by: Shelley Turner
Seconded by: Kathy Ngamane

CARRIED

**7.2 Te Manawhenua Forum Satisfaction Survey
Executive Summary**

In March 2017 Te Manawhenua Forum Mo Matamata-Piako (Forum) members were sent a copy of the satisfaction survey. This report asks that Forum members who have not yet completed the survey do so and return it to Council by the end June.

A copy of the satisfaction survey is attached to this report.

COMMITTEE RESOLUTION

That:

- 1. The information be received.**

Moved by: Glenice Wigg

Seconded by: Cr James A F Thomas

CARRIED

7.3 Representation Review 2018

Executive Summary

The Local Electoral Act 2001 (“Act”) requires Council to review its representation arrangements every six years. Council conducted its last review in 2012; therefore a review must be undertaken in 2018. One of the questions to be considered as a part of the representation review is whether or not Council should establish Maori wards; however, Council is not statutorily required to consider the matter of Maori wards.

The first step of the representation review is for Council to identify its preferred options and to hold a “pre-consultation” with the community to identify the “communities of interest” within the Matamata-Piako District. Council’s eventual representation proposal to the Local Government Commission in November 2018 must provide for fair and effective representation of any communities of interest that are identified.

The purpose of this report is to give Te Manawhenua Forum Mo Matamata-Piako (“TMF”) the opportunity to provide preliminary feedback to Council on how it views Council’s current representation arrangements and whether it considers that the Maori communities of interest within the Matamata-Piako District would be more fairly and effectively represented through the establishment of a Maori ward.

It must be noted that if Council resolves to establish a Maori ward, the change cannot take effect until the 2019 triennial local election due to the requirements set out in section 19Z of the Act.

Comments

Having a Maori ward would mean a member sitting at the Council decision making table.

Would like to see a representative at the Council table or make Te Manawhenua a standing committee.

Could the Heads of Agreement be changed to make a proviso like some other councils for a statutory committee or a Maori ward.

Will this Forum still be relevant if there is a Maori ward represented at the Council table?

Auckland has Maori Statutory Board, could Matamata Piako consider this, no voting rights but can give their perspective to Council?

When all claims are settled there will be the ability for individual iwi to talk with Mayors and work alongside.

COMMITTEE RESOLUTION

That:

1. the report be received.

Moved by: Dianna Vaimoso

Seconded by: Shelley Turner

CARRIED

7.4 Heads of Agreement Review

Executive Summary

At its meeting 2 March 2017 Te Manawhenua Forum mo Matamata-Piako (the Forum) requested a review of the Heads of Agreement (HOA) between Council and the Forum. A Forum workshop was held at Silver Fern Farms Events Centre Te Aroha 9 May.

The purpose of this report is to summarise the discussions from the workshop. The Forum is asked to formally confirm how it wishes to proceed with the review of the HOA. For members' reference, the current HOA is attached to the Report titled *Ngati Rāhiri Tumutumu and Ngati Hauā membership*.

Staff have initiated discussions with Council on this matter and will report verbally to the Forum on any updates from Council.

COMMITTEE RESOLUTION

That:

1. **The Forum confirms it wishes to proceed with the review of its Heads of Agreement.**

Moved by: **Te Ao Marama Maaka**

Seconded by: **Shelley Turner**

CARRIED

7.5 Long Term Plan 2018-28 - Project Update

Executive Summary

Council is required to prepare and adopt a Long Term Plan (LTP) under the Local Government Act 2002 (LGA) every three years. This report provides a progress update on the development of the LTP 2018-28.

Te Manawhenua Forum mo Matamata-Piako (the Forum) is asked to consider whether it wishes to provide feedback to Council on the new community outcome themes and outcomes, and how the Forum can contribute to Maori participation in decision-making.

Comments

Vision statement – The Place of Choice – Manawhenua don't have a choice.

When iwi sit down with Council they are sitting with Council guided by legislation rather than the individual views of Council re the Treaty of Waitangi.

COMMITTEE RESOLUTION

That:

1. The information be received.
2. The Forum provided feedback to Council on the new Community Outcome themes and outcomes as set out in Table 2 of this report.
3. The Forum provided feedback to Council on how it would like to contribute to Maori involvement in decision-making.

Moved by: Jill Taylor

Seconded by: Waati Ngamane

CARRIED

7.6 Eastern Waikato Joint Waste Management and Minimisation Plan Update

Executive Summary

This report seeks to update the Te Mana whenua Forum Mo Matamata-Piako (Forum) on the review of the Eastern Waikato Waste Management and Minimisation Plan. This has recently been consulted on with 28 submissions received. Councillors Cronin and Wilcock are Council's representatives on this committee.

Comments

Enviroschools and Zero waste education programs

There is a grant available for community driven projects.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Gary Thompson

Seconded by: Dianna Vaimoso

CARRIED

G Thompson out at 11.25am, in at 11.27am

7.7 Easter Trading Policy, Bylaw Reviews, Fees and Charges

Executive Summary

Council has completed consultation on an Easter Trading Policy, Fees and Charges 2017/18 and several bylaw reviews. This report seeks to update the Te Manawhenua Forum Mo Matamata-Piako (Forum) on the consultation process.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Phillip Samuels

Seconded by: Jill Taylor

CARRIED

7.8 Statistical Standard for Geographic Areas

Executive Summary

Statistics New Zealand (SNZ) has undertaken a review of the Statistical Standard for Geographic Areas. This is essentially a refresh of the geographic breakdown of statistical data.

Currently, the area unit is the main output geography for small-area statistics, particularly population estimates and projections. Output geographies are used for purposes such as analysis and mapping. It is proposed that area units will become an equivalent geography named statistical area 2 (SA2). SNZ have provided Council with a map of the proposed SA2's and the naming of them. Feedback is sought from the Te Manawhenua Forum Mo Matamata-Piako on the naming of these areas so feedback can be given to SNZ.

Comments

Hoe-O-Tainui should be included as an area.

COMMITTEE RESOLUTION

That:

1. The information be received.
2. The Forum provided feedback on the proposed SA2 areas and the naming of them.

Moved by: **Glenice Wigg**
Seconded by: **Weka Pene**

CARRIED

7.9 Waitangi Day 2018

Executive Summary

The annual Waitangi Day celebrations are part of Te Manawhenua Forum mo Matamata-Piako (the Forum) work programme. Council has allocated a budget of up to \$2,500 towards the celebration of Waitangi Day 2018. Additional funding may be applied for through the Ministry for Culture and Heritage's Commemorating Waitangi Day fund.

The Forum has previously indicated that they would like the 2018 celebrations to take place in Matamata. Matamata Domain and SwimZone Matamata have been identified as the preferred venue. Ngāti Hinerangi has expressed an interest in hosting the event on behalf of the Forum.

The Forum is asked to confirm the venue and preferred format of the 2018 Waitangi Day. It is recommended that an event organising committee is established, and that the Forum nominate at least two members to work alongside staff with the planning and organising of the celebrations. The Forum is also asked to confirm whether it wishes to make an application to the Commemorating Waitangi Day fund. The application round is expected to open in August/September.

Comments

Ngati Hinerangi would like some representatives from Haua and Raukawa to be involved.

Encourage schools and other organisations in community to be involved, presenting a perspective on the treaty, how it impacts on other members of the community not just the iwi.

COMITTEE RESOLUTION

That:

1. **The Forum confirms Matamata Domain and SwimZone Matamata as the venue for the 2018 Waitangi Day celebrations.**
2. **The Forum nominated Phillip Samuels, Dianna Vaimoso and Weka Pene to sit on the event organising committee to work alongside staff on the planning and organising of the celebrations.**
3. **The Forum authorises staff to make an application for funding on its behalf from the Commemorating Waitangi Day fund.**
4. **Staff report back on progress at the next Forum meeting.**

Moved by: Phillip Samuels
Seconded by: Cr James A F Thomas

CARRIED

8 Environmental

8.1 District Plan Update

Executive Summary

Mark Hamilton gave a presentation to bring the Forum up to date on the District Plan Review.

Comments

Plan Change 49

Waharoa: Extent of industrial zoning, capacity of services. Propose to expand industrial zoning in the town. Beginning to contact and meet with interested parties to gauge their interest, concerns for the proposal.

Plan Change 50

Hobbiton: Currently exceeds the visitor numbers permitted by its resource consent. Applied for a Development Concept Plan. This will include a site plan and note which activities are permitted, and the conditions that the site must operate under (noise, visitor numbers, traffic, visual appearance etc). This DCP is intended to give certainty to Hobbiton's owners so that it can operate without exceeding its consent conditions.

Plan Change 51, 52

Open Country Dairy and Tatura dairy factories have lodged Private Plan Changes for DCPs.

Future Plan Changes – Settlements – to look at zoning, yard requirements etc for smaller settlements, the way PC 47 has for the 3 largest towns.

Then Papakainga

Plan Change 1 – Healthy Rivers/Wia ora.

COMMITTEE RESOLUTION

That the information be received.

Moved by: Gary Thompson

Seconded by: Weka Pene

CARRIED

Cr James Thomas out at 12.02pm and therefore no quorum.

The meeting was officially closed as there was no longer a quorum and the last 3 reports were treated as information only.

9 Service Delivery

9.1 Waikato Plan - Minutes of hearing

Executive Summary

This report seeks to update The Manawhenua Forum Mo Matamata-Piako (Forum) on the Waikato Plan Joint Committee hearing held on 21 April 2017.

Mayor Barnes is MPDC's appointed representative on the Joint Committee. Councillor Wilcock is the alternate member.

The meeting minutes are attached to the report. The full agenda and more information about the Waikato Plan are available on the Waikato Plan website <http://www.waikatoplan.co.nz/Leadership/Agendas-and-minutes/>. A copy of the plan summary is also attached to this report.

Recommendation

That:

- 1. The information be received.**

9.2 Annual Customer Survey 2017

Executive Summary

As a part of the Annual Report each year we undertake the Annual Customer Survey (telephone survey) to gauge perception from the community on a number of our services, and relate those results back to the relevant performance measures.

This report highlights some of the results from the Annual Customer Survey 2017. The full report has been circulated separately.

Recommendation

That:

1. The report is received.

9.3 Matamata-Piako Civic and Memorial Centre

Executive Summary

This report provides Te Manawhenua Forum with an update of the project to replace the existing Memorial Hall, Council Offices and Library in Matamata with a new Civic Centre.

The task of demolishing existing buildings has now been completed and materials have been separated and will be off site by the end of May.

On-going consultation with local iwi will determine the most appropriate use of removed timbers that can be reworked and incorporated within the new facility.

Discussions will also be arranged to determine the arrangement for the blessing and opening ceremony for the new building.

Comments

Looking at wood for recycling purposes from old building to be used in new building.

Recommendation

That:

1. This report be received

10 Urgent Additional Business

Te Ao Marama Maaka welcomed Weka Pene to the Te Manawhenua Forum and he replied.

Mr G Thompson gave whakamutunga to close the meeting and blessed the food for lunch.

12.02 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF TE MANAWHENUA FORUM MO
MATAMATA-PIAKO HELD ON

DATE: 5 September 2017

CHAIRPERSON:.....

Te Ao Marama Maaka