

ORDINARY MINUTES

MATAMATA COMMUNITY BOARD

DATE: Monday, 8 June 2009

TIME: 7.00 pm

VENUE: Matamata Area Office
Tainui Street
MATAMATA

MEMBERSHIP – Quorum (2)

Members:

Mr D J W Anderson
Mrs R L Burr
Ms J K I Thompson
Mr B W van Heuven

Information and recommendations are included in the reports to assist Matamata Community Board in the decision making process and may not constitute Matamata Community Board's decision until considered by Matamata Community Board.

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MATAMATA-PIAKO DISTRICT COUNCIL
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MINUTES of an Ordinary Meeting of the Matamata Community Board held in the Matamata Area Office, Tainui Street, Matamata on 8 June 2009 commencing at 7:03 pm.

1 MEETING OPENING

The Chairman welcomed everyone to the meeting and declared the meeting open.

2 PRESENT

MEMBERS PRESENT

Mr D J W Anderson	Chairman
Mrs R L Burr	
Ms J K I Thompson	
Mr B W van Heuven	

OFFICERS PRESENT

Mrs A Charters-Leahy	Minute Secretary
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IN ATTENDANCE

Mr C Kemplen (for Item 5)	Probus Group
Ms J McNaughton (for Item 5 – Left 8:05 pm)	Starfish Social Services
Mr A Burkett (for Item 9.1 – Left 8:35 pm)	New Zealand Transport Agency
Mr J Maxwell (Left 9:25 pm)	Matamata Chronicle

3 APOLOGIES

MEMBERS APOLOGIES

There were no apologies.

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualified as extraordinary or urgent additional business.

Item 9.1 – Broadway Traffic Congestion

Item 9.2 – Community Board Issues

MOVED BY: Mr D J W Anderson

SECONDED BY: Mrs R L Burr

CARRIED

5 PUBLIC FORUM

Tower Road to Firth Tower Foot Path

Mr Colin Kemplen gave a presentation on making Matamata more user friendly for cyclists. A proposal has gone to Council and Mr Kemplen commented that Mr Steve Fabish was very supportive of the idea of extending the Tower Road cycle/walkway past Firth Tower, down Springs Road to Opal Hot Springs. Mr Kemplen has spoken to several community groups and they are all very supportive and enthusiastic about the proposal. The Chairman said he would follow up the legality of such a proposal and what would be required by Council. Board Member Thompson requested a feasibility report on what would be required legally.

Mr Colin Kemplen was also interested in the proposed Community Garden and would like to arrange a meeting with Mr Nick Lee as he believes some of the Probus members would be interested in assisting with such a project. The Chairman will follow up and have a discussion with Mr Steve Fabish in regards to any land that may be available.

COMMUNITY BOARD RESOLUTION

That the Board request a feasibility report to find out what would be required legally to extend the Tower Road cycle/walkway.

Moved by: Mrs J K I Thompson

Seconded by: Mr D J W Anderson

CARRIED

Starfish Social Services

Ms Jo McNaughton spoke about Starfish Social Services and where it was heading. The centre is flying along and acts as a referral source for young people and their families in crisis. Starfish Social Services can see up to thirty clients per week with the case load being moderate to severe. Ms McNaughton spoke highly of Mr Nick Lee who is a volunteer who works with the younger male youth and she believes they really respect him. Starfish Social Services also run their drop-in centre and do a wonderful job on a Friday night teaching the youth music, dance, cooking and they are at the moment working on a production. On Friday nights they also feed up to 80 people. Starfish get some funding from the government but also rely on donations. Board Member Burr asked Ms McNaughton to apply for a grant from the Matamata Community Board and she has agreed to this. Board Member Thompson made a suggestion that they also look for someone with administration experience who could assist them with funding applications. The Board all thanked Ms McNaughton for the exceptional job she is doing with the youth of Matamata.

6 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Matamata Community Board, held on 11 May 2009.

[Minutes May 11 2009 Matamata Community Board.doc](#)

COMMITTEE RESOLUTION

That the Minutes of the Ordinary Meeting of the Matamata Community Board held on 11 May 2009 be confirmed and signed as true and correct.

MOVED BY: Mr B W van Heuven

SECONDED BY: Mrs R L Burr

CARRIED

7 MATTERS ARISING FROM THE PREVIOUS MEETING

Item 10.1.1 – Matamata Public Relations Association and Matamata Business Association Survey 2008

A response has been received from Council regarding the P60 signs and “No skateboarding and bicycle” stencilling relating to the cost. Approximate costs are \$5,000.00 for parking signs and installation poles, \$2,500.00 for footpath stencilling. The Board would like this carried over to the next meeting regarding the stencilling but the P60 signs is part of a submission to Council.

The bollard on Arawa Street has finally been repaired much to the delight of the Board.

The shrubs have been trimmed in the Tainui Street car park.

The Board has requested that the Chairman follow up with Mr Boag about the Hetana Street Development.

8 OFFICER REPORTS**8.1 CHIEF EXECUTIVE****8.1.1 MAYORAL DIARY FOR APRIL 2009**

File No: DEM021606
Attachments: [Mayoral Diary April 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 April to 5 May 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the information in the Mayoral Diary for the period 1 April to 5 May 2009 be received.

Moved by: Mr B W van Heuven

Seconded by: Mr D J W Anderson

CARRIED

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR APRIL 2009

File No: SUP164601
Attachments: [CEOs Report April 2009](#)
[Major Project Highlights May 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period April 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the Chief Executive Officer's report for April 2009 be received.

Moved by: Mr D J W Anderson

Seconded by: Ms J K I Thompson

CARRIED

8.1.3 BOARD MEMBERS REPORT FOR MAY 2009

File No: DEM021201
Responsible Officer: D McLeod
Chief Executive Officer
Author: R Ellison
Community Boards/CAPS Administrator

EXECUTIVE SUMMARY

Board Members reported on the activities of organisations they were appointed to represent the Board.

Board Member van Heuven reported on Headon Stadium and the Memorial Chair for Mr Don Locke.

Board Member Burr reported that the Matamata Public Relations Association are still trying to organise a Welcome to Matamata sign.

Board Member Thompson reported on the proposed lease of the Waharoa Bowling Club. The Waharoa Hall roof is leaking and there is mould growing on the ceiling at the Ward Street end. One tile is missing above the manhole and there is no scheduled work despite a recent building inspection until 2027, which will be too late. The residents of Waharoa believe consultation with council staff is very poor. There is no community involvement, no explanation of the sewerage scheme delay was given and no community involvement over the new reserve area.

Bollards are still outside the wrong building in Waharoa. The community is asking why the bollards have not been removed and placed outside the Hall where they should have been all along.

Hawes Bush is a mess and needs a good tidy up.

Water pressure in Casey Street is still causing problems with residents unable to shower during the week.

The Chairman reported that the Community Health Shuttle meeting is scheduled for Friday 12 June 2009. A copy of the minutes of the Centennial Drive Society meeting are attached.

OFFICER RECOMMENDATION

That the Board Members' Reports for May 2009 be received.

COMMUNITY BOARD RESOLUTION

That:

- 1. the Board Members' Reports for May 2009 be received.**
- 2. the Board recommends Council look at Waharoa Community Hall's leaking roof to assess the damage.**

Moved by: Ms J K I Thompson

Seconded by: Mr B W van Heuven

CARRIED

Minutes of the Committee Meeting of The Centennial Drive Society held 18 May following the A.G.M.

Apologies
Jand P Davison

Minutes
Taken as read Neville /Arthur

Matters arising
Rocks to be placed in the Fernery when large tree removed in 18 months _2 years time.

Correspondence.

Inwards

Letter from the Council re Reserves Management Plan.Subcommittee to deal with this to be D.Dawson,D.Stanley and A.Phillips

Letter from Colin Kemplen re speed bumps.Secretary to reply pointing out they work well for the purpose for which they were designed.

Finance

Income nil

Expenditure \$1560.52. Balance \$1888.92. Investment Fund \$5102.74. Jacob/Tony

Working Bee Report presented by Arnold.

Next working bee 19 May.

General Business

Joan Stanley suggested copies be made of History of the Drive and the plan to be deposited with the Public Library and The Historical Society.

Public to be notified of any large trees to be removed. Possibly in Arnolds articles in The Scene.

Visit suggested to Hamilton Gardens and back through Tauwhare and Wakelings Arboretum in Oct/ Nov.

Plants on the boundary with St Josephs look unsightly. These die back naturally and are very difficult to remove.

It was suggested visitors to Matamata are not informed about the Drive. Dave to inquire about the possibility of Brown Heritage signs being placed in suitable places.

Meeting closed at 11.45am

Next meeting 15 June at 10am

8.2 COMMUNITY AND SUPPORT

8.2.1 GRANT APPLICATION FROM MATAMATA HEARING ASSOCIATION

File No: COM161601
Attachments: [Grant Application Matamata Hearing Assn](#)
Responsible Officer: M Te Wiata
Community and Support Services Manager
Author: V Oosthoek
Financial Assistant

EXECUTIVE SUMMARY

A grant application has been received from Matamata Hearing Association requesting funds towards the purchase of new chairs for the Associations waiting room.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

DISCUSSION

The Chairman raised discussion regarding the request for funding and a decision was made to decline the application. The Board were all in agreement that they recommend that Council donate three chairs from the Matamata Area Office Boardroom in light of the current economic climate.

OFFICER RECOMMENDATION

That the Board consider the grant application.

COMMUNITY BOARD RESOLUTION

That the Board declines the application but recommend Council donate three surplus chairs to the Matamata Hearing Association.

Moved by: Mrs R L Burr
Seconded by: Mr B W van Heuven

CARRIED

8.3 INFRASTRUCTURE

8.3.1 MATAMATA-PIAKO ANTI-GRAFFITI EDUCATION PROGRAMME

File No:	DBU181602
Attachments:	Anti-Graffiti Education Programme Logo
Responsible Officer:	G Ridley Infrastructure Manager
Author:	R Marshall Community Facilities Planning Officer

EXECUTIVE SUMMARY

In 2008 Council's Community Facilities Department and Community Development Department jointly produced an application to the Ministry of Justice requesting funding to undertake a graffiti education programme for 8 – 12 year olds within our district. The application was approved. This report outlines the background, aims and timeline for implementation of the anti-graffiti education programme.

BACKGROUND

In 2008 the Ministry of Justice invited Council's to apply for funding to carry out projects which aim to reduce graffiti. The criteria gave applicants the opportunity to apply to undertake proactive approaches as opposed to just reactive (e.g. graffiti removal, disciplining offenders) initiatives.

Council had previously been successful in applying for assistance to undertake a reactive initiative (the Morrinsville Graffiti Rapid Removal Project).

Staff put forward an application to undertake graffiti education programmes throughout all primary schools in the district in 2009, with follow up lessons in 2010 and 2011. We consulted with a local principal, the National Manager of New Zealand Blue Light and the New Zealand Police before making the application. Following this consultation we decided the education programme would target 8 – 12 year olds. This age group was selected because we believe this is the best stage of their life to learn about this issue, before they are more greatly exposed to this activity. Research shows teenagers are the most common age group that tag.

Our application emphasised we were committed to ensuring we achieve positive outcomes and create a programme that can be adopted by other Council's throughout New Zealand.

Our application was approved and the Ministry of Justice agreed to fund the whole project. They agreed that Council would employ a Project Manager to implement the project, as staff resources would not be sufficient.

Following confirmation that our application was successful we met with:

- Morrinsville Police
- Ministry of Education (Hamilton Office)

- Hamilton City Council Graffiti Coordinator
- Auckland City Council (Members of Graffiti Department)
- Manukau Beautification Charitable Trust

This was to get as much input as possible to clarify our aims and identify what we would require from a Project Manager. The Project Brief was then completed, and it was identified that the project manager would be required to complete the following:

Key Tasks to be completed by Project Manager

Year 1

- Arrange production of educational DVD
- Arrange production of information packs (including graffiti based educational activities)
- Appoint a suitable speaker
- Consult with all Schools and arrange lesson dates
- Produce six monthly progress reports for the Crime Prevention Unit
- Evaluate success of lessons and information packs (follow-up consultations)

Year 2 & 3

- Arrange any necessary improvements to information packs
- Arrange production of information packs
- Appoint a suitable speaker
- Consult with all Schools and arrange lesson dates
- Produce six monthly progress reports for the Crime Prevention Unit
- Evaluate success of lessons and information packs (follow-up consultations)

AlphaMedia Productions Ltd in Matamata put forward a strong application and was employed at the beginning of 2009 to undertake the Project Manager Role. Since then they have completed a large amount of work in preparation for school presentations, which will begin in the third school term of this year. After think-tank sessions, research and consultation with schools, AlphaMedia Productions put forward a proposal that each educational presentation would:

- Be facilitated by Pat Spellman (a MC and entertainer)
- Include a short DVD promoting anti-graffiti themes
- Include live hip-hop performances and bombing demonstrations
- Include an interview with a graffiti artist (discussing the difference between art and illegal tagging)
- Discuss the negative impacts of graffiti
- Encourage students to sign a pledge
- Include question and answer time, and spot prizes
- Involve giving students wrist bands and dog tags with slogans reminding them of the educational programme and their pledge

- Involve playing the children a song with anti-graffiti themes, written by the singer/songwriter of Morrinsville band Televator
- Promote alternatives to tagging and promote taking pride in your community – children will be placed into groups and will choose a project to undertake that will benefit the community. Mentors from local high schools will help the students implement their community projects.

In addition, Teachers will be given Teacher Aid documents so graffiti can be discussed as part of regular school lessons. A Ministry of Education Representative has suggested this could work in with social studies.

AlphaMedia Productions have also designed a logo to promote the anti-graffiti education programme. A copy is attached to this Report. The phrase 'MyTagMyTown' was chosen after consultation with a focus group and a selection of school children. It is utilising Waikato colours and encompasses the following themes:

My Tag:

- I am my tag, I carry it on me
- I have respect for myself and others
- As a person, I have value
- Unlike a tag, people can not scribble over me nor take over the territory of my body and personality

My Town:

- The community I am in is not just where I live, it is my town – my home
- I want other people to respect my community
- I want and deserve the right to have a voice in my community
- I want to embrace the future of my community, I am part of it

AlphaMedia Productions proposed programme received Council support to be implemented, at a Council Workshop in April. As previously mentioned, school presentations will occur in term three. Following this, an evaluation of the success of the programme will be undertaken. This will allow improvements to be made in preparation for 2010 and 2011 presentations.

STATUTORY ISSUES

There are no other Policy Implications in relation to this matter.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

LONG TERM COUNCIL COMMUNITY PLAN

COUNCIL ACTIVITIES

Community Facilities

Community Facilities are Council activities focused on recreational and cultural opportunities in the district. Previously, much of the work we have done in this area

has been around the provision of services and assets, such as the libraries, swimming pools, parks and reserves and other public amenities. In the future, Council will be looking to see how it can enhance the provision of these services to the community through the forming of partnerships with other regional and national organisations focused on social and cultural wellbeing.

- *Housing and Other Property*
 - *Identify opportunities for improvement and subsequent implications of those improvements*
- *Public Amenities*
 - *Identify opportunities for improvement and subsequent implications of those improvements*

Community Development

Community Development has a focus on economic, social, environmental and cultural well being and includes activities such as Democracy, District Plan, the Long Term Council Community Plan and generally increasing community input into Council decision making. Improving representation in Council's decision making and finding other ways to improve the process of democracy in our district is important.

- *Strategies and Plans*
 - *Build community relationships and the development of understanding, protocols and partnerships for collaboration within the organisation with the community and with external agencies*

FOUR WELL-BEINGS

SOCIAL

Graffiti education has numerous social positive effects because a reduction in graffiti reduces community concern that exists when graffiti is present, and improves the amenity of the township.

ECONOMIC

A reduction in graffiti would lead to a reduction in Community Facilities expenditure. The Community Facilities department currently spends approximately \$150,000 per annum on graffiti removal in the district.

COMMUNITY OUTCOMES

- Belonging to our Community
- Community Safety and Support: Looking after People
- Planning and Development
- Pride and Justice

SIGNIFICANCE POLICY

This issue is not considered significant in terms of Council's Significance Policy.

FINANCIAL IMPLICATIONS

No financial resource impact.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the information on the Matamata-Piako Anti-Graffiti Education Programme be received.

Moved by: Mrs R L Burr

Seconded by: Mr B W van Heuven

CARRIED

8.3.2 MATTERS ARISING FROM WALTON MEETING

File No: DEM021201
Responsible Officer: G Ridley
Infrastructure Manager
Author: R Ellison
Community Boards/CAPS Administrator

EXECUTIVE SUMMARY

The Chairman gave updates from Mr G Ridley, Infrastructure Manager, and Mr S Fabish, Community Facilities Manager, on the issues raised from the Walton meeting.

1. Road speed signage to reduce the speed from 70 km to 50 km past the school Land Transport Safety Association has set speed according to existing environment. Suggestion may be to have threshold treatment, approximate cost \$5,000.00.

The Chairman has asked the Minute Secretary to email Mr Alan Burkett from New Zealand Transport Agency in regards to some assistance in changing the speed signage through the Walton Village.

2. Matamata signage on Landsdowne Road.
This matter will not be pursued at this stage. Council staff prefer traffic to use safer route (ie Walton Road/SH 27) rather than promote Landsdowne Road.
3. Drainage and runoff passed the Community Church.
Clarification of this issue is needed and staff will follow up this issue with the principal of the Walton School.
4. Size of trees on roadside in village causing concern.
Mr Steve Fabish will follow up this item.
5. Vacant buildings – Plunket Room and Bowling Club.
The vacant building is unable to be moved and the Plunket Room is not owned by Council. The Board will continue to pursue this item.
6. Intersection at Gunn /Scherer and Landsdowne Road needing compulsory Stop sign.
Give way or stop signs are erected according to the building distances coming up to the intersection. The intersections concerned will be checked to see if signage needs changing.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the Matters Arising from Walton Meeting report be received.

Moved by: Mr D J W Anderson

Seconded by: Mr B W van Heuven

CARRIED

9 URGENT ADDITIONAL BUSINESS

9.1 BROADWAY TRAFFIC CONGESTION

File No: RSB522008
Responsible Officer: G Ridley
Infrastructure Manager
Author: R Ellison
Community Boards/CAPS Administrator

EXECUTIVE SUMMARY

Mr Alan Burkett from New Zealand Transport Agency presented a seven minute video surveillance tape on the congestion along Broadway caused by the pedestrian crossing and the roundabout.

What was found by watching the video surveillance was large amounts of congestion is caused by cars reversing out from car parks to continue their journey from the corner of Arawa Street and Broadway where the National Bank, Two Dollar Shop and Ronnie's Cafe are located.

Mr Burkett suggested that perhaps "Keep Clear" signs be painted on the roundabout to help with the congestion. The Board mentioned there are problems with the intersection of Waharoa Road East and Broadway and Mr Burkett will follow this up and see if Keep Clear signs could work there as well. The Chairman thanked Mr Burkett and said they will keep in touch.

COMMUNITY BOARD RESOLUTION

That the Broadway Traffic Congestion report be received.

Moved by: Mr D J W Anderson

Seconded by: Mrs R L Burr

CARRIED

9.2 COMMUNITY BOARD ISSUES

File No: DEM021201
Responsible Officer: D McLeod
Chief Executive Officer
Author: R Ellison
Community Boards/CAPS Administrator

EXECUTIVE SUMMARY

The Chairman asked if any Board Member could attend the Council meeting at Te Aroha on Wednesday 11 May 2009. Board Member Thompson agreed to attend.

Volunteer Awards 16 June 2009 will be attended by some of the Board Members.

Combined Community Board Meeting to be held on 23 June 2009. The members of the Board would like to invite the other Board Members, Chief Executive Mr Don McLeod and the Mayor and to hold the meeting in the Boardroom of the Matamata Area Office.

The Minute Secretary reminded the Board that next months meeting will be held in Te Poi, venue to be advised.

COMMUNITY BOARD RESOLUTION

That the report on Community Board Issues be received.

Moved by: Mr D J W Anderson

Seconded by: Mrs R L Burr

CARRIED

10 EXCLUSION FROM THE PUBLIC

There were no matters for exclusion from the public.

11 CLOSURE

The meeting closed at 9:30 pm.

CONFIRMATION: 13 July 2009

SIGNED:

Mr D J W Anderson