

# Matamata-Piako District Licensing Committee

**IN THE MATTER**

of the Sale and Supply of Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by **Redoubt Enterprises Limited** for a **special licence** pursuant to section 137 of the Sale and Supply of Alcohol Act 2012 in respect to a premises at 11 Tainui Street Matamata known as the Matamata-Piako Civic and Memorial Centre.



Licence Number:

**13/SP/061/2024**

File Number:

162.2024.1954.1

**BEFORE THE MATAMATA-PIAKO DISTRICT LICENSING COMMITTEE**

Chairperson: Councillor Sue Whiting

**DECISION ON THE PAPERS**

This is an application by Jacob Henderson, on behalf of Redoubt Enterprises Limited for a special licence in respect of a premises situated at 11 Tainui Street Matamata 3400 known as the Matamata-Piako Civic and Memorial Centre.

The application is made under section 137 of the Sale and Supply of Alcohol Act 2012 and is to allow for the sale and supply of alcohol to attendees of a function on an otherwise unlicensed premises. The day and hours sought for the licence are:

**Matamata-Piako Business Awards:**

**Tuesday 22 October 2024 from 5.00pm until 11.00pm**

This event is considered to be consistent with the Sale and Supply of Alcohol Act 2012 and the Matamata-Piako District Council's Provisional Local Alcohol Policy and its current Liquor Licensing Policy.

The application was referred to the Police, Medical Officer of Health and Inspector for comment. No matters in opposition have been raised in respect of the application. Accordingly the application is determined on the papers.

In deciding whether to issue a special licence a committee must have regard to the matters set out in s.142 of the Act. These are:

- a) *the object of this Act:*
- b) *the nature of the particular event for which the licence is sought*
- c) *the suitability of the applicant:*
- d) *any relevant local alcohol policy:*

- e) *whether the amenity and good order of the locality would be likely to be reduced, by more than a minor extent, by the effects of the issue of the licence:*
- f) *the days on which and the hours during which the applicant proposes to sell alcohol:*
- g) *the design and layout of the premises concerned:*
- h) *whether the applicant has appropriate systems, staff and training to comply with the law:*
- i) *any areas of the premises that the applicant proposes should be designated as restricted areas or supervised areas:*
- j) *any steps the applicant proposes to take to ensure that the requirements of this Act in relation to the sale and supply of alcohol to prohibited persons are observed:*
- k) *the applicant's proposals relating to the sale and supply of low alcoholic, and non-alcoholic drinks, the provision of food and information about alternative forms of transport from the premises:*
- l) *any matters dealt with in any report from the Police, the Medical Officer of Health, or an Inspector.*

The object of the Act is that the sale, supply and consumption of alcohol should be undertaken safely and responsibly, and the harm caused by excessive or inappropriate consumption of alcohol should be minimised.

The Inspector has noted that he considers the applicant, Redoubt Enterprises Limited, to be a suitable body to hold a special licence. He has also noted that in his opinion the sale and supply of alcohol at this event will not reduce the amenity and good order of the locality by more than a minor extent.

I am satisfied as to the matters to which I must have regard as set out in s.142 of the Act and I grant the applicant a special licence.

Certificated managers have been identified by the applicant to manage the sale and supply of alcohol at this event.

The licence will be subject to the following conditions:

- a) Alcohol may only be sold under this licence on the following day and hours:

**Matamata-Piako Business Awards:**  
**Tuesday 22 October 2024 from 5.00pm until 11.00pm**

- b) A manager, holding a current Manager's Certificate issued pursuant to the Sale and Supply of Alcohol Act 2012 shall be responsible for the sale of alcohol during these events.
- c) The licensee shall have a reasonable range of food available for consumption on the premises at all times when alcohol may be sold under the licence. The food shall be of the range and types of food submitted with the application but must be no less substantial than snack foods in the nature of pies, sandwiches, filled rolls, pizza or the like. The availability of these foodstuffs shall be notified to patrons by appropriate notices throughout the premises.
- d) The licensee shall have a reasonable range of low alcohol and non-alcoholic refreshments available for consumption on the premises at all times when alcohol may be sold under the licence.



- e) The licensee shall ensure that drinking water will be made readily available to all attendees, free of charge.
- f) The premises is designated restricted.
- g) The area where alcohol will be sold and consumed is described in the plan date stamped as received by the District Licensing Committee on the 25<sup>th</sup> of September 2024.
- h) The following steps shall be taken by the licensee to ensure that the provisions of the Act relating to the sale of alcohol to prohibited persons are observed:
  - i) Display appropriate signs adjacent to every point of sale detailing the statutory restrictions on the supply of alcohol to minors and the complete prohibition of sales to intoxicated persons.
  - ii) Photo identification is required to be produced by the customer when staff are in doubt of their age.
- i) The licensee shall ensure that any alcohol sold from the premises is consumed on the premises.

**Dated** 27 Sep, 2024

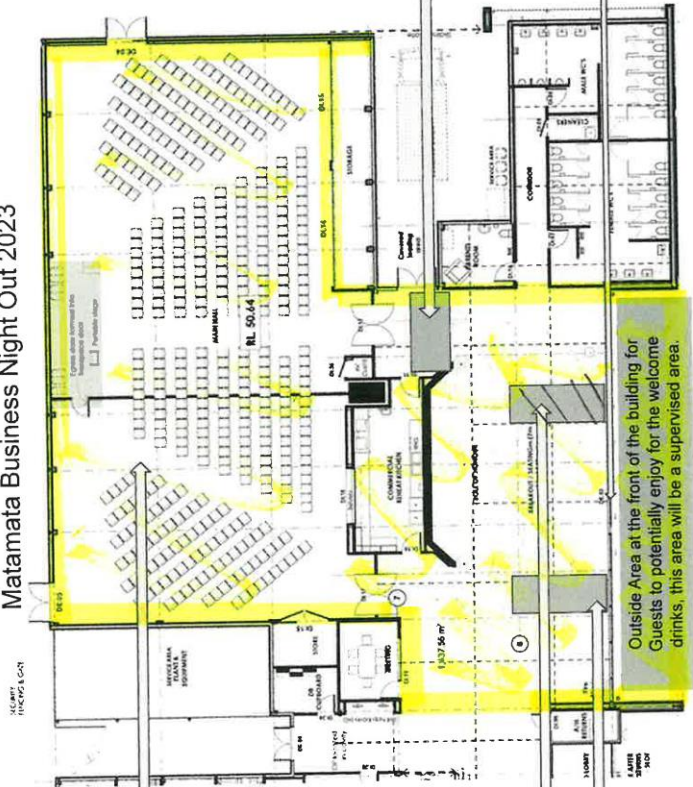


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Sue Whiting  
Chairperson  
Matamata-Piako District Licensing Committee



### Matamata Business Night Out 2023



**Memorial Hall (full hall)** - The memorial hall is 29 by 14m, and can be split into two rooms (Te Taurapa and Te Takere). The maximum capacity is 350 people, but 300 can comfortably be seated at tables/conference style, or 350 seated theatre style. The hall has an adjacent kitchen suitable for serving or reheating food for events. There is a service entrance to the kitchen, which means caterers can easily access this without impacting events in the hall.

We will have ~~two~~ <sup>one</sup> bar stations positioned either side of the main entrance doors so that the welcome drinks can be distributed safely and responsibly. These areas will be used for the sale and supply of alcohol

Temporary food station used during the welcome drinks for plating up canapes. Staff will then circulate with the food for the guests.

Main entrance to the Matamata-Piako Civic Centre

Outside Area at the front of the building for Guests to potentially enjoy for the welcome drinks, this area will be a supervised area.

LICENSED AREA