

Matamata-Piako Civic and Memorial Centre Fees and Charges



te kaunihera ā-rohe o
matamata-piako
district council

Whole complex

Commercial rate*	Non commercial rate*
\$150 per hour (minimum two hours)	\$30 per hour (minimum two hours)
15% discount for bookings 8 hours or longer	20% discount for bookings 4 hours or longer

Large meeting room (Te Taurapa Room 2/3 Main Hall)

Commercial rate*	Non commercial rate*
\$60 per hour (minimum two hours)	\$15 per hour (minimum two hours)
15% discount for bookings 8 hours or longer	20% discount for bookings 4 hours or longer

Small meeting room (Pete Petersen Room, Te Taihu Room, Tainui Room 1)

Commercial rate*	Non commercial rate*
\$35 per hour (minimum two hours)	\$10 per hour (minimum two hours)
15% discount for bookings 8 hours or longer	20% discount for bookings 4 hours or longer
Pete Peterson & Te Taihu Room	Charged at \$10 per hour

Bond

No alcohol served	\$210
Alcohol served	\$1040

Optional extras

Sound system	\$36
Projector and screen	\$52 per screen
Tea, percolator coffee, juice	\$5 per person
Tablecloths	\$13 per cloth
Lecturn	\$10.50
Stage	\$52
Rubbish removal	\$17 per bin
Set up and pack up/Event Facilitator assistance	\$52 per hour

Memorial Hall (including kitchen)

Commercial rate*	Non commercial rate*
\$100 per hour (minimum two hours)	\$20 per hour (minimum two hours)
15% discount for bookings 8 hours or longer	20% discount for bookings 4 hours or longer

Medium meeting room (Te Takere Room)

Commercial rate*	Non commercial rate*
\$35 per hour (minimum two hours)	\$15 per hour (minimum two hours)
15% discount for bookings 8 hours or longer	20% discount for bookings 4 hours or longer

Additional fees

Cleaning - if required/where the venue is left in an unsatisfactory condition (e.g. dishes left in kitchen, significant rubbish left behind, decorations left in place)	Actual cost, \$50 per hour
Security – Council may require large or high risk events to have security guards present for the event and pack up	Per hour Actual cost
Spectator fee - Council has the option to add a spectator fee to events where ticket or door sales are sold. This fee is to cover additional cleans during event (e.g. cleaning toilets, emptying bins)	\$1 per person
Replacement/loss of access card	\$52
Damage to facility	Whole bond minimum. Above that, actual cost
Extract carpet clean	Actual cost - minimum \$150
After hours call out (e.g. insecure building). Only charged when user is at fault	At cost

****Non-Commercial rates** apply to: Not-for-profit organisations, individuals (e.g. weddings, birthdays), clubs, or those involved in public health or wellbeing, social advisory or rehabilitation services, sports or recreational activities, public amenities or recreational facilities, the protection or enhancement of the environment, the protection of human life, the relief of poverty, the advancement of education (e.g. schools) or religion, animal welfare, public works or services, the efficiency of the armed forces

***Commerical rates** apply to any other entity

***** Note: Bond** waived if making 10 or more bookings per year. These bookings/payments must be made in a single transaction.

