



te kaunihera ā-rohe o  
**matamata-piako**  
district council

## Notice of Club Committee Changes

Name of licensed premises: \_\_\_\_\_  
(The licensed premises i.e. trading name)

Licensee: \_\_\_\_\_  
(The licensee i.e. the person or organisation that the proceeds from alcohol sales are going to.)

License number: \_\_\_\_\_

Contact phone: \_\_\_\_\_

Address of licensed premises: \_\_\_\_\_

\_\_\_\_\_

Contact e-mail address: \_\_\_\_\_

**What are you notifying:** (Please tick the applicable box and complete below)

Change of Club President

New Club President: \_\_\_\_\_

Effective from: \_\_\_\_\_

Change of Club Secretary  
(see s.61, Sale and Supply of Alcohol Act)

**Note: The District Licensing Committee must be notified of a new Club Secretary within 10 working days of the appointment**

New Club Secretary: \_\_\_\_\_

Effective from: \_\_\_\_\_

Change of Club Contact Details

Contact number: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

E-mail address: \_\_\_\_\_

\_\_\_\_\_

A completed copy of this form should be forwarded to the *Secretary of the District Licensing Committee*.

**MPDC Alcohol Licensing Department**

The Secretary, District Licensing  
Attention: Alcohol Licensing Inspector  
Matamata-Piako District Council  
PO Box 266  
Te Aroha, 3342

Phone: (07) 884 0060  
E-mail: [info@mpdc.govt.nz](mailto:info@mpdc.govt.nz)

Signature of licensee: \_\_\_\_\_

Full name: \_\_\_\_\_

Position (director, partner etc.): \_\_\_\_\_

Date: \_\_\_\_\_

