

Application for Monument Installation

Please note: Each cemetery has a different set of in-depth installation requirements. It is important to read these requirements before you submit your application to avoid any unnecessary delays and problems. Call Customer Services on 07 884 0060 for a copy of the requirements.

1. **Name of cemetery:** _____

2. **Details of Installer** **Folder ID:** _____

Installer's name: _____

Company name: _____

Postal address: _____

Phone: _____ Mobile phone: _____ Fax: _____

3. **Details of Plot Location:** of the Late _____

Plot owner: _____

Block No: _____ Row No: _____ Plot No: _____

Note: Will the monument, when sited cross more than one plot?

- No – Go onto Section 4:**
- Yes – List other affected plots:** _____

4. Installation and Design Requirements

There are several installation and design requirements that are applicable to all cemeteries. Please read the following details carefully to ensure you will be allowed to install your monument:

- A **maximum building envelope** applies to the installation and design of headstones. *(Please refer to your copy of requirements for the specific building envelope of your proposed cemetery).*
- The **minimum thickness** for any headstone is 100mm.
- The **maximum height** for any monument is 1200mm.
- The entire monument must have a **minimum of 150mm clearance** from the front of the plot. **Single berm** monuments must have a minimum of 150mm clearance from the front **and** rear of the plot.

Please add the dimensions of your planned monument to the diagram over the page.

5.

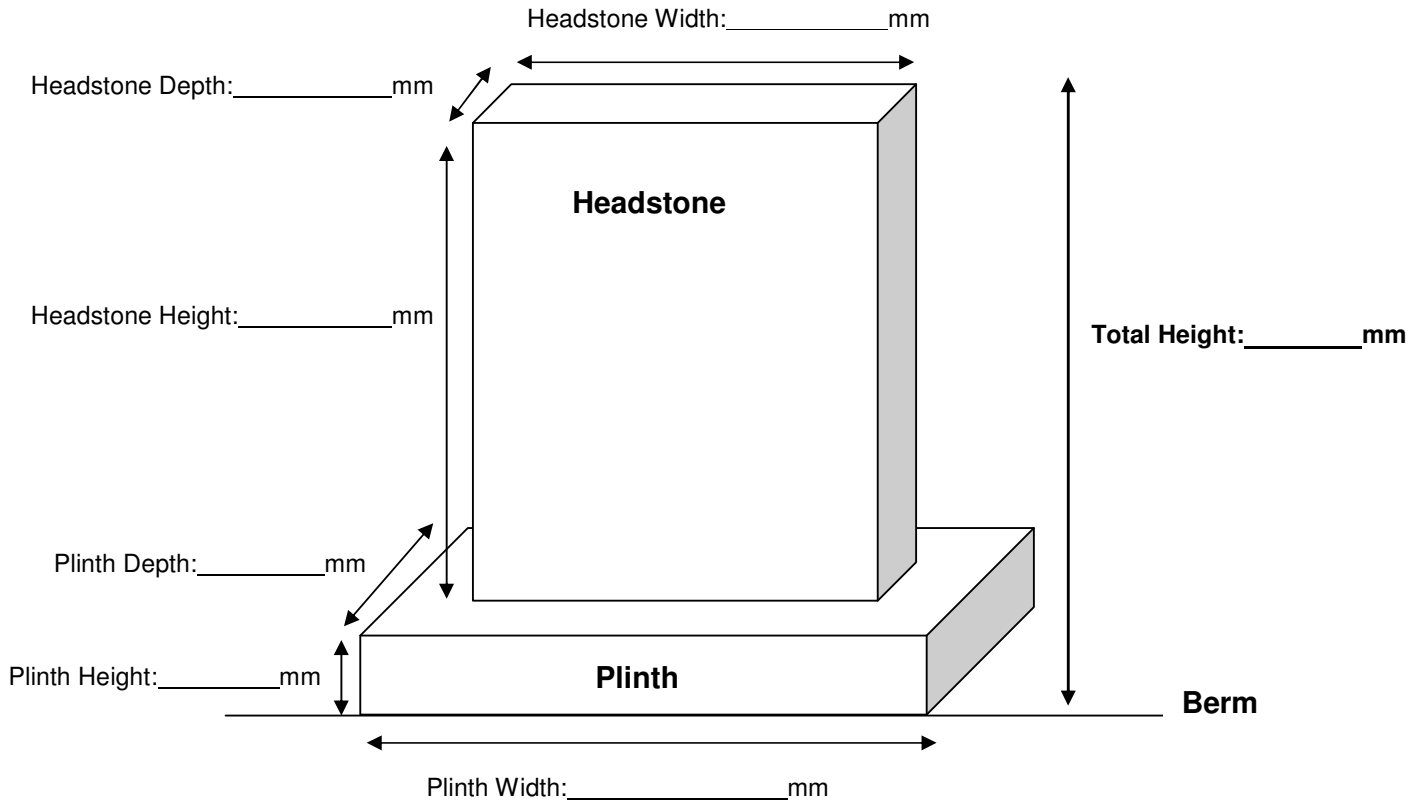
Details of Monument to be Installed

Materials: _____

Dimensions:

Please add the relevant dimensions of your planned monument to the diagram below. For plaques being mounted on a plinth, please provide plinth details.

Please note that not all cemeteries allow headstones or plaques with plinths, please check your copy of requirements for the proposed cemetery.



Please attach a draft of the planned wording

OR:

Plaque - sized _____ (draft of planned wording attached)
(List materials used above)

Office Use Only

Doc No.: _____

Approved: _____ Yes / No

(Date Received)