

ORDINARY MINUTES

MATAMATA COMMUNITY BOARD

DATE: Monday, 9 November 2009

TIME: 7.00 pm

VENUE: Matamata Area Office
Tainui Street
MATAMATA

MEMBERSHIP – Quorum (2)

Members:

Mr D J W Anderson
Mrs R L Burr
Ms J K I Thompson
Mr B W van Heuven

Information and recommendations are included in the reports to assist Matamata Community Board in the decision making process and may not constitute Matamata Community Board's decision until considered by Matamata Community Board.

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MATAMATA-PIAKO DISTRICT COUNCIL
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MINUTES of an Ordinary Meeting of the Matamata Community Board held in the Matamata Area Office, Tainui Street, Matamata on 9 November 2009 commencing at 7:03 pm.

1 MEETING OPENING

The Chair welcomed everyone to the meeting and declared the meeting open.

2 PRESENT

MEMBERS PRESENT

Mr D J W Anderson	Chairman
Mrs R L Burr	
Ms J K I Thompson	
Mr B W van Heuven	

OFFICERS PRESENT

Mrs A Charters-Leahy	Minute Secretary
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IN ATTENDANCE

Sergeant G McGurk (for Item 5 – Left 7.55 pm)	New Zealand Police, Matamata
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3 APOLOGIES

There were no apologies.

4 NOTIFICATION OF URGENT BUSINESS

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualified as extraordinary or urgent additional business.

There were no items of urgent additional business.

5 PUBLIC FORUM

The Chairman welcomed Sergeant McGurk and asked if the Board had any questions or comments.

Board Member Thompson asked if there had been any issues with the new Liquor Bylaw. Sergeant McGurk mentioned there had been a few problems with a business where patrons are smoking outside while drinking alcohol. These were being dealt with.

Sergeant McGurk suggested the size of the signs was an issue. A more appropriate sign would be one with a bottle within a circle with a line through it.

The Chairman asked Sergeant McGurk if there had been any problems at the skate board park and if he believes it needed fencing. The Chairman had been contacted by a resident regarding the close proximity of the railway lines. Sergeant McGurk said he does not have a problem with the location of the railway lines, but believes there should be a designated crossing in between the two railway lines at either end of town.

The Chairman asked Sergeant McGurk if he thought Starfish Social Services was a positive venture for the town. The Sergeant commented he did like the idea of the Christian values that Starfish stems from.

Sergeant McGurk mentioned that graffiti has increased recently. He said there were a few retired people willing to volunteer to paint over the graffiti. The Board will follow this up and attempt to find a person willing to drive this project.

Centennial Drive residents have complained about vehicles being driven erratically and causing a disturbance in the area. The Chairman asked what could be done.

The Chairman asked if crime had increased in Matamata recently and if there is a serious drug problem.

The Board had a long discussion regarding what they believe is an increasing methamphetamine problem in Matamata.

6 CONFIRMATION OF MINUTES

Minutes, as circulated, of the Ordinary Meeting of the Matamata Community Board, held on 12 October 2009.

[Minutes October 12 2009 Matamata Community Board.doc](#)

COMMUNITY BOARD RESOLUTION

That the Minutes of the Ordinary Meeting of the Matamata Community Board held on 12 October 2009 be confirmed and signed as a true and correct record.

MOVED BY: Mr B W van Heuven

SECONDED BY: Ms J K I Thompson

CARRIED

7 MATTERS ARISING FROM THE PREVIOUS MEETING

Item 10.1.1 - Stencilling of the Footpaths

Cr Barnes is following up another option and will report back to the Chairman.

Item 10.2.3 - Skate Board Park Upgrade

The Chairman is to follow up with Rotarian Mr Greenwell to assist with this project.

Item 10.3.1 - Community Garden

There has been no progress on this project.

8 OFFICER REPORTS**8.1 CHIEF EXECUTIVE****8.1.1 MAYORAL DIARY FOR SEPTEMBER 2009**

File No: DEM021606
Attachments: [Mayoral Diary September 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: G W H Vercoe QSM, ED, JP
Mayor

EXECUTIVE SUMMARY

A copy of the Mayoral Diary for the period 9 September to 6 October 2009 was attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the information in the Mayoral Diary for the period 9 September to 6 October 2009 be received.

Moved by: Mr D J W Anderson

Seconded by: Mr B W van Heuven

CARRIED

8.1.2 CHIEF EXECUTIVE OFFICERS REPORT FOR SEPTEMBER 2009

File No: SUP164601
Attachments: [CEOs Report September 2009](#)
Responsible Officer: D McLeod
Chief Executive Officer
Author: D McLeod
Chief Executive Officer

EXECUTIVE SUMMARY

A copy of the Chief Executive Officer's report for the period September 2009 was attached.

POLICY AND BYLAW ISSUES

There are no other Policy or Bylaw issues in relation to this matter.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the Chief Executive Officer's report for September 2009 be received.

Moved by: Mr D J W Anderson

Seconded by: Mrs R L Burr

CARRIED

8.1.3 BOARD MEMBERS REPORTS FOR OCTOBER 2009

File No: DEM021201
Responsible Officer: D McLeod
Chief Executive Officer
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

Board Members reported on the activities of organisations where they were appointed to represent the Board.

The Chairman has spoken to several people and they were very complimentary of the work Board Member Thompson does with the Waharoa residents.

Board Member Thompson is following up the Matamata Ag Centre problem with the Matamata Public Relations Association. Board Member Burr will also speak to Ms Whiting of the Public Relations Association and try to resolve this issue.

Board Member van Heuven requested that the Minute Secretary present a thank you card to Mr O'Sullivan for the presentation and upkeep of the road frontage outside his property. The card is to be signed by the members of the Matamata Community Board.

Board Member van Heuven is making good progress with the Tower Road footpath and has had several meetings with local residents. A further meeting is scheduled for next week.

Board Member Burr reported on Keep Matamata Beautiful and mentioned that she was very pleased with the wildflowers. The hanging baskets are a little behind this year due to the watering system and some of the baskets will need to be replaced.

Board Member Burr reported on the signs for the toilets. These will be Firth Tower Tower Road Matamata and Wairere Falls Kaimai Ranges.

The Chairman reported on the Centennial Drive Society. The Minutes from their October meeting are attached.

A report from the Matamata Centennial Drive Development Society Inc for September is attached.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the Board Members' Reports for October 2009 be received.

Moved by: Mr D J W Anderson

Seconded by: Mr B W van Heuven

CARRIED

MINUTES OF THE COMMITTEE MEETING OF THE CENTENNIAL DRIVE SOCIETY HELD
MONDAY 19 OCTOBER 2009 at 10 am IN THE AREA OFFICE TAINUI ST.

PRESENT.

R and J Davison, B and P Jones, J and D Stanley, L Reynolds, D Dawson, A Holmes, J
Lenggenhager, T Pearson, R Hancock, B Rowson, J Stoddart, B Vosper.

APOLOGIES.

J Paton, A Phillips, R Dawson, N Dudding A Holmes/L Reynolds.

MINUTES.

Taken as read J Stanley/R Davison

Matters arising

J Stanley to check on publication of photo with E Atherton with the Scene.

D Stanley spoke on revised notes for tour of the Drive prepared with A Phillips. Dave was
congratulated on an excellent piece of work.

CORRESPONDENCE

Inwards Letter from Council re Reserve Management Plan.

Charities Commission acknowledgement

Thank you card from H Dudding.

Outwards Thankyou letters to Ewan Atherton

Piarere Garden Circle

Westpac Bank

Get well cards to N Dudding

A Phillips

Sympathy card to J and D Stanley

B Rowson/R Hancock

D Dawson had met with Steve Fabich to ask that we name the Rose Garden, All signs are to be
standardised throughout the District. A discussion held on signage and wording. We need to work
with Council on this and sight any models before use.

FINANCE.

Income \$1560.00

Expenditure \$580.31

Balance \$4261.56

Investments \$5238.68 J Lenggenhager/T Pearson

Account received from P.R.O. Moved T Pearson/J Stanley that a donation of \$10.00 be made.

WORKING BEE REPORT

Presented by D Dawson 77 hrs worked.

Tasks outlined for Tuesday 20th October.

GENERAL BUSINESS

- A Holmes had a quote about volunteers framed. To ask E Handley to put it in her garage.
- Taupo Trip November 5th. Boat trip \$20. Lunch at D Dawsons.
- Graffiti removed from Liriodendron by B Massey. Sign to be renewed.
- Fertilizer for azaleas and rhododendrons to be purchased by A Holmes.
- Speed bumps in the drive not yet painted. D Dawson to approach Council.
- Advertisement to be placed in The Scene regarding membership and how people can join the
Society. R Hancock to action.
- D Stanley showed the Book on Country Halls in the district produced by The Historical Society.
Meeting closed at 11.05 am NEXT MEETING 16 NOVEMBER at 10 am

MATAMATA CENTENNIAL DRIVE DEVELOPMENT SOCIETY INC.**Reports and Working Bees from 21st September 2009.****Monday 21st September 2009**

Many years ago a water line was dug along the Bedford Park fence line in the Drive by those on Periodic Detention. This line is connected to a toby near the entrance to Bedford Park with several hose connection points and also to the drinking fountain in from Rata Street. These hose connections have not been used for years, so two of them have been located and white paint has been applied to the top rail of the fence close to these connections.

Arthur Holmes 1.00

Working in the Fountain Pool

Jacob Lenggenhager 1.00

Tuesday 22nd September

Working Bee postponed for one week because of inclement weather.
Completed Spring Newsletter and took it around to Ruth Davison for typing.

Tuesday 29th September**Working Bee:**

1. Ladies hoe weeded the day lily beds, the Staghorn Rhus, dwarf agapanthus beds, plants around the Dawyck beeches and the new plantings of Dianella (border plants) opposite the old radiata stump in the Native Block.
2. Gathered rocks in two trailers from Swaps Quarry, Taotaoroa Road and brought them back to add to the heaps in the Fountain Pool.
3. Cleaned out the Fountain Pool and reduced the size of the Caltha clumps (buttercup relative) as the clumps were getting too large.
4. Weed spray in the Bedford, Magnolia and Native Blocks.
5. Dug up and removed odd onion weed plants through the Drive excepting those amongst the Broadway Daffodil Patch and also the patch around the large London Plane on Rata Street behind the Catholic Church – 6 large sackfuls.
6. Removed rogue plants, including seedling prunus where the seeds are scattered by birds – an ongoing job.

Jack Davison, David Dawson, Lachie Duncan, Arthur & Jan Holmes, Peter Jacobsen, George Johnston, Merv King, Jacob & Lydia Lenggenhager, Richard Metcalfe, Jim Paton, Arnold Phillips, Lorna & Linley Reynolds, Peter Robinson, Frank & Belinda Rowson, Malcolm Sinclair, David Stanley, John Stewart, Brian Thomas, Terry Troughton, plus,

Catering: Carol Metcalfe & Eileen Handley

Total Helpers: 23

72.00 hrs.

Wednesday 30th September

Two boxes of plants containing 5 Azalea "Pavlova" and 5 Azalea "Softlights" from Blue Mountain Nurseries were delivered to my place today. Good quality plants arrived in good order.

The heaps of prunings, rogue plants and weeds from the working bee the day before have been picked up. You can't expect better than that!

Spring Newsletter

Delivered	146
Posted	<u>49</u>
	195

Wednesday 14th October

Pointed out to Jim Paton – 2 Rhodos on vacant section Tawari Street to be uplifted and planted behind Azalea Bed in Magnolia Drive.

Picked up material from Shed and delivered to Arthur to assemble pegs and wires to provide 10 tie downs for the Azaleas to be planted.

Showed Lorna where the Azaleas are to be planted out on next Working Bee. Discussed with her position for the 2 Rhodos and transplanting of existing Rhodo back to allow space for 10 Azaleas. Discussed extra jobs for the Ladies in Bedford Block.

3.00

TOTAL HOURS FOR MONTH 77.00hrs

8.1.4 MEETING SCHEDULE FOR 2010

File No: DEM021201
Responsible Officer: D McLeod
Chief Executive Officer
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

Listed below is a schedule of meeting dates for 2010.

2nd Monday at 7:00 pm

8 February 2010
8 March 2010
12 April 2010
10 May 2010
14 June 2010
12 July 2010
9 August 2010
13 September 2010
No meeting in October due to Elections
22 November 2010
6 December 2010

2 November 2010 Swearing-in Meeting for all Community Board members.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the Schedule of Meetings for 2010 be approved.

Moved by: Mr D J W Anderson

Seconded by: Ms J K I Thompson

CARRIED

8.1.5 STARFISH SOCIAL SERVICES

File No: COM182401
Responsible Officer: D McLeod
Chief Executive Officer
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

The Chairman gave an update on the future of the service and funding that is being sourced to maintain this service.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Starfish Social Services report be received.

COMMUNITY BOARD RESOLUTION

That:

1. the Starfish Social Services report be received.
2. this item be deferred until 7 December meeting.

Moved by: D J W Anderson
Seconded by: Ms J K I Thompson

CARRIED

8.2 COMMUNITY AND SUPPORT**8.2.1 GRANT APPLICATION - CHRISTMAS AT THE PARK 2009**

File No: COM161601
Attachments: [Grant Application Christmas at the Park 2009](#)
Responsible Officer: M Te Wiata
Community and Support Services Manager
Author: A Crawford
Financial Assistant

EXECUTIVE SUMMARY

A grant application has been received from Christmas at the Park 2009 requesting funds.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Board consider the grant application.

COMMUNITY BOARD RESOLUTION

That a grant of \$1,200.00 be made to Christmas at the Park 2009.

Moved by: Mrs R L Burr

Seconded by: Ms J K I Thompson

CARRIED

The Chairman declared an interest in this item and took no part in the discussion.

8.2.2 GRANT APPLICATION FROM FIRTH PRIMARY SCHOOL

File No: COM161601
Attachments: [Grant Application Firth Primary School](#)
Responsible Officer: M Te Wiata
Community and Support Services Manager
Author: A Crawford
Financial Assistant

EXECUTIVE SUMMARY

A grant application has been received from Firth Primary School requesting funds towards building consent fees, for the removal of a classroom, to clear the site for a new dental clinic.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

OFFICER RECOMMENDATION

That the Board consider the grant application.

COMMUNITY BOARD RESOLUTION

That a grant of \$1,415.00 be made to Firth Primary School towards building consent fees, for the removal of a classroom to clear the site for a new dental clinic, subject to proof of the completion of the project.

Moved by: Ms J K I Thompson

Seconded by: Mrs R L Burr

CARRIED

8.2.3 GRANT APPLICATION FROM MATAMATA A AND P SHOW ASSOCIATION

File No: COM161601
Attachments: [Grant Application Matamata A and P Show Assn](#)
Responsible Officer: M Te Wiata
Community and Support Services Manager
Author: A Crawford
Financial Assistant

EXECUTIVE SUMMARY

A grant application has been received from Matamata A and P Show Association requesting funds towards the hire of port-a-loos to be used on Show Day.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

DISCUSSION

It was agreed that Board Member Thompson request more financial information before a decision is made.

OFFICER RECOMMENDATION

That the Board consider the grant application.

COMMUNITY BOARD RESOLUTION

That the Board defer its decision until additional financial information has been submitted.

Moved by: Mr D J W Anderson
Seconded by: Mr B W van Heuven

CARRIED

8.3 INFRASTRUCTURE**8.3.1 HETANA STREET DEVELOPMENT**

File No: CFA180802
Responsible Officer: G Ridley
Infrastructure Manager
Author: R Ellison
Democracy Services/Quality Officer

EXECUTIVE SUMMARY

The Chairman gave an update following the 'on location' meeting held with Council staff.

POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

DISCUSSION

Hetana Street will gain six additional car parking spaces with a single line car park for larger vehicles.

OFFICER RECOMMENDATION/COMMUNITY BOARD RESOLUTION

That the Hetana Street Development report be received.

Moved by: Mr D J W Anderson

Seconded by: Ms J K I Thompson

CARRIED

9 URGENT ADDITIONAL BUSINESS

There were no items of urgent additional business.

10 EXCLUSION FROM THE PUBLIC

There were no matters for exclusion from the public.

11 CLOSURE

The meeting closed at 9.03 pm.

CONFIRMATION: 7 December 2009

SIGNED:

Mr D J W Anderson