

Application for Managers Certificate

(Sections 219, Sale and Supply of Alcohol Act 2012)



Please be aware that your application can not be processed unless you have included all the required information. Please contact one of Council's Licensing Inspectors if you are unsure about any aspect of your application

Use the checklist below and the attached notes to assist you in completing your application:

- One copy of the application form
- Two copies of evidence of experience claimed
- Two copies of evidence of training or qualifications claimed including Licence Controller Qualification and Bridging Test
- Two** Character References
- Application fee - \$316.25

Send the completed application form and attachments to:

Liquor Licensing Department
Matamata-Piako District Council
PO Box 266
Te Aroha, 3342

Office use only

File no.:

Document no.:

Receipt no.:

Date received:

Application due:

Details of applicant

Full legal name of applicant: _____

Address: _____

Occupation: _____

Gender: _____ Date of birth: _____

Place of birth: _____

Postal address for service of documents: _____

Email address: _____

Daytime contact phone number _____

Drivers licence number: _____

If you have had any criminal convictions (other than convictions for offenses against provisions of the Land Transport Act 1998 and offences to which the Criminal Records (Clean Slate) Act 2004 applies) please state: _____

Has the applicant had any experience (in particular recent experience) in controlling any premises or conveyance in respect of which the licence was in force?

Yes No

If yes, what are the details and dates of that experience? _____

Has the applicant had any relevant training (in particular recent training)?

Yes No

If yes, what are the details of that training and on what dates was it undertaken? _____

Does the applicant hold the Licence Controller Qualification (or a prescribed qualification within the meaning of section 218 of the Sale and Supply of Alcohol Act 2012)?

Yes No

If yes, on what date was that qualification obtained? _____

Does the applicant intend at this time to be the manager of any particular licensed premises? Yes No

If yes, what are the identifying particulars of those licensed premises? _____

If it is a club, what is the extent of the applicant's involvement in its management and activities? _____

Declaration

This application for a manger's certificate is made in accordance with the details I have provided. I declare that the information I have provided is, to the best of my knowledge, true and accurate.

Applicant's signature: _____ Date: _____

Notes to assist you in completing this application

1. This application must be accompanied by the prescribed fee.
2. If the applicant intends to be the manager of any particular licensed premises, the application must be lodged with the Secretary of the District Licensing Committee with which the application for the licence was lodged.
3. In all other cases, the application should be lodged with the Secretary of the District Licensing Committee for the district in which the applicant is residing.