

ORDINARY MINUTES

MATAMATA COMMUNITY BOARD

DATE: Monday, 12 October 2009

TIME: 7.00 pm

VENUE: Matamata Area Office
Tainui Street
MATAMATA

MEMBERSHIP – Quorum (2)

Members:

Mr D J W Anderson
Mrs R L Burr
Ms J K I Thompson
Mr B W van Heuven

Information and recommendations are included in the reports to assist Matamata Community Board in the decision making process and may not constitute Matamata Community Board's decision until considered by Matamata Community Board.

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MATAMATA-PIAKO DISTRICT COUNCIL

MINUTES of an Ordinary Meeting of the Matamata Community Board held in the Matamata Area Office, Tainui Street, Matamata on 12 October 2009 commencing at 7:03 pm.

1 MEETING OPENING

The Chair welcomed everyone to the meeting and declared the meeting open.

2 PRESENT**MEMBERS PRESENT**

Mr D J W Anderson	Chairman
Mrs R L Burr	
Ms J K I Thompson	
Mr B W van Heuven	

OFFICERS PRESENT

Mrs A Charters-Leahy	Minute Secretary
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IN ATTENDANCE

Cr Garry Stanley (for Item 8.1 – Left 8:45 pm)	
Ms S Whiting (for Item 8.2 – Left 7:30 pm)	Matamata Public Relations Association
Mrs R Yates (for Item 8.6 – Left 8:15 pm)	

3 APOLOGIES**MEMBERS APOLOGIES**

There were no apologies.

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualified as extraordinary or urgent additional business.

RESOLUTION

That the following item be accepted for consideration as deferment until the next meeting will cause an unacceptable time delay and/or hardship to those parties involved in the issue now to be considered:

Item 9.1 – Matamata Ag Centre

MOVED BY: Mr B W van Heuven

SECONDED BY: Mrs R L Burr

CARRIED

5 PUBLIC FORUM

There were no members of the public in attendance for the Public Forum.

6 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Matamata Community Board, held on 10 August 2009.

[Minutes August 10 2009 Matamata Community Board.doc](#)

COMMITTEE RESOLUTION

That the Minutes of the Ordinary Meeting of the Matamata Community Board held on 10 August 2009 be confirmed and signed as true and correct.

MOVED BY: Mr D J W Anderson

SECONDED BY: Mrs R L Burr

CARRIED

7 MATTERS ARISING FROM THE PREVIOUS MEETING

Item 8.3.2 – Matters Arising from Walton Meeting

The Chairman is still awaiting a response from Council about who is responsible for the ownership of the Plunket Building and the Bowling Club.

Item 10.1.1 – Stencilling of the Footpaths

The Chairman will follow this item up with Cr Barnes and report back at the next meeting.

Item 10.2.3 – Skate Board Park Upgrade

The Chairman will contact Cr Tisch of the Matamata Rotary Club and report back at the next meeting.

Item 10.3.1 – Community Garden

The Chairman said at present this item has progressed no further but he intends to follow it up. Hopefully the Board can find a suitable person to organise this project.

8 OFFICER REPORTS

8.1 WASTE MINIMISATION WORKING PARTY

File No: SWM520416
Attachments: [Waste Minimisation Brochure](#)
Responsible Officer: G Ridley
Infrastructure Manager
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

Cr Garry Stanley was in attendance and raised discussion on the Waste Minimisation Working Party.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

DISCUSSION

The Board had a discussion about reducing the waste and what could be done to achieve better results. Cr Stanley asked the Board for ideas and to submit the Waste Minimisation comment sheet. Board Member van Heuven suggested that perhaps the Matamata Landfill could operate seven days per week as there are many complaints regarding the recycling area of the landfill being inaccessible on the days the landfill is closed. The Chairman thanked Cr Stanley for his presentation.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the Waste Minimisation Working Party report be received.

Moved by: Mr D J W Anderson

Seconded by: Mr B W van Heuven

CARRIED

8.2 GRANT APPLICATION FROM MATAMATA PUBLIC RELATIONS ASSOCIATION

File No: COM161601
Attachments: [Grant Application Matamata Public Relations Assn](#)
Responsible Officer: M Te Wiata
Community and Support Services Manager
Author: A Crawford
Financial Assistant

EXECUTIVE SUMMARY

A grant application has been received from Matamata Public Relations Association requesting funds towards the 2009 Matamata Christmas Parade to be held on 5 December 2009.

Sue Whiting from Matamata Public Relations Association was in attendance.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Board consider the grant application.

COMMUNITY BOARD RESOLUTION

That a grant of \$450.00 be made to the Matamata Public Relations Association to assist with the traffic management for the Matamata Christmas Parade to be held on 5 December 2009.

Moved by: Ms J K I Thompson

Seconded by: Mrs R L Burr

CARRIED

8.3 GRANT APPLICATION FROM MATAMATA PRIMARY SCHOOL

File No: COM161601
Attachments: [Grant Application Matamata Primary School](#)
Responsible Officer: M Te Wiata
Community and Support Services Manager
Author: A Crawford
Financial Assistant

EXECUTIVE SUMMARY

A grant application has been received from Matamata Primary School requesting funds towards the continuing development of their “rock band”.

This item was removed from the agenda as it was submitted incorrectly.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

NO RESOLUTION

8.4 DONATION - MATAMATA COLLEGE

File No: COM161601
Attachments: [Donation Letter Matamata College](#)
Responsible Officer: M Te Wiata
Community and Support Services Manager
Author: A Crawford
Financial Assistant

EXECUTIVE SUMMARY

A letter has been received from Matamata College requesting a donation towards funds for the Junior and Senior College Prizegivings.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Board consider the donation letter.

COMMUNITY BOARD RESOLUTION

That a donation of \$100.00 be made to Matamata College for funds towards the Junior and Senior Prizegiving.

Moved by: Mrs R L Burr
Seconded by: Mr B W van Heuven

CARRIED

8.5 HETANA STREET DEVELOPMENT

File No: CFA180802
Responsible Officer: G Ridley
Infrastructure Manager
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

The Chairman gave an update on progress following two on-site meetings with Council staff.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

DISCUSSION

The Chairman showed the Board a copy of the suggested plans with the idea of creating at least 8-9 more car parks to make the venture worth while. Discussion was raised regarding where the buses park and if Council made one very long park for the visitors with campervans, trailers and boats. A suggestion was made by the Chairman to increase the depth of the angle car parks on the village green where the railway loop is and by doing this more campervan and larger car parks could be made for our town's visitors who have oversized vehicles.

OFFICER RECOMMENDATION

That the Hetana Street Development report be received.

COMMUNITY BOARD RESOLUTION

That:

- 1. the Hetana Street Development report be received.**
- 2. the Board recommend increasing the depth of the angle parks to be able to accommodate larger vehicles around the Railside by the Green loop area.**

Moved by: Mr D J W Anderson

Seconded by: Mr B W van Heuven

CARRIED

8.6 POHLEN PARK - PROPOSED PLAYGROUND

File No: 05316/279.00
Responsible Officer: G Ridley
Infrastructure Manager
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

The Chairman raised discussion on:

Mrs Rosie Yates would like to have a children's playground located on Pohlen Park for residents to use from the northern end of town. The closest playground she can use at any time of the day is the Meura Street playground. This poses issues for both access and safety with the need to cross the railway and centre of town to get to Meura Street.

Mrs Yates has already made a presentation to Council concerning this item and is now seeking Board support.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

DISCUSSION

Mrs Rosie Yates gave a presentation to the Board on the proposed playground and she already has support in principle from Council and 60 signatures from local residents and support from various businesses. Cr Stanley suggested to Mrs Yates if she and her supporters could raise significant funds Council would be more inclined to assist. Board Member Thompson suggested Mrs Yates contact Mr Steve Fabish and come up with a draft concept design and costings.

OFFICER RECOMMENDATION

That the Pohlen Park – Proposed Playground report be received.

COMMUNITY BOARD RESOLUTION

That:

- 1. the Pohlen Park – Proposed Playground report be received.**
- 2. the Board support the proposed playground in principle.**

Moved by: Ms J K I Thompson

Seconded by: Mrs R L Burr

CARRIED

8.7 MAYORAL DIARY FOR AUGUST 2009

File No: DEM021606
Attachments: [Mayoral Diary August 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 4 August 2009 to 8 September 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION

That the information in the Mayoral Diary for the period 4 August to 8 September 2009 be received.

Moved by: Mr D J W Anderson

Seconded by: Mr B W van Heuven

CARRIED

8.8 CHIEF EXECUTIVE OFFICERS REPORT FOR AUGUST 2009

File No: SUP164601
Attachments: [CEO Reports August 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period August 2009 is attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the Chief Executive Officer's report for August 2009 be received.

Moved by: Mr D J W Anderson

Seconded by: Mrs R L Burr

CARRIED

8.9 BOARD MEMBERS REPORTS FOR SEPTEMBER 2009

File No: DEM021201
Responsible Officer: D McLeod
Chief Executive Officer
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

Board Members reported on the activities of organisations where they were appointed to represent the Board.

Board Member Burr reported she was still in the process of following up the plaques for the toilet blocks at Wairere Falls and Firth Tower.

Board Member van Heuven has been working closely with Mr Colin Kemplen regarding the extension of the Tower Road footpath. Board Member van Heuven will approach local residents over the next few weeks regarding the proposed extension.

The Chairman reported on Starfish Social Services that they are still growing and read out the thank you letter from them regarding the grant they received from the Board and how they spent the money. The letter is attached.

The Chairman also submitted the Matamata Centennial Drive Development Society Inc minutes from their August meeting.

The Chairman reported on Matamata Community Health Shuttles. They now have two vans and the Board are looking to employ an administrator. The Chairman also announced he has resigned from the Matamata Community Heath Shuttle Board.

Board Member Thompson reported on Waharoa and will be following up the suggestion of moving the 50km sign and the liquor ban.

Board Member Thompson reported on the Above the Parapet Conference she attended at St Peters Cathedral Lounge, Hamilton on Saturday 10 August. Board Member Thompson thought the conference was brilliant and the quality of speakers was outstanding. Lots of topics were discussed including Women in Power, Social Change and Y Generation.

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION

That the Board Members' Reports for September 2009 be received.

Moved by: Mr D J W Anderson

Seconded by: Ms J K I Thompson

CARRIED



Starfish Social Services

28 Arawa St
Matamata

8 October 2009

The Chairman
Matamata Community Board
Tainui Street,
Matamata

Dear Daryl,

Please accept our most sincere gratitude for the funds received of \$1600.00 in support of the youth of our communities.

We have been able to use the funding for essential items to allow us to host up to 80 of our youth on a Friday evening. We purchased five new couches at a rate of \$ 200.00 each and have used the balance on absolute necessities.

We are so encouraged by your generosity and convey this to our young people. This in turn gives them a sense of being supported by the wider community and our hope is that as they feel more supported they are able to achieve more in their own lives and eventually return this to the community.

We heartily encourage any of your Board members to 'drop-in' and view the facility and see first hand where monies have been spent.

We are planning to hold a thank-you evening in November and would like to host your Board as a way of showing our appreciation.

Kind regards,

A handwritten signature in black ink, appearing to read 'Jo McNaughton', with a small 'pp.' written to the left.

Jo McNaughton
Starfish Social Services

Starfish Social Services | 28 Arawa Street Matamata
e-mail: starfish.services@gmail.com

Phone: (07) 888 8795 Mobile (027) 7758676

MINUTES OF THE CENTENNIAL DRIVE DEVELOPMENT SOCIETY HELD MONDAY 17
AUGUST IN THE MATAMATA AREA OFFICE TAINUI ST.

PRESENT.

T.Pearson,D. Dawson,R. Dawson,J.Lenggenhager,L.Reynolds,R and J.
Davison,D.Stanley,A.Phillips,N.Dudding,J.Paton,A.Holmes, R.Hancock, J. Stoddart , B. Vosper

APOLOGIES

B.and P Jones,B.Rowson,J.Stanley. D. Stanley/T Pearson.

MINUTES.

Taken as read R.Davison/A Holmes.

Matters Arising.

- Tawapou tree -gift from R.Strong could be frost tender.
- *Some members to train as guides for next years Floral Festival.
- *D. Stanley to collate and write down information on history and plants of the Drive.To align with brochure already published.
- *Lester Drake has resigned and there is at this stage no Parks Manager.
- *D.Dawson has spoken to the Council re painting of the speedbumps.

CORRESPONDENCE.

Inwards Letter from M.Blair re Festival of Flowers.

Letter to D.Dawson from the Council re Maori input to content of the Drive.

Outwards Charities Commission Return.

Thankyou letter to Roger Strong.

FINANCE

Income \$130.00 Expenditure \$202.38. Balance \$3261.38. Investments \$5170.26

J. Lenggenhager/T.Pearson

WORKING BEE REPORT.

94 hours worked. Tasks outlined for Tuesday 18 August.

Letter of thanks to be sent to D.Swap for donation of rocks for pool reconstruction.

GENERAL BUSINESS.

- May have up to 7 members willing to guide tours through the Drive.
- *A.Phillips and D.Dawson to attend Piarere Garden Circle to accept donation for Drive. Money to be used to replace roses.
- A.Holmes suggested moss around sundial area be sprayed. Need a contractor to do this.
- **Letter to be sent to Council requesting more lights in the Drive.**
L.Reynolds/N.Dudding.Morning Tea and presentation to Eileen Handley on occasion of 97th birthday on 18 August.
- *A.Phillips spoke about his recent trip to the U.K.and Switzerland.
- Meeting closed at 11a.m
- NEXT MEETING 21 September at 10a.m

MATAMATA CENTENNIAL DRIVE DEVELOPMENT SOCIETY INC.
Reports and Working Bees from Wednesday 10 July 2009.

Thursday 16th July 2009

Waterfall Pond valve
 Jack Davison, Jacob Leggenhager 2.00 hrs

Friday 17th July

Went through length of Drive deciding what jobs were to be done and who was to direct them.
 Lorna Reynolds, Jack Davison, Arthur Holmes, David Dawson 4.00 hrs

Tuesday 21st July**Working Bee:**

1. Fountain Pool: Removed leaves from pool, cut pool plants, transferred stag horns.
2. Ivy wall Bedford Block, palm seedlings, fernery.
3. Beschornena transplanted Bedford Park fenceline; fernery.
4. Allan Bennett: topped yews and side trimmed.
5. Chainsaw work: Camellias Magnolia Grove, Bamboo downsizing Bedford Block and Broadway Block.
6. Nicanthus trimmed Broadway Block.
7. Ladies: pruned roses, ivy trimmed, leaf rake out Magnolia Grove.

Allan Bennett, Jack Davison, David & Raewynne Dawson, Heather Dudding, Dennis Hampton, Bruce Hancock, Tom Hedge, Arthur & Jan Holmes, Peter Jacobsen, George Johnston, Pat Jones, Colin Kemplen, Jacob & Lydia Lenggenhager, Jim Paton, Jack Poole, Lorna Reynolds, Peter Robinson, David Stanley.

Catering: Joan Stanley & Eileen Handley
 Total Helpers: 23 58.00 hrs.

Wednesday 22nd July

Checked through Drive re planning and improvements. Moved leaves out further.
 Lorna Reynolds, David Dawson 2.00 hrs

Monday 3rd August

Sprayed roses and carted away cabbage tree rubbish and transplanted Native in cage.
 David Dawson 2.00 hrs.

Thursday 6th August

Checked Drive for August Working Bee
 Lorna Reynolds, Jack Davison, Jacob Leggenhager and David Dawson 5.00 hrs

Saturday 8th August

Added extra wire to Kauri Protection
 Jacob Leggenhager, Tony Pearson, David Dawson 4.00 hrs

Sunday 9th August

Cut down tree in Fernery.
 Heather & Neville Dudding 2.00 hrs

Tuesday 11th August

Pool rebuild of Plant base.
 Jacob Leggenhager, Jack Davison, Arthur Holmes, Jim Paton, David Dawson,
 Lydia Leggenhager, Lorna Reynolds 15.00hrs

TOTAL HOURS FOR MONTH 94.00 hrs

9 URGENT ADDITIONAL BUSINESS

9.1 MATAMATA AG CENTRE

File No:

Responsible Officer: G Ridley
Infrastructure Manager

Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

Board Member van Heuven raised discussion regarding a conversation he had with Mr Bob Henderson the owner of Matamata Ag Centre. Mr Henderson has been approached by Council about his business and clients using the reserve land. Council has requested he no longer uses the land but Mr Henderson has asked if Council would be able to give him 12 months to rectify the situation during this difficult economic climate.

COMMITTEE RESOLUTION

That the Board recommends that Council consider giving Mr Henderson at least 12 months to rectify the situation of his business and clients using the reserve land due to the difficult economic climate.

Moved by: Mr B W van Heuven

Seconded by: Mrs R L Burr

CARRIED

10 EXCLUSION FROM THE PUBLIC

There were no matters for exclusion from the public.

11 CLOSURE

The meeting closed at 9:00 pm.

CONFIRMATION: 9 November 2009

SIGNED:

Mr D J W Anderson