

# ORDINARY MINUTES

## TE AROHA COMMUNITY BOARD

**DATE:** Monday, 20 July 2009

**TIME:** 5.30 pm

**VENUE:** Council Chambers  
Matamata-Piako District Council  
35 Kenrick Street  
TE AROHA

**MEMBERSHIP – Quorum (2)**

**Members:**

Mrs M Massey  
Mrs T M Cornes  
Mr N S M Harvey-Webb  
Mr B A Morgan

*Information and recommendations are included in the reports to assist Te Aroha Community Board in the decision making process and may not constitute Te Aroha Community Board's decision until considered by Te Aroha Community Board.*

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**MATAMATA-PIAKO DISTRICT COUNCIL**

**MINUTES** of an Ordinary Meeting of the Te Aroha Community Board held in the Council Chambers, 35 Kenrick Street, Te Aroha on 20 July 2009 commencing at 5:30 pm.

**1 MEETING OPENING**

The Chair welcomed everyone to the meeting and declared the meeting open.

**2 PRESENT****MEMBERS PRESENT**

Mrs M Massey  
Mr N S M Harvey-Webb  
Mr B A Morgan

**OFFICERS PRESENT**

Mayor G W H Vercoe QSM, ED, JP  
Miss R Ellison Community Boards/CAPS Administrator  
Ms S Barnes Democracy Services/Health & Safety Manager  
(for Item 8.1 – Left 6:10 pm)

**IN ATTENDANCE**

Senior Sergeant D McDonald NZ Police, Sub-Area Manager, Matamata-Piako  
(for Item 8.1 – Left 6:02 pm)  
Mrs J Swan Te Aroha Family Budgeting Service  
(for Item 8.2 – Left 7:08)  
Shirley Gillard Councillor  
Shirley Gray  
(for Item 8.6 – Left 6:50 pm)  
Wendy Wright  
(for Item 8.6 – Left 6:50 pm)  
Wolfgang Faber  
(for Item 8.6 – Left 7:15 pm)  
Barry Thomson  
(for Item 8.6 – Left 6:50 pm)  
Jocelyn Thomson  
(for Item 8.6 – Left 6:50 pm)  
Olga Campbell  
(for Item 8.6 – Left 6:50 pm)  
Mr White  
(for Item 8.6 – Left 6:50 pm)

**3 APOLOGIES****MEMBERS APOLOGIES**

Mrs T M Cornes

**MOVED BY:** Mrs M Massey

**SECONDED BY: Mr B A Morgan**

**CARRIED**

#### **4 NOTIFICATION OF URGENT BUSINESS**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 46A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman enquired from members whether there were any additional items for consideration which qualified as extraordinary or urgent additional business.

There were no items of urgent additional business.

#### **5 PUBLIC FORUM**

Mr Faber asked questions about the Liquor Ban Bylaw, Stormwater Bylaw and the Reserve Management Plan.

#### **6 CONFIRMATION OF MINUTES**

Minutes, as circulated, of the Ordinary Meeting of the Te Aroha Community Board, held on 15 June 2009.

[Minutes June 15 2009 Te Aroha Community Board.doc](#)

#### **COMMITTEE RESOLUTION**

**That the Minutes of the Ordinary Meeting of the Te Aroha Community Board held on 15 June 2009 be confirmed and signed as true and correct subject to the following amendment to item 8.2.2 Proposed Gondola:**

**Board Member ~~Morgan~~ Harvey-Webb commented that a gondola would be financially good for the town.**

**MOVED BY: Mr B A Morgan**

**SECONDED BY: Mr N S M Harvey-Webb**

**CARRIED**

#### **7 MATTERS ARISING FROM THE PREVIOUS MEETING**

There were no matters arising from the previous minutes.

## **8 OFFICER REPORTS**

### **8.1 NEW ZEALAND POLICE - POLICING IN TE AROHA**

**File No:** SUP3604N01  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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#### **EXECUTIVE SUMMARY**

Senior Sergeant Dana McDonald, New Zealand Police was in attendance to discuss policing in Te Aroha.

#### **POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

#### **DISCUSSION**

The Chairman asked about the burglaries happening around the town. Board Member Harvey-Webb commented on the burglaries and boy racers. Senior Sergeant McDonald spoke about the burglaries. He stated that police are right now attempting to locate a person who may assist them with their enquiries. He commented that people should report any suspicious behaviour and that Te Aroha always has police coverage. Senior Sergeant McDonald described in detail how police would enforce the liquor ban bylaw.

#### **OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

**That the New Zealand Police – Policing in Te Aroha report be received.**

**Moved by:** Mrs M Massey  
**Seconded by:** Mr B A Morgan

**CARRIED**

**8.2 COMMUNITY GARDEN PROJECT**

**File No:** PRE520409  
**Attachments:** [Community Garden Report](#)  
**Responsible Officer:** G Ridley  
Infrastructure Manager  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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**EXECUTIVE SUMMARY**

Board Member Morgan raised discussion regarding a Community Garden Project.

A DVD on Millbrook Edible Garden was presented.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**DISCUSSION**

The Board discussed the possibility of forming a working party to sort out issues. Jean Swan thanked the Board for inviting her to listen and talk about the community garden project item.

**OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

**That the Community Garden Project report be received.**

**Moved by:** Mrs M Massey

**Seconded by:** Mr B A Morgan

**CARRIED**

**8.3 TRANSFORMER BOXES AROUND TE AROHA**

**File No:** DBU181603  
**Responsible Officer:** G Ridley  
Infrastructure Manager  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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**EXECUTIVE SUMMARY**

Board Member Morgan raised discussion regarding getting groups in to paint mural-type pictures on transformer boxes in Te Aroha.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**DISCUSSION**

The Chairman asked Board Member Morgan what groups he would get in. Board Member Morgan suggested art classes from the college. The Mayor asked if the power company had given permission for the boxes to be painted. It was decided to write a letter.

**OFFICER RECOMMENDATION**

**That the Transformer Boxes around Te Aroha report be received.**

**COMMUNITY BOARD RESOLUTION**

**That:**

- 1. the Transformer Boxes around Te Aroha report be received.**
- 2. a letter be written to the appropriate power companies to gain permission to beautify our town by painting murals on the transformer boxes.**

**Moved by: Mr B A Morgan**

**Seconded by: Mrs M Massey**

**CARRIED**

## 8.4 CLOCK TOWER SURROUNDS UPGRADE

**File No:** CFA180803  
**Attachments:** [TA Clock Tower surrounds upgrade Concept Plan.doc](#)  
**Responsible Officer:** G Ridley  
Infrastructure Manager  
**Author:** L Drake  
Parks Officer

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### EXECUTIVE SUMMARY

This report updates members on the upgrade of seating adjacent to the Te Aroha Clock Tower.

The 2008/2009 Bulk fund provided a budget of \$6,000 for the upgrade of seating in the centre road island behind the Te Aroha Clock Tower.

Concern had been raised with regard to the S shaped brick seating that has become a focal point for undesirable behaviour. Furthermore concern has been raised regarding the availability of flat areas for seating during civic functions such as ANZAC day commemorations.

Informal consultation has taken place with the Te Aroha RSA with regard to their requirements for ANZAC day.

From this it was determined that the S shaped brick seating should be removed along with the paving beneath it that is in poor condition and will need to be disturbed to facilitate the removal of the S walls. The lower section of paving will remain as this is in slightly better condition and will not need to be disturbed. The attached plan indicates the extent of the proposed works.

It is planned to re grass the area and install two standard park benches on concrete base pads. These benches would be able to be removed leaving the site unobstructed if required during ANZAC day commemorations.

Kaimai Valley Services have priced the above works and the proposed works can be completed within the \$6,000 budget estimate.

Te Aroha Mountain Lions have expressed interest in providing volunteer labour to dismantle the S walls and uplift paving. This would create the opportunity for savings to be made along with providing a high profile project for a local community group. Further discussions will take place prior to any works commencing.

This work had been scheduled to be completed in late February 2009. However due to dry weather conditions it was decided to not to commence works as there was no water on site to establish any new grass. Furthermore it was determined that commencing the proposed works prior to ANZAC was not appropriate as the establishment of grass may not have been achieved by the 25<sup>th</sup> of April.

The optimum time for this work to be undertaken would be September / October 2009 when there is sufficient rainfall coupled with warm weather conditions to ensure fast establishment of grass.

A letter has been sent to Te Aroha RSA formally requesting their feedback on the above proposal. It is intended to arrange an on site meeting to discuss the proposal further prior to works commencing.

Once this consultation has been finalised work will be programmed to commence in late September 2009.

#### **POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

#### **OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

**That the Clock Tower Surrounds Upgrade report be received.**

**Moved by: Mrs M Massey**

**Seconded by: Mr B A Morgan**

**CARRIED**

## 8.5 FOOTPATHS IN TE AROHA - UPDATE

**File No:** RSB521611  
**Responsible Officer:** G Ridley  
Infrastructure Manager  
**Author:** N Boag  
Roading Manager

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### EXECUTIVE SUMMARY

This report on footpaths describes priority issues for the commercial area footpaths and new footpaths in Honi Street, Lawrence Avenue and Ema Street.

### BACKGROUND

At a meeting held earlier this year between Community Board members and Council staff, it was requested that a report on footpaths be presented to the Board.

### ISSUES

There have been reports of pedestrians tripping on the new paths in the commercial area and when they walk on the road in Lawrence Avenue, Honi Street and Ema Street.

#### Existing Footpaths

Generally, paths are maintained as necessary. This includes problems with tree growth.

The exception to this routine maintenance is the brick and asphalt footpaths in the commercial area. This footpath is under investigation with a priority order of work.

The first priority is to replace missing bricks and re-fix those that are loose. This is currently being actioned. The second priority is to re-level sunken bricks and the third is to tidy up the asphalt levels. These two stages are yet to be priced.

#### Proposed Footpath

We are proposing to replace the kerb and channel in Honi Street, south east side between Kenrick Street and Lawrence Avenue. It is also proposed that the works include a footpath as none exists at present. The same works are proposed for Lawrence Street from Honi Street to the bend 80m south east of Lawrence Avenue.

Also proposed is 130m of new footpath in Ema Street. This will connect the existing footpath outside Bunnings to the existing footpath in Whitaker Street.

### POLICY AND BYLAW ISSUES

There are no policy or bylaw issues.

### SIGNIFICANCE POLICY

This issue is not considered significant in terms of Council's Significance Policy.

**FINANCIAL IMPLICATIONS**

Resource requirements are in accordance with existing budgetary allocation.

**OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

**That the Footpaths in Te Aroha – Update report be received.**

**Moved by: Mr B A Morgan**

**Seconded by: Mrs M Massey**

**CARRIED**

**8.6 COUNCIL, CONNECTIVITY AND THE TE AROHA RAILWAY LAND**

**File No:** 05310/434.03  
**Attachments:** [Council, Connectivity and the Te Aroha Railway Land Report](#)  
**Responsible Officer:** G Ridley  
Infrastructure Manager  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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**EXECUTIVE SUMMARY**

Board Member Harvey-Webb raised discussion regarding his report on Council, Connectivity and the Te Aroha Railway Land.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**DISCUSSION**

The public were in attendance to raise discussion regarding the access way across the railway land.

**OFFICER RECOMMENDATION**

That the Council, Connectivity and the Te Aroha Railway Land report be received.

**COMMUNITY BOARD RESOLUTION**

That the Mayor approach Shaun O'Neill regarding the public concerns about an access way across the railway land.

**Moved by:** Mrs M Massey  
**Seconded by:** Mr B A Morgan

**CARRIED**

**8.7 ROUTES AND FOOTPATHS**

**File No:** RSB521611  
**Attachments:** [Routes and Footpaths Report](#)  
**Responsible Officer:** G Ridley  
Infrastructure Manager  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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**EXECUTIVE SUMMARY**

Board Member Harvey-Webb raised discussion regarding his report on routes and footpaths.

**POLICY AND BYLAW ISSUES**

There are no policy or bylaw issues.

**OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

That the Routes and Footpaths report be received.

**Moved by:** Mrs M Massey

**Seconded by:** Mr B A Morgan

**CARRIED**

**8.8 MAYORAL DIARY FOR MAY 2009**

**File No:** DEM021606  
**Attachments:** [Mayoral Diary May 2009](#)  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** G W H Vercoe QSM, ED, JP  
Mayor

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**EXECUTIVE SUMMARY**

A copy of the Mayoral Diary for the period 5 May to 31 May 2009 is attached.

**POLICY AND BYLAW ISSUES**

There are no other Policy or Bylaw issues in relation to this matter.

**OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

**That the information in the Mayoral Diary for the period 5 May to 31 May 2009 be received.**

**Moved by:** Mr B A Morgan

**Seconded by:** Mrs M Massey

**CARRIED**

**8.9 CHIEF EXECUTIVE OFFICERS REPORT FOR MAY 2009**

**File No:** SUP164601  
**Attachments:** [CEOs Report May 2009](#)  
[Major Project Highlights June 2009](#)  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** D McLeod  
Chief Executive Officer

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**EXECUTIVE SUMMARY**

A copy of the Chief Executive Officer's report for the period May 2009 is attached.

**POLICY AND BYLAW ISSUES**

There are no other Policy or Bylaw issues in relation to this matter.

**OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

That the Chief Executive Officer's report for May 2009 be received.

**Moved by:** Mr B A Morgan  
**Seconded by:** Mr N S M Harvey-Webb

**CARRIED**

**8.10 BOARD MEMBERS REPORTS FOR JUNE 2009**

**File No:** DEM021201  
**Responsible Officer:** D McLeod  
Chief Executive Officer  
**Author:** R Ellison  
Community Boards/CAPS Administrator

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**EXECUTIVE SUMMARY**

Board Members reported on the activities of organisations where they were appointed to represent the Board.

Board Member Morgan reported on the Piako Community Arts Council advising he had not been to any meetings and that they were not having another meeting until their AGM in October.

Board Member Harvey-Webb reported on the Te Aroha & District Museum Society advising that he had not attended the meeting but had been up to the museum. He advised the museum is having working bees most days and setting up some new displays. Board Member Harvey-Webb also attended a meeting about the Hauraki Rail Trail.

**OFFICER RECOMMENDATION/COMMITTEE RESOLUTION**

**That the Board Members' Reports for June 2009 be received.**

**Moved by:** Mrs M Massey

**Seconded by:** Mr B A Morgan

**CARRIED**

**9 URGENT ADDITIONAL BUSINESS**

There were no items of urgent additional business.

**10 EXCLUSION FROM THE PUBLIC**

There were no matters for exclusion from the public.

**11 CLOSURE**

The meeting closed at 7:33 pm.

**CONFIRMATION:** 17 August 2009

**SIGNED:**

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Mrs M Massey