

ORDINARY AGENDA

CORPORATE AND OPERATIONS COMMITTEE

DATE: Wednesday, 22 July 2009

TIME: 9.15 am

VENUE: Council Chambers
Matamata-Piako District Council
35 Kenrick Street
TE AROHA

MEMBERSHIP – Quorum (6)**Members:**

Mayor G W H Vercoe QSM, ED, JP
Cr J E Barnes
Cr S D Gillard JP
Cr C L Greenville JP
Cr M L Gribble
Cr J W Harris
Cr P M Jager
Cr T J M Johnston JP
Cr R J McGrail
Cr G R Stanley
Cr M P Steffert
Cr L M Tisch

Information and recommendations are included in the reports to assist Corporate and Operations Committee in the decision making process and may not constitute Corporate and Operations Committee's decision until considered by Corporate and Operations Committee.

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1 MEETING OPENING**2 PRESENT****MEMBERS PRESENT****OFFICERS PRESENT****IN ATTENDANCE****3 APOLOGIES****MEMBERS APOLOGIES****4 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

5 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Corporate and Operations Committee, held on 24 June 2009.

[Minutes June 24 2009 Corporate and Operations Committee.doc](#)

DRAFT RESOLUTION

That the Minutes of the Ordinary Meeting of the Corporate And Operations Committee held on 24 June 2009 be confirmed and signed as true and correct.

6 OFFICER REPORTS

6.1 CHIEF EXECUTIVE

6.1.1 CHIEF EXECUTIVE OFFICERS REPORT JUNE 2009

File No: SUP164201
Attachments: [Major Projects End of June 2009.Doc](#)
[CEO complete report - June 2009.doc](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period June 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the Chief Executive Officer's report for June 2009 be received.

6.1.2 PRESENTATION KAIMAI VALLEY SERVICES STAFF

File No: SUP3832E01
Responsible Officer: D McLeod
Chief Executive Officer
Author: J Payze
Committee Secretary

EXECUTIVE SUMMARY

Presentation time: 9.45 am

Mr Murray Clayton is to make a presentation to Council regarding the Te Poi water treatment plant. Mr Clayton recently presented the paper to the Water Industries Operations Group Conference and was awarded runner up for the Merck4Water Best Operations paper of the Year.

Mr Deacon Paul, Mr Scott Laurie and Mr David Dilley are to be presented with their National Certificate in Water Treatment Level Four.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That:

- 1. Mr Clayton's presentation be received.**
- 2. Mr Paul, Mr Laurie and Mr Dilley are congratulated on their achievements in gaining the National Certificate in Water Treatment Level Four.**

6.2 INFRASTRUCTURE

6.2.1 ARTS, CULTURE AND HERITAGE ACTIVE RECREATION AND FACILITIES STRATEGY

File No: COM180401
Responsible Officer: G Ridley
Infrastructure Manager
Author: R Marshall
Community Facilities Planning Officer

EXECUTIVE SUMMARY

Council has produced a draft Arts, Culture and Heritage Active Recreation and Facilities Strategy which was made available for public consultation in conjunction with the draft 2009-19 LTCCP. The strategy seeks to provide Council with a clear set of priorities for the enhancement of arts, culture and heritage facilities and initiatives across the district.

The public consultation period has finished and Council adoption of the strategy is now being sought.

BACKGROUND

A series of key stakeholder and agency meetings, community workshops, location visits and a community survey were undertaken between March and September 2008. This input was incorporated into the document to ensure community needs would be addressed.

The draft strategy went out for public submissions in conjunction with the draft 2009-19 LTCCP. One submission was received from Sports Waikato. They requested a continued partnership with Council, including continued funding towards the coordinator position. No changes were required to the strategy, as this submission supported strategies contained within the draft document.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

LONG TERM COUNCIL COMMUNITY PLAN

COUNCIL ACTIVITIES

Community Development

Community Development has a focus on economic, social, environmental and cultural well being and includes activities such as Democracy, District Plan, the Long Term Council Community Plan and generally increasing community input into Council decision making. Improving representation in Council's decision making and finding other ways to improve the process of democracy in our district is important.

- *Strategies and Plans*

- *The development of strategies and plans which contribute to achieving community outcomes*

Community Facilities

Community Facilities are Council activities focused on recreational and cultural opportunities in the district. Previously, much of the work we have done in this area has been around the provision of services and assets, such as the libraries, swimming pools, parks and reserves and other public amenities. In the future, Council will be looking to see how it can enhance the provision of these services to the community through the forming of partnerships with other regional and national organisations focused on social and cultural wellbeing.

- *Recreation and Culture*
 - *Meet Council's obligations under the Local Government Act 2002*
 - *Provide the linkage between Council's strategic goals for recreation and culture and the current levels of service*
 - *Identify opportunities for improvement and subsequent implications of those improvements*

FOUR WELL-BEINGS

Arts, culture and heritage spaces, places and activities contribute to all four well-beings. Examples of contributions include:

- Provides an opportunity for social interaction while enjoying passive or active arts activities.
- Some arts offer health benefits associated with the physical activity
- Provides a range of community based educational opportunities
- Increases the amenity value in the built environment
- Increase awareness of environmental issues
- Not-for-profit facilities contribute to the local economy
- Economic spin offs for local businesses
- Attracts visitors to the District
- Provides opportunities for artistic and cultural expression
- Provides a mechanism to showcase and preserve cultural knowledge

COMMUNITY OUTCOMES

- Belonging to our Community
 - Doing Things Together
 - Recreation and Arts
- Economic Development – Prosperity
 - Business
 - Tourism
- Heritage: Our Past
 - Built Heritage
 - Knowledge and Treasures

- Our Social Infrastructure
- Pride and Justice

Upon adoption of the strategy, Council staff members intend to add an appendix identifying and prioritising recommended future actions. As additional future actions arise, these will be assessed against the strategy, to ensure they relate to desired outcomes. In this way the strategy will be utilised as a living document.

SIGNIFICANCE POLICY

This issue is not considered significant in terms of Council's Significance Policy.

FINANCIAL IMPLICATIONS

No financial resource impact.

OFFICER RECOMMENDATION

That Council adopt the Arts, Culture and Heritage Active Recreation and Facilities Strategy 2009.

6.2.2 MATAMATA FISHING CLUB PROPOSED CLUBROOMS - POHLEN PARK**File No:** 05316/279.00**Attachments:** [Site Map](#)**Responsible Officer:** **G Ridley**
Infrastructure Manager**Author:** **R Marshall**
Community Facilities Planning Officer

EXECUTIVE SUMMARY

The Matamata Fishing Club has outgrown the clubrooms they currently use. The club proposes to erect new sports clubrooms. They seek Council permission to utilise Pohlen Park as a venue for the new facility.

BACKGROUND

The club was started by Matamata local businessmen and the committee has rented clubrooms for the last 18 years. The club consists of 303 adults and 237 children and believe it is now time to own and maintain their own clubrooms. They stress that they have outgrown current rooms at the Matamata Club. They see benefits in locating the facility on a park such as it may increase the number of child members.

The registered members of the Fishing Club include four groups: Matamata Fishing Club, Kaimai Cruisers, Woman's Division and the Dive Club. The Vintage Car Club has also approached the Fishing Club, seeking to use the clubrooms for their monthly meetings. Current facilities cannot meet this demand but the proposed premises would cater for this.

Business members in the club include plumbers, electricians, builders, retailers, engineers, police officers etc. They have been responsible for a lot of background work and sponsorship to local community sporting and fundraising events. These include Cancer, Children's Charities, Guiding and Scouting, Schools, Netball, Rugby, Squash, Tennis, Lions etc.

Construction would involve locating the facility on piles so that it could be removed from the site if there was ever a future need for this.

In addition to obtaining Council permission to use this site, the Matamata Fishing Club will also need to apply for resource consent. Conditions and considerations relating to issues such as neighbours, vehicle parking, signage etc will need to be considered.

The total cost of purchasing and constructing the building will be met by the Matamata Fishing Club. They will also play for earthwork, plumbing, electrical work, internal fit out etc.

A licence to occupy will also be formalised if the proposal is approved. The sports body will retain ownership of the building under this licence, and their rights as an occupier will be clearly defined.

POLICY AND BYLAW ISSUES

A Pohlen Park Management Plan is currently in draft format. It includes the following management intent:

- *investigate relocating club rooms from another site, or establishing a new club room, to provide a facility for additional sporting clubs e.g. Fishing Club*

Therefore the proposed building and activity is allowed under the Reserves Act 1977 and the Draft Pohlen Park Reserve Management Plan.

LONG TERM COUNCIL COMMUNITY PLAN

COUNCIL ACTIVITIES

Community Facilities

Community Facilities are Council activities focused on recreational and cultural opportunities in the district. Previously, much of the work we have done in this area has been around the provision of services and assets, such as the libraries, swimming pools, parks and reserves and other public amenities. In the future, Council will be looking to see how it can enhance the provision of these services to the community through the forming of partnerships with other regional and national organisations focused on social and cultural wellbeing.

- *Parks and Reserves*
- *Identify opportunities for improvement and implications of those improvements*
- *Recreation and Culture*
- *Identify opportunities for improvement and subsequent implications of those improvements*

FOUR WELL-BEINGS

The proposed building will have the capacity to facilitate a wide range of events and programmes that contribute to the social, cultural and economic well-being of the community. In particular the facility is likely to contribute to social wellbeing by encouraging local sporting and community events.

COMMUNITY OUTCOMES

- Belonging to our Community
- Planning and Development

SIGNIFICANCE POLICY

This issue is not considered significant in terms of Council's Significance Policy.

FINANCIAL IMPLICATIONS

No financial resource impact.

OFFICER RECOMMENDATION

That permission is granted for the Matamata Fishing Club Committee to erect Sports Clubrooms on Pohlen Park, subject to resource consent being granted.

6.2.3 WAIORONGOMAI STONE CRUSHING PLANT

File No:	05314/302.00
Attachments:	Waiorongomai Road Reserve Survey Plan Engineering Report Aerial Photo of Waiorongomai Road Reserve
Responsible Officer:	G Ridley Infrastructure Manager
Author:	R Marshall Community Facilities Planning Officer

EXECUTIVE SUMMARY

The Waiorongomai Stone Crushing Plant at the end of Waiorongomai Road has been identified as a Health and Safety risk. Council staff members have been working with the Department of Conservation to investigate solutions to safety concerns. Three options are discussed in this report.

BACKGROUND

The plant is a recorded archaeological site (T13/79) and whilst less significant than the Waiorongomai goldfield relics, the crusher and quarry are an integral part of the valley's history. The remains add historic interest at the car park which is a major entry point to the Kaimai Mamaku Forest Park and associated Kaimai Heritage Trail which is currently under development. The plant also stands as physical evidence of early initiatives undertaken by local government to support development in the region; the crusher and quarry was part of a huge outlay by the Piako County Council in the 1920s to improve county roads to handle 'modern' and increasingly fast cars and trucks.

In 2008 concerns were raised by staff members and the Department of Conservation about the condition of the Stone Crusher. At this time a survey was undertaken at the site. The survey revealed that almost all of the old stone crushing plant is located on land owned by Council (Waiorongomai Road Reserve), with a very small portion located on Department of Conservation land (see attached survey plan).

Around the same time staff fenced off the structure and erected signage informing the public not to enter the vicinity. This initiative was undertaken as a temporary solution to the Health and Safety concerns.

The Department of Conservation was asked if they had any interest in retaining the Crusher as a feature. They were also asked if they had an interest in taking over management of the structure.

The Department of Conservation replied that due to the local heritage value and interest this structure adds to the car park at a major entry point to the Kaimai Mamaku Forest Park and associated Kaimai Heritage Trail, the Department would like to work with Council to develop a solution to stabilise and retain at least part of the structure.

Frame Group Limited, the Department of Conservation's contracting engineers, was commissioned to carry out an engineering inspection. This was to determine the structural integrity of the plant and to supply an indicative scope and costing of remedial work required to secure the structure (see attached Engineering Report).

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

LONG TERM COUNCIL COMMUNITY PLAN

COUNCIL ACTIVITIES

Community Facilities

Community Facilities are Council activities focused on recreational and cultural opportunities in the district. Previously, much of the work we have done in this area has been around the provision of services and assets, such as the libraries, swimming pools, parks and reserves and other public amenities. In the future, Council will be looking to see how it can enhance the provision of these services to the community through the forming of partnerships with other regional and national organisations focused on social and cultural wellbeing.

- *Parks and Reserves*
 - *Identify opportunities for improvement and implications of those improvements*

FOUR WELL-BEINGS

The Stone Crushing Plant is a recorded archaeological site with historical significance. It provides an attraction at the entry point to a local tramping site. Ensuring the plant is maintained in a safe condition and available for public view encourages visitors to the site and surrounding area, contributing to social, economic and cultural well-beings.

COMMUNITY OUTCOMES

- Belonging to our Community
- Economic Development: Prosperity
- Heritage: Our past

SIGNIFICANCE POLICY

This issue is not considered significant in terms of Council's Significance Policy.

OPTIONS

Frame Group Limited, the Department's contracting engineers, was commissioned to carry out an engineering inspection. As a result of these investigations, three options became apparent:

Option One

Remove the entire structure; Boothby Contractors have estimated full demolition costs to be \$25,400 (excluding GST).

Option Two

Remove selected deteriorated members and secure the structure; Frame Group have estimated this would cost approximately \$19,000 (excluding GST).

Option Three

Repair all defective members and retain entire structure; Frame Group have estimated this to cost in excess of \$95,000 (excluding GST).

The Department of Conservation has recommended MPDC pursue Option Two.

The Department of Conservation has also responded to MPDC staff enquiries as to whether they are interested in taking over the management and maintenance of the structure. The following response was provided:

"The Department is amenable in principle to taking on management of the crushing plant through a transfer of ownership but would expect that Council would cover the costs of doing so. Such a transfer would require a parcel of the road reserve to be surveyed off, that section of the public road closed, and added to the Kaimai Mamaku Forest Park. Survey costs have been estimated at \$6,000."

Therefore, in addition to the three options above, Council has also been provided with the option of transferring ownership of the plant to the Department of Conservation.

FINANCIAL IMPLICATIONS

Financial costs associated with each option are detailed above. The funds to implement one of the above options would need to be obtained from the Special Funds / Reserves Account.

OFFICER RECOMMENDATION**That:**

- 1. Option Two is implemented (Remove selected deteriorated members and secure the structure; Frame Group have estimated this would cost approximately \$19,000 excluding GST) and is funded from the special funds / reserves account.**
- 2. Ownership of the Stone Crushing Plant is transferred to the Department of Conservation for future management and maintenance (at a cost of approximately \$6,000 in survey costs) and is funded from the special funds / reserves account.**

7 URGENT ADDITIONAL BUSINESS

8 EXCLUSION FROM THE PUBLIC

9 CLOSURE