

ORDINARY MINUTES

MATAMATA COMMUNITY BOARD

DATE: Monday, 10 August 2009

TIME: 7.00 pm

VENUE: Matamata Area Office
Tainui Street
MATAMATA

MEMBERSHIP – Quorum (2)

Members:

Mr D J W Anderson
Mrs R L Burr
Ms J K I Thompson
Mr B W van Heuven

Information and recommendations are included in the reports to assist Matamata Community Board in the decision making process and may not constitute Matamata Community Board's decision until considered by Matamata Community Board.

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MATAMATA-PIAKO DISTRICT COUNCIL

MINUTES of an Ordinary Meeting of the Matamata Community Board held in the Matamata Area Office, Tainui Street, Matamata on 10 August 2009 commencing at 7:03 pm.

1 MEETING OPENING

The Chair welcomed everyone to the meeting and declared the meeting open.

2 PRESENT**MEMBERS PRESENT**

Mr D J W Anderson
Mrs R L Burr
Ms J K I Thompson
Mr B W van Heuven

OFFICERS PRESENT

Mrs A Charters-Leahy Minute Secretary

IN ATTENDANCE

Mr J Maxwell Matamata Chronicle

3 APOLOGIES**MEMBERS APOLOGIES**

There were no apologies.

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualified as extraordinary or urgent additional business.

RESOLUTION

That the following item be accepted for consideration as deferment until the next meeting will cause an unacceptable time delay and/or hardship to those parties involved in the issue now to be considered:

Item 9.1 – Invite to Matamata Councillors

MOVED BY: Mr D J W Anderson

SECONDED BY: Mr B W van Heuven

CARRIED

5 PUBLIC FORUM

There were no members of the public in attendance for the Public Forum.

6 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Matamata Community Board, held on 13 July 2009.

[Minutes July 13 2009 Matamata Community Board.doc](#)

COMMITTEE RESOLUTION

That the Minutes of the Ordinary Meeting of the Matamata Community Board held on 13 July 2009 be confirmed and signed as true and correct.

MOVED BY: Mr D J W Anderson

SECONDED BY: Ms J K I Thompson

CARRIED

7 MATTERS ARISING FROM THE PREVIOUS MEETING

Item 5 – Tower Road to Firth Tower Footpath

The Chairman has all the details on the proposed extension and Board Member van Heuven will make contact with Mr Colin Kemplen and put procedures in place to assist with moving this item forward.

Item 8.3.2 – Matter Arising from Walton Meeting

The Chairman is still investigating the ownership of the land in Walton where the Plunket Room and Bowling Club are sited. He will contact Mr Don McLeod to ascertain if the land is owned by Council.

Item 10.1.1 – Matamata Public Relations Association and Matamata Business Association Survey 2008

The Chairman will contact Mr Don McLeod regarding the proposed footpath stencilling to find out what the next step is and how the Board can make this happen.

Item 10.3.1 – Community Garden

The Chairman has had a meeting with Mr Nick Lee regarding this project and the next step is to co-ordinate all the details and put forward a proposal to Council.

8 OFFICER REPORTS

8.1 CHIEF EXECUTIVE

8.1.1 MAYORAL DIARY FOR JUNE 2009

File No: DEM021606
Attachments: [Mayoral Diary June 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 1 June to 30 June 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the information in the Mayoral Diary for the period 1 June to 30 June 2009 be received.

Moved by: Mr D J W Anderson

Seconded by: Mrs R L Burr

CARRIED

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR JUNE 2009

File No: SUP164601
Attachments: [CEO Report June 2009](#)
[Major Project Highlights End of June 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period June 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the Chief Executive Officer's report for June 2009 be received.

Moved by: Mr D J W Anderson

Seconded by: Mrs R L Burr

CARRIED

8.1.3 BOARD MEMBERS REPORTS FOR JULY 2009

File No: DEM021201
Responsible Officer: D McLeod
Chief Executive Officer
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

Board Members reported on the activities of organisations where they were appointed to represent the Board.

Board Member Burr reported on Keep Matamata Beautiful. The lack of current members is a concern. The wildflowers have now been planted and the Board is looking forward to seeing them bloom in spring. Board Member Burr is organising the Clean Up New Zealand Week and will be visiting schools and community groups. Clean Up New Zealand Week will run from 4-11 September 2009.

Board Member Burr also spoke regarding plaques for the Wairere Falls and Firth Tower toilet blocks; she will contact Mr Don McLeod for some advice.

Board Member van Heuven reported on Tom Grant Memorial Drive and the chair that will be erected in memory of Mr Don Locke. All going well it will be erected outside the family's property.

The Chairman reported on a tourism meeting he attended on Monday 10 August and potential opportunities that could arise with the proposed Hobbit movie. A lengthy discussion was had by the Board regarding whether Matamata would be prepared for the proposed influx of visitors and what steps could be taken to prepare ourselves.

The Chairman reported on the latest Community Board Members combined photo and all going well it will be put up in the Boardroom alongside the others shortly.

The Chairman reported on the Matamata Community Health Shuttle and that he will be making an announcement shortly. Part time staff are to be employed to assist with the administration of the business. Another shuttle bus is in the pipeline to assist with the increased demand. The Chairman praised the volunteer chaperones for their outstanding service and commitment.

Starfish Social Services is still growing and the long term goal is to provide a one stop shop for youth referred to as Yoss.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the Board Members' Reports for July 2009 be received.

Moved by: Mr D J W Anderson

Seconded by: Mr B W van Heuven

CARRIED

8.2 COMMUNITY AND SUPPORT

8.2.1 GRANT APPLICATION FROM STARFISH SOCIAL SERVICES

File No: COM161601
Attachments: [Grant Application Starfish Social Services](#)
Responsible Officer: M Te Wiata
Community and Support Services Manager
Author: V Oosthoek
Financial Assistant

EXECUTIVE SUMMARY

This issue was deferred at the Board meeting held on 13 July 2009 due to a lack of quorum.

A grant application has been received from Starfish Social Services requesting funds towards improving lease hold facilities and admin requirements.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Board consider the grant application.

COMMUNITY BOARD RESOLUTION

That a grant of \$1,600.00 be made to Starfish Social Services towards funds for improving lease hold facilities and admin requirements.

Moved by: Mrs R L Burr

Seconded by: Mr B W van Heuven

CARRIED

The Chairman declared an interest in Item 8.2.1 and took no part in the discussion or vote.

8.3 INFRASTRUCTURE

8.3.1 MATAMATA SKATE PARK UPGRADE

File No: CFA242006
Attachments: [Matamata Skate Park Plan](#)
Responsible Officer: G Ridley
Infrastructure Manager
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

The Chairman raised discussion regarding options for funding. Attached is a copy of the skate park plan.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

DISCUSSION

The Chairman mentioned that we can be proud we have a skate park but believes that it does need an overhaul and the facilities need upgrading. No Council funding is available for the upgrade but Board Members suggested an article be put in the Matamata Chronicle to see if the community are interested in the proposed upgrade. The Board all agreed to get behind the proposed upgrade and believed that the community and community groups should be encouraged to raise funds for this project as it is for the welfare of our youth.

OFFICER RECOMMENDATION

That the Matamata Skate Park Upgrade report be received.

COMMUNITY BOARD RESOLUTION

That:

- 1. the Matamata Skate Park Upgrade report be received.**
- 2. the Board all agree to support this project and will continue to pursue avenues for funding.**

Moved by: Mr B W van Heuven

Seconded by: Mrs R L Burr

CARRIED

9 URGENT ADDITIONAL BUSINESS**9.1 INVITE TO MATAMATA COUNCILLORS**

File No: DEM021201
Responsible Officer: D McLeod
Chief Executive Officer
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

A discussion was raised regarding the Board working closer with the Matamata Councillors. The Chairman will invite the Matamata Councillors to the next Board meeting to be held in September.

10 EXCLUSION FROM THE PUBLIC

There were no matters for exclusion from the public.

11 CLOSURE

The meeting closed at 8:35 pm.

CONFIRMATION: 14 September 2009

SIGNED:

Mr D J Anderson