

# Te Manawhenua Forum Mo Matamata-Piako

## Open Agenda



Notice is hereby given that an ordinary meeting of the Te Manawhenua Forum Mo Matamata-Piako will be held on:

**Date:** Tuesday 27 February 2018  
**Time:** 10.00am  
**Venue:** Council Chambers  
35 Kenrick Street  
TE AROHA

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### Membership

#### Mayor

Jan Barnes, JP

Cr James Thomas, JP

Mrs Te Ao Marama Maaka

Ms Dianna Vaimoso

Mr Thomas Smith

Mr Michael Baker

Ms Glenice Wigg

Mr Gary Thompson

Mrs Jill Taylor

Mrs Kathy Ngamane

Mr Wati Ngamane

Mr Phillip Samuels

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<b>ITEM</b>	<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
<b>Procedural</b>		
1	Meeting Opening	5
2	Karakia	5
3	Present	5
4	Apologies	5
5	Notification of Urgent Business	5
6	Confirmation of minutes	5
<b>Officer Reports</b>		
7	Executive	
	7.1 Te Manawhenua Forum Membership	7
	7.2 Heads of Agreement	9
	7.3 Long-Term Plan 2018-28 Update	11
	7.4 Waitangi Whanau Fun Day 2018	17
	7.5 Representation Review	21
	7.6 Waikato Plan Update	25
	7.7 Proposed Road Name	29
	7.8 Update on the District Plan Review	33
8	Urgent Additional Business	



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**1 Meeting Opening**

**2 Karakia**

**3 Present**

**4 Apologies**

At the close of the agenda no apologies had been received.

**5 Notification of Urgent Business**

Pursuant to clause 3.7.5 and 3.7.6 of the Standing Orders NZS 9202:2003 and Section 6A (7) of the Local Government Official Information and Meetings Act 1987, the Chairman to enquire from members whether there are any additional items for consideration which qualify as extraordinary or urgent additional business.

**6 Confirmation of minutes**

Minutes, as circulated, of the Ordinary Meeting of the Te Manawhenua Forum Mo Matamata-Piako, held on 5 December 2017



# Te Manawhenua Forum Membership

Trim No.: 1960743

Item 7.1

## Executive Summary

This report is to advise Te Manawhenua Forum Mo Matamata-Piako that

- Shelley Turner will no longer be the alternate member for Ngati Rahiri-Tumutumu
- Weka Pene will no longer be the alternate for Ngati Haua

on Te Manawhenua Forum mo Matamata-Piako. Neither Iwi have advised of a replacement yet.

## Recommendation

That:

1. The information be received.

## Attachments

- A. Resignation of S Turner

## Signatories

Author(s)	Vicky Oosthoek <b>Corporate Strategy Administration Officer</b>	
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Approved by	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	
	Don McLeod <b>Chief Executive Officer</b>	



## Heads of Agreement

Trim No.: 1976343

### Executive Summary

The Te Manawhenua Forum Mo Matamata-Piako (Forum) has requested a review of its Heads of Agreement. The Forum held two workshops during 2017 which resulted in an update to the Heads of Agreement. The updated Heads of Agreement was approved by the Forum at a meeting 05 December 2018 and by Council at their meeting 13 December 2018.

It is noted that bi-lingual headings and an introduction in Te Reo Maaori will be updated at a later date.

A copy of the updated Heads of Agreement is attached to this report for signing by all members.

### Recommendation

That:

1. **Members sign the Heads of Agreement.**

### Attachments

- A. Heads of Agreement for signing 27 February 2018

### Signatories

Author(s)	Ann-Jorun Hunter <b>Policy Planner</b>	
Approved by	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	
	Don McLeod <b>Chief Executive Officer</b>	



## Long-Term Plan 2018-28 Update

Trim No.: 1977769

### Executive Summary

In January and February Audit New Zealand have been auditing our consultation document (CD) for the draft Long Term Plan and all the underlying information. The consultation document for the draft Long Term Plan and all underlying information will be presented to Council to approve for public consultation on 7 March.

Consultation will be open from 28 March to 26 April. From there a hearing will be held on 16 May (and 17 May if required) to hear from those submitters who would like to present to Council. Following the hearing Council will make decisions on all submissions received and the plan will be updated accordingly. Audit New Zealand will then complete a final audit of the Long Term Plan and Council will adopt the final plan on 27 June 2018.

### Recommendation

That:

1. **The information be received.**

### Content

#### Background

##### Long-Term Plans

Under the Local Government Act 2002, Council has to set out its long term plans for the community. The Long Term Plan:

- identifies the key projects to take place over the next 10 years
- provides an overview of each activity Council will carry out and the services Council will provide for the next ten years
- determines how much this will cost and how Council will fund it.

The Long Term Plan must be adopted by 30 June 2018. The project timeline for a Long Term Plan is typically 14-18 months and involves staff across the whole organisation, Councillors and the community.

##### How the LTP has been presented

The draft LTP consists of information:

- about Council, its structure,
- its financial strategy,
- its infrastructure strategy
- information about the district, population growth and its economy, and community outcomes.
- the activity plans and activity group funding impact statements
- our processes to involve Maori in decision making.
- Significant assumptions that have been made in preparing the plan
- financial statements
- mandatory policies.

### The Consultation Document

The CD provides an overview of the key issues Council is seeking community feedback on. It is intended to be a concise and simple basis for the general reader to gain a reasonable understanding of the Council's direction, how rates, debt, and levels of service might be affected by this, the issues Council is facing, what key projects are proposed, the financial strategy and how to have their say. The CD also points readers to the Council's website and draft LTP for more detailed information.

The CD will be the tool for engaging with the community during the consultation period and is now what Council needs to make as widely available as is reasonably practicable as a basis for consultation.

### **Issues**

The Forum have received progress reports during the LTP process and feedback from the Forum has been given at various points.

### Maori participation in decision-making

This section of the LTP 2018-28 has been developed in collaboration with the Forum and has been informed by the review of the Heads of Agreement. Traditionally it has included updates on Treaty of Waitangi settlements and associated legislation, a description of the functions of the Forum and also how Council engage with local iwi/hapu on matters relating to resource management. Recent changes to the Resource Management Act may see some changes to how council engage with iwi/hapu on RMA matters. The details of this text were confirmed with the Forum at its December meeting, along with the performance measure in relation to Iwi engagement in the Long Term Plan.

### Council proposals

In addition to financials, the CD sets out a number of specific proposals under the headings of the new community outcome themes that Council wants community feedback on:

- Connected Infrastructure
- Economic Opportunities
- Healthy Communities
- Environmental Sustainability
- Vibrant Cultural Values

In Vibrant Cultural Values section Council is proposing:

- Increasing funding for youth - proposing to provide \$10,000 each year of new funding to support the Matamata- Piako Volunteer Youth Ambassadors
- Increasing community grants
- Working with iwi - planning to work with individual Iwi to develop relationship agreements on how we will engage with each other. These will sit alongside Treaty of Waitangi Settlement agreements and other committees that Council administers or participates in.

### Other documents

At the same time as the LTP Council will also be consulting on the following documents:

- the Revenue and Financing Policy
- the Fees and Charges 2018/19
- the Rates Remissions and Postponements Policies
- the Development Contributions Policy

## **Analysis**

## Options considered

### Legal and statutory requirements

There are an array of legislative requirements for the LTP set out in the LGA 2002, the Local Government (Financial Reporting and Prudence) Regulations 2014 and Local Government Rating Act 2002.

### Impact on policy and bylaws

The outcome of this process will result in new plans for Council to take effect from 1 July 2015. The LTP is the 'cornerstone' of the Local Government Act 2002 planning process.

Once adopted, the LTP will set the direction for Annual Plans and Annual Reports over the next three year cycle. There are statutory restrictions if Council wants to deviate from the direction established in the adopted LTP.

### Communication, consultation and decision making processes

We are required to use the special consultative procedure as detailed in section 83 of the Local Government Act 2002 which states that the period of consultation must be not less than one month and we must provide an opportunity for persons to present their views in a manner that enables spoken (or New Zealand sign language) interaction between the person and Council.

#### LTP Communications plan

The proposed communications plan includes a mixture of communication methods, including: print, individual/targeted communications, online, displays, face to face (e.g. market days) and social media.

The proposed communications approach will be discussed at the meeting and feedback from members sought especially on how to engage with Iwi/Maori.

Staff would specifically like feedback from Forum members on who they would ideally like to be engaged in the Long Term Plan consultation process.

#### Submission from the Forum

The next meeting of the Forum is scheduled on 5 June, at which time the LTP submission period will be finished.

The Forum may wish to consider making a submission to the LTP. For example, the Forum may wish to support the proposals under the 'Vibrant Cultural Values' section of the CD or seek further funding to advance the Forum's work programme.

The Forum may wish to delegate for the Chairperson or another Forum representative to present any submission to Council at the hearing on 17 May 2018.

### Consent issues

There are no consent issues.

### Timeframes

Process	Start	Finish
<b>Audit and Risk Committee to review audited LTP</b>	6 March 2018	6 March 2018
<b>LTP CD approved for consultation (and supporting information)</b>	7 March 2018	7 March 2018
<b>Submissions open</b>	28 March 2018	29 April 2018

LTP hearing	16 May 2018 (17 May if required)	16 May 2018 (17 May if required)
Council adopt final LTP Rates struck for 2018/19	27 June 2018	27 June 2018
LTP in force	1 July 2018	30 June 2021

### Contribution to Community Outcomes

The LTP contributes all community outcomes. The community outcomes are set out in Part 1 of the LTP and the contribution that each activity makes to the outcomes is outlined in the relevant activity plans.

Community Outcomes are the outcomes that Council seeks for its community (required by legislation). Council has reviewed the community outcomes and its overall Vision for the LTP 2018-28 and the new vision and outcomes are set out below. These outcomes must be disclosed in the Long-Term Plan.

### Vision, Outcomes and Strategic Priorities 2018-28

<b>Matamata-Piako – The Place of Choice Lifestyle. Opportunities. Home.</b>				
<b>Enabling...</b>				
<b>Connected Infrastructure</b>	<b>Economic Opportunities</b>	<b>Healthy Communities</b>	<b>Environmental Sustainability</b>	<b>Vibrant Cultural Values</b>
<b>Infrastructure and services are fit for purpose and affordable, now and in the future.</b>	We are a business friendly Council.	Our community is safe, healthy and connected.	We support environmentally friendly practices and technologies.	We promote and protect our arts, culture, historic, and natural resources.
<b>Quality infrastructure is provided to support community wellbeing.</b>	Our future planning enables sustainable growth in our district	We encourage the use and development of our facilities.	Development occurs in a sustainable and respectful manner considering kawa/protocol and tikanga/customs.	We value and encourage strong relationships with iwi and other cultures, recognising waahi tapu and taonga/significant and treasured sites and whakapapa/ancestral heritage.
<b>We have positive partnerships with external providers of infrastructure to our communities.</b>	We provide leadership and advocacy is provided to enable our communities to grow.	We encourage community engagement and provide sound and visionary decision making.	We engage with our regional and national partners to ensure positive environmental outcomes for our community.	Tangata Whenua with Manawhenua status (those with authority over the land under Maaori lore) have meaningful involvement in decision making.
<b>Strategic Priorities – What’s most important?</b>				
<b><i>We have identified some strategic priorities for Council to focus on first; these will be reviewed each year:</i></b>				
<ul style="list-style-type: none"> <li>• <b><i>Planning for and providing affordable infrastructure that is not a limiting factor in our district’s growth.</i></b></li> <li>• <b><i>Developing and implementing an economic strategy that encourages and supports economic growth in our district.</i></b></li> <li>• <b><i>Reviewing the provision and suitability of sporting and recreational facilities in the district.</i></b></li> <li>• <b><i>Supporting environmentally friendly practices and technologies.</i></b></li> </ul>				

- *Building relationships with Iwi and other groups within our community that represent our cultural diversity.*
- *Advocating for services on behalf of our communities.*

## Financial Impact

### i. Cost

Preparation of the LTP is provided for within existing budgets. The funding source for all the activities within the plan is set out in the Revenue and Financing Policy.

## Attachments

There are no attachments for this report.

## Signatories

Author(s)	Niall Baker <b>Acting Senior Policy Planner</b>	
	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	

Approved by	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	
	Don McLeod <b>Chief Executive Officer</b>	



## Waitangi Whanau Fun Day 2018

Trim No.: 1964123

### Executive Summary

This report is to give Te Manawhenua Forum members an update on the Waitangi Day event held at the Matamata Domain and Swim Zone Matamata on Tuesday 6 February 2018. It is further recommended that planning for the 2019 Waitangi Day be initiated, with the confirmation of venue and format for the 2019 celebrations, and nomination of the 2019 event organising committee.

### Recommendation

That:

1. **The information be received.**
2. **The Event organising committee be thanked for their work organising the event.**
3. **The Forum confirms the proposed venue and format for the 2019 celebrations.**
4. **The Forum nominates the 2019 event organising committee.**

### Content

#### Background

Around 500 people enjoyed the celebrations on Tuesday 6 February 2018 at the Matamata Domain and Swim Zone Matamata. This event was organised with funding from Matamata-Piako District Council and Ministry for Culture and Heritage. The event was co-hosted by Ngaati Hinerangi and Ngaati Haua. Free hangi was provided with the support of in-kind donations from local industries; Greenlea Meats, Inghams, Silver Fern Farms and Balle Bros Fresh Produce, and prepared by Ngaati Hinerangi.

The day was opened with a Powhiri by Ngati Hinerangi and Raukawa. Visitors on the day included a delegation from Japan lead by the Mayor of Kitikame, and local Member of Parliament Tim van de Molen. The visitors were led in by Ngaati Haua and Te Reo O Te Mangai Ratana Band who performed during and after the formalities.

The day included free entry to Swim Zone Matamata as well as lots of other activities including bouncy castles, four-way tug-o-war, crazy catch, stilts, sack race and face painting. There was a sausage sizzle by Morrinsville Maori Women's Welfare League, and stalls by Raungaiti Marae Health Clinic, Ukaipo Marae, Rapurapu Reserve, Sport Waikato and Cancer Society Sun Smart ambassadors, as well as a coffee truck and ice-cream vendor.

The event was supported by the Morrinsville Maori Wardens who assisted with crowd control and parking/traffic management on the Domain.

This is the fourth year in a row that a similar event has been held in our District and has become a traditional celebration of Waitangi Day and what it means to us as a District and people.

Some photos of the day are included below.



*Visitors walking on led by Te Reo O Te Mangai Ratana band*



*Powhiri – Phillip Smith of Ngaati Hinerangi*



*Some of the stalls on the day*



*In line for the Hangi, which was prepared by Te Ohaki Marae*

## Attachments

There are no attachments for this report.

## Signatories

Author(s)	Ann-Jorun Hunter <b>Policy Planner</b>	
Approved by	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	
	Don McLeod <b>Chief Executive Officer</b>	



# Representation Review

Trim No.: 1977858

## Executive Summary

This report provides an update on the representation review process to Te Manawhenua Forum Mo Matamata-Piako (Forum).

In late 2018 Council consulted with the community to seek preliminary feedback on our representation arrangements and the results of this will be discussed at the Forum meeting.

## Recommendation

That:

1. The information be received.

## Content

### Background

The Local Electoral Act 2001 ("Act") requires Council to review its representation arrangements every six years. Council conducted its last review in 2012; therefore a review must be undertaken in 2018.

This report follows on from previous reports to the June, September and December 2017 Forum meetings.

### Issues

The representation review looks at the makeup of our council - for example how should people be represented in their community, how many councillors should there be, and what are the major communities of interest.

Through this process Council reviews:

- the basis of election by wards;
- the structure and boundaries of wards;
- the number of elected members (including the number of elected members per ward);
- the establishment of Community Boards; and
- the establishment of any Maaori ward.

### Maori Wards

The Local Electoral Act 2001 (Act) provides an opportunity for councils to establish Maaori wards. The issue of Maaori Wards has been discussed by Forum and Council has made a decision not to establish a Maori Ward in the Matamata-Piako District for the 2019 triennial general election. This decision was reported to the Forum's December 2017 meeting.

If 5% of more of electors in the district (approximately 1,100 people) sign a valid poll demand a poll must be held on the Maori Ward issue. A request for poll is due by 21 February 2018 for a poll to be held by 21 May 2018 and for the outcome to take effect for the 2019 elections. If valid poll demand is received after 21 February 2018, the poll will be held after 21 May 2018 and result will

take effect for 2022 election. At the time of writing this report no poll demand has been received and Council staff are not aware of any poll demand being collated at this time.

### Communities of interest

The Act requires that Council's representation arrangements must:

1. Provide effective representation of communities of interest within the district; and
2. Ensure that electors within each ward are fairly represented.

The first recommended step in the representation review is for Council to identify the communities of interest within the district. Once Council has identified the communities of interest, it must consider how best to provide for effective representation of those communities of interest.

The Local Government Commission (Commission) has published *Guidelines for Local Authorities Undertaking Representation Reviews* - June 2017 (6th edition). This is available on the commission website [www.lgc.govt.nz](http://www.lgc.govt.nz)

The term 'community of interest' is not defined in the Act and may mean different things to different people. The Commission refers a community of interest as having perceptual, functional and political dimensions.

The Commission considers 'community of interest' is about perceptual and functional aspects in which a sense of community identity and belonging is reinforced by:

- Distinct physical and topographical features
- Similarities in economic and social activities carried out in the area
- Similarities in the demographic, socio-economic and/or ethnic characteristics of the residents of a community
- Distinct local history of the area
- The rohe or takiwaa of local iwi, and
- Dependence on shared facilities and services in an area, including schools, recreational and cultural facilities and retail outlets, transport and communication links.

Community of interest also encompasses aspects such as geographical attachment, sense of community and belonging, social interaction, community networks, sports teams, where people work or go to school, shopping patterns and so on.

The Commission's Guidelines state that decisions relating to the representation of communities of interest (the political dimension) will need to take account of the extent that distinct geographical communities of interest can be identified, i.e. a physical boundary is able to be defined below the district level for the community of interest.

### Pre-consultation

Council undertook preliminary consultation to understand the communities of interest that exist within the district and whether these have changed over time. This will help inform the representation review. The consultation period was 27 November – 15 December 2017.

The communication plan included two parts:

1. Targeted consultation with residents along the ward boundaries to seek information on which Ward they feel best represented by;
2. General consultation with the entire community to determine whether our council structure reflects the interests of our community, or whether we need to make some changes

The targeted consultation was undertaken through an external telephone survey and letters to these residents.

General/community consultation was done through online surveys, newspaper advertisements, e-newsletter, social media, library displays, attending town market days and a Mayoral interview with Nga iwi FM.

A copy of the survey was distributed to the Forum's December 2017 meeting and members were invited to complete it.

#### Consultation feedback

Overall 423 people responded to the survey. Of these, 200 were via a telephone survey of residents along the ward boundaries.

An overview of the survey results will be presented at the Forum meeting.

#### **Timeframes**

The attached diagram below summarises the representation review process.

The remaining project timeframes will be confirmed following a Council workshop on 21 February. At this workshop Council will consider the feedback from the community survey.

The first formal step will be for Council to determine its proposed representation arrangements for consultation. This must be done no earlier than 1 March and no later than 7 September 2018.

It is likely Council will commence consultation on the representation proposal around May-August 2018 to avoid consulting at the same time as the Long Term Plan.

#### **Attachments**

- A. Current Ward Map
- B. Who do we represent survey
- C. Summary of Representation Review Process

#### **Signatories**

Author(s)	Niall Baker <b>Acting Senior Policy Planner</b>	
Approved by	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	
	Don McLeod <b>Chief Executive Officer</b>	



# Waikato Plan Update

Trim No.: 1977914

## Executive Summary

This report seeks to update Te Manawhenua Forum Mo Matamata-Piako (Forum) on the progress of the Waikato Plan (Plan).

The plan is now being implemented. A Plan Leadership Group has been established as a joint committee with representation from the partner councils, tāngata whenua, the business /community sector and central government. Hauraki District Council Deputy Mayor, Toby Adams acts as Council's representative on the Leadership Group.

## Recommendation

That:

1. The information be received.

## Content

### Background

The Waikato Plan provides a single voice about important issues for the region. The Plan is based on two principles:

- Together we are stronger. Collaboration builds strength and understanding, fills gaps, and cuts duplication
- To succeed as a region, all parts of the Waikato must be as successful as they can be.

The Plan:

- Provides a strategic direction for the region
- Identifies the top priorities to focus on over the next 30 years
- Identifies implementation actions.

The partner Councils (Hamilton City Council, Hauraki District Council, Matamata-Piako District Council, Otorohanga District Council, South Waikato District Council, Taupō District Council, Waikato District Council, Waikato Regional Council, Waipa District Council, and Waitomo District Council) have adopted the Waikato Plan.

The Waikato Plan website has further information about the plan and a copy of the Leadership Group agendas and minutes: [www.waikatoplan.co.nz](http://www.waikatoplan.co.nz)

A Waikato Plan Leadership Group has been setup to oversee the implementation of the plan and its membership is as follows:

- Independent Chairperson (non-elected member)
- Local Government – five representatives
- Tāngata whenua – up to six representatives

- Business / Community – up to four representatives
  - Government Agencies – up to four representatives (non-voting)
- One member representing each of the following sub-regions:

- Future Proof Group (Hamilton City Council, Waipa District Council, Waikato District Council)
- Eastern Waikato Group (Hauraki District Council, Matamata-Piako District Council, Thames-Coromandel District Council)
- Southern Waikato Group (Otorohanga District Council, South Waikato District Council, Taupo District Council, Waitomo District Council)
- Waikato Regional Council
- Hamilton City Council

Local government membership

The local government membership has been confirmed as follows:

<b>Waikato Regional Council</b>	Chair Alan Livingston
<b>Hamilton City Council</b>	Mayor Andrew King
<b>Eastern Sub-region</b>	Deputy Mayor Toby Adams
<b>Future Proof Sub-region</b>	Mayor Allan Sanson
<b>Southern Sub-region</b>	Mayor Brian Hanna

Appointment of business and community members to Leadership Group

Appointments for the non-local government members (Community/Business) have been confirmed as follows:

<b>Community</b>	Bev Gatenby
<b>Waikato Means Business/Business</b>	Dallas Fisher
<b>Hauraki District/Community</b>	Eric Souchen
<b>Agenda Waikato/Business</b>	Lale Ieremia

Margaret Devlin has been appointed as Chair and Waitomo District Mayor Brian Hanna as Deputy Chair.

Tāngata whenua membership

The Project Team and Independent Chair met with the following three iwi representatives to the Waikato Plan Leadership Group on the 4 December 2017 to introduce them to the Waikato Plan:

<b>Maniapoto</b>	Weo Maag
<b>Raukawa</b>	Vanessa Eparaima
<b>Te Arawa River Iwi Trust</b>	Eugene Berryman-Kamp

The above members will be formally welcomed onto the Waikato Plan Leadership Group at their next meeting on 26 February 2018.

Donna Flavell, CEO of Waikato-Tainui has also indicated that she will be attending the Leadership Group meetings in 2018. Rukumoana Schaafhausen, Chair of Te Arataura (Waikato-Tainui's executive body) has expressed an interest in attending as well.

At the time of writing it was understood the project team have not had a response from Hauraki Iwi or Tuwharetoa.

The Project Team has requested that Waikato Regional Council provide a Kaumatua to support the proceedings at the Waikato Plan Leadership Group.

Appointment of Government Agencies to Leadership Group

The government agency representation has been selected as follows:

<b>Observers</b>	
<b>Waikato District Health Board</b>	Cr Bob Simcock <i>(to be replaced by Pippa Mahood)</i>
<b>New Zealand Transport Agency</b>	Parekawhia McLean

Two other central government agency members are still to be selected.

**Issues**

Iwi engagement

The Forum has previously expressed concerns about the engagement with Iwi on the project. The Forum indicated it wished to have engagement on this plan.

An update report on the Waikato Plan was presented to the Forum's September 2017 meeting and it was resolved not to receive the report.

The Forum's concerns have been communicated to the Waikato Plan project team by staff.

Implementation Plan

This document primarily focuses on the first two years of implementation. The programme of work for the Leadership Group is broken down into 3 tranches as follows:

- Tranche 1 – short term (1-2 years)
- Tranche 2 and 3 – medium term (3-6 years)
- Tranche 4 and 5 – longer term (7-10 years)

The Tranche 1 workplan for November 2017 - November 2018 is attached.

Progress on the plan

Since the plan was adopted a number of actions have taken place including:

- Establishing the implementation arrangements and reporting back process (reporting to partners on a 4-6 monthly basis and the Mayoral Forum).
- Developing a central Government Engagement Strategy – central government is identified as a key partner in the Waikato Plan
- Developing an Implementation and Funding Plan - outlines priorities for action and investment identified in the Waikato Plan and the recommended projects for the next 10 years.
- Setting an Implementation Budget - the funding allocation for implementation of the Waikato Plan for the first three years has been agreed.

Waikato Plan reporting is now in the form of a 'dashboard' which gives a snapshot of the status of the various implementation activities. The latest dashboard (no3) dated 24 January 2018 is attached for the Forum's information.

The next Leadership Group meeting is scheduled on 26 February 2018 and a verbal update will be given at the Forum meeting on the agenda for this meeting.

### Financial Impact

**i. Cost**

The Council contribution is \$35,873 for 2017/18 which is an 8% share of the total funding provided by the various Councils.

### Attachments

- A. Waikato Plan Tranche 1 workplan - Nov 2017-Nov 2018
- B. Waikato Plan Dashboard Report - no3

### Signatories

Author(s)	Niall Baker <b>Acting Senior Policy Planner</b>	
Approved by	Michelle Staines-Hawthorne <b>Corporate Strategy Manager</b>	
	Don McLeod <b>Chief Executive Officer</b>	

## Proposed Road Name

Trim No.: 1979543

### Executive Summary

MG Solutions are developing a 15 lot Subdivision off Thames Street in Morrinsville. They have proposed three road names as per Matamata-Piako District Councils Road Naming Policy.

The road names will be considered by Council in an upcoming meeting, it is requested that the Forum accept the proposed names of Memorial Rise, Village Heights and Cherry Rise.

### Recommendation

That:

1. The report be received
2. That Te Manawhenua Forum Mo accept the proposed names of Memorial Rise, Village Heights and Cherry Rise for Council's decision:

### Content

#### Background

In future we are endeavouring to give Te Manawhenua Forum members more opportunity to participate in the road naming process.

However we are still transitioning into this process.

At this stage after consulting forum chair, Te Ao Marama, we have invited a representative for the developer along to meet with the Te Manawhenua Forum Mo members as part of the introduction and entry into discussions for future naming of roads.

This subdivision was entered into without that understanding in place.

As part of the above referenced subdivision consent, condition 15c required proposed Road name for the approval of Council as part of the Engineering approval process. Approval of the subdivision was granted on the 20<sup>th</sup> October 2017 and the Road name "Memorial Park Rise" was presented at the time of application.

Please see attached Map for location.

Memorial Park Rise: Chosen for the significance to the World War One war memorial/cenotaph located at Howie Park and adjacent to the last lot, effectively at the end of the rise. This links both a known feature of the park and the use of Rise suits the topography in an area that is generally flat.

Two alternatives are below.

Village Heights Rise this is the chosen theme for the development, chosen for the link to "ville" in Morrinsville and the height of the development in comparison to the general area.

Flowering Cherry Rise as the Cheery Blossom is the preferred tree species of Council for this area and will be planted in the road berms. Again the use of Rise to indicate the contour

### Issues

Road names should be a single word. Therefore the names have been reduced in the number of words to make them comply with Council's policy on Road Names.

There are no existing Streets or Roads with these names in Matamata-Piako District.

There is a Memorial Drive in Rotorua, New Lynn and Hamilton East. Also Memorial Park Avenue in Haumoana (Hastings) and Memorial Park Lane in Hobsonville

Village Heights is not the preferred name from the developer due to the common use of "Village" in other road names. There is a Village Quarter Lane in Frankton, Hamilton.

There is a Cherry Lane in Tamahere and Cherry Island in Taupo the only other issue with Cherry is that it relates to the Cherry Blossom which is only in blossom for a short period of the year.

### Analysis

#### Options considered

- 1/ Memorial Rise
- 2/ Village Heights
- 3/ Cherry Rise

#### Analysis of preferred option

Memorial Rise is the preferred road name. It is relative to the cenotaph in nearby Howie Park and relates to the contour in the area.

#### Impact on policy and bylaws

The proposed Road name aligns with Council's policy. It is a single word name and there are no other similar named roads in the district.

#### Communication, consultation and decision making processes

There is no requirement for public consultation. Te Manawhenua Forum Mo has been requested to provide acceptance of the road names proposed by the developer. Council will be considering and making the final decision on a preferred road name.

The Surveyor will be notified of Council's decision and relevant agencies will also be advised of the new road name and given a map.

#### Consent issues

The Naming of vested roads is part of a resource consent condition.

#### Timeframes

The road name needs to be approved by Council prior to 224 of the subdivision is awarded.

### Contribution to Community Outcomes

6(a) Council plans will be flexible, to accommodate well planned, sustainable growth.

### Attachments

A. Memorial Rise Map

### Signatories

Author(s)	Raymond Short <b>Roading Asset Engineer</b>	
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Approved by	Manaia Te Wiata <b>Group Manager Business Support</b>	
	Susanne Kampshof <b>Asset Manager Strategy and Policy</b>	



## Update on the District Plan Review

Trim No.: 1977896

### Executive Summary

Mark Hamilton will give a presentation to bring the Forum up to date on the District Plan Review.

### Recommendation

That the report be received.

### Issues for Consideration

The following matters will form the basis of the presentation to the Forum:

#### District Plan Review

Plan Change 47 - "Plan Your Town". A council hearing was held on 20 - 21<sup>st</sup> June 2017. An appeal was received by submitter Calcutta Farms, who seek additional residential rezoning north of Banks Road in Matamata. Three other parties are party to appeal proceedings. All parties' legal representatives are currently in discussion regarding the appeal.

Two parts of the plan change, proposed Rural-Residential rezoning on Horrell Road and Kuranui Road, both near Morrinsville, were earlier deferred as Council worked with the New Zealand Transport Agency on outstanding issues. In December, Council withdrew the proposed Horrell Road rezoning whilst, in January, agreement was reached with the Transport Agency over the Kuranui Road proposal. On 14 February, Council decided to accept the proposed Kuranui Road rezoning, which is subject to a 30 working day appeal period before it can be made operative.

Council resolved on 14 February to make the remainder of plan change part-operative on 6 April, excluding the area under appeal at Banks Road and the newly rezoned rural-residential area at Kuranui Road.

Private Plan Change 51 - "Development Concept Plan for Milk Processing Site, Waharoa" was notified for submission on 27 September; six submissions were received including from Ngati Haua and Council. One further submission was also received. Should the submitters still wish to be heard, a hearing will be required. Open Country Dairy are currently in discussion with submitters to try and find consensus prior to a hearing.

#### Plan Changes accepted for Notification

The following two private plan changes were accepted by Council on 14<sup>th</sup> February:

- Plan Change 50 – "Hobbiton Movie Set Development Concept Plan". This plan change will be notified for submission on 28 February. Full details will be available from: <https://www.mpdc.govt.nz/district-plan/district-plan-review>.
- Plan Change 52 – "Development Concept Plan Milk Processing Factory, SH 26, Tatanui (Tatua)". This plan change will be notified for submission on 4 April. Full details will be available from: <https://www.mpdc.govt.nz/district-plan/district-plan-review>.

### Future Plan Changes

Preliminary meetings with some landowners have been held for Plan Change 49 – “Waharoa Zoning and Development”. Both this plan change and another, “Plan Change 53 - Settlements”, which will evaluate the zoning and rule provisions for settlements located in the Rural Zone, are to be commenced following a tender process to engage external expertise.

Council has earmarked Papakainga as the next plan change priority.

### Source to Sea – December 2017 workshop

A pilot project, known as Source to the Sea – Te Puna o Waihou ki Tikapa te Moana, designed to cooperatively manage indigenous biodiversity, was undertaken in 2016 in the Waihou catchment. Waikato Regional Council initiated the pilot project, which took in parts of South Waikato and Matamata-Piako districts, and involved mana whenua, landowners, land managers and local councils. It has provided a framework for a full regional programme which is starting in the upper Waihou catchment and will eventually spread across the entire Waikato region.

A workshop was held on 6 December in Putaruru to allow local enterprises and organisations in the region to showcase practical ways to look after the environment whilst building their businesses.

Greenfleet, Enviroschools, Manuka Farming NZ and Waikato River Trails were in attendance on the day to publicise their individual efforts to embrace sustainability in the Waikato region.

## **Attachments**

There are no attachments for this report.

## **Signatories**

Author(s)	Mark Hamilton <b>Environmental Policy Planner</b>	
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Approved by	Dennis Bellamy <b>Group Manager Community Development</b>	
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