

# ORDINARY AGENDA

## COUNCIL

**DATE:** Wednesday, 26 August 2009

**TIME:** 9.15 am

**VENUE:** Council Chambers  
Matamata-Piako District Council  
35 Kenrick Street  
TE AROHA

## **MEMBERSHIP – Quorum (6)**

### **Members:**

Mayor G W H Vercoe QSM, ED, JP  
Cr J E Barnes  
Cr S D Gillard JP  
Cr C L Greenville JP  
Cr M L Gribble  
Cr J W Harris  
Cr P M Jager  
Cr T J M Johnston JP  
Cr R J McGrail  
Cr G R Stanley  
Cr M P Steffert  
Cr L M Tisch

*Information and recommendations are included in the reports to assist Council in the decision making process and may not constitute Council's decision until considered by Council.*

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**1 MEETING OPENING****2 PRESENT****MEMBERS PRESENT****OFFICERS PRESENT****IN ATTENDANCE****3 APOLOGIES****MEMBERS APOLOGIES****4 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

## **5 OFFICER REPORTS**

### **5.1 CHIEF EXECUTIVE**

#### **5.1.1 DRAFT ANNUAL REPORT 08/09**

**File No:** SUP 160403  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** P Rolfe  
Community Development Manager

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#### **EXECUTIVE SUMMARY**

The Draft Annual Report and Summary for 2008/09 is circulated separately either electronically and/or hard copy as requested.

The purpose of this Draft Report is to receive it and formalise it so that it can be submitted to our auditors for auditing. It is not the final document and is not being adopted at this time.

#### **STATUTORY ISSUES**

Council is required to prepare an Annual Report under the Local government Act 2002.

#### **POLICY AND BYLAW ISSUES**

There are no policy or bylaw matters in relation to this issue.

#### **LONG TERM COUNCIL COMMUNITY PLAN**

#### **COMMUNITY OUTCOMES**

The report provides a summary of the results on what's being achieved towards community outcomes

#### **COMMUNICATION**

The summary of the report will also be audited and it is this summary which will be provided to our communities through an insert in the local newspapers and via the website.

#### **OFFICER RECOMMENDATION**

**That the Draft Annual Report and Summary for 2008/09 be received and submitted to Councils Auditors.**

**6 CLOSURE**