

ORDINARY AGENDA

TE MANAWHENUA FORUM MO MATAMATA PIAKO

DATE: Friday, 20 March 2009

TIME: 10.00 am

VENUE: Council Chambers
Matamata Piako District Council
35 Kenrick Street
TE AROHA

MEMBERSHIP – Quorum (6)

Members:

Mayor G W H Vercoe QSM, ED, JP
Cr R J McGrail
Mr Butch Tuhakaraina
Mrs Te Ao Marama Maaka
Ms Mapuna Turner
Mrs Suzy Te Wharau
Mr Waaka Gage
Mr David Taipari
Mr Waati Ngamane
Mr Michael Baker
Mr Nathan Kennedy
Mr Tingi Manga

Information and recommendations are included in the reports to assist Te Manawhenua Forum Mo Matamata Piako in the decision making process and may not constitute Te Manawhenua Forum Mo Matamata Piako's decision until considered by Te Manawhenua Forum Mo Matamata Piako.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING.....	1
2	KARAKIA	1
3	PRESENT.....	1
4	APOLOGIES	1
5	NOTIFICATION OF URGENT BUSINESS.....	1
6	CONFIRMATION OF MINUTES.....	1
7	PRESENTATIONS	1
7.1	MATAMATA-PIAKO DISTRICT COUNCIL WEBSITE	1
7.2	RESOURCE CONSENT APPLICATION STATUS REPORT ON WASTEWATER AND WATER ASSETS	1
8	OFFICER REPORTS.....	2
8.1	CHIEF EXECUTIVE	2
8.1.1	MILEAGE CLAIMS	2
8.1.2	MAUNGA TE AROHA MANAGEMENT PLAN	3
8.1.3	MATAMATA-PIAKO DISTRICT COUNCIL WEBSITE UPDATE.....	4
8.2	INFRASTRUCTURE	5
8.2.1	PARKS AND RECREATION REPORT MARCH 2009.....	5
8.2.2	RESOURCE CONSENTS FOR DISTRICT WASTE WATER AND WATER ASSETS.....	8
9	URGENT ADDITIONAL BUSINESS	9
10	EXCLUSION FROM THE PUBLIC.....	9
11	CLOSURE	9

1 MEETING OPENING**2 KARAKIA****3 PRESENT****MEMBERS PRESENT****OFFICERS PRESENT****4 APOLOGIES****MEMBERS APOLOGIES****5 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 2.5.1 of the Standing Orders and Section 46A (7) of the Local Government Official Information and Meetings Act, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

6 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Te Manawhenua Forum Mo Matamata Piako, held on 5 December 2008.

[Minutes December 05 2008 Te Manawhenua Forum Mo Matamata Piako.doc](#)

DRAFT RESOLUTION

That the Minutes of the Ordinary Meeting of the Te Manawhenua Forum Mo Matamata Piako held on 5 December 2008 be confirmed and signed as true and correct.

7 PRESENTATIONS**7.1 MATAMATA-PIAKO DISTRICT COUNCIL WEBSITE****7.2 RESOURCE CONSENT APPLICATION STATUS REPORT ON WASTEWATER AND WATER ASSETS**

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MILEAGE CLAIMS

File No: DEM0208T02
Responsible Officer: D McLeod
Chief Executive Officer
Author: H Helleur
Policy Planner

EXECUTIVE SUMMARY

A request was made from the Forum to clarify the mileage members may claim as a meeting expense.

The Heads of Agreement for Te Manawhenua Forum provides for expenses of the Forum members to be met. As the Forum is recognised as a standing committee of Council and the members are appointed, Forum members are eligible to claim a meeting allowance fee and mileage.

The mileage rate paid for all elected members is 70c per kilometre, as set by the Remuneration Authority. On the 28 November 2007 Council resolved mileage would be paid per meeting to '*a maximum of 100km in total or actual, whichever is the lesser unless authorised by Council*'. This is also in line with previous Council policy.

POLICY AND BYLAW ISSUES

Elected Members' Remuneration – Meeting and Travel Allowance Payments

OFFICER RECOMMENDATION

That the information on mileage claims be received.

8.1.2 MAUNGA TE AROHA MANAGEMENT PLAN

File No: DEM 0208T02
Responsible Officer: D McLeod
Chief Executive Officer
Author: P Rolfe
Community Development Manager

EXECUTIVE SUMMARY

Mapuna Turner, representative on the Forum for Nagti Rahiri Tumutumu will present to the Forum the Maunga Te Aroha Management Plan.

BACKGROUND

The Management Plan for Maunga Te Aroha has been developed by the people of Tumutumu and Ngati Rahiri over the last two to three years.

Under the Resource Management Act 1991 and its amendments Council and the Regional council must have regard to management plans and strategies prepared under other Acts when it changes its Plans.

In addition when a Regional Policy Statement or District Plan is prepared it must also take into account any relevant planning document recognised by an iwi authority, and lodged with the Council, to the extent that it's content has a bearing on resource management issues.

STATUTORY ISSUES

A full report to Council on the Management Plan would be required upon the management plan being received and worked through.

POLICY AND BYLAW ISSUES

A proposed plan change may eventuate.

OFFICER RECOMMENDATION

That the Maunga Te Aroha Management plan be submitted to Council.

8.1.3 MATAMATA-PIAKO DISTRICT COUNCIL WEBSITE UPDATE

File No: DEM023701
Responsible Officer: D McLeod
Chief Executive Officer
Author: J Payze
Committee Secretary

EXECUTIVE SUMMARY

11.30 am

Miss Jenni Worboys, Communications Officer is to make a presentation to the Forum regarding the Matamata-Piako District Council website.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information on the Matamata-Piako District Council website be received.

8.2 INFRASTRUCTURE

8.2.1 PARKS AND RECREATION REPORT MARCH 2009

File No: PRE520401
Responsible Officer: G Ridley
Infrastructure Manager
Author: L Drake
Parks Officer

EXECUTIVE SUMMARY

This report contains information on Community Facilities activities, encompassing both Parks and Property, of specific interest to the Forum. The purpose of this report is to provide an update and is for information only.

PARKS - MATAMATA

CENTENNIAL DRIVE

On going work has occurred in consultation with the Centennial Drive Management Committee. Boundary pruning has been completed.

A new Drinking Fountain has been installed within the Drive. It is located in the same position as the previous unit that had to be removed due to vandalism. The new unit features a drink bottle bubbler and is vandal resistant.

MATAMATA DOMAIN

A seating barrier has been installed at the Domain on the Meura Street entrance. This will stop vehicles accessing the playing surfaces and protect the playground area. The Drinking Fountain has also been replaced (same as Centennial Drive unit) as it was damaged beyond repair by a motor vehicle.

NEIL ALGAR RESERVE

A new stone entrance way has been installed on the Peria Road entrance to the reserve.

This improves the security of the reserve and compliments the frontage of the adjacent subdivision.

Marker bollards have also been installed on the boundary of the reserve and Parkside Villas to identify the boundary line. These will be stained to soften their appearance.

Earthworks will also commence in the near future to construct a bund along the boundary of the reserve and Pohlen Park. This will enable the removal of the current wire fence between the two reserves.

RAPURAPU RECREATION RESERVE

The vandalised Toilet Block was removed from the reserve on Friday 30 January 2009. This project was identified in the 2008/2009 bulk fund. Further consultation is planned with the local community as part of the Reserve Management Plan process in regards to the long term development of the reserve

TOM GRANT DRIVE

A drinking Fountain has been installed within the drive. The unit is the same as installed in Matamata Domain and Centennial Drive. It is intended that this type of unit will become our standard drinking fountain for Council reserves and streetscapes.

PARKS - MORRINSVILLE**HOWIE PARK**

Work is progressing well on the Cenotaph Upgrade. The new concrete slab has been poured around the existing monument. Currently the steps and concrete path edges are being plastered. This will be followed by the laying of hotmix asphalt on the path surfaces.

It is anticipated that the contractor should have completed works within the next three to four weeks, subject to suitable weather conditions.

Once the contractor has left the site the garden beds will be planted and the surrounding areas landscaped to be ready for ANZAC Day 2009.

As part of the above works, Bulk Fund projects for the installation of power and water reticulation will be undertaken.

LOCKERBIE PARK

Material removed for the gully areas of the reserve will be chipped by council's arboricultural contractors within the next couple of weeks. This material will be re spread on the planted areas within the reserve.

MORRINSVILLE RECREATION RESERVE

Preparations were undertaken for the AMP show which was held within the reserve in March.

MORRINSVILLE RIVER WALKWAY

Work has been completed upgrading structures identified

KEEP MORRINSVILLE BEAUTIFUL

Hanging Baskets are still putting on a good show. The application of fertiliser will ensure that they remain in flower until late March to mid April. This will however depend on the night temperatures.

PARKS - TE AROHA**BOYD PARK**

Planning is underway for autumn renovations prior to winter codes commencing.

HERRIS PARK

Planning for a new Artificial Wicket Block is underway. Currently there is no block located within any reserve in the Te Aroha Ward. This is a 08/09 Bulk Fund project

OTHER

An application is currently being prepared for the removal of Privet and other noxious vegetation from within the Kaitiaki Zone. Further consultation will take place once the application has been finalised.

PROPERTY

There are no Property issues to report.

FUTURE WORK PROGRAMME

Future work programme will concentrate on planning for the 08/09 Bulk Fund programme, along with installation of new toilet facilities within the Morrinsville Recreation Ground.

Once required consents are obtained further removal of wilding pines and privet will be undertaken on the lower slopes of Mt Te Aroha.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues in relation to this report.

OFFICER RECOMMENDATION

That the Community Facilities report for the month of March 2009 be received.

8.2.2 RESOURCE CONSENTS FOR DISTRICT WASTE WATER AND WATER ASSETS

File No: SEW520401
Responsible Officer: G Ridley
Infrastructure Manager
Author: J Ross
Waste & Water Manager

EXECUTIVE SUMMARY

David Ray is to make a presentation at 12.00pm to update the Forum on the status of Resource Consents for:

- Wastewater treatment plants at Morrinsville, Matamata and Te Aroha
- Water treatment plants at Matamata (Tills Rd) and Morrinsville (Waterworks Rd).

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information be received.

9 URGENT ADDITIONAL BUSINESS

10 EXCLUSION FROM THE PUBLIC

11 CLOSURE