



## **Draft Fees and Charges 2021/22**

### **1 July 2021 – 30 June 2022**

**Consultation 16 March – 19 April 2021**

All fees and charges are inclusive of GST unless otherwise stated.

Credit Card payments are accepted at Swim Zone Te Aroha, Te Aroha Mineral Spas and Te Aroha i-SITE with no transaction fees charged back to the customer. Credit Card transactions are accepted for payment-on-line (i.e. E-services) and at Matamata, Morrinsville and Te Aroha offices with transaction fees charged to the customer.

Version: For consultation



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	Current 2020/21	Proposed 2021/22	Comment
<b>1. Cemeteries</b>			
<b>Plot fees</b>			
Adult	\$1,525.00	\$1,580.00	Increased by inflation and rounded
Child	\$760.00	\$790.00	
Single ashes	\$410.00	\$425.00	
Single ashes wall	\$320.00	\$330.00	
Double ashes wall	\$480.00	\$495.00	
Deposit for reserved plot	\$60.00	\$100.00	Deposit only – increased to better reflect cost
<b>Interment fees</b>			
Adult burial	\$1,130.00	\$1,170.00	Increased by inflation and rounded
Child burial	\$550.00	\$585.00	
Ashes	Inground	\$135.00	
	Wall (includes plaque installation)	\$160.00	
Late interment fee (arrival at Cemetery more than 1 hour after specified burial time, this will be charged in addition to the relevant interment charge)	\$100.00	\$100.00	No change
<b>Disinterment fees</b>			
Adult or child	At cost	At cost	No change
Ashes (wall or inground)	\$135.00	\$140.00	Increased by inflation and rounded
<b>Matamata Cemetery only</b>			
Single RSA ashes wall	Wall 2	\$70.00	Increased by inflation and rounded
Single RSA ashes wall	Wall 3	\$325.00	
Two adjacent single plots for a double interment RSA ashes wall		\$480.00	
Matamata Memorial Garden		\$130.00	
<b>Piako Lawn Cemetery</b>			
Still born (Plaque installation only – no interment)	\$75.00	\$78.00	Increased by inflation and rounded
Still born (Interment only)	\$135.00	\$140.00	

		Current 2020/21	Proposed 2021/22	Comment
Still born (Plaque installation and interment)		\$160.00	\$165.00	
Te Aroha Cemetery				
Still born (Plaque installation only – no interment)		\$75.00	\$80.00	Increased by inflation and rounded
Additional costs (if applicable)				
Vase Installation (Ashes Walls)		\$50.00	\$50.00	No change
Plaque/Memorial Installation (Ashes Walls)			\$80.00	New Fee. Consistent with other similar fees.
Breaking concrete & reinstatement	Per m3 concrete and hourly rate	At cost	At cost	No change
Weekend fees (burial only)		\$320.00	\$330.00	Increased by inflation and rounded
Weekend fees (ashes only)		\$135.00	\$140.00	
Public holiday fee (burial only)		\$420.00	\$435.00	
Public holiday fee (ashes only)		\$245.00	\$255.00	
Request to change reserved plot		\$55.00	\$55.00	No change
Request to change warrant		\$110.00	\$110.00	
Request to sell back reserved plot to Council		\$55.00	\$55.00	
Admin fee for unpaid reserved plot		\$55.00	\$55.00	
Monument installation application fee		\$50.00	\$50.00	
Monument installation application fee - RSA		No charge	No charge	
2. General property				
Council boardroom facilities				
If cancellation notice is received within 7 days prior to the Event – no refund				
Interview rooms	Per hour	\$10.00	\$10.00	No change
Boardroom hire, not including kitchen	Per hour	\$40.00	\$40.00	
Boardroom includes kitchen	All day	\$320.00	\$320.00	
Boardroom kitchen only	Per hour	\$20.00	\$20.00	

		Current 2020/21	Proposed 2021/22	Comment
<b>Lease arrangement set up cost</b>				
Lease where annual lease payments to Council are less than \$200.00		\$250.00	\$260.00	Increased by inflation and rounded
Lease where annual lease payments to Council are more than \$200.00		\$500.00	\$520.00	
Community groups* that meet the criteria of the Community Lease and Licence Policy pay 50% of the relevant lease/licence fee.				
<b>Definitions</b>				
<p><b>*Community group</b> - a not-for-profit organisation that provides services that are of benefit to the community, including the provision, promotion or facilitation of:</p> <p><i>public health or wellbeing, social advisory or rehabilitation services, sports or recreational activities, public amenities or recreational facilities, the protection or enhancement of the environment, the protection of human life, the relief of poverty, the advancement of education (e.g. schools) or religion, animal welfare, public works or services, the efficiency of the armed forces.</i></p>				
<b>3. Libraries</b>				
Over dues – rentals	Per day	\$0.50	\$0.50	No change
Over dues – adult	Per day	\$0.40	\$0.40	
Over dues – DVD/non book \$3	Per day	\$1.00	\$1.00	
Over dues – DVD/non book \$5	Per day	\$2.00	\$2.00	
Over dues – DVD/non book \$10	Per day	\$3.00	\$3.00	
Over dues – reference and overnight loan	Per day	\$5.00	\$5.00	
Rental books (bestseller)	Per book (2 week issue only)	\$2.00	\$5.00	This category currently applies to Adult/Fiction less than one year old, propose to change this to applying to 'best sellers' which can apply to both fiction and non-fiction and to books readily able to be read in the 2 week timeframe. This would move us towards a more nationwide practice and price
Non-collection of a reserved item		\$2.00	\$2.00	No change

		Current 2020/21	Proposed 2021/22	Comment
Interloans fee – requests outside MPDC	Plus associated fees	\$10.00	\$10.00	
Internet and email – ½ hour per person per day		No charge	No charge	
Photocopying – A4 side – black and white	Self service	\$0.20	\$0.20	
Photocopying – A3 side – black and white	Self service	\$0.40	\$0.40	
Photocopying – A4 side – colour	Self service	\$0.50	\$0.50	
Photocopying – A3 side – colour	Self service	\$1.00	\$1.00	
Printing- black and white - per side	Self service	\$0.20	\$0.20	
Printing - A4 page – colour – per side	Self service	\$0.50	\$0.50	
CDs	From	\$2.00	\$2.00	
DVD/non book (cost of item \$ <\$45.00)		\$3.00	\$3.00	
DVD/non book ( cost of item \$45> <\$75.00)		\$5.00	\$5.00	
DVD/non book (cost of >\$75.00)		\$10.00+	\$10.00+	
Replacement cards		\$4.50	\$4.50	
Withdrawn books		\$1.00	\$1.00	
PC scanning		Actual Cost	Actual Cost	
Lost books/item – replacement cost	Cost of book plus admin charge of	\$15.00	\$15.00	
Local request delivery		Actual cost	Actual cost	
Data storage devices		Price varies	Price varies	
Membership charge for non-residents from non-reciprocal districts	Annual membership fee		\$60.00	A number of neighbouring Councils have a membership charge for non-residents including Waikato, Waipa, Hamilton and South Waikato. This would move us towards a more nationwide practice and price

	Current 2020/21	Proposed 2021/22	Comment
<b>4. Parks</b>			
<b>Definitions</b>			
<p><b>*Community group</b> - a not-for-profit organisation that provides services that are of benefit to the community, including the provision, promotion or facilitation of: public health or wellbeing, social advisory or rehabilitation services, sports or recreational activities, public amenities or recreational facilities, the protection or enhancement of the environment, the protection of human life, the relief of poverty, the advancement of education (e.g. schools) or religion, animal welfare, public works or services, the efficiency of the armed forces.</p> <p><b>** Alcohol served</b> - Serving alcohol at Council facilities is subject to licensing requirements under the Sale and Supply of Alcohol Act 2012 and/or obtaining permission from Council.</p> <p><b>*** Casual/regular hirers definitions</b> - Regular hirers are not required to pay a bond. Regular hirers are those who make regular bookings that cover one school term or a period of three months or more. All other hirers are classified as casual hirers.</p> <p><b>**** Sports parks</b>  Matamata: Matamata Domain, Pohlen Park, Swap Park  Morrinsville: Morrinsville Recreation Ground, Wiseley Reserve  Te Aroha: Boyd Park, Herries Park, Waihou Recreation Reserve</p> <p>Please note: There is no GST on bonds for parks. If cancellation notice is received within 7 days prior to the Event - no refund.</p>			
<b>Standard charges - all parks</b>			
Booking fee - required per booking or group of bookings if made at one time	\$16.00	\$16.00	No change
Daily charge - sports parks****	\$52.00	\$55.00	Increased by inflation and rounded
Daily charge - this is for all other parks and reserves that are not listed as sports parks**** (above) e.g. Railside by the Green Reserve, Howie Park, Te Aroha Domain.	\$20.00	\$20.00	No change
Bond for casual hirers *** Per day	\$260.00	\$260.00	
Key bond (where applicable) Per set of keys	\$25.00	\$25.00	
<b>Optional extras - all parks (all users, including community groups)</b>			
Rubbish bins, above what is normally provided in the park Per additional bin	\$16.00	\$16.00	No change
Wedding/event site preparation (e.g. additional mowing prior to event)	\$61.00	\$65.00	Increased by inflation and rounded
Power service charge (if available) Per day	\$61.00	\$65.00	
Gate locking/unlocking (if required after hours/weekends) Per locking/unlocking	\$61.00	\$65.00	

		Current 2020/21	Proposed 2021/22	Comment
<b>Commercial activities - all parks</b>				
Hire	Per day	\$605.00	\$625.00	Increased by inflation and rounded
<b>Building/facilities</b>				
Note: for recreational facilities such as sports stadiums please see recreation facilities and heritage section				
<b>AR Johns Building - Boyd Park, Te Aroha</b>				
Daily charge (daily charge rates will be pro-rated on an hourly basis for regular bookings that cover one school term or a period of three months or more)	Per 1/2 day (up to 6 hours)	\$80.00	\$85.00	Increased by inflation and rounded
	Per day	\$125.00	\$130.00	
Bond for casual hirers *** (no alcohol served**)	Per day	\$50.00	\$50.00	No change
Bond for casual hirers *** (alcohol served**)	Per day	\$260.00	\$260.00	
<b>Domain House - Te Aroha Domain</b>				
All hirers (lower rates for use of Domain House for three days or more may be negotiated.	Per day	\$50.00	\$50.00	No change
Bond for casual hirers*** (no alcohol served**)	Per day	\$50.00	\$50.00	
Bond for casual hirers*** (alcohol served**)	Per day	\$260.00	\$260.00	
<b>Domain Pavilion - Te Aroha Domain</b>				
Daily charge	Per day	\$40.00	\$40.00	No change
Bond for casual hirers*** (no alcohol served**)	Per day	\$50.00	\$50.00	
Bond for casual hirers*** (alcohol served**)	Per day	\$260.00	\$260.00	
<b>Billboard Sign - Skidmore Reserve, Te Aroha</b>				
Billboard events sign boards (includes sign and installation)		\$80.00	\$85.00	Increased by inflation and rounded
<b>5. Recreation facilities and heritage</b>				
<b>Definitions and notes</b>				
<p><b>*Community group</b> - a not-for-profit organisation that provides services that are of benefit to the community, including the provision, promotion or facilitation of: public health or wellbeing, social advisory or rehabilitation services, sports or recreational activities, public amenities or recreational facilities, the protection or enhancement of the environment, the protection of human life, the relief of poverty, the advancement of education (e.g. schools) or religion, animal welfare, public works or services, the efficiency of the armed forces.</p> <p><b>** Alcohol served</b> - Serving alcohol at Council facilities is subject to licensing requirements under the Sale and Supply of Alcohol Act 2012 and/or obtaining permission from Council.</p> <p><b>*** Casual/regular hirers definitions</b> - Regular hirers are not required to pay a bond. Regular hirers are those who make regular bookings that cover one school term or a period of three months or more. All other hirers are classified as casual hirers.</p>				



	Current 2020/21	Proposed 2021/22	Comment
<p><b>Non-commercial</b> - Not-for-profit organisations, individuals, clubs, or those involved in public health or wellbeing, social advisory or rehabilitation services, sports or recreational activities, public amenities or recreational facilities, the protection or enhancement of the environment, the protection of human life, the relief of poverty, the advancement of education (e.g. schools) or religion, animal welfare, public works or services, the efficiency of the armed forces.</p> <p><b>Commercial</b> - Any other entity not covered above.</p> <p>Event Facilitator assistance during events is available – please contact the Events and Promotions Co-ordinator to discuss your requirements and rates. Rates depend on size of event and set up requirements. Please discuss your requirements with the Events and Promotions Co-ordinator</p> <p>Please note - There is no GST on bonds for recreation facilities and heritage. If cancellation notice is received within 7 days prior to the Event – no refund</p>			
<b>Matamata-Piako Civic and Memorial Centre</b>		<b>To be reviewed annually and updated 1 January</b>	
<b>Bond</b>			
No alcohol served Note: Bond waived if making 10 or more bookings per year. These bookings/payments must be made in a single transaction.	\$200.00	\$200.00	No change
Alcohol served**	\$1,000.00	\$1,000.00	
Small Meeting Rooms (Pete Petersen Room, Te Tauihu Room) Per hour	\$10.00	\$10.00	
<del>Foyer – Exclusive use can only be out of normal business hours</del>			Propose to remove these fees as they are never charged
<del>Opening time until 6pm* (exhibition space – non-exclusive use) Per hour</del>	<del>\$10.00</del>	<del>\$10.00</del>	
<del>6pm until closing time* Per hour</del>	<del>\$10.00</del>	<del>\$10.00</del>	
<del>All hours – non-community group* Per hour</del>	<del>\$35.00</del>	<del>\$35.00</del>	
<del>Non-commercial – hourly rate (minimum of two hours)</del>	<del>\$10.00</del>	<del>\$10.00</del>	
<del>Non-commercial – full day (8 hours or more)</del>	<del>\$60.00</del>	<del>\$60.00</del>	
<del>Commercial – hourly rate (minimum of two hours)</del>	<del>\$35.00</del>	<del>\$35.00</del>	
<del>Commercial – full day (8 hours or more)</del>	<del>\$250.00</del>	<del>\$250.00</del>	
<b>Tainui Room</b> (Tainui 1 and 2, including kitchenette)			

	Current 2020/21	Proposed 2021/22	Comment
Non-commercial – hourly rate (minimum of two hours)	\$10.00	\$15.00	Propose increasing this cost to help reflect the administration cost (e.g. booking, opening, invoicing)
Non-commercial – full day (8 hours or more)	\$60.00	\$60.00	No change
Commercial – hourly rate (minimum of two hours)	\$35.00	\$35.00	
Commercial - full day (8 hours or more)	\$250.00	\$250.00	
<b>Tainui Room 1 (including kitchenette) or Tainui Room 2</b> (no kitchen, only available during office hours)			
Non-commercial - hourly rate (minimum of two hours)	\$5.00	\$10.00	Propose increasing this cost to help reflect the administration cost (e.g. booking, opening, invoicing)
Non-commercial – full day (8 hours or more)	\$30.00	\$30.00	No change
Commercial - hourly rate (minimum of two hours)	\$25.00	\$25.00	
Commercial - full day (8 hours or more)	\$100.00	\$100.00	
<b>Memorial Hall</b> (Te Takere and Te Taurapa Rooms, including kitchen)			
Non-commercial - hourly rate (minimum of two hours)	\$20.00	\$20.00	No change
Non-commercial – full day (8 hours or more)	\$120.00	\$120.00	
Commercial - hourly rate (minimum of two hours)	\$100.00	\$100.00	
Commercial - full day (8 hours or more)	\$500.00	\$600.00	Propose increasing this cost for consistency with hourly rate
<b>Te Taurapa Room</b> (2/3 of memorial hall)			
Non-commercial - hourly rate (minimum of two hours)	\$15.00	\$15.00	No change
Non-commercial – full day (8 hours or more)	\$90.00	\$90.00	No change
Commercial - hourly rate (minimum of two hours)	\$60.00	\$60.00	No change
Commercial - full day (8 hours or more)	\$350.00	\$360.00	Propose increasing this cost for consistency with hourly rate
<b>Te Takere Room</b> (1/3 of memorial hall)			
Non-commercial - hourly rate (minimum of two hours)	\$10.00	\$15.00	Propose increasing this cost to help reflect the administration cost (e.g. booking, opening, invoicing)
Non-commercial – full day (8 hours or more)	\$60.00	\$60.00	No change

	Current 2020/21	Proposed 2021/22	Comment
Commercial - hourly rate (minimum of two hours)	\$35.00	\$35.00	No change
Commercial - full day (8 hours or more)	\$250.00	\$250.00	No change
<b>Whole complex (Tainui Room, Foyer, Te Taurapa and Te Takere Rooms, kitchen and extra toilets)</b>			
Non-commercial - hourly rate (minimum of two hours)	\$30.00	\$30.00	No change
Non-commercial – full day (8 hours or more)	\$200.00	\$200.00	No change
Commercial - hourly rate (minimum of two hours)	\$150.00	\$150.00	No change
Commercial - full day (8 hours or more)	\$600.00	\$750.00	Propose increasing this cost for consistency with other increased fees
<b>Matamata - Headon Stadium Morrinsville Event Centre Te Aroha - Silver Fern Farms Event Centre</b>		To be reviewed annually and updated 1 January	
<b>Bond</b> No alcohol served Note: Bond waived if making 10 or more bookings per year. These bookings/payments must be made in a single transaction.	\$200.00	\$200.00	No change
Alcohol served	\$1,000.00	\$1,000.00	
<b>Court access</b> (Basketball court area size)			
Opening time until 6pm	Per court per hour \$15.00	\$15.00	No change
6pm until closing time	minimum 1 hour charge with following time charged per ½ hour \$25.00	\$25.00	
<b>Lounge small</b> (Matamata – Rose Yorke room, Morrinsville – Committee room, Te Aroha – Ballance room – Seales Winslow room)			
Non-commercial - hourly rate (minimum of two hours)	\$5.00	\$10.00	Propose increasing this cost to help reflect the administration cost (e.g. booking, opening, invoicing)
Non-commercial – full day (8 hours or more)	\$30.00	\$30.00	No change

		Current 2020/21	Proposed 2021/22	Comment
Commercial - hourly rate (minimum of two hours)		\$25.00	\$25.00	
Commercial - full day (8 hours or more)		\$100.00	\$150.00	Propose increasing this cost for consistency with hourly rate
<b>Lounge large</b> (Morrinsville – Motumaoho room, Te Aroha – Ballance & Seales Winslow rooms combined)				
Non-commercial - hourly rate (minimum of two hours)		\$10.00	\$15.00	Propose increasing this cost to help reflect the administration cost (e.g. booking, opening, invoicing)
Non-commercial – full day (8 hours or more)		\$60.00	\$60.00	No change
Commercial - hourly rate (minimum of two hours)		\$35.00	\$35.00	No change
Commercial - full day (8 hours or more)		\$150.00	\$210.00	Propose increasing this cost for consistency with hourly rate
<del>Changing rooms (if required in addition to toilets)</del>				
<del>Matamata – external</del>		<del>\$30.00</del>	<del>\$30.00</del>	Fee no longer required due to new Headon Stadium configuration
Changing rooms (if required in addition to toilets) <del>Morrinsville/Te Aroha – internal</del>	Per booking per day	\$60.00	\$60.00	Change of wording due to new Headon Stadium configuration
<b>Additional Fees</b>				
Security – Council may require large or high risk events to have security guards present for the event and pack up	Per hour	At actual cost	At actual cost	No change
Spectator fee - Council has the option to add a spectator fee to events where ticket or door sales are sold. This fee is to cover additional cleans during event (e.g. cleaning toilets, emptying bins)	Per person	\$1.00	\$1.00	
If paying spectator fee, community group hireage fee applies				
Replacement/loss of access card		\$50.00	\$50.00	No change
Damage to facility		Whole bond minimum, above that at actual cost	Whole bond minimum, above that at actual cost	
Extract carpet clean		Actual cost - minimum \$150.00	Actual cost - minimum \$150.00	

		Current 2020/21	Proposed 2021/22	Comment
After hours call out (e.g. insecure building). Only charged when user is at fault		At cost	At cost	
Cleaning if required, where the venue is left in an unsatisfactory condition (e.g. dishes left in kitchen, significant rubbish left behind, decorations left in place)	Actual cost per hour	\$40.00	\$50.00	Propose increasing this cost to recover additional staff costs
Set up and pack up/Events Facilitator assistance (if required)	Per hour	\$40.00	\$50.00	
Optional additional extras				
Sound system		\$35.00	\$35.00	No change
Projector and screen	Per screen	\$50.00	\$50.00	
Tea, percolator coffee, juice	Per person	\$3.00	\$3.00	
Tablecloths	Per cloth	\$12.00	\$12.00	
Lecturn		\$10.00	\$10.00	
Stage		\$50.00	\$50.00	Increased by inflation and rounded
Carpet tiles - 1 court (required for all non-sport events on the courts)		\$300.00	\$305.00	
Carpet tiles - 2 courts (required for all non-sport events on the courts)		\$500.00	\$510.00	
Rubbish Removal	Per bin	\$16.00	\$16.00	No change
Late check out fee - extend your booking until 10am the next day for cleaning purposes (only available if no bookings are requested for the following day - will be confirmed one week prior to event)				
Event Facilitator assistance during event is also available – please contact the Events and Promotions Co-ordinator to discuss your requirements and rates				
Firth Tower Historical Reserve				
General admission to reserve grounds only				
General admissions to buildings and displays for individuals (is determined by the Matamata Historical Society)				
Senior groups (including 2 activities)	Per person	\$4.50	\$5.00	Increased to reflect actual costs and include activities
School groups (including 2 activities)		\$4.50	\$5.00	
Additional activities		\$2.00	\$2.00	No change
Events at Firth Tower				
Photos (grounds only if no venue hire)		\$60.00	\$60.00	No change

		Current 2020/21	Proposed 2021/22	Comment
Event venue hire (church and/or outdoor ceremony)	Between 10am and 4pm	\$500.00	\$500.00	
Event venue hire (ceremony and reception) (church, outdoor and/or heritage room)	Between 10am and 4pm	\$1,000.00	\$1,000.00	
After hours fee (if applicable)	Per hour outside the hours of 10am to 4pm	\$53.00	\$53.00	
Event bond	Bond (no alcohol served**)	\$157.00	\$157.00	
	Bond (alcohol served**)	\$417.00	\$417.00	
Wedding planner service (optional extra)	Per person per hour	\$53.00	\$53.00	
Heritage room hire	Per hour between 10am and 4pm	\$17.00	\$17.00	
	Per half day (four hours)	\$52.00	\$52.00	
Campervans (unpowered)	Per campervan person per night	\$10.00	\$15.00	Price per campervan rather than per person to encourage use
Campervans (powered) <del>Power connection</del>	<del>Per person</del> Per campervan per night	\$15.00	\$30.00	Price per campervan rather than per person to encourage use – Clarification around power connection
Campervan events charge	Per person, per day, includes museum entry	\$10.00	\$10.00	No change
<b>Matamata squash court hire</b>				
<del>Casual squash players – per player per game</del>	<del>Adult (16 years+)</del>	<del>\$10.00</del>	–	Matamata squash club has initiated a new online booking system for casual users so these fees are no longer required
	<del>Student</del>	<del>\$8.00</del>	–	
<del>Racquet hire (with \$10 deposit)</del>		<del>\$6.00</del>	–	
<b>Waharoa (Matamata) Aerodrome</b>				
Airport landing/movement fee				
Recreational operator – direct credit - per landing/movement (paid within the month)	Maximum \$10.00 per day	\$10.00	\$10.00	No change

		Current 2020/21	Proposed 2021/22	Comment
Recreational operator – cash - per landing/movement	Maximum \$15.00 per day	\$15.00	\$15.00	
Recreational operator – invoiced - per landing/movement	Maximum \$40.00 per day	\$40.00	\$40.00	
Commercial operator – cash/ direct credit- per landing/movement (paid within the month if by direct credit)	Maximum \$15.00 per day	\$15.00	\$15.00	
Commercial operator – invoiced - per landing/movement	Maximum \$40.00 per day	\$40.00	\$40.00	
Note: The first of any of the following types of movements are charged at landing rates: landing, touch and go and approach and go				
Annual Landing/Movement Fee - recreational users (non- commercial)	Per year	\$130.00	\$130.00	
Aircraft parking	Per day (24 hours)	\$6.00	\$6.00	
<b>Camping</b>				
Unattended, un-powered site	Per day	\$2.00	\$2.00	
Unattended, powered site	Per day	\$4.00	\$4.00	
<b>Adults</b>				
Un-powered site	Per person/ per day	\$14.00	\$14.00	
Powered site	Per person/ per day	\$16.00	\$16.00	
Soaring Centre bunk room	Per person/ per day	\$14.00	\$14.00	
<b>Children</b>				
Un-powered site	Per person/ per day	\$7.00	\$7.00	
Powered site	Per person/ per day	\$7.00	\$7.00	
Soaring Centre bunk room	Per person/ per day	\$7.00	\$7.00	

	Current 2020/21	Proposed 2021/22	Comment
6. Animal control			
Dog ownership fees			
Full registration fee	\$118.00		Set in March 2021
Minus rebates/bonus (below) if applicable:			
Rebate (de-sexed dog, working dog, or breeding dog owner registered with Dogs New Zealand)	\$30.00		
Rebate (Responsible Owner Rebate)	\$15.00		
Rebate	\$35.00		
- no complaints or infringements			
- no dog held by the owner was impounded in the previous registration year			
Classified dangerous dog	150% of the relevant fee applies		
Replacement tags	\$2.00		
Payment after 31 July will result in a 50% penalty fee			
Dog impounding charges			
Impounding	\$50.00		Set in March 2021
Second impounding	\$80.00		
Third and subsequent impounding in the same registration year	\$125.00		
Daily sustenance	\$12.50		
Microchipping	\$60.00		
Stock call out fees			
During office hours	\$125.00		Set in March 2021
After hours (inclusive of mileage)	Per call out \$175.00		
Impounding fee	Per head, plus all costs \$50.00		
Daily sustenance	Per head \$6.00		
All associated costs (i.e. transport, advertising)			
Note: Keeping an unregistered dog may result in an infringement fee of \$300. Owners are legally responsible for			



		<b>Current 2020/21</b>	<b>Proposed 2021/22</b>	<b>Comment</b>
keeping their dog under control at all times. Failure to do so is an offence under Section 53 of the Dog Control Act with a fine of up to \$3000 or an infringement fee of \$200. Any dog found at large can be impounded at the owner's expense.				
<b>7. Building consents and monitoring</b>				
<b>Minor works (category 1 Level 1)</b>				
Solid fuel heaters, plumbing or drainage, garden sheds (up to 20m2), marquees, solar heating panels, basic warning systems and similar	Includes: admin, accred, alpha 77, processing and inspection costs	\$400.00	\$400.00	No Change
<b>Minor building works (category 1 Level 2)</b>				
Carports, demolition, decks, pergolas, para pools and equivalent types, shade sails, archgolas, retaining walls	Includes: admin, accred, alpha 77, processing and inspection costs	\$750.00	\$750.00	No Change
<b>Standard building works (non-habitable) (category 1 Level 1)</b>				
Garages, hay barns, implement sheds, concrete masonry pools, conservatories	Includes: admin, accred, alpha 77, processing and inspection costs	\$780.00	\$780.00	No Change
<b>Detached habitable buildings with no plumbing or drainage (category 1 Level 1)</b>				
With no plumbing or drainage, e.g. sleep out, office, studio. Alterations and additions: Up to 30m2 with no plumbing or drainage	Includes: admin, accred, alpha 77, processing and inspection costs	\$1,550.00	\$1,550.00	No Change
<b>Detached habitable buildings with plumbing or drainage (category 1 Level 2)</b>				
With plumbing and drainage, e.g. sleep out with toilet and shower. Alterations and additions up to 30 m2 with plumbing and drainage	Includes: admin, accred, alpha 77, processing and inspection costs	\$1,770.00	\$1,770.00	No Change

		Current 2020/21	Proposed 2021/22	Comment
<b>Dairy sheds (category 1 Level 2)</b>				
Dairy sheds	Includes: admin, accred, alpha 77, processing and inspection costs	\$1,770.00	\$1,770.00	No Change
<b>Alterations and additions up to 60m2 (category 1 Level 2, excluding dwellings)</b>				
"Industrial workshop, commercial office				
Note: for work over 60 m2 commercial/industrial fees apply"	Includes: admin, accred, alpha 77, processing and inspection costs	\$2,000.00	\$2,000.00	No Change
<b>Dwellings</b>				
Dwelling single storey up to 100 m2 (category 1 level 2)	Includes: admin, accred, alpha 77, processing and inspection costs	\$2,700.00	\$2,700.00	No Change
Dwelling single storey up to 250 m2 (category 1 level 2)		\$3,100.00	\$3,100.00	
Dwelling single storey in excess of 250 m2 (category 1 level 2 or category 2 depending on complexity)		\$3,500.00	\$3,500.00	
Dwelling two storey or more up to 250 m2 (category 2)		\$3,800.00	\$3,800.00	
Dwelling two storey in excess of 250 m2 (category 3)		\$4,300.00	\$4,300.00	
Re-sited/transportable dwellings (Category 1 Level 2)		\$1,300.00	\$1,300.00	
<b>Multi use consents (dwellings)</b>				
Dwellings (Note: MBIE, BRANZ, planning and engineering fees will still apply)	Includes: admin, accred, alpha 77, processing and inspection costs	\$2,570.00	\$2,570.00	No Change
<b>Commercial/industrial</b>				
Small commercial/industrial up to 300 m2 (category 1 Level 2)	Includes: admin, accred, alpha 77, processing and inspection costs	\$5,860.00	\$5,860.00	No Change

		Current 2020/21	Proposed 2021/22	Comment
Commercial/industrial in excess of 300 m2 (category 2 or 3)	Includes: admin, accred, alpha 77, processing and inspection costs	At cost +\$485	At cost +\$485	No change
<b>Structures (category 2 or 3)</b>				
Including bridges, reservoirs, dams, tanks, retaining walls	Includes: admin, accred, alpha 77, processing and inspection costs	At cost + \$435	At cost + \$435	No change
<b>Other building related fees</b>				
Stock underpass (also refer roading section) Producer statement for structural work and installation are required. DBH and BRANZ fees are included	Includes: admin, accred, alpha 77, processing and inspection costs	\$975.00	\$975.00	No Change
PIM only applications (planning and engineering fees are additional)	Fee and alpha 77	\$435.00	\$435.00	
<b>Extra inspections</b>				
Extra inspection	Inspection fee (per hour)	\$175.00	\$175.00	No Change
<b>Minor variation to building consents</b>				
Costs required to review the amendment (per hour). Government levies may also apply.	Processing and inspection costs (per hour), Alpha 77	\$180.00	\$180.00	No Change
<b>Major Amendment to a Building Consent</b>				
Costs required to review the amendment (per hour). Government levies may also apply.	Processing and inspection costs (per hour), Alpha 77	At cost + \$260	At cost + \$260	No change
<b>Inspection of re-locatable buildings</b>				
Inspection and report	Set fee	\$480.00	\$480.00	No change
Travel time out of district	Per km	\$0.80	\$0.80	
<b>Fencing of existing swimming pool</b>				

		<b>Current 2020/21</b>	<b>Proposed 2021/22</b>	<b>Comment</b>
Inspect, register and issue compliance certificate	Set fee	\$175.00	\$175.00	No Change
Application for exemption	Set fee	\$650.00	\$650.00	
<b>External services</b>				
Peer review for fire design, lifts and the like	External cost + 10%	At cost + 10%	At cost + 10%	No change
<b>Other Building Act processes not listed</b>				
Actual cost	Per hour	\$175.00	\$175.00	No Change
<b>Building warrant of fitness audits</b>				
Actual cost to audit existing BWOF	Per hour	\$175.00	\$175.00	No Change
<b>Applications for certificate of public use (sections 363a and 363b Building Act 2004)</b>				
Issue a certificate of Public Use.	Includes: admin, accred, alpha 77, processing and inspection costs	\$500.00	\$500.00	No Change
<b>Compliance schedules</b>				
New compliance schedules (section 102 Building Act 2004)	Includes: admin, accred, alpha 77, processing and inspection costs	\$650.00	\$650.00	No Change
Amendments to existing compliance schedule (section 106 and 107 Building Act 2004)	Includes: admin, accred, alpha 77, processing and inspection costs	\$485.00	\$485.00	No Change
<b>Application for a Building Certificate</b>				
Sale and Supply of Alcohol Act 2012: section 100	Set fee	\$260.00	\$260.00	No change
Inspection of premises for fire safety and access for people with disabilities.	Set fee	\$260.00	\$260.00	
<b>Applications for Certificate of Acceptance (section 97 Building Act 2004)</b>				
Approval for unconsented work – Cost of original consent required plus per hour costs for any added processing and inspection over what was originally required.		Cost of original consent	Cost of original consent	No change

		<b>Current 2020/21</b>	<b>Proposed 2021/22</b>	<b>Comment</b>
Note: If an external building surveyor is used this will be charged at cost + 10%		required plus per hour cost	required plus per hour cost	
<b>Exempt building work (schedule 1 Building Act 2004)</b>				
Process application for exemption	Set fee plus Alpha 77	\$85.00	\$85.00	No change
<b>Extension of time</b>				
Process an extension of time (Not billed until time of CCC)	Admin and inspection cost	\$260.00	\$260.00	No Change
<b>Notice to fix (section 164 and 167 Building Act 2004)</b>				
Process a 'Notice to Fix'	Set fee	\$300.00		
<b>Certificate for construction over two allotments (section 75 Building Act 2004)</b>				
Issue a section 75 certificate.	External legal costs +10%	Actual costs + 10%		
<b>Notice when building on land subject to a natural hazard (section 73 Building Act 2004)</b>				
Process a section 73 application		Actual costs + 10%	Actual costs + 10%	No change
<b>Amusement devices set by statute</b>				
Fees set by Amusement Devices Regulations 1978: regulation 11, for approval to operate.				No change
A. One device for up to seven days	Set fee	\$11.50	\$11.50	
B. Additional device for up to seven days	Set fee	\$2.30	\$2.30	
C. Each device for every seven day period after first listing	Set fee	\$1.15	\$1.15	
<b>Sale of building consent information</b>				
Requests for building consent information	Per month	\$32.00	\$32.00	No change
<b>Notes:</b>				
<ul style="list-style-type: none"> <li>The above fees are building consent fees only. You may incur additional fees for planning and engineering approval if required.</li> <li>Should any particular job significantly exceed the set fee, an additional charge based on actual time will be payable.</li> </ul> <p>Fixed charges are payable on application. At the end of processing, inspection fees and additional levies may be payable.</p> <ul style="list-style-type: none"> <li>Building consent fees include the cost of the Code of Compliance Certificate.</li> <li>Lapsed consents: Building consents cancelled prior to the first inspection being carried out will be refunded the charge already paid, less the cost of the work already undertaken.</li> </ul>				

	Current 2020/21	Proposed 2021/22	Comment
We may be required to collect the following fees on behalf of others:			
<b>Building Research Association of New Zealand (BRANZ) Levy - set by statute</b>			
For every building consent with an estimated value of \$20,000 and over. \$1.00 per \$1,000 is payable. (Note: GST is not applicable to this levy).			No change
<b>Building Performance (MBIE) Levy - set by statute</b>			
For every building consent with an estimated value of \$20,444 and over. \$1.75 GST inc per \$1,000 is payable.			No change
<b>Development contributions</b> (A contribution towards the infrastructure required for increased development in accordance with the policy)			
A development contribution fee may be included in the fees for your building consent. Development contributions are payable under the Local Government Act 2002 for some projects. A Code Compliance Certificate will not be issued until the Development Contribution applicable to the project is paid in full. Any unpaid development contributions will be adjusted at 1 July each year in accordance with the Development Contributions Policy.			
<b>8. Licensing and enforcement</b>			
<b>Health licences - Health Act 1956 and associated regulations</b>			
Hairdressers	\$125.00	\$130.00	Increased by inflation and rounded
Additional inspections <span style="color: red;">Per hour</span>	\$160.00	\$166.00	
Change of ownership	\$100.00	\$104.00	
Camping grounds	\$254.00	\$263.00	
Funeral directors	\$95.00	\$98.00	
Mortuaries	\$200.00	\$207.00	
<b>Note:</b> \$100.00 penalty for all registrations if they have not applied and paid by 30 June each year hairdressers and camping grounds and by 31 May each year for funeral directors and mortuaries.			
<b>Food Act 2014</b>			
Food Control Plan			
Application for <span style="color: red;">new</span> registration of template food control plan	\$150.00	\$155.00	Increased by inflation and rounded

		Current 2020/21	Proposed 2021/22	Comment
Application for renewal of template food control plan		\$130.00	\$135.00	
Application for amendment of registration of template food control plan		\$150.00	\$155.00	
Voluntary suspension of food control plan		\$150.00	\$155.00	
<b>National Programme</b>				
Application for <b>new</b> registration of a national programme		\$150.00	\$155.00	Increased by inflation and rounded
Application for renewal of a national programme		\$130.00	\$135.00	
Application for amendment of registration of a national programme		\$150.00	\$155.00	
Voluntary suspension of a national programme		\$150.00	\$155.00	
Processing charges				
All verification activities including pre-registration assistance, annual audit, reporting non-compliance visits and any activity not specified in the schedule above (Environmental Health Officer)	Per hour	\$160.00	\$166.00	
Administration	Per hour	\$82.00	\$85.00	
Copies of food control plan or national programme		\$30.00	\$31.00	
<b>Mobile Shops</b>				
Mobile shops		\$214.00	\$221.00	Increased by inflation and rounded
<b>Gambling venue (class 4 consent)</b>				
That meets all the criteria*	Deposit	\$1,000.00	\$1,000.00	No change
That doesn't meet all the criteria*	Deposit	\$1,000.00	\$1,000.00	
<b>Noise control</b>				
Return of seized stereo		\$150.00	\$150.00	No change
<b>Alcohol licences set by statute</b>				
Cost/risk fee category				Set by statute
Very low (0 - 2 rating)	** Application fee	\$368.00	\$368.00	
	Annual fee	\$161.00	\$161.00	
Low (3 - 5 rating)	** Application fee	\$609.50	\$609.50	
	Annual fee	\$391.00	\$391.00	

		Current 2020/21	Proposed 2021/22	Comment
Medium (6 - 15 rating)	** Application fee	\$816.50	\$816.50	
	Annual fee	\$632.50	\$632.50	
High (16 - 25 rating)	** Application fee	\$1,023.50	\$1,023.50	
	Annual fee	\$1,035.00	\$1,035.00	
Very high (26 plus rating)	** Application fee	\$1,207.50	\$1,207.50	
	Annual fee	\$1,437.50	\$1,437.50	
* All applications that require a deposit will be charged at actual processing costs				
** Applies to applications for new licences, renewals of licences and variations to licences				
Application type set by statute				
Special licence	See special licence application form for further details			Set by statute
Class 3 One or two small events		\$63.25	\$63.25	
Class 2 Three to twelve small events: one to three medium		\$207.00	\$207.00	
Class 1 One large event: more than three medium events: more than twelve small events		\$575.00	\$575.00	
Other fees set by statute				
Manager's certificate application		\$316.25	\$316.25	Set by statute
Temporary authority		\$296.70	\$296.70	
Temporary licence		\$296.70	\$296.70	
Appeal to Alcohol Regulatory & Licensing Authority (ARLA)		\$517.50	\$517.50	
Extract of register (ARLA or District Licensing Committee)		\$57.50	\$57.50	
Permanent Club Charter (annual fee due on 30 June of each year and paid to ARLA)		\$632.50	\$632.50	
See also building consents and monitoring and resource consents and monitoring fees				
9. Resource consents and monitoring				
Regulatory planning charges				
Hourly rates and other charges				
Set up fee (disbursements)	Per hour	\$85.00	\$88.00	Increased by inflation and rounded



		Current 2020/21	Proposed 2021/22	Comment
Administration	Per hour	\$85.00	\$88.00	
Graduate Planner	Per hour	\$135.00	\$140.00	
Intermediate Consents Planner / Planning Guidance Officer	Per hour	\$150.00	\$155.00	New position title
Senior Planner	Per hour	\$175.00	\$181.00	
Team Leader Resource Consents	Per hour	\$195.00	\$202.00	Increased by inflation and rounded
District Planner / Group Manager Community Development	Per hour	\$220.00	\$228.00	
Monitoring	Per hour	\$150.00	\$155.00	Increased by inflation and rounded
Processing of completion certificates (s224)	Per hour	\$150.00	\$155.00	
Team Leader Development Engineer	Per hour		\$181.00	New position title
Development/Rural Engineer	Per hour		\$155.00	
Legal – in house - refer legal section in fees and charges				
External consultants		Actual cost plus 5%	Actual cost plus 5%	
Commissioners – independent		Actual cost plus 5%	Actual cost plus 5%	
Commissioners – Councillors - In accordance with Remuneration Authority Act 1977		Actual cost	Actual cost	No change
Venue hire		Actual cost	Actual cost	
Reports requested by commission		Actual cost	Actual cost	
Prelodgement meetings - First hour free, thereafter charged out at the officer's hourly rate		Hourly rates	Hourly rates	
Sale of planning consent information (per month)	Per month	\$35.00	\$50.00	Increased to reflect actual cost
Minor subdivision 1-9 lots*	Deposit	\$2,000.00	\$2,000.00	
Major subdivision 10+ lots*	Deposit	\$5,000.00	\$5,000.00	No change
Landuse For breaches of development controls such as household recreation space and site coverage*	Deposit (includes 1 hour of monitoring)	\$2,000.00	\$2,000.00	
Combined minor subdivision and landuse		\$3,000.00	\$3,108.00	Increased by inflation and rounded
Combined major subdivision and landuse		\$6,000.00	\$6,216.00	
Peat hazard landuse consent - including monitoring**	Set fee	\$0.00	\$0.00	No change

		Current 2020/21	Proposed 2021/22	Comment
Second hand building landuse consent - including 1 hour deposit for monitoring**	Set fee	\$685.00	\$710.00	Increased by inflation and rounded
Permitted boundary activities	Set fee	\$250.00	\$259.00	
Marginal and temporary activities	Deposit	\$500.00	\$500.00	No change
Front yard encroachment landuse consent (only applies where written approval from the affected parties are submitted with the application and there are no other matters of non-compliance - includes 1 hour deposit for monitoring)**	Set fee	\$685.00	\$710.00	Increased by inflation and rounded
Limited notified applications*	Deposit	\$4,000.00	\$4,000.00	No change
Publicly notified applications*	Deposit	\$6,000.00	\$6,000.00	No change
Public or limited notified applications requiring a hearing	Deposit	\$5,000.00	\$5,000.00	
Boundary adjustments*	Deposit	\$2,000.00	\$2,000.00	
Approval of survey plan (s223 RMA) Minor subdivision 1-4 lots	Set fee	\$250.00	\$259.00	Increased by inflation and rounded
Approval of survey plan (s223 RMA) Major subdivision 5 lots plus	Set fee	\$400.00	\$414.00	
Approval of consent conditions (s224 RMA)*	Deposit	\$500.00	\$500.00	No change
Extensions of time (s125 RMA)*	Deposit	\$1,000.00	\$1,000.00	
Variations or cancellation of a consent condition (s127 RMA)*	Deposit	\$1,000.00	\$1,000.00	
Variations or cancellation of a consent notice (s221 RMA)*	Deposit	\$1,000.00	\$1,000.00	
Release of minor works bond*	Deposit	\$400.00	\$400.00	
Cancellation <b>or variation</b> of easements, building line restrictions and cancellation of compulsory amalgamations conditions (s241 and s243 RMA)*	Deposit	\$1,000.00	\$1,000.00	
Easements not requiring subdivision consent (s348 LGA)*	Deposit	\$1,000.00	\$1,000.00	
Surrender of consent*	Deposit	\$500.00	\$500.00	
Designation or heritage order*	Deposit	\$3,000.00	\$3,000.00	
Alteration of designation or heritage order*	Deposit	\$2,000.00	\$2,000.00	
Outline plan (s176a RMA)*	Deposit	\$1,000.00	\$1,000.00	
Certificate of compliance (s139 RMA)*	Deposit	\$1,000.00	\$1,000.00	

		Current 2020/21	Proposed 2021/22	Comment
Existing Use Rights Certificate (s139A RMA)*	Deposit	\$1,000.00	\$2,000.00	Deposit only - Increased to reflect actual costs
Alcohol licensing certificate for a new premises	Set fee	\$360.00	\$373.00	Increased by inflation and rounded
Alcohol licensing certificate for an existing premises	Set fee	\$130.00	\$135.00	
Building consent processing – refer building consents and monitoring section		Hourly rates	Hourly rates	No change
All other functions under the RMA – refer regulatory planning charges		Hourly rates	Hourly rates	
All photocopying and postage will be charged as per fees and charges – customer services section.				
* All applications that require a deposit will be charged at actual processing costs.				
** Set fees for landuse consents only apply where all information is provided.				
Development Contributions				
"Please be aware that there could be a development contribution fee included in the fees for your resource consent. Development contributions are payable under the Local Government Act 2002 for some projects. A 224 Certificate will not be issued until the development contributions applicable to the project are paid in full. Development contributions are adjusted at 1 July each year in accordance with our Development Contributions Policy. We currently operate a Financial Contributions Policy under our District Plan. Financial Contributions are separate from, and may be charged in addition to development contributions under the Local Government Act 2002.				
10. Roading				
Overweight/high productivity vehicle permit application				
Processing of permit - no supervision	Per permit	\$103.00	\$105.00	Increased by inflation and rounded
Processing renewal of existing permit	Per permit	\$39.00	\$40.00	
Additional supervision cost	Per permit	\$139.00	\$145.00	
Non notification which includes pavement and structural investigation work		\$667.00	\$690.00	
Note: Any fees and charges that may be applicable for new overweight licensing requirements will be addressed at the time any new requirements come into force.				
RAPID number				
New RAPID number		No charge	No charge	No change
Replacement of a RAPID number		No charge	No charge	

	Current 2020/21	Proposed 2021/22	Comment
<b>Roading events - non road closure</b>			
Application - fundraising/community events	\$27.00	\$27.00	No change
Application - private events	\$50.00	\$50.00	
<b>Roading events - road closures (including advertising)</b>			
Closures requiring calls for submissions:			Increased by inflation and rounded
Fundraising/community events	\$460.00	\$475.00	
Private events	\$542.00	\$560.00	
Closures not requiring calls for submissions:			
Private events/utility work	\$327.00	\$340.00	
<b>Corridor access requests</b>			
Application fee:			Increased by inflation and rounded
New vehicle crossing	\$83.00	\$85.00	
Standard	\$184.00	\$190.00	
Project work (exceeding 28 days)	\$358.00	\$370.00	
Inspection fee - in addition to the minimum set with the application	\$130.00	\$135.00	
Further inspections due to non-compliance	\$152.00	\$155.00	
Non-notification cost	\$652.00	\$675.00	
<b>Vehicle crossings</b>			
Applications - (including inspections)	\$84.00	\$85.00	Increased by inflation and rounded
Further inspections due to non compliance Per inspection	\$157.00	\$165.00	
Non notification/compliance	\$665.00	\$690.00	
<b>Stock underpasses (also refer building section)</b>			
Applications (including all inspections)	\$609.00	\$630.00	Increased by inflation and rounded
Further inspections due to non compliance Per inspection	\$157.00	\$165.00	
<b>Fence permits</b>			
Applications (including first inspection)	No charge	No charge	No change
Further inspections due to non compliance Per inspection	\$157.00	\$165.00	Increased by inflation and rounded
<b>Stock permits</b>			

		Current 2020/21	Proposed 2021/22	Comment
Applications (including first inspection)		No charge	No charge	No change
Further inspections due to non compliance	Per inspection	\$157.00	\$165.00	Increased by inflation and rounded
<b>Abandoned vehicles</b>				
Vehicles taken into custody (where owner can be identified)	For towing and storage (if required)	Actual cost	Actual cost	No change
Disposal fee (where owner can be identified)	For disposal of vehicle (if required)	Actual cost	Actual cost	
<b>Skateboard infringements</b>				
First confiscation		No fee	No fee	
Second confiscation		\$33.00	\$35.00	Increased by inflation and rounded
Third and subsequent confiscations		\$65.00	\$65.00	No change
<b>11. Rubbish and recycling</b>				
MPDC official refuse bags/bins – for purchase from Council offices/retail stores				
Recycling bins (small green bins)		\$17.00	\$18.00	Increased by inflation and rounded
MPDC official rubbish bags (retail price)		\$3.00	\$3.00	No change
Wholesale bags	For the commercial sale of refuse bags only	Up to 15% less than retail price	Up to 15% less than retail price	
Recycling wheelie bin 80 litre		\$62.00	\$64.00	Increased by inflation and rounded
Recycling wheelie bin 240 litre		\$72.00	\$75.00	
Recycling wheelie bin delivery		\$46.00	\$48.00	
Wheelie bin attachments		\$16.00	\$17.00	
<b>Transfer Station Fees</b>				
<b>Note:</b> Transfer stations are located in Matamata, Morrinsville & Waihou. Charges are based on weight rather than volume. All vehicles will pass over a weigh bridge and a fee is applied accordingly to the weight of the refuse or green waste. A minimum charge will be applied for small loads. There is no charge for refuse in official MPDC refuse bags.				
<b>Sorted approved recyclables</b>				
Sorted and approved recyclables		Free	Free	No change
Commercial quantities will only be accepted by prior arrangement with management	Per tonne		\$100	New charge that needs to be implemented to match our policy

		Current 2020/21	Proposed 2021/22	Comment
<b>Refuse</b>				
Bag - this is for plain bags dropped at MPDC refuse sites (MPDC <del>pre-paid</del> official bags are free to drop at MPDC refuse sites)	Up to 60 litre bag larger bags will be weighed	\$4.00	\$5.00	Increased to reflect waste levy
Car, utes, all vehicles/trailers	Per tonne	\$245.00	\$270	
	Minimum charge	\$25.00	\$30	
<b>Green waste</b>				
Bag - this is for plain bags dropped at MPDC refuse sites (MPDC <del>pre-paid</del> official bags are free to drop at MPDC refuse sites)	Up to 60 litre bag, larger bags will be weighed	\$2.00	\$3.00	Increased to be in line with MPDC official bag
Car, utes, all vehicles/trailers	Per tonne	\$130.00	\$135.00	Increased by inflation and rounded
	Minimum charge	\$15.00	\$16.00	
<b>Scrap steel</b>				
Ute/station wagon/single axle trailer/tandem axle/high side trailer/commercial		No charge	No charge	No change
<b>Electronic waste</b>				
Desktop computer, server (box only), modem, keyboard, small peripherals		No charge	No charge	No change
Fluorescent tubes, laptop battery, speakers (per unit)		\$3.00	\$3.00	
DVD/CD/VCR player, stereo system, gaming console, laptop, small printer, scanner, fax, microwave		\$6.50	\$6.50	
LCD Computer monitor		\$11.50	\$11.50	
CRT Computer monitor, Plasma/LCD TV (flat screen)		\$18.00	\$18.00	
CRT TV		\$24.00	\$24.00	
<b>Other transfer station charges - These apply to all three transfer stations:</b>				
Charges per type				
Car tyre		\$10.00	\$10.00	No change
4WD and light truck tyre		\$12.00	\$12.00	
Truck tyre		\$24.00	\$25.00	Increased by inflation and rounded
Tractor tyre less than 40 inch diameter		\$55.00	\$57.00	
Tractor tyre 40 inch diameter or more		\$90.00	\$93.00	

		Current 2020/21	Proposed 2021/22	Comment
White ware (Items need to be degassed)	Per item	\$12.00	\$12.00	No change
Domestic quantities (up to 10 litres) of hazardous waste and oil can also be disposed of at the transfer stations, including solvents (labelled), cleaning fluids (labelled), paints, car batteries and oils. Fertilisers, herbicides and pesticides may also be disposed of if they are placed in a sealed, clear plastic bag and labelled. Larger quantities may be accepted by prior arrangement.		\$18.00	\$19.00	Increased by inflation and rounded
12. Wastewater				
Tradewaste – administrative charges				
Tradewaste application fees	Per unit	\$89.00	\$89.00	No Change
Inspection fee	Per unit hour	\$148.00	\$148.00	
Temporary discharge application fee	Per unit	\$89.00	\$89.00	
Annual tradewaste – consent charges				
Permitted		No charge	No charge	No Change
Conditional		\$363.00	\$363.00	
Tradewaste charges are as per individual tradewaste agreements				
The fixed tankered waste charge shall be calculated using a set fee per cubic metre.	Tankered waste clinic metre fee per m3	\$19.00	\$40.00	Propose increase to cover actual costs. The new charge takes into account real treatment costs as well as a portion of cost recovery for a trade waste officer. This fee is still comparably low compared to other Councils in the Waikato.
13. Water				
District wide tanker fill points	Per m3	\$4.75		Will be set with Targeted Water Rate in April/May 2021
	Initial registration	\$345.00	\$355.00	Increased by inflation and rounded
	Annual review	\$115.00	\$120.00	

		<b>Current 2020/21</b>	<b>Proposed 2021/22</b>	<b>Comment</b>
Backflow maintenance and annual testing		Actual cost plus admin fee of 10%	Actual cost plus admin fee of 10%	No change
<b>Meter administration fees</b>				
Re-connection fee		At cost	At cost	No change
Disconnection fee		At cost	At cost	
Connection/installation fee		At cost	At cost	
<b>14. Strategies and plans (District Plan)</b>		<b>Current 2020/21</b>	<b>Proposed 2021/22</b>	<b>Comment</b>
<b>District Plan sales</b>				
District Plan and maps and development manual (hard copy)		\$380.00	\$380.00	No change
<b>Private plan changes</b>				
Private plan changes	Deposit	\$20,000.00	\$20,000.00	No change
Administration fee	Per hour	\$85.00	\$88.00	Increased by inflation and rounded
Graduate Planner	Per hour	\$135.00	\$140.00	
RMA Policy Planner	Per hour	\$150.00	\$155.00	
Senior Planner	Per hour	\$195.00	\$202.00	
District Planner/ Group Manager Community Development	Per hour	\$220.00	\$228.00	
Consultant Planner	Per hour	Actual cost plus 5%	Actual cost plus 5%	No change
Legal – in house - refer legal section in fees and charges				
External consultants			Actual cost plus 5%	New charges added for clarification of current practice
Commissioners – independent			Actual cost plus 5%	
Commissioners – Councillors - In accordance with Remuneration Authority Act 1977			Actual cost	
Venue hire			Actual cost	
Reports requested by commission			Actual cost	



		Current 2020/21	Proposed 2021/22	Comment
Note: All photocopying and postage will be charged as per fees and charges – customer services section.				
15. Engineering				
Graduate Engineer	Per hour	\$135.00	\$140.00	Increased by inflation and rounded
Surveyor	Per hour		\$150.00	New position title
Engineering Officer	Per hour	\$150.00	\$155.00	Increased by inflation and rounded
Senior/Design Engineer	Per hour	\$178.00	\$185.00	
Team Leaders	Per hour	\$200.00	\$205.00	
Roading Manager	Per hour	\$222.00	\$230.00	
Service Delivery Manager	Per hour	\$222.00	\$230.00	
16. Customer services/Records/GIS and administration				
Official information charges				
Time - first hour or part there of		Free	Free	No change
Time - after first hour	Per half hour or part there of	\$38.00	\$38.00	
Pages copied - first 20 A4 (or smaller) pages free	Over 20 pages/per page	\$0.20	\$0.20	
Cost of CDs, video, tapes, printing larger than A4 and other materials or viewing arrangements requested		Actual cost	Actual cost	
<i>The Local Government Official Information and Meetings Act 1987 (Act) requires us to make available certain information which we hold. The Act also makes provision for us to make a charge for the information supplied but this charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request expresses urgency then the Council may have to use additional resources to gather the information promptly and the Act permits the Council to charge for these extra resources. If there is a charge for information we will advise you of the likely charges before we commence processing the request and will give you the opportunity to decide whether or not to proceed with the request. In such cases we may also require that the whole or part of any charge be paid in advance before commencing to process the request. If the time taken to process the information and/or the number of copies supplied is only a small margin over the ‘free’ allowance, we may use our discretion as to whether any charge should be made.</i>				
<i>Where repeated requests are made by the same person or group in respect of a common subject over intervals of up to eight weeks we will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to one hour of free time and 20 free standard A4 (or smaller) photocopies.</i>				

	Current 2020/21	Proposed 2021/22	Comment
<p><i>The charge represents a reasonable fee for the cost of providing information. It may include (but is not limited to) time spent:</i></p> <ul style="list-style-type: none"> <li><i>• in searching an index to establish the location of the information</i></li> <li><i>• in locating and extracting the information from the place where it is held</i></li> <li><i>• in reading or reviewing the information</i></li> <li><i>• in supervising the access to the information.</i></li> </ul> <p><i>Under the Act we are not permitted to charge for:</i></p> <ul style="list-style-type: none"> <li><i>• locating and retrieving information which is not where it ought to be</i></li> <li><i>• time spent deciding whether or not access should be allowed, and in what form.</i></li> </ul> <p><i>The liability to pay any charge may be modified or waived at the discretion of the delegated officer receiving the request. Such decisions should have regard to the circumstances of each request. However, it would be appropriate to consider:</i></p> <ul style="list-style-type: none"> <li><i>• whether payment might cause the applicant hardship</i></li> <li><i>• whether remission or reduction of the charge would facilitate good relations with the public or assist the department in its work</i></li> <li><i>• whether remission or reduction of the charge would be in the public interest because it is likely to contribute significantly to public understanding of, or effective participation in, the operations or activities of the government, and the disclosure of the information is not primarily in the commercial interest of the requester.</i></li> </ul> <p><i>Charges are set in accordance with Ministry of Justice, Charging Guidelines for Official Information Act 1982 Requests (2002) and the Ombudsman's guide to charging for official information under the OIA and LGOIMA released June 2016. If an identifiable natural person seeks access to personal information about that person then the request is governed by the Privacy Act 1993 and these charges do not apply. Information that is already publicly available (for example at our libraries and offices or on our website is not subject to the Act, and normal charges apply to the supply of this information. A person who makes a request for information under the Act may make a complaint to the Office of the Ombudsmen regarding our decision regarding supply of that information.</i></p>			
<b>Access to files</b>			
Simple file - excludes property owner	\$25.00	\$25.00	No change
Complex files - e.g. business or industrial establishments	\$56.00	\$56.00	
Building and resource consent files	\$20.00	\$20.00	
Recovery of file from off-site	\$56.00	\$56.00	
<del>Certificate</del> Record of Title and deposited plan search (searches are performed only to satisfy RC and BC requirements, we do not do general public searches) Per title	\$25.00	\$25.00	
Access to register information Per month	\$20.00	\$20.00	
Supporting documents for search (Instruments registered against the title for example encumbrances, consents notices etc) Each per instrument	\$25.00	\$25.00	
<b>Photocopying/GIS and mapping services</b>			

		Current 2020/21	Proposed 2021/22	Comment
<b>Black and white photocopying/printing</b>				No change
External A4	Per page	\$0.50	\$0.50	
External A3	Per page	\$1.00	\$1.00	
<b>Colour photocopying/printing</b>				
External A4	Per page	\$2.00	\$2.00	
External A3	Per page	\$4.00	\$4.00	
<b>Large format printing (colour)</b>				
External A2	Per page	\$11.50	\$11.50	
External A1	Per page	\$17.50	\$17.50	
External A0	Per page	\$27.50	\$27.50	
GIS charge out rate	Per hour	\$61.00	\$61.00	
	Minimum charge	\$31.00	\$31.00	
<b>Black and white plan copying</b>				
External A2	Per page	\$5.00	\$5.00	
External A1	Per page	\$10.00	\$10.00	
External A0	Per page	\$15.00	\$15.00	
<b>Policies, plans, bylaws, reports, agendas and minutes</b>				
Long Term Plan, Annual Plan, Annual Report, Consolidated Bylaw and all other policies, plans, agendas and minutes	Per page	See photocopying costs		
<b>Land Information Memorandum (electronic)</b>				
Standard Land Information Memorandum (LIM)	(10 working days)	\$245.00	\$255.00	Increased by inflation and rounded
Urgent Land Information Memorandum (LIM)	(3 working days)	\$345.00	\$355.00	
Standard business/industrial establishment Land Information Memorandum (LIM)	(10 working days)	\$350.00	\$365.00	
Urgent business/industrial establishment Land Information Memorandum (LIM)	(5 working days)	\$450.00	\$465.00	
Printed copy of LIM			\$15.00	New fee to encourage electronic only copies of LIMs

		Current 2020/21	Proposed 2021/22	Comment
<b>17. Communications</b>				
<b>Photos</b>				
Community groups or other organisations, where there is a benefit to Council		Free	Free	No change
<b>Commercial/other organisations:</b>				
Standard		\$51.00	\$53.00	Increased by inflation and rounded
Panoramic		\$102.00	\$106.00	
<b>18. Legal</b>				
In house services (performed by Council's legal staff)	Legal per hour	\$230.00	\$240.00	Increased by inflation and rounded
	Administration per hour	\$95.00	\$100.00	
External services (performed by external legal firms)		Actual cost	Actual cost	No change
<b>19. Development and financial contributions</b>				
Development contributions per Household Equivalent Unit (HEU) for 2021/22. Please refer to the Development Contributions Policy for notes on how fees are applied.				
<b>Matamata</b>				
2018 to 2021 - LTP 2018-28 Policy	Parks/reserves	\$1,354.98		Set in March 2021
	Roading	\$4,698.63		
	Stormwater	\$544.70		
	Wastewater	\$8,408.63		
	Water	\$4,405.82		
2015 to 2018 - LTP 2015-25 Policy	Parks/reserves	\$1,354.98		
	Roading	\$2,449.65		
	Stormwater	\$2,731.24		
	Wastewater	\$5,629.99		
	Water	\$4,091.38		
2012 to 2015 - LTP 2012-22 Policy	Parks/reserves	\$1,354.98		
	Roading	\$2,535.24		

		Current 2020/21	Proposed 2021/22	Comment
	Stormwater	\$2,487.68		
	Wastewater	\$4,890.54		
	Water	\$3,980.73		
2009 to 2012 - LTCCP 2009-19 Policy	Parks/reserves	\$1,354.98		
	Roading	\$3,415.76		
	Stormwater	\$3,916.46		
	Wastewater	\$3,102.55		
	Water	\$2,336.62		
2006 to 2009 - LTCCP 2006-16 Policy	Parks/reserves	\$1,201.16		
	Stormwater	\$6,493.84		
	Wastewater	\$0.00		
	Water	\$1,054.03		
2005 Network Contributions	Stormwater	\$1,370.56		
	Wastewater	\$2,054.62		
	Water	\$2,054.62		
2004 Network Contributions	Stormwater	\$1,370.56		
	Wastewater	\$2,054.62		
	Water	\$2,054.62		
<b>Morrinsville</b>				
2018 to 2021 - LTP 2018-28 Policy	Parks/reserves	\$1,354.98		Set in March 2021
	Roading	\$2,015.05		
	Stormwater	\$0.00		
	Wastewater	\$6,715.79		
	Water	\$4,248.40		
2015 to 2018 - LTP 2015-25 Policy	Parks/reserves	\$1,354.98		
	Roading	\$3,047.49		
	Stormwater	\$379.55		
	Wastewater	\$3,768.42		
	Water	\$3,219.60		

		Current 2020/21	Proposed 2021/22	Comment
2012 to 2015 - LTP 2012-22 Policy	Parks/reserves	\$1,354.98		
	Roading	\$2,559.52		
	Stormwater	\$1,783.94		
	Wastewater	\$7,692.69		
	Water	\$1,831.65		
2009 to 2012 - LTCCP 2009-19 Policy	Parks/reserves	\$1,354.98		
	Roading	\$3,448.54		
	Stormwater	\$1,238.73		
	Wastewater	\$3,615.80		
	Water	\$2,529.72		
2006 to 2009 - LTCCP 2006-16 Policy	Parks/reserves	\$1,201.16		
	Stormwater	\$5,914.13		
	Wastewater	\$837.15		
	Water	\$1,215.70		
2005 Network Contributions	Stormwater	\$1,370.56		
	Wastewater	\$2,054.62		
	Water	\$2,054.62		
2004 Network Contributions	Stormwater	\$1,370.56		
	Wastewater	\$2,054.62		
	Water	\$2,054.62		
<b>Te Aroha</b>				
2018-2021 - LTP 2018-2028 Policy	Parks/reserves	\$1,354.98		Set in March 2021
	Roading	\$980.23		
	Stormwater	\$0.00		
	Wastewater	\$3,172.65		
	Water	\$32.53		
2015 to 2018 - LTP 2015-25 Policy	Parks/reserves	\$1,354.98		
	Roading	\$720.27		
	Stormwater	\$2,263.30		

		Current 2020/21	Proposed 2021/22	Comment
2012 to 2015 - LTP 2012-22 Policy	Wastewater	\$4,296.63		
	Water	\$2,413.57		
	Parks/reserves	\$1,354.98		
	Roading	\$2,552.57		
	Stormwater	\$4,130.02		
	Wastewater	\$6,765.02		
2009 to 2012 - LTCCP 2009-19 Policy	Water	\$3,316.31		
	Parks/reserves	\$1,354.98		
	Roading	\$3,439.10		
	Stormwater	\$2,366.34		
	Wastewater	\$6,312.37		
2006 to 2009 - LTCCP 2006-16 Policy	Water	\$2,771.64		
	Parks/reserves	\$1,201.16		
	Stormwater	\$3,713.39		
	Wastewater	\$2,365.75		
2005 Network Contributions	Water	\$1,686.97		
	Stormwater	\$1,370.56		
	Water	\$2,054.62		
2004 Network Contributions	Wastewater	\$2,054.62		
	Stormwater	\$1,370.56		
	Water	\$2,054.62		
2004 Network Contributions	Wastewater	\$2,054.62		
	Water	\$2,054.62		
	Stormwater	\$1,370.56		
<b>20. Independent commissioner hearings for development contributions objections</b>				
Engaging external commissioner/s to hear an application		Actual cost	Actual cost	No change
Secretarial and administrative support	Per hour	\$85.00	\$90.00	Increased by inflation and rounded
Staff time in preparing, organising and holding a hearing	Per hour	\$160.00	\$165.00	

		Current 2020/21	Proposed 2021/22	Comment
Additional equipment, materials or meeting space required for the hearing		Actual cost	Actual cost	No change
<b>21. Swimming pools</b>				
<b>Swim Zone Matamata, Morrinsville and Te Aroha</b>				
<b>Single entry</b>				
Child (under 16 years)	Single swim	\$4.00	\$4.00	No change
Adult (16 years +)		\$6.00	\$6.00	
Senior (65 years +)		\$5.00	\$5.00	
Family pass 2 adults or seniors and up to 3 children		\$19.00	\$19.00	
<del>Family pass 2 adults or seniors and up to 3 children – with community services card</del>		<del>\$18.00</del>	<del>–</del>	Propose to delete this charge as it is never used
Shower only		\$3.00	\$3.50	Increase to cover actual cost
Spa (where facilities are available)	In addition to entry fee	\$2.00	\$2.00	No change
<b>Concession cards (pool entry)</b>				
Child (under 16 years)	10 swims	\$34.00	\$34.00	No change
	20 swims	\$64.00	\$64.00	
	30 swims	\$90.00	\$90.00	
Adult (16 years +)	10 swims	\$51.00	\$51.00	
	20 swims	\$96.00	\$96.00	
	30 swims	\$135.00	\$135.00	
Senior (65 years +)	10 swims	\$42.50	\$42.50	
	20 swims	\$80.00	\$80.00	
	30 swims	\$112.50	\$112.50	
<b>Concession cards (pool and spa entry)</b>				
Child (under 16 years)	10 swims	\$51.00	\$51.00	No change
	20 swims	\$96.00	\$96.00	
	30 swims	\$135.00	\$135.00	
Adult (16 years +)	10 swims	\$68.00	\$68.00	



		Current 2020/21	Proposed 2021/22	Comment
	20 swims	\$128.00	\$128.00	
	30 swims	\$180.00	\$180.00	
	10 swims	\$59.50	\$59.50	
Senior (65 years +)	20 swims	\$112.00	\$112.00	
	30 swims	\$157.50	\$157.50	
<b>Membership (pool entry)</b>				
	3 month	\$93.50	\$93.50	No change
Child (under 16 years)	6 month	\$145.50	\$145.50	
	12 month	\$229.00	\$229.00	
	3 month	\$140.50	\$140.50	
Adult (16 years +)	6 month	\$218.50	\$218.50	
	12 month	\$343.00	\$343.00	
	3 month	\$117.00	\$117.00	
Senior (65 years +)	6 month	\$182.00	\$182.00	
	12 month	\$286.00	\$286.00	
<b>Membership (pool and spa entry)</b>				
	3 month	\$140.50	\$140.50	No change
Child (under 16 years)	6 month	\$218.50	\$218.50	
	12 month	\$343.00	\$343.00	
	3 month	\$187.00	\$187.00	
Adult (16 years +)	6 month	\$291.00	\$291.00	
	12 month	\$457.50	\$457.50	
	3 month	\$164.00	\$164.00	
Senior (65 years +)	6 month	\$255.00	\$255.00	
	12 month	\$400.50	\$400.50	
<b>#2 Bath House (30 min sessions)</b>				
Child (under 16 years)			\$10.00	New fees needed due to reopening
Adult (16 years +)			\$18.00	
Senior (65 years +) and Active Health			\$14.00	

		Current 2020/21	Proposed 2021/22	Comment
Community (Public) Sessions (minimum numbers apply)	Per person		\$5.00	
Family pass 2 adults or seniors and up to 3 children			\$53.00	
Group discount (more than 5 people)	Discount per person		\$2.00	
<b>#2 Bath House (30 min sessions) and pool combo</b>				
Child (under 16 years)			\$13.00	New fees needed due to reopening
Adult (16 years +)			\$22.00	
Senior (65 years +) and Active Health			\$17.00	
Family pass 2 adults or seniors and up to 3 children			\$72.00	
<b>School groups</b>				
Matamata Primary School (Matamata pool only)	Per child/term	\$12.00	\$12.00	No change
All schools within the district	Per child/swim	\$2.00	\$2.00	
Out of district schools		\$4.00	\$3.50	Decrease fee to encourage use and provide a discount from standard entry fee
<b>Amateur swimming clubs</b>				
Squad member (pool entry) - 12 months	Valid only during squad training session times	\$151.00	\$151.00	No change
Squad member (pool entry) - 6 months		\$110.00	\$110.00	
Morrinsville Swim Club	Per annum	\$6,574.00	\$6,811.00	Increased by inflation and rounded
Learn to swim	Pool entry only per child per term	\$33.00	\$33.00	No change
<b>Hire (bookings essential)</b>				
Lane hire	Per lane per hour	\$12.00	\$12.00	No change
Inflatable hire for private bookings (Includes additional lifeguard)	Hire per hour where available	\$35.00	\$40.00	Increase to cover actual costs
Barbeque hire	Per hour	\$12.00	\$12.00	No change
Full pool hire	Per hour per pool or part there of	\$50.00	\$60.00	Increase to cover actual costs
Maximum numbers: 50 people Te Aroha, 200 people Matamata and Morrinsville. Minimum of two life guards	Plus per lifeguard per hour - with a	\$25.00	\$25.00	No change

		Current 2020/21	Proposed 2021/22	Comment
required for up to 40 people with an additional life guard required for every additional 40 people (or part thereof). Additional life guards are required for each pool hired.	minimum of 2 lifeguards			
<b>Aqua Group Fitness (where available, minimum of 5 people per class)</b>				
Per session		\$7.50	\$7.50	No change
Concession card	10 sessions	\$64.00	\$64.00	
	20 sessions	\$120.00	\$120.00	
	30 sessions	\$169.00	\$169.00	
<b>Active Health club rehabilitation</b> (access to exercise equipment and staff assistance)				
Child (under 16 years) Includes spa	Restricted hours of use and current medical certificate apply		\$3.00	New fee required
Adult (16 years +) Includes spa		\$5.00	\$5.00	No change
Senior (65 years +) Includes spa		\$4.00	\$4.00	