

Waharoa (Matamata) Aerodrome Committee

Open Minutes

Minutes of a meeting of Waharoa (Matamata) Aerodrome Committee held in the Matamata Piako Civic Centre, , Matamata on Thursday 21 March 2019 at 10am.

Membership

Mayor

Janet E. Barnes, JP (Co-Chairperson)

Ngāti Hauā

Mr Mike Diamond

Mr Mokoro Gillett (Co-Chairperson)

Mrs Rangi Kaukau

James Thomas, Deputy Mayor, JP

Cr Kevin Tappin



Apologies

Mike Diamond

Also Present

Niall Baker	Senior Policy Planner	
Meghan Lancaster	Committee Secretary	
Mark Naudé	Parks and Facilities Planner	7.1, 7.2, 7.3,
Susanne Kampshof	Asset Manager Strategy and Policy	

In Attendance

	Time in	Time out
Pauline Paul - Whanau Trust	9:49am	12:15pm
Robyn Rawson – Xyst consultant	9:50am	12:15pm
Diane Thompson – Walton Resident	10:00am	11:57am
Chris Thompson – Walton Resident	10:00am	11:57am
Graham Callis – Matamata Resident	10:00am	12:05pm
Sue Callis – Matamata Resident	10:00am	12:05pm

1 Meeting Opening

Co-Chairperson Mayor Janet E. Barnes welcomed everyone and declared the meeting open at 10:58am. Discretion was used for Committee members to reach a Quorum as members were known to be travelling to the meeting.

2 Karakia

Mokoro Gillett performed the opening Karakia.

3 Present

4 Apologies

That the apology from Mike Diamond be accepted and leave of absence from the meeting be granted.

Moved by: Cr J A F Thomas

Seconded by: R Kaukau

CARRIED

5 Notification of Urgent Business

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 6A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

6 Confirmation of minutes

COMMITTEE RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of Waharoa (Matamata) Aerodrome Committee held on Tuesday, 20 November 2018, be confirmed as a true and correct record of the meeting.

Moved by: Cr J A F Thomas

Seconded by: Cr K R Tappin

CARRIED

OFFICER REPORTS

7 Executive

7.1 Adoption of Standing Orders by Committee

Executive Summary

Under the Local Government Act 2002 (LGA), Council is required to adopt standing orders.

Council is required to operate in accordance with standing orders for the conduct of its meetings and the meetings of its committees and subcommittees. Standing orders must not contravene any Act. Council's standing orders apply to all committees of Council.

The adoption of standing orders and any amendment to standing orders must be made by Council and by a vote of not less than 75% of the members present. Standing orders apply to all meetings of the local authority, its committees, subcommittees and subordinate decision-making bodies.

Council reviewed and changed its standing orders from NZ Standards Model Standing Orders 9202:2003 (Incorporating Amendment No. 1) to a new template developed by Local Government New Zealand (LGNZ), Matamata-Piako District Council Standing Orders, adopted 14 November 2018.

As a committee of Council it is recommended that the Waharoa (Matamata) Aerodrome Committee adopt the same standing orders as Council. Currently the Waharoa (Matamata) Aerodrome Committee is operating under NZ Standards Model Standing Orders as they adopted Council's standing orders at the first meeting of the committee, as per Ngati Haua Claims Settlement Act 2014 under procedure of committee s91(3)(b) "The committee must at its first meeting adopt a set of standing orders for the operations of the committee."

The new standing orders are available on the Matamata-Piako District Council website and can be made available in hard copy if requested.

COMMITTEE RESOLUTION

That:

1. The information be received.
2. The Waharoa (Matamata) Aerodrome Committee adopt Matamata-Piako District Council Standing Orders (adopted by Council 14 November 2018), noting that standing orders cannot contravene any Act, specifically the Ngati Haua Claims Settlement Act 2014.

Moved by: R Kaukau
Seconded by: M Gillett

CARRIED

7.2 Consultation Update

Executive Summary

Each year Council review various plans, policies and bylaws to ensure they are up to date and are meeting community needs. A number of these plans, policies and bylaws are being reviewed now and over the next few months and we will be inviting public feedback on a number of these from 20 March until 22 April 2019.

The purpose of this report is to remind the Committee of these various plans, policies and bylaws proposed to be amended, update the Committee on the consultation process Council will be taking and to update the Committee on the budgets with a proposed total rates increase of 3.86% compared to the forecast rate increase in the Long Term Plan of 3.01%.

COMMITTEE RESOLUTION

That:

1. The information be received.

Moved by: Cr J A F Thomas

Seconded by: M Gillett

CARRIED

7.3 Management Plan Update

Executive Summary

In 2018 Council resolved to review the Reserve Management Plan for the Waharoa (Matamata) Aerodrome. On 17 December 2018, a hui was held with Ngāti Hauā. A request for written suggestions to assist in the review of the plan was publically notified on 30 January 2019. An information session was also held in Matamata on 2 February 2019.

The report in the Agenda presents a summary of the suggestions received. The main themes that emerged from the suggestions were around:

- Use of the aerodrome
- Future development
- Effects of flights on surrounding community

COMMITTEE RESOLUTION

That:

1. The report be received.

Moved by: Cr K R Tappin

Seconded by: M Gillett

CARRIED

7.4 Marae Entrance, Parking Arrangements

Executive Summary

Safety issues at the Raungaiti Marae entranceway have been highlighted as an issue for the Committee's consideration. It has also been identified that there is not enough parking available for the Marae at times.

A preliminary study on the options of upgrading the entranceway and parking was completed and presented to the Committee on 28 May 2015, with further discussion at its August and November meetings.

At the August meeting committee members requested that staff further investigate option 1 - Parking on the north side of the proposed access road. As an alternative, parking on the State Highway as proposed by the Soaring Centre was also discussed. It was decided that the option of shifting the power pole next to the entrance way should be investigated. Priority was to be given to the development of the entrance over developing further parking on the site.

At the November 2015 meeting the Committee requested staff mark out the proposed location of the entrance way for Committee members to view in February 2016. The marking of the entrance way and a site visit for Committee members was completed in February 2016. At the meeting in April 2016 Gary Thompson, Te Kaiwhakarite from Community Waikato also attended to assist with questions and discuss resources and support available in regards to funding opportunities.

This issue was considered by the Committee at each of the 2017 meetings. Discussion at the November 2017 meeting indicated Wharekai funding/feasibility study options are being investigated and consideration was being given to erecting an archgola over possible concrete apron beside wharekai which will give a big covered area. The carpark options are being included in this study.

The issue was further discussed at each of the Committee's 2018 meetings. The resolution from the last meeting of the year in November was:

COMMITTEE RESOLUTION

That:

1. The information be received.
2. That Mike Diamond meet with MPDC Roding staff and connect with the Lion Foundation.

A subsequent site meeting was held with Roding staff and Mike Diamond on site and the following issues were discussed:

- Survey and design work. For consents and pricing of the carpark construction, a detailed design of the carpark is required. It was discussed that Council had only ever done a preliminary concept design and an external surveyor would need to be engaged to complete the detailed survey work. It had been thought that drone footage maybe available to assist with the design. This is not the case.
- The preferred parking location has always been to extend the area on the northern side of the road and it was discussed that an extension of the splay of the area in the Aerodrome further north and utilising this for parking and manoeuvring as well. Aerial photography show that the next Hangar is located closer to the boundary and would require the land to be reduced in width as there is land required for hangar manoeuvring and also a 2m buffer zone adjacent to the building.

COMMITTEE RESOLUTION

That:

- 1. The information be received.**
- 2. The Mayor , Mike Diamond, Rangi Kaukau and Mokoro Gillet meet with the owner of hangar eight.**

Moved by: Mayor J E Barnes

Seconded by: M Gillett

CARRIED

