

# **ORDINARY AGENDA**

## **MATAMATA COMMUNITY BOARD**

**DATE:** Monday, 13 July 2009

**TIME:** 7.00 pm

**VENUE:** Te Poi Memorial Hall  
16 Te Poi Road  
MATAMATA

**MEMBERSHIP – Quorum (2)**

**Members:**

Mr D J W Anderson  
Mrs R L Burr  
Ms J K I Thompson  
Mr B W van Heuven

*Information and recommendations are included in the reports to assist Matamata Community Board in the decision making process and may not constitute Matamata Community Board's decision until considered by Matamata Community Board.*

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**1 MEETING OPENING****2 PRESENT**

**MEMBERS PRESENT**

**OFFICERS PRESENT**

**IN ATTENDANCE**

**3 APOLOGIES**

**MEMBERS APOLOGIES**

**4 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

**5 PUBLIC FORUM****6 CONFIRMATION OF MINUTES**

Minutes, as circulated, of the Ordinary Meeting of the Matamata Community Board, held on 8 June 2009.

[Minutes June 08 2009 Matamata Community Board.doc](#)

**DRAFT RESOLUTION**

**That the Minutes of the Ordinary Meeting of the Matamata Community Board held on 8 June 2009 be confirmed and signed as true and correct.**

**7 MATTERS ARISING FROM THE PREVIOUS MEETING**

## **8 OFFICER REPORTS**

### **8.1 CHIEF EXECUTIVE**

#### **8.1.1 MAYORAL DIARY FOR MAY 2009**

**File No:** DEM021606  
**Attachments:** [Mayoral Diary May 2009](#)  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** G W H Vercoe QSM, ED, JP  
Mayor

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#### **EXECUTIVE SUMMARY**

A copy of the Mayoral Diary for the period 5 May 2009 to 31 May 2009 is attached.

#### **POLICY AND BYLAW ISSUES**

There are no other Policy or Bylaw issues in relation to this matter.

#### **OFFICER RECOMMENDATION**

**That the information in the Mayoral Diary for the period 5 May 2009 to 31 May 2009 be received.**

**8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR MAY 2009**

**File No:** SUP164601  
**Attachments:** [CEOs Report May 2009](#)  
[Major Project Highlights June 2009](#)  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** D McLeod  
Chief Executive Officer

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**EXECUTIVE SUMMARY**

A copy of the Chief Executive Officer's report for the period May 2009 is attached.

**POLICY AND BYLAW ISSUES**

There are no other Policy or Bylaw issues in relation to this matter.

**OFFICER RECOMMENDATION**

**That the Chief Executive Officer's report for May 2009 be received.**

**8.1.3 BOARD MEMBERS REPORT FOR JUNE 2009**

**File No:** DEM021201  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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**EXECUTIVE SUMMARY**

Board Members reported on the activities of organisations they were appointed to represent the Board.

**OFFICER RECOMMENDATION**

**That the Board Members' Reports for June 2009 be received.**

**8.2 COMMUNITY AND SUPPORT****8.2.1 GRANT APPLICATION FROM STARFISH SOCIAL SERVICES**

**File No:** COM161601  
**Attachments:** [Grant Application Starfish Social Services](#)  
**Responsible Officer:** M Te Wiata  
Community and Support Services Manager  
**Author:** V Oosthoek  
Financial Assistant

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**EXECUTIVE SUMMARY**

A grant application has been received from Starfish Social Services requesting funds towards improving lease hold facilities and admin requirements.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**OFFICER RECOMMENDATION**

**That the Board consider the grant application.**

**9 URGENT ADDITIONAL BUSINESS**

**10 EXCLUSION FROM THE PUBLIC**

**11 CLOSURE**