

# Matamata-Piako District Licensing Committee

**IN THE MATTER**

of the Sale and Supply of Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by **Matamata-Piako District Council** for a **special licence** pursuant to section 137 of the Sale and Supply of Alcohol Act 2012 in respect to a premises at 11 Tainui Street, Matamata known as the Matamata-Piako Memorial Civic Centre.



Licence Number: **13/SP/057/2023**  
File Number: 162.2023.1850.1

**BEFORE THE MATAMATA-PIAKO DISTRICT LICENSING COMMITTEE**

Chairperson: Councillor Sue Whiting

**DECISION ON THE PAPERS**

This is an application by Matamata-Piako District Council for a special licence in respect of a premises situated at 11 Tainui Street, Matamata known as the Matamata-Piako Memorial Civic Centre.

The application is made under section 137 of the Sale and Supply of Alcohol Act 2012 and is to allow for the sale and supply of alcohol to attendees of a function on an otherwise unlicensed premises. The day and hours sought for the licence are:

**Matamata-Piako Business Awards**

**Thursday 26 October 2023 from 5.30 pm until 11.30 pm**

This event is considered to be consistent with the Sale and Supply of Alcohol Act 2012 and the Matamata-Piako District Council's Provisional Local Alcohol Policy and its current Liquor Licensing Policy.

The application was referred to the Police, Medical Officer of Health and Inspector for comment. The Medical officer of Health has not raised any objections that I need to consider before making a recommendation on this Special Licence.

As of 12 October 2023 a report has not been received from the Police. The District Licensing Committee can assume the Police did not have any objections to the application. The Police had until 9 October 2023 to respond. Accordingly the application is determined on the papers.

In deciding whether to issue a special licence a committee must have regard to the matters set out in s.142 of the Act. These are:

- a) *the object of this Act:*
- b) *the nature of the particular event for which the licence is sought*

- c) *the suitability of the applicant:*
- d) *any relevant local alcohol policy:*
- e) *whether the amenity and good order of the locality would be likely to be reduced, by more than a minor extent, by the effects of the issue of the licence:*
- f) *the days on which and the hours during which the applicant proposes to sell alcohol:*
- g) *the design and layout of the premises concerned:*
- h) *whether the applicant has appropriate systems, staff and training to comply with the law:*
- i) *any areas of the premises that the applicant proposes should be designated as restricted areas or supervised areas:*
- j) *any steps the applicant proposes to take to ensure that the requirements of this Act in relation to the sale and supply of alcohol to prohibited persons are observed:*
- k) *the applicant's proposals relating to the sale and supply of low alcoholic, and non-alcoholic drinks, the provision of food and information about alternative forms of transport from the premises:*
- l) *any matters dealt with in any report from the Police, the Medical Officer of Health, or an Inspector.*

The object of the Act is that the sale, supply and consumption of alcohol should be undertaken safely and responsibly, and the harm caused by excessive or inappropriate consumption of alcohol should be minimised.

The Inspector has noted that he considers the applicant, Matamata-Piako District Council, to be a suitable body to hold a special licence. He has also noted that in his opinion the sale and supply of alcohol at this event will not reduce the amenity and good order of the locality by more than a minor extent.

I am satisfied as to the matters to which I must have regard as set out in s.142 of the Act and I grant the applicant a special licence.

A certified manager has been identified by the applicant to manage the sale and supply of alcohol at this event.

The licence will be subject to the following conditions:

- a) Alcohol may only be sold under this licence on the following day and hours:

**Matamata-Piako Business Awards**  
**Thursday 26 October 2023 from 5.30 pm until 11.30 pm**

- b) A manager, holding a current Manager's Certificate issued pursuant to the Sale and Supply of Alcohol Act 2012 shall be responsible for the sale of alcohol during these events.
- c) The licensee shall have a reasonable range of food available for consumption on the premises at all times when alcohol may be sold under the licence. The food shall be of the range and types of food submitted with the application but must be no less substantial than snack foods in the nature of pies, sandwiches, filled rolls, pizza or the like. The availability of these foodstuffs shall be notified to patrons by regular public address announcements made during the course of the tournament.



- d) The licensee shall have a reasonable range of low alcohol and non-alcoholic refreshments available for consumption on the premises at all times when alcohol may be sold under the licence.
- e) The licensee shall ensure that drinking water will be made readily available to all attendees, free of charge.
- f) The whole of the premises is designated supervised.
- g) The following steps shall be taken by the licensee to ensure that the provisions of the Act relating to the sale of alcohol to prohibited persons are observed:
  - i) Display appropriate signs adjacent to every point of sale detailing the statutory restrictions on the supply of alcohol to minors and the complete prohibition of sales to intoxicated persons.
  - ii) Photo identification is required to be produced by the customer when staff are in doubt of their age.
- h) The licensee shall ensure that any alcohol sold from the premises is consumed on the premises.
- i) The area where alcohol is to be sold and consumed is described in the plan date stamped as received by the District Licensing Committee on 12 October 2023.

**Dated** 16 Oct, 2023



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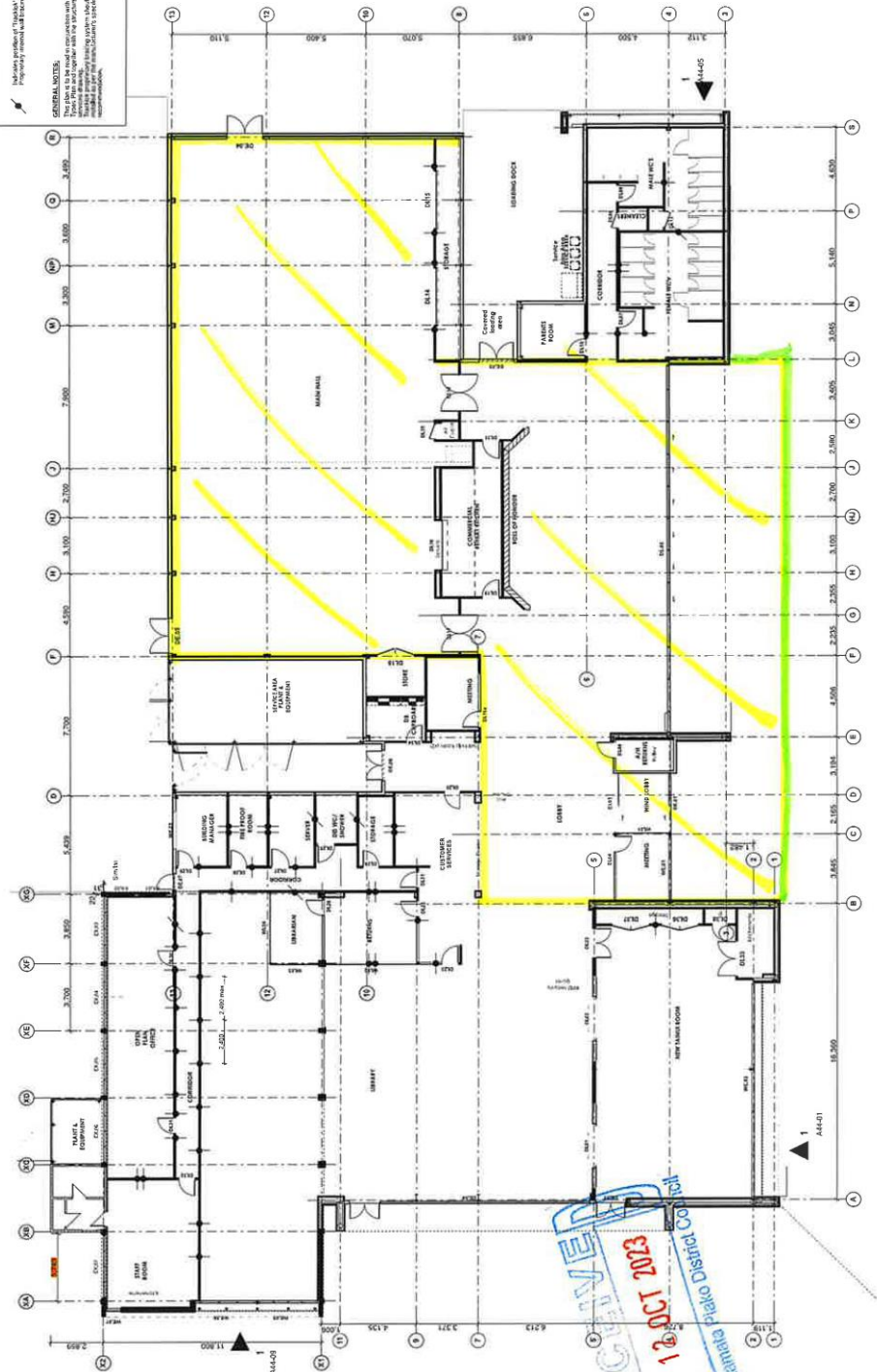
Sue Whiting  
Chairperson  
Matamata-Piako District Licensing Committee



**INTERNAL WALL BRACING SETOUT LEGEND**

Indicates position of 'Tracklok' proprietary formwork wall bracing system.

**GENERAL NOTES:**  
 This plan is to be used in conjunction with the general notes on the drawings.  
 The proposed bracing system is to be installed in accordance with the manufacturer's instructions.  
 The bracing system is to be installed in accordance with the manufacturer's instructions.



*Licensed Area*

*Fence*

**RECEIVED**  
 12 OCT 2023  
 Matamata-Piako District Council

ISSUE FOR BUILDING CONSENT

**MATAMATA-PIAKO CIVIC GROUND FLOOR PLAN - INTERNAL WALL TRACKLOK BRACING LOCATIONS**

**matamata piako district council**

**chowhill**

Project: 13041 A02-22

Issue: 13041 A02-22

Issue for Building Consent

12 OCT 2023

Matamata-Piako District Council