

ORDINARY AGENDA

COUNCIL

DATE: Wednesday, 8 July 2009

TIME: 9.15 am

VENUE: Council Chambers
Matamata-Piako District Council
35 Kenrick Street
TE AROHA

MEMBERSHIP – Quorum (6)

Members:

Mayor G W H Vercoe QSM, ED, JP
Cr J E Barnes
Cr S D Gillard JP
Cr C L Greenville JP
Cr M L Gribble
Cr J W Harris
Cr P M Jager
Cr T J M Johnston JP
Cr R J McGrail
Cr G R Stanley
Cr M P Steffert
Cr L M Tisch

Information and recommendations are included in the reports to assist Council in the decision making process and may not constitute Council's decision until considered by Council.

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1 MEETING OPENING**2 PRESENT**

MEMBERS PRESENT

OFFICERS PRESENT

IN ATTENDANCE

3 APOLOGIES

MEMBERS APOLOGIES

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

5 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Matamata Piako District Council, held on 10 June 2009.

[Minutes June 10 2009 Council.DOC](#)

DRAFT RESOLUTION

That the Minutes of the Ordinary Meeting of Council held on 10 June 2009 be confirmed and signed as true and correct.

Minutes, as circulated, of the Ordinary Meeting of the Matamata Piako District Council, held on 24 June 2009.

[Minutes June 24 2009 Council.DOC](#)

DRAFT RESOLUTION

That the Minutes of the Ordinary Meeting of Council held on 24 June 2009 be confirmed and signed as true and correct.

6 MINUTES OF TE MANAWHENUA FORUM MO MATAMATA-PIAKO

Minutes, as circulated, of the Ordinary Meeting of the Te Manawhenua Forum Mo Matamata Piako, held on 12 June 2009.

[Minutes June 12 2009 Te Manawhenua Forum Mo Matamata Piako.doc](#)

DRAFT RESOLUTION

That the minutes of the Ordinary Meeting of the Te Manawhenua Forum Mo Matamata Piako held on 12 June 2009 be received by Council.

6.1 MATTERS ARISING FROM MINUTES

7 OFFICER REPORTS**7.1 CHIEF EXECUTIVE****7.1.1 MAYORAL DIARY FOR JUNE 2009**

File No: DEM021606
Attachments: [MAYORAL DIARY for June 2009.doc](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 June to 30 June 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information in the Mayoral Diary for the period 1 June to 30 June 2009 be received.

7.1.2 COMMUNITY BOARD REPORTS FOR JUNE 2009

File No: DEM021201
Responsible Officer: D McLeod
Chief Executive Officer
Author: J Payze
Committee Secretary

EXECUTIVE SUMMARY

Representatives of the three community boards to be in attendance to advise Council of items of interest from their meetings.

Morrinsville Community Board

Matamata Community Board

Te Aroha Community Board

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the Community Board Reports for June 2009 be received.

7.1.3 DAYLESFORD FIREFIGHTER VISIT

File No: COM180803A
Responsible Officer: D McLeod
Chief Executive Officer
Author: J Payze
Committee Secretary

EXECUTIVE SUMMARY

Presentation time: 9.45 am

Council is hosting Captain Sue Waters from the Leonards Hill Fire Brigade for a week. Captain Waters comes from Daylesford which is part of Hepburn Shire, Victoria. Council has a sister city relationship with Hepburn Shire.

Captain Waters was heavily involved in the bush fires and also did body recovery at Kinglake with her Brigade.

Captain Waters will make a presentation to Council.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That Captain Waters and her family be formally welcomed to the Matamata-Piako District.

7.1.4 DISTRICT PLAN - PROPOSED PLAN CHANGE 3, PRECINCT F, MATAMATA

File No: RMR 200629
Attachments: [MPDC Sub PPC31 Jun09.doc](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: P Rolfe
Community Development Manager

EXECUTIVE SUMMARY

Proposed Plan Change 31 being the rezoning of Precinct F in Matamata has been publicly advertised inviting submissions until 9 July 2009.

There are a few minor matters which Council staff would like tied up so that the plan change becomes more effective and workable; therefore the attached submission has been prepared.

Confirmation of the submission is sought from Council.

ISSUES

The issues are outlined within the attached submission.

STATUTORY ISSUES

Under the Resource Management Act Council cannot change anything that has been formally proposed unless a submission has been lodged asking for amendment, addition or removal.

Upon receiving all submissions Council then publicly advertises all these and invites anyone to lodge a further submission that supports or opposes the submission with or without amendment.

POLICY AND BYLAW ISSUES

The process this issue is at the moment is for the development of objectives, policy and rules within the District Plan.

LONG TERM COUNCIL COMMUNITY PLAN

COUNCIL ACTIVITIES

Community Development

Community Development has a focus on economic, social, environmental and cultural well being and includes activities such as Democracy, District Plan, the Long Term Council Community Plan and generally increasing community input into Council decision making. Improving representation in Council's decision making and finding other ways to improve the process of democracy in our district is important.

- *District Plan*
 - *Land and Development*
 - *Amenity*
 - *Natural Environment and Heritage*
 - *Subdivision*

FINANCIAL IMPLICATIONS

The submission will be dealt with as part of all other submissions and will not incur significant costs beyond what has been provided for in terms of time

OFFICER RECOMMENDATION

That the submission to Proposed Plan Change 31- Precinct F, Matamata be confirmed.

7.1.5 NATIONAL RESEARCH BUREAU RESULTS

File No: SUP 160403
Attachments: [NRB Topline Results.pdf](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: P Rolfe
Community Development Manager

EXECUTIVE SUMMARY

Every year Council undertakes a survey throughout the District via the National Research Bureau (NRB) to measure its performance on its services and facilities that it provides the community.

A summary of the top line issues has been provided and is attached. Overall the community is satisfied with parks and reserves, libraries, disposal of wastewater, cemeteries, transfer station facilities, swimming pools, public toilets, water pressure and water supply, and roads. Contact with staff is good although improvement could be better in keeping customers informed of progress.

A very high proportion of customers find out about Council activities through the newspapers with 66 percent through Council In-Focus.

The main areas of concern are parking within the District and management of flooding in urban areas however both of these have improved on last years results. Rubbish collection is also identified as an issue.

The full report will be available over the next few weeks.

BACKGROUND

This survey is undertaken on a scientifically based random sample in terms of the numbers that are surveyed so that the results are within a margin of error of between five and ten percent. This means that it has an accuracy level of ninety to ninety-five percent.

Many of the measures that are surveyed are used as performance measures within the Annual Report.

POLICY AND BYLAW ISSUES

There are no policy issues.

LONG TERM COUNCIL COMMUNITY PLAN

This report measures the key services and facilities undertaken by Council within all the main activity groups of Community Development, Community Facilities, Community Infrastructure and Environmental Care, whereby activities contribute to some of the community outcomes.

The results can also be considered to inform Council as to the levels of service that members of the community expect.

FINANCIAL IMPLICATIONS

No financial resource impact.

OFFICER RECOMMENDATION

That the information be received on the National Research Bureau Summary.

7.1.6 TE MANAWHENUA FORUM

File No: DEM 0208T02
Responsible Officer: D McLeod
Chief Executive Officer
Author: P Rolfe
Community Development Manager

EXECUTIVE SUMMARY

The Te Manawhenua Forums agreement outlines its purposes and principles. Within this agreement the membership of the collective forum is outlined. It outlines that each of the identified member groups shall appoint two representatives, one which is the principal spokesperson. Both will attend the meetings and the second representative will act at meetings in the absence of the principal representative.

On 18 June 2009 Council received notice by the Chairman of Ngati Raukawa that Thomas Toimairangi Smith will sit alongside Waaka Gage. Thomas Smith will replace the late Henry Smith.

Confirmation of this membership is required to be confirmed by Council.

BACKGROUND

The Forum was established to meet Councils obligations under the Local Government Act 2002.

Principles of the Forum

The Forum recognises the following principles for maintaining a strong and meaningful relationship between Council and Maori:

- Mutual respect and adherence for atuatanga, spirituality
 - Respect taha Maori and tikanga Maori
 - Respect for the rangatiratanga of iwi – the right to organize as iwi
 - Protection of mana whenua
 - Protection of wahi tapu and taonga Maori
 - Meaningful and mutually beneficial participation of Maori in the council
 - Regard for the principles of Te Tiriti as contemplated by the empowering legislation and in particular the principles that Council recognises are:
 - Maintenance and funding of a consultative mechanism and mechanism for tangata whenua and Council to contribute to a decision-making process
 - Involving tangata whenua in Council planning and policy processes
 - Maintenance of an organizational structure, environment and leadership that promotes and enhances the recognition of Maori values
 - Acknowledgement of and support for Iwi Management plans
-

- Supporting iwi to build their capacity

Purpose of the Forum

To facilitate tangatawhenua contribution to Councils decision-making.

The forum will consider any matter to promote the social, economic, environmental and cultural well-being of the Maori communities for today and for the future taking a sustainable approach. Some examples may include:

- Input to policy development
 - Long Term Community Plan (LTCCP)
 - District Plan
 - Resource Management Plans
- Input into special projects

STATUTORY ISSUES

Under the Local Government Act 2002 Clause 31 Schedule 7 Council must appoint any non-elected members to any committee.

POLICY AND BYLAW ISSUES

There are no policy issues.

LONG TERM COUNCIL COMMUNITY PLAN

COUNCIL ACTIVITIES

Community Development

Community Development has a focus on economic, social, environmental and cultural well being and includes activities such as Democracy, District Plan, the Long Term Council Community Plan and generally increasing community input into Council decision making. Improving representation in Council's decision making and finding other ways to improve the process of democracy in our district is important.

- *Democracy*

COMMUNICATION AND CONSULTATION ISSUES

Consultation as to who the new member is has been undertaken by Ngati Raukawa.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

OFFICER RECOMMENDATION

That Thomas Toimairangi Smith be appointed a member to the Te Manawhenua Forum mo Matamata-Piako as a representative of Ngati Raukawa.

7.2 ENVIRONMENTAL**7.2.1 DOCUMENTS EXECUTED UNDER COUNCIL SEAL - JUNE 2009**

File No: REG140801
Attachments: [Documents Executed Under Council Seal - June 2009](#)
Responsible Officer: D Bellamy
Environmental Services Manager
Author: M Hawthorne
Legal Advisor

EXECUTIVE SUMMARY

The schedule of documents executed under Council Seal is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the schedule of documents executed under Council Seal be approved.

7.3 INFRASTRUCTURE

7.3.1 PROPOSED SPORTS CLUBROOMS AT WAHAROA DOMAIN

File No:	05320/327.00
Attachments:	Building Plan Site Map
Responsible Officer:	G Ridley Infrastructure Manager
Author:	R Marshall Community Facilities Planning Officer

EXECUTIVE SUMMARY

Raungaiti Sports Body Incorporated is currently leading a community building project that involves the re-building of a community facility to be based at the Waharoa Domain, Waharoa. The Raungaiti Sports Body proposes to erect a new sports clubrooms / community centre. They seek Council permission to utilise the Council reserve as a venue for their facility.

BACKGROUND

The site that has been identified for the new sports clubrooms / community centre is located near the concrete pad in the Waharoa Domain (see 'Site Map' attachment). This site is where a Rugby Club Building was previously located, prior to it being destroyed by fire. After this fire the rugby club relocated its activities to Bedford Park in Matamata.

Raungaiti Sports Body Incorporated have identified that Waharoa does not currently have a sports / community facility that caters to the need of the community and its constituents. The type of physical building proposed will have the ability to meet the need of the whole community, regardless of ethnicity, gender and/or age. In addition, it must also have the capacity to facilitate a wide range of events and programmes that contribute to the social, cultural and economic well-being of the community. In essence, it must meet the varied needs of the community and one the community can take pride, ownership and responsibility for.

Who will benefit?

- Youth of Waharoa
- Sport clubs
- Local Primary school
- Local Kohanga Reo
- Waharoa Community groups
- Waharoa Community

How will they benefit?

- Community Functions

- Youth programmes
- Sport, health and fitness programmes (Elderly to children)
- Education programmes
- Cultural programmes
- Community events

A Plan Sheet providing an indication of the building design is provided as an attachment, 'Building Plan'. The proposed building would be an open rectangular design, with changing sheds and toilets attached to one side. The public toilets would be made accessible to all domain users via an entrance on the outside of the building. The proposed building size would be approximately 12 metres wide, 27 metres long and 3 metres high. It would be of steel framed construction with colour steel roofing and cladding. Construction would require the existing concrete slab to be removed and a new base prepared for a new concrete floor. The design allows some flexibility for numbers and positions of windows and doors, toilets and internal layout.

In addition to obtaining Council permission to use this site, the Raungaiti Sports Body will also need to apply for resource consent. Conditions and considerations relating to issues such as neighbours, vehicle parking, signage etc will need to be considered.

The total cost of purchasing and constructing the building will be met by the Raungaiti Sports Body. They will also play for earthwork, plumbing, electrical work, internal fit out etc. The total cost will come to approximately \$500,000.

A licence to occupy will also be formalised if the proposal is approved. The sports body will retain ownership of the building under this licence, and their rights as an occupier will be clearly defined.

POLICY AND BYLAW ISSUES

A Waharoa Domain Reserve Management Plan is currently in draft format. Management Intents include:

- *That athletics and rugby continue to use Waharoa Domain*
- *That ancillary facilities are shared where ever possible, or added only if necessary*

In regards to the above management intents, the Raungaiti Sports Body considers it necessary to add this facility to the site. They would like to see sporting activities such as rugby re-established at the facility, but currently there are no suitable clubroom facilities within a suitable distance of the sports grounds. The Sports Body envisage the building will support numerous activities in addition to rugby. They see it as a facility for both sporting and other community events. This will be in compliance with the management intent stating ancillary facilities are to be shared wherever possible.

The proposed building and activity is allowed under the Reserves Act 1977 and the Draft Waharoa Domain Reserve Management Plan.

LONG TERM COUNCIL COMMUNITY PLAN

COUNCIL ACTIVITIES

Community Facilities

Community Facilities are Council activities focused on recreational and cultural opportunities in the district. Previously, much of the work we have done in this area has been around the provision of services and assets, such as the libraries, swimming pools, parks and reserves and other public amenities. In the future, Council will be looking to see how it can enhance the provision of these services to the community through the forming of partnerships with other regional and national organisations focused on social and cultural wellbeing.

- *Parks and Reserves*
 - *Identify opportunities for improvement and implications of those improvements*
- *Recreation and Culture*
 - *Identify opportunities for improvement and subsequent implications of those improvements*

FOUR WELL-BEINGS

The proposed building will have the capacity to facilitate a wide range of events and programmes that contribute to the social, cultural and economic well-being of the community. In particular the facility is likely to contribute to social wellbeing by encouraging local sporting and community events.

COMMUNITY OUTCOMES

- Belonging to our Community
- Planning and Development

SIGNIFICANCE POLICY

This issue is not considered significant in terms of Council's Significance Policy.

FINANCIAL IMPLICATIONS

No financial resource impact.

OFFICER RECOMMENDATION

That permission is granted for the Raungaiti Sports Body Incorporated Committee to erect a Sports Clubrooms/Community Facility on Waharoa Domain, subject to resource consent being granted.

- 8 URGENT ADDITIONAL BUSINESS**
- 9 EXCLUSION FROM THE PUBLIC**
- 10 CLOSURE**