

Application to Connect to Council's Network



te kaunihera ā-rohe o
matamata-piako
district council

Applicant Details

Name: _____

Address: _____

Phone: _____

Mobile: _____

Email: _____

Authorised Plumber/Drainlayer/Contractor:

Name: _____

Address: _____

Phone: _____

Mobile: _____

Email: _____

Location

Location details for the proposed connection(s)

Street/Road number: _____ Lot no.: _____

Street/Road name: _____ Proposed lot no. _____

Town: _____ DP no.: _____

Connection Details

Connection Size: Water: _____ mm Sewer: _____ mm Stormwater: _____ mm

Connection required by: _____ / _____ / _____ Estimated duration of work: _____

(N.B. If this information is not provided the application will not be processed)

Building Consent Number

Resource Consent Number

Assessment Number

(If you do not have this information, phone Customer Services on 0800 746 467)

I/We agree that the work applied for remains the responsibility of the applicant until 6 months after the work is completed and approved by Council

Applicant's signature: _____ Date: _____ / _____ / _____

Office Use Only

Document No.: _____

Assessment No.: _____

Date Sent to Assets Tech: _____

Date Sent to KVS: _____

Engineering Approved: _____

Date of Approval: _____

Backflow Preventer

Date Stamp

Information for Applicant

Connection to the Council Mains

Connection to Council's mains means that the lot or property has not already created a "lateral" into the boundary of the property. Any qualified plumber can undertake the plumbing and pipe work required within the property but an Approved Licensed Contractor (ALC) **MUST** complete the connection to Council's mains.

N.B. There are still some Council mains that run through private property. These will also require an ALC to do the work. See examples on the back page.

Utilities Supply

Approved Licensed Contractors

Approved Licensed Contractors (ALC's) are contractors who have registered suitably qualified person/s with Council and have agreed to undertake connections to the standards set by Council. ALC's authorised person/s must have a current Drainlayers Registration, and must have their Health and Safety Policy and required associated information on file with Council.

ALC's can undertake the following work types:

- *Water connections* – can complete reticulation and works within private land and as part of **subdivision development works. They cannot connect to the council mains; this work must be** undertaken by Councils contractor Kaimai Valley Services.
- *Sewer/Wastewater connections* – can complete reticulation and works within private land and as part of subdivision development works. They also can connect to council mains of less than 300 mm in diameter. If the main is 300mm or greater in diameter the work can be undertaken but it must be with the written approval (or direct supervision) of a MPDC Engineer.
- *Stormwater connections* – same as for sewer/wastewater

Applicants must give the details of the authorised person and the ALC they intend to have undertake the works

Corridor Access Request (CAR)

These are required if work is occurring within the road reserve, affecting council footpaths etc and can be obtained by contacting Roading

Traffic Management Plans

These are required if the proposed work is within the road reserve and will involve a road being affected by the works being undertaken. It is advisable to discuss such work with MPDC to determine whose roads are affected (e.g. State Highway) and the extent and nature of any plan that may have to be created.

Liability

The applicant is responsible for the work applied for 6 months after the work is completed and approved by Council where the work has occurred outside of the affected property's boundary connecting it to the Council services network/s.

Applications for more than one lot or property

Where an applicant is applying for connections for more than one property or proposed lot e.g the application is for a subdivision, then each lot requiring a connection/s shall require a completed application form

Date connection required by

As works are subject to inspection, the proposed date for connection to take place must be given on the application. Applications received after the fact may be subject to an investigation and that cost will be charged to the applicant.

Costs

The applicant is responsible for all costs associated with the physical connection to the services network. There are also costs relating to MPDC's Network Contribution fee payable for each connection type, this is reduced if the property affected has had a ½ water and/or sewer rate charged within the last 5 years. The Network Contribution fees are charged as part of the Building and/or Resource Consent process.

Early applications

If the applicant applies prior to 224 being issued, Planning Engineers may have to check and confirm that the service part of the subdivision has been completed prior to any work being approved.

Commercial or industrial connections

For commercial or industrial connections, the applicant will need to discuss the impact of the building/activity with the Water and Wastewater Manager. Depending on the project requirements applications may be subject to having meters installed, Water Supply Agreements and/or Trade Waste Agreements, these arrangements may affect when your application will be approved.

