

ORDINARY AGENDA

MATAMATA COMMUNITY BOARD

DATE: Monday, 11 May 2009

TIME: 7.00 pm

VENUE: Walton Community Hall
Main Road
WALTON

MEMBERSHIP – Quorum (2)

Members:

Mr D J W Anderson
Mrs R L Burr
Ms J K I Thompson
Mr B W van Heuven

Information and recommendations are included in the reports to assist Matamata Community Board in the decision making process and may not constitute Matamata Community Board's decision until considered by Matamata Community Board.

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1 MEETING OPENING**2 PRESENT**

MEMBERS PRESENT

OFFICERS PRESENT

IN ATTENDANCE

3 APOLOGIES

MEMBERS APOLOGIES

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

5 PUBLIC FORUM**6 CONFIRMATION OF MINUTES**

Minutes, as circulated, of the Ordinary Meeting of the Matamata Community Board, held on 14 April 2009.

[Minutes April 14 2009 Matamata Community Board.doc](#)

DRAFT RESOLUTION

That the Minutes of the Ordinary Meeting of the Matamata Community Board held on 14 April 2009 be confirmed and signed as true and correct.

7 MATTERS ARISING FROM THE PREVIOUS MEETING

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MAYORAL DIARY FOR MARCH 2009

File No: DEM021606
Attachments: [Mayoral Diary March 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 March to 30 March 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information in the Mayoral Diary for the period 1 March to 30 March 2009 be received.

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR MARCH 2009

File No: SUP164601
Attachments: [CEO Report March 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period March 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the Chief Executive Officer's report for March 2009 be received.

8.1.3 BOARD MEMBERS REPORTS FOR APRIL 2009

File No: DEM021201
Responsible Officer: D McLeod
Chief Executive Officer
Author: R Ellison
Community Boards/CAPS Administrator

EXECUTIVE SUMMARY

Board Members reported on the activities of organisations where they were appointed to represent the Board.

OFFICER RECOMMENDATION

That the Board Members' Reports for April 2009 be received.

9 URGENT ADDITIONAL BUSINESS

10 EXCLUSION FROM THE PUBLIC

11 CLOSURE