

ORDINARY AGENDA

MATAMATA COMMUNITY BOARD

DATE: Monday, 10 August 2009

TIME: 7.00 pm

VENUE: Matamata Area Office
Tainui Street
MATAMATA

MEMBERSHIP – Quorum (2)

Members:

Mr D J W Anderson
Mrs R L Burr
Ms J K I Thompson
Mr B W van Heuven

Information and recommendations are included in the reports to assist Matamata Community Board in the decision making process and may not constitute Matamata Community Board's decision until considered by Matamata Community Board.

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1 MEETING OPENING**2 PRESENT**

MEMBERS PRESENT

OFFICERS PRESENT

IN ATTENDANCE

3 APOLOGIES

MEMBERS APOLOGIES

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

5 PUBLIC FORUM**6 CONFIRMATION OF MINUTES**

Minutes, as circulated, of the Ordinary Meeting of the Matamata Community Board, held on 13 July 2009.

[Minutes July 13 2009 Matamata Community Board.doc](#)

DRAFT RESOLUTION

That the Minutes of the Ordinary Meeting of the Matamata Community Board held on 13 July 2009 be confirmed and signed as true and correct.

7 MATTERS ARISING FROM THE PREVIOUS MEETING

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MAYORAL DIARY FOR JUNE 2009

File No: DEM021606
Attachments: [Mayoral Diary June 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 June to 30 June 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information in the Mayoral Diary for the period 1 June to 30 June 2009 be received.

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR JUNE 2009

File No: SUP164601
Attachments: [CEO Report June 2009](#)
[Major Project Highlights End of June 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period June 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the Chief Executive Officer's report for June 2009 be received.

8.1.3 BOARD MEMBERS REPORTS FOR JULY 2009

File No: DEM021201
Responsible Officer: D McLeod
Chief Executive Officer
Author: R Ellison
Community Boards/CAPS Administrator

EXECUTIVE SUMMARY

Board Members reported on the activities of organisations where they were appointed to represent the Board.

OFFICER RECOMMENDATION

That the Board Members' Reports for July 2009 be received.

8.2 COMMUNITY AND SUPPORT

8.2.1 GRANT APPLICATION FROM STARFISH SOCIAL SERVICES

File No: COM161601
Attachments: [Grant Application Starfish Social Services](#)
Responsible Officer: M Te Wiata
Community and Support Services Manager
Author: V Oosthoek
Financial Assistant

EXECUTIVE SUMMARY

Discussion on this issue was deferred at the Board meeting held on 13 July 2009 to this meeting due to a lack of quorum.

A grant application has been received from Starfish Social Services requesting funds towards improving lease hold facilities and admin requirements.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Board consider the grant application.

8.3 INFRASTRUCTURE

8.3.1 MATAMATA SKATE PARK UPGRADE

File No: CFA242006
Attachments: [Matamata Skate Park Plan](#)
Responsible Officer: G Ridley
Infrastructure Manager
Author: R Ellison
Community Boards/CAPS Administrator

EXECUTIVE SUMMARY

The Chairman to raise discussion regarding options for funding. Attached is a copy of the skate park plan.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Matamata Skate Park Upgrade report be received.

9 URGENT ADDITIONAL BUSINESS

10 EXCLUSION FROM THE PUBLIC

11 CLOSURE