

# **ORDINARY MINUTES**

## **MORRINSVILLE COMMUNITY BOARD**

**DATE:** Tuesday, 7 July 2009

**TIME:** 6.00 pm

**VENUE:** Events Centre  
Ron Ladd Place  
MORRINSVILLE

**MEMBERSHIP – Quorum (2)**

**Members:**

Mrs M A Linstrom  
Mrs C Bibby  
Mr N C Goodger  
Mrs K M Robertson

*Information and recommendations are included in the reports to assist Morrinsville Community Board in the decision making process and may not constitute Morrinsville Community Board's decision until considered by Morrinsville Community Board.*

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<b>MATAMATA-PIAKO DISTRICT COUNCIL</b>
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**MINUTES** of an Ordinary Meeting of the Morrinsville Community Board held in the Events Centre, Ron Ladd Place, Morrinsville on 7 July 2009 commencing at 6:05 pm.

## **1 MEETING OPENING**

The Chair welcomed everyone to the meeting and declared the meeting open.

## **2 PRESENT**

### **MEMBERS PRESENT**

Mrs M A Linstrom  
Mrs C Bibby  
Mr N C Goodger  
Mrs K M Robertson

### **OFFICERS PRESENT**

Mrs A Charters-Leahy                      Minute Secretary

### **IN ATTENDANCE**

Mr N Hindman                              Morrinsville Rotary Club  
(for Item 8.1 – Left at 6:15 pm)

## **3 APOLOGIES**

### **MEMBERS APOLOGIES**

There were no apologies.

## **4 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualify as extraordinary or urgent additional business.

There were no items of urgent additional business.

## **5 PUBLIC FORUM**

There were no members of the public in attendance for the Public Forum.

## **6 CONFIRMATION OF MINUTES**

Minutes, as circulated, of the Ordinary Meeting of the Morrinsville Community Board, held on 5 May 2009.

[Minutes May 05 2009 Morrinsville Community Board.doc](#)

**COMMITTEE RESOLUTION**

**That the Minutes of the Ordinary Meeting of the Morrinsville Community Board held on 5 May 2009 be confirmed and signed as true and correct.**

**MOVED BY: Mrs M A Linstrom**

**SECONDED BY: Mrs K M Robertson**

**CARRIED**

**7 MATTERS ARISING FROM THE PREVIOUS MEETING**

There were no matters arising from the previous minutes.

## **8 OFFICER REPORTS**

### **8.1 SECURITY ISSUES MORRINSVILLE CLOCK**

**File No:** CFA242004  
**Responsible Officer:** G Ridley  
Infrastructure Manager  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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#### **EXECUTIVE SUMMARY**

The Chairman requested that the Board give consideration to security issues with respect to the Morrinsville Clock.

The Morrinsville Rotary Club were also present to discuss this item.

#### **POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

#### **DISCUSSION**

A discussion was raised and Mr Neil Hindman from the Morrinsville Rotary Club was present. The Morrinsville Rotary Club initially designed the Morrinsville Clock but changes were made by Council. The clock has now been vandalised and it was believed by all present that the reasons for this are:

- 1 The workings are contained in a small black box which vandals seem to think could be a camera.
- 2 There are gaps either side of the clock which is enabling vandals to put their feet in and climb up it.

The Board were all in agreement that the gaps should be filled in either side with some sort of steel lattice work so as to resolve the problem. This will not allow vandals to get their feet into the gaps.

In closing Mr Neil Hindman made mention that the Morrinsville Rotary Club were interested in donating some money for the Security Cameras. The Chairman thanked Mr Hindman for his attendance and ideas and although there had been a few teething problems with the Morrinsville Clock the Board all agreed it was a worthwhile asset to the community.

#### **OFFICER RECOMMENDATION**

**That the Security Issues Morrinsville Clock report be received.**

#### **COMMUNITY BOARD RESOLUTION**

**That:**

- 1. the Security Issues Morrinsville Clock report be received.**

2. the Chairman raise the idea of the steel lattice work to try and resolve the security issues with the Morrinsville Clock at the next Council Meeting.

Moved by: Mrs K M Robertson

Seconded by: Mrs C Bibby

**CARRIED**

**8.2 MAYORAL DIARY FOR MAY 2009**

**File No:** DEM021606  
**Attachments:** [Mayoral Diary May 2009](#)  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** G W H Vercoe QSM, ED, JP  
Mayor

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**EXECUTIVE SUMMARY**

A copy of the Mayoral Diary for the period 5 May to 31 May 2009 is attached.

**POLICY AND BYLAW ISSUES**

There are no other Policy or Bylaw issues in relation to this matter.

**OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

**That the information in the Mayoral Diary for the period 5 May to 31 May 2009 be received.**

**Moved by:** Mrs M A Linstrom

**Seconded by:** Mrs C Bibby

**CARRIED**

**8.3 CHIEF EXECUTIVE OFFICERS REPORT FOR MAY 2009**

**File No:** SUP164601  
**Attachments:** [CEO Report May 2009](#)  
[Major Project Highlights June 2009](#)  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** D McLeod  
Chief Executive Officer

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**EXECUTIVE SUMMARY**

A copy of the Chief Executive Officer's report for the period May 2009 is attached.

**POLICY AND BYLAW ISSUES**

There are no other Policy or Bylaw issues in relation to this matter.

**DISCUSSION**

A discussion was raised by Board Member Bibby and Board Member Goodger regarding the clarification of Community Board Grants and the amount of funds requested versus the amount of funds the Board have.

Board Member Goodger also noted and questioned if any of the Board Members knew their grants were being audited.

**OFFICER RECOMMENDATION**

That the Chief Executive Officer's report for May 2009 be received.

**COMMUNITY BOARD RESOLUTION**

That:

1. the Chief Executive Officer's report for May 2009 be received.
2. the Board request clarification from Council staff regarding Community Board Grants.

Moved by: Mr N C Goodger

Seconded by: Mrs K M Robertson

**CARRIED**

**8.4 BOARD MEMBERS REPORTS FOR JUNE 2009**

**File No:** DEM021201  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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**EXECUTIVE SUMMARY**

Board Members reported on the activities of organisations where they were appointed to represent the Board.

The Chairman reported on her recent Toilet Tour within Morrinsville and that the Countdown toilets will be refurbished and two new toilets added. A solid door will replace the bars on the Thomas Park toilets due to vandalism.

Board Member Bibby reported that her next Keep Morrinsville Beautiful meeting will be 24 July 2009.

**OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

**That the Board Members' Reports for June 2009 be received.**

**Moved by:** Mrs C Bibby

**Seconded by:** Mr N C Goodger

**CARRIED**

## 8.5 COMMUNITY BOARD MEETING VENUES

**File No:** DEM021201  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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### EXECUTIVE SUMMARY

The Chairman raised discussion regarding investigating venues to take the Community Board Meetings to the people. It is suggested the Board go to Waitoa in September and Tahuna in November.

### POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

### DISCUSSION

Board Member Bibby is going to contact interested parties and organise both venues for the out of town meetings. Board Member Goodger requested that the meeting venues be reversed and will held as listed below.

Tahuna Meeting will be held in September  
Waitoa Meeting will be held in November.

### OFFICER RECOMMENDATION

**That the Community Board Meeting Venues report be received.**

### COMMUNITY BOARD RESOLUTION

**That:**

- 1. the Community Board Meeting Venues report be received.**
- 2. the Board agreed to change the meeting venues to Tahuna in September and Waitoa in November.**

**Moved by:** Mrs M A Linstrom  
**Seconded by:** Mrs K M Robertson

**CARRIED**

**8.6 MATE SCHEME**

**File No:** COM180801  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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**EXECUTIVE SUMMARY**

The Board need to meet with Mrs Jane Thomas from the Morrinsville College to organise this scheme.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**DISCUSSION**

The Chairman mentioned that she thought the organisation maybe a little difficult this year as some of the businesses have closed. The Chairman asked Board Member Bibby to arrange a meeting with Mrs Thomas to organise groups of students to attend the Mate Scheme Day in August. The Board have already compiled a list of businesses they are going to contact.

**OFFICER RECOMMENDATION**

**That the Mate Scheme report be received.**

**COMMUNITY BOARD RESOLUTION**

**That:**

- 1. the Mate Scheme report be received.**
- 2. Board Member Bibby organise this event for August and other Board Members be available to assist on the day.**

**Moved by:** Mrs M A Linstrom

**Seconded by:** Mrs K M Robertson

**CARRIED**

**8.7 GRANT APPLICATION FROM MORRINSVILLE PLAYCENTRE**

**File No:** COM161601  
**Attachments:** [Grant Application Morrinsville Playcentre](#)  
**Responsible Officer:** M Te Wiata  
Community and Support Services Manager  
**Author:** V Oosthoek  
Financial Assistant

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**EXECUTIVE SUMMARY**

A grant application has been received from Morrinsville Playcentre requesting funds towards building extension and alterations.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**DISCUSSION**

A discussion was raised and it was decided by the Board due to the fact the Playcentre is a community based group they will approve a grant to the value of \$1088.47, this being the balance of funds available for the 2008/09 period, to assist with the Playcentres extension and alterations.

**OFFICER RECOMMENDATION**

**That the Board consider the grant application.**

**COMMUNITY BOARD RESOLUTION**

**That a grant of \$1088.47 be made to the Morrinsville Playcentre towards funds for the building extension and alterations.**

**Moved by:** Mrs C Bibby

**Seconded by:** Mrs K M Robertson

**CARRIED**

**8.8 CAR PARKING IN MORRINSVILLE**

**File No:** CFA100801  
**Responsible Officer:** G Ridley  
Infrastructure Manager  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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**EXECUTIVE SUMMARY**

The Chairman raised discussion regarding car parking in Morrinsville. It is suggested that Council consider the purchase of land adjacent to Farmlands for car parking.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**DISCUSSION**

The Chairman will take this item to the next Council Meeting for consideration.

**OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

**That the Car Parking in Morrinsville report be received.**

**Moved by:** Mrs M A Linstrom

**Seconded by:** Mr N C Goodger

**CARRIED**

## 8.9 MATAMATA-PIAKO ANTI-GRAFFITI EDUCATION PROGRAMME

<b>File No:</b>	<b>DBU181602</b>
<b>Attachments:</b>	<a href="#">Anti-Graffiti Education Programme Logo</a>
<b>Responsible Officer:</b>	<b>G Ridley</b> <b>Infrastructure Manager</b>
<b>Author:</b>	<b>R Marshall</b> <b>Community Facilities Planning Officer</b>

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### EXECUTIVE SUMMARY

In 2008 Council's Community Facilities Department and Community Development Department jointly produced an application to the Ministry of Justice requesting funding to undertake a graffiti education programme for 8 – 12 year olds within our district. The application was approved. This report outlines the background, aims and timeline for implementation of the anti-graffiti education programme.

### BACKGROUND

In 2008 the Ministry of Justice invited Council's to apply for funding to carry out projects which aim to reduce graffiti. The criteria gave applicants the opportunity to apply to undertake proactive approaches as opposed to just reactive (e.g. graffiti removal, disciplining offenders) initiatives.

Council had previously been successful in applying for assistance to undertake a reactive initiative (the Morrinsville Graffiti Rapid Removal Project).

Staff put forward an application to undertake graffiti education programmes throughout all primary schools in the district in 2009, with follow up lessons in 2010 and 2011. We consulted with a local principal, the National Manager of New Zealand Blue Light and the New Zealand Police before making the application. Following this consultation we decided the education programme would target 8 – 12 year olds. This age group was selected because we believe this is the best stage of their life to learn about this issue, before they are more greatly exposed to this activity. Research shows teenagers are the most common age group that tag.

Our application emphasised we were committed to ensuring we achieve positive outcomes and create a programme that can be adopted by other Council's throughout New Zealand.

Our application was approved and the Ministry of Justice agreed to fund the whole project. They agreed that Council would employ a Project Manager to implement the project, as staff resources would not be sufficient.

Following confirmation that our application was successful we met with:

- Morrinsville Police
- Ministry of Education (Hamilton Office)
- Hamilton City Council Graffiti Coordinator

- Auckland City Council (Members of Graffiti Department)
- Manukau Beautification Charitable Trust

This was to get as much input as possible to clarify our aims and identify what we would require from a Project Manager. The Project Brief was then completed, and it was identified that the project manager would be required to complete the following:

Key Tasks to be completed by Project Manager

Year 1

- Arrange production of educational DVD
- Arrange production of information packs (including graffiti based educational activities)
- Appoint a suitable speaker
- Consult with all Schools and arrange lesson dates
- Produce six monthly progress reports for the Crime Prevention Unit
- Evaluate success of lessons and information packs (follow-up consultations)

Year 2 & 3

- Arrange any necessary improvements to information packs
- Arrange production of information packs
- Appoint a suitable speaker
- Consult with all Schools and arrange lesson dates
- Produce six monthly progress reports for the Crime Prevention Unit
- Evaluate success of lessons and information packs (follow-up consultations)

AlphaMedia Productions Ltd in Matamata put forward a strong application and was employed at the beginning of 2009 to undertake the Project Manager Role. Since then they have completed a large amount of work in preparation for school presentations, which will begin in the third school term of this year. After think-tank sessions, research and consultation with schools, AlphaMedia Productions put forward a proposal that each educational presentation would:

- Be facilitated by Pat Spellman (a MC and entertainer)
- Include a short DVD promoting anti-graffiti themes
- Include live hip-hop performances and bombing demonstrations
- Include an interview with a graffiti artist (discussing the difference between art and illegal tagging)
- Discuss the negative impacts of graffiti
- Encourage students to sign a pledge
- Include question and answer time, and spot prizes
- Involve giving students wrist bands and dog tags with slogans reminding them of the educational programme and their pledge

- Involve playing the children a song with anti-graffiti themes, written by the singer/songwriter of Morrinsville band Televator
- Promote alternatives to tagging and promote taking pride in your community – children will be placed into groups and will choose a project to undertake that will benefit the community. Mentors from local high schools will help the students implement their community projects.

In addition, Teachers will be given Teacher Aid documents so graffiti can be discussed as part of regular school lessons. A Ministry of Education Representative has suggested this could work in with social studies.

AlphaMedia Productions have also designed a logo to promote the anti-graffiti education programme. A copy is attached to this Report. The phrase 'MyTagMyTown' was chosen after consultation with a focus group and a selection of school children. It is utilising Waikato colours and encompasses the following themes:

My Tag:

- I am my tag, I carry it on me
- I have respect for myself and others
- As a person, I have value
- Unlike a tag, people can not scribble over me nor take over the territory of my body and personality

My Town:

- The community I am in is not just where I live, it is my town – my home
- I want other people to respect my community
- I want and deserve the right to have a voice in my community
- I want to embrace the future of my community, I am part of it

AlphaMedia Productions proposed programme received Council support to be implemented, at a Council Workshop in April. As previously mentioned, school presentations will occur in term three. Following this, an evaluation of the success of the programme will be undertaken. This will allow improvements to be made in preparation for 2010 and 2011 presentations.

## **STATUTORY ISSUES**

There are no other Policy Implications in relation to this matter.

## **POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

## **LONG TERM COUNCIL COMMUNITY PLAN**

### **COUNCIL ACTIVITIES**

#### ***Community Facilities***

*Community Facilities are Council activities focused on recreational and cultural opportunities in the district. Previously, much of the work we have done in this area*

*has been around the provision of services and assets, such as the libraries, swimming pools, parks and reserves and other public amenities. In the future, Council will be looking to see how it can enhance the provision of these services to the community through the forming of partnerships with other regional and national organisations focused on social and cultural wellbeing.*

- *Housing and Other Property*
  - *Identify opportunities for improvement and subsequent implications of those improvements*
- *Public Amenities*
  - *Identify opportunities for improvement and subsequent implications of those improvements*

### **Community Development**

*Community Development has a focus on economic, social, environmental and cultural well being and includes activities such as Democracy, District Plan, the Long Term Council Community Plan and generally increasing community input into Council decision making. Improving representation in Council's decision making and finding other ways to improve the process of democracy in our district is important.*

- *Strategies and Plans*
  - *Build community relationships and the development of understanding, protocols and partnerships for collaboration within the organisation with the community and with external agencies*

## **FOUR WELL-BEINGS**

### **SOCIAL**

Graffiti education has numerous social positive effects because a reduction in graffiti reduces community concern that exists when graffiti is present, and improves the amenity of the township.

### **ECONOMIC**

A reduction in graffiti would lead to a reduction in Community Facilities expenditure. The Community Facilities department currently spends approximately \$150,000 per annum on graffiti removal in the district.

### **COMMUNITY OUTCOMES**

- Belonging to our Community
- Community Safety and Support: Looking after People
- Planning and Development
- Pride and Justice

### **SIGNIFICANCE POLICY**

This issue is not considered significant in terms of Council's Significance Policy.

**FINANCIAL IMPLICATIONS**

No financial resource impact.

**OFFICER RECOMMENDATION**

**That the information on the Matamata-Piako Anti-Graffiti Education Programme be received.**

**COMMUNITY BOARD RESOLUTION**

**That:**

- 1. the information on the Matamata-Piako Anti-Graffiti Education Programme be received.**
- 2. staff be asked if there were any bumper stickers that could be made available with the logo on it.**

**Moved by: Mrs M A Linstrom**

**Seconded by: Mrs C Bibby**

**CARRIED**

**8.10 MORRINSVILLE FOOTPATHS**

**File No:** RSB521611  
**Responsible Officer:** G Ridley  
Infrastructure Manager  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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**EXECUTIVE SUMMARY**

The Chairman raised discussion regarding the footpaths in Morrinsville outside of fast food and liquor outlets. The Board need to come up with some way of ensuring that they keep the footpaths clean, they are a hygiene problem with cigarette butts, bird droppings etc.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**DISCUSSION**

Several members of the community have spoken to the Chairman regarding the state of the footpaths. The Board have suggested that perhaps Council staff send a letter to the businesses stating there have been complaints and asking for their assistance in rectifying this matter.

**OFFICER RECOMMENDATION**

**That the Morrinsville Footpaths reports be received.**

**COMMUNITY BOARD RESOLUTION**

**That:**

- 1. the Morrinsville Footpaths reports be received.**
- 2. Council staff send a letter to the businesses that have had complaints laid against them asking them to keep their areas clean and that the use of ashtrays for smokers would help resolve this issue.**

**Moved by:** Mrs M A Linstrom  
**Seconded by:** Mrs K M Robertson

**CARRIED**

**8.11 PARKS AND RECREATION REPORT MAY 2009**

**File No:** PRE521201  
**Attachments:** [Site Plan Morrinsville Recreation Ground Toilet Upgrade](#)  
**Responsible Officer:** G Ridley  
Infrastructure Manager  
**Author:** L Drake  
Parks Officer

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**EXECUTIVE SUMMARY**

This report contains information on Community Facilities activities, encompassing both Parks and Property, of specific interest to the Board. The purpose of this report is to provide a monthly update and is for information only.

**PARKS****HOWIE PARK**

The Cenotaph project was completed and blessed one week prior to Anzac Day. All garden areas within the new development and re sowing of grass were undertaken by Kaimai Valley Services.

By all accounts the project has been a great success. As the Cenotaph now has sufficient flat land to enable the public to participate in services.

Installation of Power and Water reticulation within the reserve is planned to take place within the next month.

**THOMAS PARK**

Council has approved the upgrade of the public toilet located within the reserve. This upgrade will provide lighting both inside and outside the facility along with fencing of the rear of the block, so that people cannot congregate behind it.

**MORRINSVILLE RECREATIONAL RESERVE**

Approval has been given by Council to replace the previously removed Anderson Park Public Toilets.

The new facility will be located in the Cureton Street carpark. This upgrade will consist of the installation of two prefabricated unisex toilets along with a Campervan Dump Station. This was previously located elsewhere within the reserve. Lighting and the entrance to the playing field are also to be upgraded.

Attached to this report is a site plan of the proposed development.

It is expected that construction will begin within the next month to six weeks once all necessary consents have been obtained.

**MORRINSVILLE ROSE GARDENS**

The rose gardens have recently been mulched to reduce maintenance. This will help to reduce loss of soil moisture and the requirement for irrigation next summer.

**PIAKO CEMETERY**

The Stillborn Memorial Garden is completed and was officially opened on Sunday 28 June 2009.

**WATERWORKS RESERVE**

Planning is underway for replanting of areas that were cleared during the harvest of Pine species. It is intended for this replanting to be undertaken over the coming winter planting season.

**KEEP MORRINSVILLE BEAUTIFUL**

The Hanging Baskets that have been hanging all summer and were removed in late May. They will be prepared and hung in early summer for the summer period.

**PROPERTY**

There are no property issues to report

**POLICY AND BYLAW ISSUES**

There are no other Policy or Bylaw issues in relation to this matter.

**OFFICER RECOMMENDATION**

**That the Community Facilities report for the month of May 2009 be received.**

**COMMUNITY BOARD RESOLUTION**

**That:**

- 1. the Community Facilities report for the month of May 2009 be received.**
- 2. Board Member Bibby suggest to the Committee of Keep Morrinsville Beautiful that they should use the same variety of plants this season for the hanging baskets as last season, reason being they looked great and lasted so long.**

**Moved by: Mrs M A Linstrom**

**Seconded by: Mr N C Goodger**

**CARRIED**

**9 URGENT ADDITIONAL BUSINESS**

There were no items of urgent additional business.

**10 EXCLUSION FROM THE PUBLIC**

There were no matters for exclusion from the public.

**11 CLOSURE**

The meeting closed at 7:40 pm.

**CONFIRMATION:** 4 August 2009

**SIGNED:**

\_\_\_\_\_  
Mrs M A Linstrom